



ORDINARY COUNCIL MEETING

MINUTES

Ordinary Meeting of the Council held in the
Frost Park Pavilion, McDonald Avenue, Mount Barker
2.45pm Tuesday 28 March 2006

Rob Stewart
CHIEF EXECUTIVE OFFICER

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

3.03pm The Presiding Member declared the meeting open.

The Chief Executive Officer, Mr Rob Stewart, read aloud the following disclaimer:

'No responsibility whatsoever is implied or accepted by the Shire of Plantagenet for any act, omission or statement or intimation occurring during Council / Committee meetings or during formal / informal conversations with staff.

The Shire of Plantagenet disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, or statement of intimation occurring during Council / Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation or approval made by a member or officer of the Shire of Plantagenet during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Plantagenet. The Shire of Plantagenet warns that anyone who has an application with the Shire of Plantagenet must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Plantagenet in respect of the application.'

2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Present

Cr K Forbes	Shire President - Rocky Gully / West Ward
Cr D Williss	Deputy Shire President - East Ward
Cr M Skinner	East Ward
Cr J Moir	South Ward
Cr K Clements	Town Ward
Cr B Hollingworth	Town Ward
Cr J Mark	Town Ward
Mr R Stewart	Chief Executive Officer
Mr I Bartlett	Manager Works
Ms D Baesjou	Manager Development Services
Mr D Blurton	Accountant
Mrs K Skinner	Executive Secretary

Apologies

Cr K Hart	Kendenup Ward
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Previously Approved Leave of Absence

Cr J Cameron 21 March to 8 April 2006 inclusive

There were no members of the public present.

There were two (2) members of the media present.

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

6 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7 CONFIRMATION OF MINUTES

Moved Cr M Skinner, seconded Cr D Williss:

That the Minutes of the Ordinary Meeting of the Council held 14 March 2006 be confirmed.

CARRIED (7/0)

No. 79/06

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

- 20 March 2006 – The Shire President and Manager Works attended a Regional Road Group meeting in Ravensthorpe where the deferment of Woogenellup Road – Western End Project was approved until 2006-2007.
- 22 March 2006 – The Mount Barker Machinery Field Day was held with the Shire President, Deputy Shire President and Cr M Skinner in attendance to judge and present awards including the Acquisitive Art Prize which is now on exhibition at the Art Gallery / Library.
- 27 March 2006 – The Deputy Shire President attended a meeting at Manjimup focussed on State Roads.
- 12 April 2006 – A Plantation Fire Advisory Committee Meeting will be held for delegates to attend to discuss proposed changes to fire break requirements.

- 3 April 2006 – The Shire President will attend a Fire and Emergency Services Authority (FESA) Conference in Perth.
- 4 April 2006 – The Shire President, Deputy Shire President and Manager Works will attend a State Road Conference in Geraldton.
- 5 April – The Shire President will attend a WALGA meeting in Perth.
- 5 April 2006 – Following the third State Administrative Tribunal (SAT) teleconference regarding Mt Barker Chicken, a negotiation meeting will now be held in Perth.
- 2 June 2006 – All Councillors are encouraged to attend Module 15 (Sustainable Asset Management) in Albany from 9.00am to 4.30pm at a cost of approximately \$300.00 each.
- April 2006 – A TIRES meeting will be held to finalise a submission for Auslink Project based funding and to discuss projects for state funding in 2006-2007.
- The Shire President noted that he had used his discretionary powers to grant the Chief Executive officer approval to attend the International Local Government Asset Management Conference on 26-27 April 2006 in Melbourne.
- The Shire President noted that all Councillors should read the Agriculture (WA) paper on starling control available from Cr M Skinner.
- The move from the old administration office building to the new administration building on 31 March 2006 is on track.

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 EXECUTIVE SERVICES REPORTS

9.1.1 COMMITTEE MINUTES – TOWNSCAPE REVIEW STEERING COMMITTEE – 7 MARCH 2006; GREAT SOUTHERN REGIONAL CATTLE SALEYARDS ADVISORY COMMITTEE – 14 MARCH 2006

Location / Address:	N / A
Attachments: (2)	Committee Minutes
Name of Applicant:	N / A
File Reference:	LP/103/1; CA/103/1
Author:	Cherie Delmage - Administration Officer
Authorised By:	John Byrne - Executive Director Corporate and Community Services
Date of Report:	20 March 2006

Purpose

The purpose of this report is to receive the following Minutes:

- Townscape Review Steering Committee – 7 March 2006
- Great Southern Regional Cattle Saleyards Advisory Committee – 14 March 2006

Policy Implications

There are no policy implications for this report.

