



ORDINARY COUNCIL MEETING

MINUTES

Ordinary Meeting of the Council
held in the Council Chambers
2:45pm Tuesday 22 March 2005

Rob Stewart
CHIEF EXECUTIVE OFFICER

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2.50pm The Presiding Member declared the meeting open.

The Chief Executive Officer, Mr Rob Stewart, read aloud the following disclaimer:

'No responsibility whatsoever is implied or accepted by the Shire of Plantagenet for any act, omission or statement or intimation occurring during Council / Committee meetings or during formal / informal conversations with staff.

The Shire of Plantagenet disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, or statement of intimation occurring during Council / Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation or approval made by a member or officer of the Shire of Plantagenet during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Plantagenet. The Shire of Plantagenet warns that anyone who has an application with the Shire of Plantagenet must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Plantagenet in respect of the application.'

2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Cr K Forbes	Shire President – Rocky Gully / West Ward
Cr D Williss	Deputy Shire President – East Ward
Cr J Cameron	Rocky Gully / West Ward
Cr K Hart	Kendenupp Ward
Cr M Skinner	East Ward
Cr K Clements	Town Ward
Cr J Moir	South Ward
Mr R Stewart	Chief Executive Officer
Mr S Bell	Executive Director Technical & Development Services (Withdrew 3.08pm, returned 3.15pm)
Mr J Byrne	Executive Director Corporate & Community Services
Ms D Baesjou	Manager Development Services
Mrs K Skinner	Executive Secretary
Miss C Delmage	Administration Officer – Minutes & Agenda

There was one (1) member of the public present.

There was one (1) member of the media present.

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

6 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7 CONFIRMATION OF MINUTES

Moved Cr J Cameron, seconded Cr J Moir:

That the Minutes of the Ordinary Meeting of Council held 8 March 2005 be confirmed subject to:

Item 9.4.4 The Councillor who seconded the 'Motion To Proceed Behind Closed Doors' being recorded as Cr K Hart.

CARRIED (7/0)

No. 54/05

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

- The Shire President and Deputy Shire President both attended the 'One Community, One College' meeting at Mount Barker Senior High School. There was a big contingent from both local schools plus representatives of the Department of Education. Six (6) to seven (7) sub committees have been formed to consider several aspects of the planned 'One Community, One College'. The Shire representatives expressed an interest in the Traffic Management Committee and the Infrastructure Site Planning Committee, in particular with regard to the recreation centre. It was proposed that a meeting will be held on the second Wednesday of every month but we have yet to hear more.
- 16 March 2005 - The Manager Development Services, Chief Executive Officer and the Shire President visited the Round House in relation to the Heritage Commission meeting as the issue may have implications to the proposed northern bypass.

- 23 March 2005 – The Mount Barker Machinery Field Day will be held at Frost Oval. Cr Michael Skinner will be judging the events and Cr Kevin Forbes will be presenting the trophies.
- 30 March 2005 – The Shire President will have a teleconference with WALGA from 9:00am.
- Nominations for local government will open on 24 March 2005 and close 31 March 2005.
- 4 April 2005 – The Deputy Shire President will be attending the opening of the Rocky Gully Country Women's Association (CWA) Annual General Meeting.

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 TECHNICAL SERVICES REPORTS

9.1.1 TENDER C07:0405 - CONSTRUCTION OF PUBLIC TOILETS IN LOWOOD ROAD, MOUNT BARKER

Location / Address:	Lowood Road, Mount Barker
File Reference:	CP/50/4
Author:	Stephen Bell - Executive Director Technical & Development Services
Authorised By:	Rob Stewart – Chief Executive Officer
Date of Report:	14 March 2005

Purpose

The purpose of this report is for the Council to consider submissions from the advertising of Tender “ C07-0405 – Construction of Public Toilets in Lowood Road Mount Barker” .

Background

Tenders were recently called for the construction of a new public toilet in Lowood Road Mount Barker. Tender C07-0405 closed 4.00pm Thursday 10 March 2005 and was advertised for a period of twenty-one (21) days.