Financial Implications

There are no financial implications for this report.

Strategic Implications

There are no strategic implications for this report.

Officer Comment

Any further issues or recommendations arising from these Minutes will be the subject of a separate report to the Council.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION

That the following Minutes be received:

- Townscape Review Steering Committee – 7 March 2006
- Great Southern Regional Cattle Saleyards Advisory Committee – 14 March 2006

Committee Minutes – Townscape Review Steering Committee – 7 March 2006; Great Southern Regional Cattle Saleyards Advisory Committee – 14 March 2006 (Cont.)

COUNCIL DECISION

Moved Cr D Williss, seconded Cr M Skinner:

That the following Minutes be received:

- Townscape Review Steering Committee – 7 March 2006

CARRIED (7/0)

No. 80/06

Reason For Change

Councillors believed that the Minutes for the Great Southern Regional Cattle Saleyards Advisory Committee meeting held 14 March 2006 were an incorrect record and required work before being received.

9.1.2 DISSOLUTION OF JOINT VENTURE AGREEMENT - AUTHORITY TO SIGN AND AFFIX COMMON SEAL

A Financial Interest was disclosed by Cr K Forbes for Item 9.1.2

Extent of Interest: Cattle Producer – 340 head of mixed cattle

A Financial Interest was disclosed by Cr M Skinner for Item 9.1.2

Extent of Interest: Cattle Producer – 400 head

A Proximity Interest was disclosed by Cr B Hollingworth for Item 9.1.2

Extent Of Interest: Adjoining Landowner

A Financial Interest was disclosed by Cr J Moir for Item 9.1.2

Extent Of Interest: Financial

Authority To Participate Pursuant Section 5.62 (E) Local Government Act 1995

Approval has been received from the Department of Local Government and Regional Development via letter dated 18 November 2005, giving permission for Cr K Forbes, Cr M Skinner, Cr J Cameron, Cr J Moir and Cr B Hollingworth to participate in matters relating to the Great Southern Regional Cattle Saleyards until 31 December 2006.

The Chief Executive Officer – Mr Rob Stewart read aloud the attached letter dated 18 November 2005 from the Department of Local Government and Regional Development.

3.15pm Cr J Moir withdrew from the meeting.

Location / Address:	N / A
Attachments: (1)	Agreement
Name of Applicant:	N / A
File Reference:	CA/126/1
Author:	John Byrne - Executive Director Corporate and Community Services
Authorised By:	Rob Stewart - Chief Executive Officer
Date of Report:	21 March 2006

Purpose

The purpose of this report is to grant the Shire President and the Chief Executive Officer authority to sign and affix the Common Seal of the Council to the Great Southern Regional Cattle Saleyards (GSRCS) Dissolution of Joint Venture Agreement, held between the Shire of Plantagenet and the City of Albany.

Background

At its meeting held on 22 March 2005 the Council resolved to purchase the City of Albany's 50% share of the GSRCS as follows:

THAT:

- (1) *After considering all submissions regarding the proposed major trading undertaking of the Shire of Plantagenet being the fifty percent (50%) purchase*
-

Dissolution Of Joint Venture Agreement – Authority To Sign And Affix Common Seal (Cont.)

of the Great Southern Regional Cattle Saleyards from the City of Albany for the sum of one million dollars, the Council is of the opinion that the major trading undertaking should proceed.

- (2) *The Chief Executive Officer be authorised to instruct the Council's solicitors to complete the necessary documentation to effect the fifty percent (50%) purchase of the Great southern Regional Cattle Saleyards from the City of Albany.*
- (3) *The letter from the Department of Local Government and Regional Development regarding financial interests and disclosures dated 21 March 2005 be included in the minutes of this meeting.*
- (4) *The further submissions received by the Council since the preparation of this report from W Richardson, S & G Dwyer, S & G Richardson, D Pearce, C & L Staite, M McLean and S Howard, T Mackie, J & M Hetherington and I Mackie be noted.'*

The Shire took management possession and operation of the facility from 1 April 2005 and has continued to operate the facility since. During that time, sale documents were prepared by the Shire's Solicitors Hudson Henning and Goodman (HHG). However, those sale / transfer documents were not considered acceptable by the City of Albany and the official sale documents have been the subject of ongoing negotiations.

These negotiations resulted in the two (2) parties agreeing to prepare a 'Dissolution of Joint Venture Agreement' document. The document outlines the dissolution of the joint venture between the Shire of Plantagenet and the City of Albany and effects the transfer of the City's 50% share of the GSRCS to the Shire of Plantagenet.

The documents have been signed and sealed by the City of Albany and now require execution by the Shire of Plantagenet. Once completed, the documents will be forwarded to HHG for stamping. Transfer of land title documents will then be undertaken.

Policy Implications

There are no policy implications for this report.

Financial Implications

Costs associated with legal advice and the preparation of the document have been incurred and costed to General Ledger No. 1380.1.168 – Saleyards Legal Expenses.

Strategic Implications

There are no strategic implications for this report.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Moved Cr M Skinner, seconded Cr D Williss:

That authority be granted to the Shire President and the Chief Executive Officer to affix the Common Seal of the Council to the Great Southern Regional Cattle Saleyards Dissolution of Joint Venture Agreement, between the Shire of Plantagenet and the City of Albany.

CARRIED (6/0)

No. 81/06

3.17pm Cr J Moir returned to the meeting.

9.1.3 LEASE ASSIGNMENT - CHILLINUP ROAD

An Impartial Interest was disclosed by Cr D Williss for Item 9.1.3

Extent of Interest: Related to proponent

3.17pm Cr D Williss withdrew from the meeting.

Location / Address: N / A
Name of Applicant: N / A
File Reference: RV/182/3955
Author: Rob Stewart - Chief Executive Officer
Authorised By: Rob Stewart - Chief Executive Officer
Date of Report: 17 March 2006

Purpose

The purpose of this report is to recommend that the assignment of the lease of Lot 501 Chillinup Road to M Williss be endorsed.

Background

At its meeting held on 13 December 2005 the Council resolved:

‘THAT:

- (1) The proposed assignment of the lease of Lot 501 Chillinup Road between the Shire of Plantagenet (acting as Trustee for the City of Albany and the Shires of Cranbrook, Denmark and Gnowangerup) and WM, SG and BP Warburton to M Williss be advertised pursuant to Section 3.58 (2)(3)(4) of the Local Government Act 1995.*
- (2) The City of Albany and the Shires of Cranbrook, Denmark and Gnowangerup be advised of the Council’s action with regard to the proposed assignment of Lot 501 Chillinup Road and their endorsement sought.*
- (3) The matter be referred back to the Council at such time that the submission period has closed and responses from the other Councils has been received.*
- (4) The assignment documentation include a condition that as part of the assignment the assignee be required to permit access by Tooraweenah Pastoral Company for the duration of the current lease.’*

The matter was advertised as required by the resolution and the Local Government Act. Further, each owner of Lot 501 was requested to indicate their concurrence to the proposal.

By letter dated 23 December 2005 the Shire of Cranbrook advised that the Shire had no objections to the assignment of the lease.

By letter dated 25 January 2006 the Shire of Denmark also advised that there were no objections raised for the assignment.

A response has not been received from the City of Albany or the Shire of Gnowangerup. This is not seen as an impediment.

Lease Assignment – Chillinup Road (Cont.)**Statutory Environment**

The provisions of Section 3.58 of the Local Government Act 1995 relating to the disposition of property were met and the matter was advertised in the Albany Advertiser on 12 January 2006.

No submissions were received.

Consultation

The present Lessees have agreed to the assignment and the proposed Lessee has agreed to the condition set down by the Council at its December meeting regarding access.

Policy Implications

There are no policy implications for this report.

Financial Implications

There are no financial implications for this report. Lease payments are \$20,250.00 per annum (ex GST).

Strategic Implications

There are no strategic implications for this report.

Officer Comment

The assignment of the lease is recommended and the votes of the Shires of Cranbrook, Denmark and Plantagenet will be sufficient for such purpose.

The matter has not been discussed at a Chillinup Landfill Site Management Committee as the most recent meeting was adjourned due to a lack of quorum.

Further, as the lease does not provide for extension, the future of Lot 501 will need to be discussed by the owners during the current calendar year.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Moved Cr J Moir, seconded Cr B Hollingworth:

That pursuant to Council Resolution Number 345/05 (13 December 2005) the assignment of the lease of Lot 501 Chillinup Road between the Shire of Plantagenet (acting as Trustee for the City of Albany and the Shires of Cranbrook, Denmark and Gnowangerup) and WM, SG and BP Warburton to M Williss be approved.

CARRIED (6/0)

No. 82/06

3.18pm Cr D Williss returned to the meeting.