At the close of submissions, one (1) tender was received from the following registered company:

- Mount Barker Building Service

Statutory Environment

Part 4 of the Local Government (Functions & General) Regulations 1996 requires that tenders be publicly invited for the supply of goods or services if the consideration under the contract is, or is expected to be, more than \$50,000.00.

The tendering process for goods and services must be in accordance with sections 11, 18, and 19 of the Local Government (Functions & General) Regulations 1996.

In particular, Regulation 18 outlines a number of requirements relating to the choice of tender. The Council is to decide which of the tenders is most advantageous and may decline to accept any or all of the tenders received.

Regulation 19 requires the Council to advise each Tenderer in writing, of the results of the Council's decision.

Consultation

The Executive Director Technical & Development Services (EDTDS), with assistance from Howard & Associates, prepared the Tender documentation and specifications.

Policy Implications

There are no policy implications for this report.

Financial Implications

The construction of the new public toilets will be constructed from the general fund. The general fund indicates that \$80,000.00 is available for the project, which comprises a grant of approximately \$25,000.00.

Strategic Implications

This project is consistent with the Shire of Plantagenet Strategic Plan. In particular it will allow for 'development of environmentally responsible public open space and natural resource management plans which appropriately reflect social and economic considerations' and will assist in achieving 'a better quality of life for the people of Plantagenet'.

Officer Comment

A Request for Tenders was published in the Albany Advertiser and West Australian during the months of February and March 2005. In addition, a Tender Notice was placed on the Shire of Plantagenet website and at the library to inform prospective tenderers. The closing date for the receipt of tenders was Thursday 10 March 2005 with delivery of submissions to the Tender Box.

At the close of submissions, one (1) tender was received from Mount Barker Building Service. The total value of the tender is \$78,960.20, inclusive of GST.

The Mount Barker Building Service is a local company owned and operated by Jeff and Caroline Jennings. The company constructs new houses and undertakes renovations, extensions, and commercial work. Their work is of a high standard and the company comes highly credentialed having recently constructed a telecentre in Walpole.

The pre tender estimate prepared by Howard and Associates indicated that the cost to construct the new toilets would be in the vicinity of \$80,000 (GST Inclusive). The tender submitted by Mount Barker Building Services is considered a reasonable price in the circumstances and is recommended for endorsement.

Once the Council endorses the tender, work on the construction of the new public toilets will commence immediately. The project will be completed in eight (8) weeks, subject to weather conditions.

Voting Requirements

Simple Majority

Tender C07:0405 - Construction Of Public Toilets In Lowood Road, Mount Barker (Cont.)

OFFICER'S RECOMMENDATION

Moved Cr D Williss, seconded Cr M Skinner:

That the tender from Mount Barker Building Service to construct a new public toilet in Lowood Road, Mount Barker be accepted, in accordance with the following price schedule:

Sub Total	GST	Total Price
\$71,782.00	\$7,178.20	\$78,960.20

PROCEDURAL MOTION

Moved Cr K Clements, seconded Cr J Cameron:

That the question be adjourned to enable the breakdown of costs involved in the tender for the construction of the public toilets to be brought to the meeting.

CARRIED (7/0)

No. 55/05

Note: This matter was further considered after Item 9.3.2.

Tender – Publicly Advertise For Shire Of Plantagenet Administration Offices (Cont.)

9.1.2 TENDER – PUBLICLY ADVERTISE FOR SHIRE OF PLANTAGENET ADMINISTRATION OFFICES

Location / Address: Lowood Road, Mount Barker
Name of Applicant: N / A
File Reference: CP/50/1
Author: Stephen Bell - Executive Director Technical &
Development Services
Authorised By: Rob Stewart – Chief Executive Officer
Date of Report: 15 March 2005

Purpose

The purpose of this report is for the Council to consider a recommendation from the Administration Offices Advisory Committee to:

- (1) Endorse the architectural design drawings and associated documentation for the construction of the new Shire of Plantagenet Administration Office; and
- (2) Publicly advertise the project for tender purposes.

Background

At its meeting of 15 March 2005, the Administration Offices Advisory Committee reviewed architectural drawings and associated documentation for the construction of the new Shire of Plantagenet Administration Office. At that meeting it was resolved:

'That it be a recommendation to the Council that:

- (1) *The architectural drawings and associated documentation prepared by Howard and Associates for the construction of the new Shire of Plantagenet Administration Office as tabled at the Administration Offices Advisory Committee of 15 March 2005 be endorsed subject to the roof and water tanks being fabricated from zincalume rather than colorbond material.*
- (2) *Tenders for the construction of the Administration Offices be publicly invited pursuant to Part 4 –Tenders for Providing Goods and Services of the Local Government (Functions and General) Regulation 1996.'*

Statutory Environment

Part 4 Tender for Providing Goods and Services of the Local Government (Functions & General) Regulations 1996.

Consultation

There has been ongoing consultation with the Administration Offices Advisory Committee, the Council, Shire President, Councillors, Chief Executive Officer and the Architect regarding the design of the Shire of Plantagenet Administration Office.

Policy Implications

There are no policy implications for this report.

Tender – Publicly Advertise For Shire Of Plantagenet Administration Offices (Cont.)

Financial Implications

The latest estimate of cost to construct the Shire of Plantagenet Administration Office is approximately \$2.4 million.

The project will be advertised for public tender and the final price for the construction of the new building will be based on the market prices prevailing at the time.

The Shire of Plantagenet has previously resolved to borrow funds to enable the construction of a new building on the current site of the Shire Offices.

Strategic Implications

This project is consistent with the Shire of Plantagenet Strategic Plan. In particular it will allow for 'development of environmentally responsible public open space and natural resource management plans which appropriately reflect social and economic considerations' and will assist in achieving 'a better quality of life for the people of Plantagenet.

The construction of new administration offices will better enable the Council and its officers to 'deliver, or facilitate the delivery of a range of services which respond to, and reflect, the physical, social and cultural well being of the community.'

Members should also be aware that the Occupational Safety and Health Act 1984 provides that an employer 'shall ...provide and maintain a working environment in which... employees are not exposed to hazards...' (S.19).

Officer Comment

Following endorsement of the architectural drawings by the Council, the project will be publicly advertised. The time frame established for the receipt of tender submissions will be in accordance with the timeframe specified in Section 15 (1) of the Local Government (Functions & General) Regulations 1996, being a minimum of fourteen (14) days. However, Officers consider that this timeframe should be extended to twenty-one (21) days to provide tenderers with additional time to prepare and lodge their tender.

The Chief Executive Officer has formed a Tender Review Panel to review all of the tenders received and to prepare a report regarding the selection or otherwise of a preferred contractor to construct the Shire of Plantagenet Administration Office. The Tender Review Panel comprises the following personnel:

- Shire President – Councillor Kevin Forbes
- Chief Executive Officer – Mr Robert Stewart
- Executive Director Technical & Development Services – Mr Stephen Bell
- Building Surveyor – Mr Alan Watkins (technical advice only)
- Architect – Mr Ian Howard (technical advice only)

The report relating to the selection of a preferred Contractor will be tabled at a future meeting of the Administration Offices Advisory Committee and the Council. At this stage, it is envisaged that the report will be tabled at the 10 May 2005 ordinary meeting of the Council.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Moved Cr K Hart, seconded Cr D Williss:

THAT:

- (1) The architectural drawings and associated documentation prepared by Howard and Associates for the construction of the new Shire of Plantagenet Administration Office as tabled at the Administration Offices Advisory Committee of 15 March 2005 be endorsed subject to the roof and water tanks being fabricated from zincalume rather than colorbond material.**
- (2) Tenders for the construction of the new Shire of Plantagenet Administration Offices in accordance with the architectural drawings and associated drawings as endorsed on 22 March 2005 be publicly invited pursuant to Part 4 –Tenders for Providing Goods and Services of the Local Government (Functions & General) Regulations 1996.**