9.1.4 OATLANDS RESERVE 16270

Location / Address:	N / A
Attachments: (1)	Management Plan
Name of Applicant:	N / A
File Reference:	RV/182/3762
Author:	Rob Stewart - Chief Executive Officer
Authorised By:	Rob Stewart - Chief Executive Officer
Date of Report:	21 March 2006

Purpose

The purpose of this report is to present a copy of the Management Plan prepared by Greenskills Inc covering the unnamed reserve sometimes referred to as Oatlands Reserve.

Background

Oatlands Reserve is situated on the corner of Oatlands Road and Martin Street, Mount Barker and was formally known as Reserve 16270.

It was purchased by the Council for the sum of \$70,000.00 in the early 1990's. It was proposed by the Council that the land be used for a residential subdivision. The Scheme Amendment was not approved by the then Minister due to a number of submissions being received.

Policy Implications

There are no policy implications for this report.

Financial Implications

There are no financial implications for this report.

Strategic Implications

There are no strategic implications for this report.

Officer Comment

The report (without appendices) is attached.

No immediate action is required by the Council except to receive the report although it will be noted that the report recommends funding be put aside on an annual basis to undertake required maintenance to control weed infestation and to reduce fuel loads.

The report also suggests that the reserve be given a name and suggests Don Collins (a long time resident who died in 2003) and who was active in having the land remain a Local Authority Scheme Reserve (Recreation).

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr J Mark, seconded Cr B Hollingworth:

THAT:

- (1) The Management Plan prepared by Greenskills Inc for the Council owned land at the corner of Oatlands Road and Martin Street, Mount Barker be received.**
- (2) Greenskills Inc be thanked for their efforts in preparing the well researched report.**

CARRIED (7/0)

No. 83/06

9.2 CORPORATE SERVICES REPORTS

9.2.1 2005-2006 ANNUAL BUDGET REVIEW

Location / Address:	N / A
Name of Applicant:	N / A
File Reference:	FM/65/1
Author:	David Blurton - Accountant
Authorised By:	John Byrne – Executive Director Corporate and Community Services
Date of Report:	22 March 2006

Purpose

The purpose of this report is to present the review of the Shire of Plantagenet's 2005 / 2006 Annual Budget against actual expenditure as required by section 33A of the Local Government Financial Management Regulations (1996).

Background

The Council has historically reviewed its annual budgets on a quarterly basis and made re-allocations as necessary at these times.

By adopting industry best practice, the Council has once again pre-empted changes to the Local Government Financial Management Regulations (1996) which now force Local Governments to review their budgets at least annually.

It is envisaged that these changes will assist local governments in financial planning and control and ensure that scarce resources are allocated in the best possible manner. This will also assist Councils in dealing with urgent financial matters which arise from time to time.

An amended budget showing projected end of year actuals and variances, prepared in accordance with the guidelines recently issued by the Department of Local Government and Regional Development is attached.

Statutory Environment

Regulation 33A of the Local Government Financial Management Regulations (1996) states the following:

- (1) Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.*
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.*
- (3) A council is to consider a review submitted to it and is to determine (by absolute majority) whether or not to adopt the review, any parts of the review or any recommendations made in the review.*
- (4) Within 30 days after council has made a determination, a copy of the review and determination is to be provided to the Department.'*

Consultation

Consultation has occurred with John Byrne – Executive Director of Corporate and Community Services, Stephen Bell – Executive Director of Technical and Development Services and other officers.

Policy Implications

There are no policy implications for this report.

Financial Implications

The review involved an examination of the year to date (YTD) balances for each general ledger income and expenditure account as at 28 February 2006 and compared against original budget estimates and forecast figures to the 30 June 2006.

As the original 2005 / 2006 Annual Budget was adopted as a balanced budget, any changes made to the adopted annual budget as part of the review process should ensure that the budget continues to balance ie: any changes in expenditure will be offset by corresponding changes in income or vice versa.

Strategic Implications

There are no strategic implications for this report.

Officer Comment

Despite the changes to the Local Government Financial Management Regulations (1996), it is considered good financial management for the Council to continue to review the annual budget quarterly and make re-allocations as required.

Voting Requirements

Absolute Majority

MOTION TO SUSPEND STANDING ORDERS

Moved Cr D Williss, seconded Cr K Clements:

3.30pm That those Sections of Standing Orders that would prevent any Councillor from speaking twice to a motion or which would prevent a Councillor speaking when no motion was before the Chair be suspended.

CARRIED (7/0)

No. 84/06

MOTION TO RESUME STANDING ORDERS

Moved Cr J Moir, seconded Cr J Mark:

4.00pm That Standing Orders be resumed.

CARRIED (7/0)

No. 85/06

2005-2006 Annual Budget Review (Cont.)