CARRIED (6/1)

No. 56/05

9.2 EXECUTIVE SERVICES REPORTS

9.2.1 LEASE - CHILLINUP LANDFILL SITE

Location / Address:	N / A
Name of Applicant:	N / A
File Reference:	WM/103/4
Author:	Rob Stewart - Chief Executive Officer
Authorised By:	Rob Stewart – Chief Executive Officer
Date of Report:	14 March 2005

Purpose

The purpose of this report is to consider a recommendation from the Chillinup Landfill Site Management Committee to amend the existing Lease between the owners of the Chillinup Landfill Site (the City of Albany and the Shires of Cranbrook, Denmark, Gnowangerup and Plantagenet) and the Lessees of the site (WM, SG & BP Warburton).

Background

Councillors will be aware that Lot 501 (Diagram 91675) being the Chillinup Landfill Site is owned in equal shares by the City of Albany and the Shires of Cranbrook, Denmark, Gnowangerup and Plantagenet with the Shire of Plantagenet acting as trustee.

Councillors will also be aware that the landfill site was leased by the Great Southern Regional Council to WM, SG & BP Warburton.

With the disestablishment of the Great Southern Regional Council, issues of administration regarding the land reverted to the Shire of Plantagenet as trustee.

Further, as a result of a meeting between the Chief Executive Officer of the Shire of Plantagenet and the Lessees a request was made regarding the cropping area of the land. At present the Lease provides that the 'cropping area to be limited to approximately fifty per cent of the property'.

The committee has recommended that these words be deleted and replaced with the words 'the cropping area to be limited to that area of the land that lends itself to accepted farming practices.'

Statutory Environment

The provisions of Section 3.58 of the Local Government Act 1995 relating to the disposition of the property were all met by the Great Southern Regional Council.

Consultation

The matter has been discussed with the Lessees of Lot 501, the Chillinup Landfill Site Management Committee and Councillor Kevin Forbes Shire President Shire of Plantagenet.

Policy Implications

There are no policy implications for this report.

Lease - Chillinup Landfill Site (Cont.)**Financial Implications**

There are no financial implications for this report.

Strategic Implications

There are no strategic implications for this report.

Officer Comment

The amendment to the Lease is minor and is recommended.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Moved Cr J Moir, seconded Cr K Clements:

That the Lease of Lot 501 Chillinup Road between the Shire of Plantagenet and WM, SG & BP Warburton be amended by replacing the existing clause 3 'cropping area to be limited to approximately fifty per cent of the property' with 'the cropping area to be limited to that area of the land that lends itself to accepted farming practices.'

CARRIED (7/0)

No. 57/05

9.2.2 GREAT SOUTHERN REGIONAL CATTLE SALEYARDS - MAJOR TRADING UNDERTAKING

A financial interest was disclosed by Cr Skinner, Cr Cameron and Cr Forbes. A letter from the Department for Local Government and Regional Development was received by the Shire of Plantagenet giving permission for the disclosing Councillors to participate in this item including, with regard to Cr Forbes acting as Presiding Member. A copy of this letter is attached.

Location / Address:	N / A
Attachments: (3)	Letter – Mr S Cameron Letter – Mr G Maskell Letter – LD & VA Allison
Name of Applicant:	N / A
File Reference:	CA/126/1
Author:	Rob Stewart - Chief Executive Officer
Authorised By:	Rob Stewart - Chief Executive Officer
Date of Report:	15 March 2005

Purpose

The purpose of this report is to recommend to the Council that at the conclusion of the statutory advertising period pursuant to Section 3.59 of the Local Government Act 1995 relating to a major trading undertaking, the decision be made to continue with the major trading undertaking.