OFFICER'S RECOMMENDATION

That the following changes be made to the adopted 2005 / 2006 Annual Budget:

<u>Account Description</u>	<u>Account</u>	<u>Old Budget (\$)</u>	<u>New Budget (\$)</u>
<u>Capital</u>			
Computer Network / Email Security	420.3.137	\$ (5,000)	\$ -
Purchase of Lot 105 First Avenue, Kendenup	510.3.137	\$ (8,531)	\$ (9,072)
Lowood Road Security Cameras Expenditure	New	\$ -	\$ (20,000)
Security Cameras Contributions	New	\$ -	\$ 10,000
Purchase of Vehicle - EHO	730.3.132	\$ (28,175)	\$ (25,486)
Playground Equipment - Childcare	830.3.137	\$ (5,000)	\$ -
Transfer Station - Kendenup Tip (waste reserve)	1010.3.139	\$ (50,000)	\$ (85,000)
Public Toilets Town Centre Expenditure	1050.3.134	\$ (72,327)	\$ (57,000)
Public Toilets Town Centre Grant	1050.2.785	\$ 25,000	\$ 23,000
Sewerage System Upgrade (Frost Oval)	New	\$ (2,000)	\$ -
Master Key Expansion to Council Buildings	1110.3.335	\$ (5,000)	\$ -
Kendenup BBQ Facilities (from Reserve)	1110.3.558	\$ -	\$ (2,991)
Shade Structure - Pool	1120.3.138	\$ (1,500)	\$ -
Fence - Pool	1120.3.140	\$ (1,000)	\$ (5,000)
Replace Minor Plant - Pool	1120.3.137	\$ (3,000)	\$ -
Resurface Main Pool Expenditure	1120.3.148	\$ (130,000)	\$ (105,000)
Resurface Pool - CSRFF Grant	New	\$ 43,333	\$ 35,000
Gym & Other Equipment – Rec Centre	1131.3.135	\$ (5,000)	\$ (4,000)
New Hot Water System – Rec Centre	New	\$ (6,000)	\$ (12,000)
Vesting of Narrikup Reserve	New	\$ (4,000)	\$ -
Safety / Lighting Study - Wilson Park	New	\$ (10,000)	\$ -
Safety / Lighting Study Grant	New	\$ 4,500	\$ -
Hot Water System - Mount Barker Library	New	\$ -	\$ (3,000)
- Woogenellup Road Construction RRG	Job 4003	\$ (280,793)	\$ (111,241)
- Spencer Road TIRES 05/06 allocation	New	\$ -	\$ (186,678)
- Blue Lakes Road TIRES 05/06 allocation	New	\$ -	\$ (150,000)
- Perillup South Road TIRES 05/06 allocation	New	\$ -	\$ (60,000)
- Mount Barker Porongurup Road	Job 5262	\$ (20,000)	\$ -
- Jones Road	Job 5144	\$ (30,000)	\$ (2,537)
- Old Coach Road	Job 5098	\$ (40,000)	\$ (5,401)
- Poorarecup Road	Job 5142	\$ (45,000)	\$ (10,500)
- Palmdale Road	Job 5035	\$ (50,000)	\$ -
- Jutland Road	Job 5077	\$ (40,000)	\$ -
- Coote Street	Job 5242	\$ (25,000)	\$ -
- Syred Road Floodway	Job 5033	\$ (50,000)	\$ -
- Chillinup Road	Job 4016a	\$ -	\$ (470,000)
Project Grants - RRG	1210.2.753	\$ 587,283	\$ 474,248
TIRES Grants	1210.2.755	\$ -	\$ 396,678
Purchase of new NLIS system	1380.3.131	\$ -	\$ (36,603)
Disposal of Old Depot (100% from reserve)	1440.3.130	\$ (15,000)	\$ -
Depot Garden Shed construction	1440.3.138	\$ -	\$ (4,000)
<u>Schedule 3 – General Purpose Funding</u>			
Salaries	310.1.21	\$ (39,000)	\$ (44,907)
Superannuation	310.1.22	\$ (3,510)	\$ (5,681)
Title Searches	310.1.745	\$ (200)	\$ (500)

2005-2006 Annual Budget Review (Cont.)

Legal Fees Recoverable	310.1.746	\$ (12,000)	\$ (14,000)
Rates Write-offs	310.1.741	\$ -	\$ (100)
Legal Fees Write-offs	310.1.743	\$ -	\$ (500)
Donations	310.1.158	\$ (5,794)	\$ (2,920)
FESA Levy on council land	310.1.747	\$ (1,000)	\$ (1,221)
Admin Services Allocation	310.1.655	\$ (65,091)	\$ (70,591)
Grants Commission Submission fees	320.1.179	\$ (1,500)	\$ (600)
Admin Services Allocation	320.1.655	\$ (25,936)	\$ (27,436)
Dividends on Shares	320.2.112	\$ 350	\$ 1,401
Interest - Muni Funds	320.2.110	\$ 57,267	\$ 140,000
Interest - Reserve Funds	320.2.111	\$ 40,000	\$ 50,000

Schedule 4 - Administration

Telephone / Fax Allowance	410.1.204	\$ (6,000)	\$ (7,500)
Insurance	410.1.161	\$ (7,040)	\$ (4,834)
WALGA state Councillor Payments	410.1.211	\$ -	\$ (1,980)
Admin Services Allocation	410.1.655	\$ (225,333)	\$ (253,769)
Presentations & Receptions	415.1.160	\$ (5,000)	\$ (7,500)
Regional Co-operation Dev. Program	New	\$ (15,000)	\$ -
Reimbursements - Other	420.2.783	\$ 12,000	\$ 27,000
WALGA State Councillor receipts	420.2.764	\$ -	\$ 1,980
Regional Co-op Develop. Prog. Cont	New	\$ 10,000	\$ -
Relief Staff & Contractors	420.1.181	\$ (10,000)	\$ -
Fringe Benefit Tax	420.1.33	\$ (26,000)	\$ (33,274)
Workers Compensation	420.1.34	\$ (21,785)	\$ (20,239)
Staff Training & Development	420.1.44	\$ (25,000)	\$ (15,000)
Trainee Apprenticeship Scheme	420.1.45	\$ (11,000)	\$ (7,763)
Vehicle Expense - EDCCS	420.1.47	\$ (4,000)	\$ (5,000)
- Staff Housing Maintenance	420.1.337	\$ (4,000)	\$ (10,000)
- Office Equip. Maintenance	420.1.154	\$ (12,000)	\$ (19,735)
- Computer Support Contracts	420.1.156	\$ (30,000)	\$ (31,500)
- Telecommunications	420.1.162	\$ (20,000)	\$ (24,000)
- Insurance	420.1.161	\$ (28,000)	\$ (30,560)
Depn of Furn & Equipment	420.1.61	\$ (18,150)	\$ (31,500)
Professional Services	420.1.180	\$ (3,500)	\$ (8,000)
Advertising - Staff Vacancies	420.1.174	\$ (3,500)	\$ (20,000)
Legal Expenses	420.1.167	\$ (2,000)	\$ (18,000)
Less Allocated to Schedules	420.1.653	\$ 827,171	\$ 882,807

Schedule 5 – Law and Order

Depn on Buildings	510.1.60	\$ (502)	\$ (1,100)
Depn on Furniture and Equipment	510.1.61	\$ (625)	\$ -
Depn on Plant	510.1.62	\$ (2,100)	\$ (7,800)
Advertising & Public Awareness	510.1.173	\$ (3,000)	\$ (5,000)
Salaries	510.1.21	\$ (32,064)	\$ (22,000)
Admin Services Allocation	510.1.655	\$ (52,754)	\$ (55,504)
Contributions to be Reimbursed	510.2.764	\$ 1,000	\$ 2,000
ESL Payment	510.2.765	\$ 6,500	\$ 5,720
Reimbursements - Fire Breaks	510.2.769	\$ 2,030	\$ -
Salaries	520.1.21	\$ (19,023)	\$ (29,087)
Admin Services Allocation	520.1.655	\$ (15,775)	\$ (16,775)
Salaries	530.1.21	\$ (13,042)	\$ (8,863)
Admin Services Allocation	530.1.655	\$ (14,065)	\$ (15,065)

2005-2006 Annual Budget Review (Cont.)Schedule 7 -Health

Workers Compensation	730.1.34	\$ (800)	\$ (1,101)
Vehicle Expenses	730.1.46	\$ (4,000)	\$ (7,000)
Sewerage connections - reimbursable	730.1.50	\$ -	\$ (9,710)
Admin Services Allocation	730.1.655	\$ (15,954)	\$ (16,954)
Fees & Charges - Lodging Houses	730.2.782	\$ 1,440	\$ 2,280
Fees & Charges - Offensive Trades	730.2.783	\$ 1,285	\$ 1,700
Reimbursements	730.2.769	\$ -	\$ 11,000
Building Maintenance	710.1.338	\$ (500)	\$ -