Background

At a Special Meeting of the Council held 31 January 2005 the Council resolved:

‘THAT:

- (1) The acceptance by the City of Albany of the Shire of Plantagenet’s offer to purchase the City’s fifty per cent share of the Great Southern Regional Cattle Saleyards for the sum of \$1m be noted.*
- (2) The Chief Executive Officer be authorised to immediately proceed to advertise, pursuant to Section 3.59 of the Local Government Act 1995, the intention by the Shire of Plantagenet to commence a major trading undertaking and that a Draft Report prepared by the Western Australian Meat Industry Authority on behalf of the Shire of Plantagenet is available to be inspected or obtained pursuant to that section.’*

Statutory Environment

Pursuant to Section 3.59 of the Local Government Act 1995, before a local government commences a major trading undertaking it is to prepare a business plan and give state wide public notice stating the Council’s intention to enter a major trading undertaking, provide a copy of the business plan and to receive submissions for a period of six (6) weeks.

The six (6) week submission period closes on 18 March.

Consultation

This matter is subject to statutory consultation as referred to under the heading 'Statutory Environment'.

Financial Implications

Significant financial implications exist for the Shire with this proposed purchase.

The negotiated price has been agreed at \$1 million. Councillors will be aware that this figure is \$150,000.00 greater than the Council's original offer and is \$200,000.00 greater than the valuation (\$1.6 million for the whole saleyards).

Further, significant works are needed at the saleyards, including crucial environmental works which are necessary to retain the licence for the saleyards to continue operating an effluent scheme. No firm costings for this work have been yet obtained but the cost is likely to be in the vicinity of \$200,000.00. A further \$50,000.00 is recommended for the construction of new pens. As no funds are available in the current budget for this work or for the purchase of the saleyards the entire amount will need to be borrowed, say \$1.3 million. An indicative interest rate for \$1.3 million over twenty years would be 6% per annum. \$1.3 million borrowed over 15 years with two (2) payments per annum would require thirty payments of \$66,325.00 over the life of the loan and a total interest bill of \$689,751.00. The total paid over the life of the loan would be \$1,989,751.00.

The Council would also be aware that two loans are outstanding in relation to the saleyards.

Loan 83 was borrowed in September 1999, the principle being \$325,000.00 over a term of fifteen years at 6.62%. Repayments are \$17,604.30 each six months.

Loan 84 was borrowed in September 1999, the principle being \$1.4 million over a term of twenty years at 6.96%. Repayments are \$66,144.85 each six months.

Councillors should note that although the Shire's borrowings will increase, the borrowings applicable to the whole of the saleyards will actually decrease.

Total principal borrowed by both the City and the Shire is (\$1,725,000.00 x 2) \$3,450,000.00. With the purchase, total principal will be (\$1,725,000.00 + \$1,300,000.00) \$3,025,000.00.

Strategic Implications

Although the purchase of the saleyards was not identified in the Council's Strategic Plan, the Council nevertheless noted the need:

'to actively monitor all trading undertakings of the Council to ensure optimum performance and to ensure that the trading undertaking is an appropriate activity for the Council to be engaged in'.

The Council has been concerned for some time that the saleyards, as a trading undertaking, has not been performing optimally and efforts to correct this through the joint venture have not been successful. For this reason the Council has adopted the process of investigating the purchase of the saleyards to endeavour to achieve optimal performance in line with its Strategic Plan.

Great Southern Regional Cattle Saleyards - Major Trading Undertaking (Cont.)

Officer Comment

At the time of writing the report, three (3) submissions had been received from Mr Graehame W Maskell, LD & VA Allison and Mr Shaun Cameron. A copy of each of these submissions is attached.

Mr S Cameron is concerned that cattle are being sold direct to feed-lotters and that the saleyards should be the responsibility of the livestock agents. He is concerned that it will be difficult for the shire to own the yards on a profitable basis.

LD & VA Allison indicated that they are opposed to the purchase of the saleyards due to the ongoing loss which has been experienced by the saleyards. They are also concerned that cattle numbers will decrease.

Mr G Maskell questions the right of the Council to utilise ratepayer funds for business ventures. He is also concerned about the servicing of debt.

The concerns raised in the submissions are legitimate. There are no guarantees that cattle numbers will remain static or indeed increase although indications are that numbers could increase.

Concerns regarding debt are also legitimate, however the debt burden which will need to be serviced by the saleyards is actually decreasing with the Shire's purchase.

In 1999 the Council borrowed a total of \$1.725 million dollars for a fifty percent (50%) share of the saleyards. The proposed purchase is a business decision to protect that investment. It is clear that the City of Albany would prefer to no longer be involved in the saleyards and there have been some concerns that the business of the saleyards has not had sufficient capital expenditure on it.

Indications are that the saleyards will run at a loss for up to sixteen (16) years but a smaller loss than is presently being experienced due to the smaller debt burden of the business unit. With only a slight increase in cattle throughput and improved management practices it is considered that this situation could be turned around.

Voting Requirements

Absolute Majority

OFFICER'S RECOMMENDATION

Moved Cr K Clements, seconded Cr K Hart:

THAT:

- (1) After considering all submissions regarding the proposed major trading undertaking of the Shire of Plantagenet being the fifty percent (50%) purchase of the Great Southern Regional Cattle Saleyards from the City of Albany for the sum of one million dollars, the Council is of the opinion that the major trading undertaking should proceed.**
- (2) The Chief Executive Officer be authorised to instruct the Council's solicitors to complete the necessary documentation to effect the fifty percent (50%) purchase of the Great Southern Regional Cattle Saleyards from the City of Albany.**

AMENDMENT

Moved Cr D Williss, seconded Cr K Hart:

That a further two parts be added to the motion being:

- '(3) The letter from the Department of Local Government and Regional Development regarding financial interests and disclosures dated 21 March 2005 be included in the minutes of this meeting.
- (4) The further submissions received by the Council since the preparation of this report from W Richardson, S & G Dwyer, S & G Richardson D Pearce, C & L Staite, M McLean & S Howard, T Mackie, J & M Hetherington and I Mackie be noted.'

CARRIED (7/0)

No. 58/05

COUNCIL DECISION

THAT:

- (1) After considering all submissions regarding the proposed major trading undertaking of the Shire of Plantagenet being the fifty percent (50%) purchase of the Great Southern Regional Cattle Saleyards from the City of Albany for the sum of one million dollars, the Council is of the opinion that the major trading undertaking should proceed.
- (2) The Chief Executive Officer be authorised to instruct the Council's solicitors to complete the necessary documentation to effect the fifty percent (50%) purchase of the Great Southern Regional Cattle Saleyards from the City of Albany.
- (3) The letter from the Department of Local Government and Regional Development regarding financial interests and disclosures dated 21 March 2005 be included in the minutes of this meeting.
- (4) The further submissions received by the Council since the preparation of this report from W Richardson, S & G Dwyer, S & G Richardson, D Pearce, C & L Staite, M McLean & S Howard, T Mackie, J & M Hetherington and I Mackie be noted.

CARRIED (6/1)

No. 59/05

(Absolute Majority)

9.2.3 MINUTES**ADMINISTRATION OFFICES ADVISORY COMMITTEE - 15 MARCH 2005**

Location / Address:	N / A
Attachments: (1)	Minutes – Administration Offices Advisory Committee – 15 March 2005
Name of Applicant:	N / A
File Reference:	CP/103/1
Author:	Cherie Delmage - Administration Officer Minutes & Agenda
Authorised By:	John Byrne – Executive Director Corporate & Community Services
Date of Report:	15 March 2005

Purpose

The purpose of this report is to receive the Minutes of the Administration Offices Advisory Committee meeting held 15 March 2005.

Policy Implications

There are no policy implications for this report.

Financial Implications

There are no financial implications for this report.

Strategic Implications

There are no strategic implications for this report.

Officer Comment

Any issues or recommendations arising from these Minutes will be the subject of a separate report to the Council.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Moved Cr J Moir, seconded Cr D Williss:

That the Minutes of the Administration Offices Advisory Committee meeting held 15 March 2005 be received.