Schedule 8 - Welfare

- Redman House	820.1.338	\$ (1,500)	\$ (4,500)
Salaries (Childcare)	830.1.21	\$ (156,030)	\$ (179,226)
Veteran Affairs Re-imbursements	840.1.310	\$ -	\$ (74,911)
Veteran Affairs Income	840.2.770		\$ 74,911

Schedule 10 – Community Amenities

Landfill Salaries	1010.1.21	\$ (51,647)	\$ (16,647)
Landfill Superannuation	1010.1.22	\$ (4,500)	\$ (1,000)
Proceeds from Recycling	1010.2.796	\$ 14,250	\$ 5,000
Reimbursements	1035.2.769	\$ 100	\$ 300
Salaries	1040.1.21	\$ (155,012)	\$ (130,526)
Superannuation	1040.1.22	\$ (17,530)	\$ (14,043)
Workers Compensation	1040.1.34	\$ (7,600)	\$ (6,196)
Advertising	1040.1.173	\$ (2,000)	\$ (3,000)
Municipal Inventory Review Consult.	New	\$ (7,500)	\$ -
Admin Services Allocation	1040.1.655	\$ (30,141)	\$ (31,141)
Application Fees - Planning Consent	1040.2.791	\$ 8,000	\$ 9,000
Recoup of Advertising Costs	1040.2.799	\$ -	\$ 1,155
Maintenance - Public Toilets	1050.1.339	\$ (28,000)	\$ (20,000)
Admin Services Allocation	1050.1.655	\$ (17,421)	\$ (18,421)
Fees & Charges - Cemeteries	1050.2.784	\$ 12,000	\$ 10,000

Schedule 11 - Recreation

- Porongurup Hall	1110.1.345	\$ (1,305)	\$ (2,100)
- Kendenup Community Grounds	1110.1.349	\$ (1,000)	\$ (1,500)
- Plantagenet Hall (Opus Report)	1110.1.439	\$ (1,600)	\$ -
- Kendenup Hall (Opus Report)	1110.1.440	\$ (4,500)	\$ -
- Narrikup Hall (Opus Report)	1110.1.553	\$ (1,400)	\$ -
- Rocky Gully Hall (Opus Report, etc)	1110.1.554	\$ (1,500)	\$ -
- Porongurup Hall (Opus Report)	1110.1.445	\$ (1,950)	\$ -
- Kamballup Hall (Opus Report)	1110.1.556	\$ (1,750)	\$ -
- Woogenellup Hall (Opus Report)	1110.1.557	\$ (4,000)	\$ -
- Kendenup Ag. Building (Opus)	1110.1.562	\$ (1,400)	\$ -
Maintenance Project Management	1110.1.560	\$ (5,000)	\$ -
Depn on Furn & Equip	1110.1.61	\$ (1,767)	\$ (200)
Admin Services Allocation	1110.1.655	\$ (9,100)	\$ (10,100)
- Porongurup Hall	1110.2.746	\$ 280	\$ 1,000
Training - Pool	1120.1.45	\$ (1,500)	\$ (2,028)
Utilities - Pool	1120.1.335	\$ (15,000)	\$ (12,000)
Building Maintenance - Pool	1120.1.338	\$ (6,000)	\$ (8,000)
Building Maintenance – Rec Centre	1131.1.228	\$ (1,500)	\$ (2,000)
Admin Services Allocation	1131.1.655	\$ (14,923)	\$ (15,673)
Reimbursements - EDWA (Operating)	1131.2.769	\$ 5,840	\$ 6,300
Admin Services Allocation	1132.1.655	\$ (25,490)	\$ (27,490)
Building Maint. - Mount Barker Library	1140.1.337	\$ (14,360)	\$ (15,500)

2005-2006 Annual Budget Review (Cont.)

Admin Services Allocation	1140.1.655	\$ (22,895)	\$ (24,895)
Photocopying/Internet Income	1140.2.784	\$ 2,030	\$ 500
Fines & Penalties Income	1140.2.791	\$ 250	\$ 100
- Old Station House Maintenance	1150.1.340	\$ (1,000)	\$ (3,500)
Aboriginal Economic Develop.	1150.1.345	\$ (9,000)	\$ (1,980)
Indigenous surf camp grant expenditure	1150.1.346	\$ -	\$ (4,088)
Admin Services Allocation	1150.1.655	\$ (8,646)	\$ (9,146)
Aboriginal Economic Develop. Transfer	1150.2.786	\$ 9,000	\$ 2,006
Indigenous surf camp grant	1150.2.787	\$ -	\$ 4,088
Rental Income- Old Station House	1150.2.781	\$ 3,016	\$ 700