CARRIED (7/0)

No. 60/05

9.3 CORPORATE SERVICES REPORTS

9.3.1 FINANCIAL STATEMENTS - FEBRUARY 2005

Location / Address:	N / A
Attachments: (1)	Financial Statements – February 2005
Name of Applicant:	N / A
File Reference:	FM/65/1
Author:	David Blurton – Accountant
Authorised By:	John Byrne – Executive Director Corporate & Community Services
Date of Report:	15 March 2005

Purpose

The purpose of this report is to present to the Council the financial position of the Shire of Plantagenet for the period ending 28 February 2005.

Statutory Environment

Local Government (Financial Management) Regulation 34 requires a local government to prepare monthly financial reports in such a form as the local government considers to be appropriate.

Policy Implications

There are no policy implications for this report.

Financial Implications

There are no financial implications for this report.

Strategic Implications

There are no strategic implications for this report.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Moved Cr J Moir, seconded Cr M Skinner:

That the financial statements for the period ending 28 February 2005 be received.

CARRIED (7/0)

No. 61/05

9.3.2 LIST OF PAYMENTS - FEBRUARY 2005

Location / Address:	N / A
Attachments (1):	List Of Payments – February 2005
Name of Applicant:	N / A
File Reference:	FM/64/1
Author:	Rayona Evans - Accounts Officer
Authorised By:	David Blurton - Accountant
Date of Report:	8 March 2005

Purpose

The purpose of this report is to present to the Council the list of payments that were made during the month of February 2005.

Statutory Environment

Regulation 13 of the Local Government (Financial Management) Regulations defines the reporting requirements to the Council for the list of accounts.

Policy Implications

There are no policy implications for this report.

Financial Implications

There are no financial implications for this report.

Strategic Implications

There are no strategic implications for this report.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Moved Cr K Hart, seconded Cr D Williss:

That the payment of accounts, covering electronic payments, cheques 33799 to 33875, totalling \$223,072.30, the payment of trust cheques 69, 77 and 78, totalling \$1,200.00, be noted.

CARRIED (7/0)

No. 62/05

RESUMPTION OF QUESTION

Moved Cr K Clements, seconded Cr K Hart:

3.31pm That the adjourned question relating to the construction of the public toilets in Lowood Road, Mount Barker be resumed.

CARRIED (7/0)

No. 63/05

TENDER C07:0405 - CONSTRUCTION OF PUBLIC TOILETS IN LOWOOD ROAD, MOUNT BARKER**COUNCIL DECISION**

Moved Cr D Williss, seconded Cr M Skinner:

That the tender from Mount Barker Building Service to construct a new public toilet in Lowood Road, Mount Barker be accepted, in accordance with the following price schedule:

Sub Total	GST	Total Price
\$71,782.00	\$7,178.20	\$78,960.20

CARRIED (6/1)

No. 64/05

10 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Moved Cr K Hart, seconded Cr D Williss:

That new business of an urgent nature, namely:

- That as a matter of urgency, Main Roads Western Australia (MRWA) be advised of the Council's grave concern over the dangerous situation regarding trucks, and the associated liability issues, prevailing on Muirs Highway and the imperative for the immediate installation of passing lanes.

be introduced to the meeting.

CARRIED (7/0)

No. 65/05

Moved Cr J Cameron, seconded Cr K Hart:

That as a matter of urgency, Main Roads Western Australia (MRWA) and the Minister for Planning and Infrastructure be advised of the Council's grave concern over the dangerous situation regarding the mix of traffic including school buses, caravans and large trucks, and the associated liability issues, prevailing on a deteriorated Muirs Highway and the imperative for the immediate upgrade of the highway including the installation of passing lanes.

CARRIED (7/0)

No. 66/05

12 CONFIDENTIAL

Nil

13 CLOSURE OF MEETING

3.52pm The Presiding Member declared the meeting closed.

CONFIRMED: CHAIRPERSON _____ **DATE:/..../....**