Schedule 12

Road Maintenance	1220.1.375	\$ (875,000)	\$ (1,534,256)
Parking Salaries	1240.1.21	\$ -	\$ (292)
Admin Services Allocation	1220.1.655	\$ (18,924)	\$ (19,924)
Contribution to Flood Damage	1210.2.765	\$ 471,661	\$ 1,121,661

Schedule 13

Admin Services Allocation	1310.1.655	\$ (8,616)	\$ (9,116)
Feral Pig Committee	1311.2.785	\$ 7,000	\$ 38,000
Trust Transfer	1311.2.800	\$ 24,291	\$ (6,709)
Economic Profile & Tourism Study	1320.1.154	\$ -	\$ (10,000)
Admin Services Allocation	1320.1.655	\$ (20,988)	\$ (21,988)
Economic Study Grant	1320.2.769	\$ -	\$ 5,000
BCITF Payments (Trust)	1330.1.191	\$ (7,000)	\$ (12,000)
Admin Services Allocation	1330.1.655	\$ (14,141)	\$ (15,341)
Building Licenses Fees	1330.2.784	\$ 19,000	\$ 25,000
Legal Fees Reimbursed	1330.2.781	\$ 6,750	\$ -
BCITF Levy (Trust)	1330.2.790	\$ 7,000	\$ 12,000
Depn on Furn & Equip - Saleyards	1380.1.61	\$ (6,000)	\$ (2,000)
Insurance - Saleyards	1380.1.161	\$ (5,079)	\$ (9,676)
Wages - Saleyards	1380.1.21	\$ (56,559)	\$ (96,559)
Superannuation - Saleyards	1380.1.22	\$ (7,342)	\$ (3,342)
Workers Compensation - Saleyards	1380.1.35	\$ (2,514)	\$ (2,261)
Training - Saleyards	New	\$ (2,313)	\$ -
Travel & Accommodation - Saleyards	1380.1.44	\$ (2,052)	\$ (1,191)
Feed Purchases - Saleyards -	1380.1.157	\$ (2,000)	\$ (5,000)
Utilities - Saleyards	1380.1.34	\$ (24,137)	\$ (9,137)
Marketing - Saleyards	1380.1.170	\$ (23,624)	\$ (18,624)
Grounds Maintenance - Saleyards	1380.1.337	\$ (9,747)	\$ (13,747)
Building Maintenance - Saleyards	1380.1.338	\$ (1,539)	\$ (2,039)
Legal Fees - Saleyards	1380.1.168	\$ -	\$ (11,930)
Environmental License - Saleyards	1380.1.38	\$ -	\$ (900)
Admin Services Allocation - Saleyards	1380.1.655	\$ (51,551)	\$ (53,051)
Other Income - Saleyards	1380.2.180	\$ 15,000	\$ 50,000
Sales of Water	1350.2.784	\$ 5,000	\$ 4,000

2005-2006 Annual Budget Review (Cont.)

Admin Services Allocation	1250.1.655	\$ (40,116)	\$ (41,116)
<u>Schedule 14</u>			
Depot House Maintenance	1420.1.337	\$ (1,000)	\$ (1,500)
Unallocated Wages (Meetings etc)	1430.1.20	\$ (62,400)	\$ (87,400)
Recruitment / Relocation	1430.1.41	\$ (1,500)	\$ (3,500)
Superannuation	1430.1.22	\$ (119,908)	\$ (113,908)
Public Holidays	1430.1.29	\$ (32,888)	\$ (57,888)
Back Pay Adjustments	1430.1.31	\$ -	\$ (375)
Workers Compensation	1430.1.34	\$ (56,100)	\$ (51,285)
Training	1430.1.44	\$ (7,500)	\$ (10,000)
Relief Staff & Contractors	1430.1.181	\$ -	\$ (18,000)
LESS Allocated to Works	143.1.690	\$ 784,209	\$ 854,269
Plant Operations	1440.1.50	\$ (469,945)	\$ (499,945)
Apprentice Mechanic	1480.1.45	\$ (42,000)	\$ (34,000)
Depreciation of Plant	1440.1.62	\$ (234,718)	\$ (309,718)
LESS Plant Costs Allocated	1440.1.651	\$ 556,945	\$ 578,945
LESS Depreciation Costs Allocated	1440.1.652	\$ 234,718	\$ 309,718
Loss on Disposal of Assets	1440.1.120	\$ -	\$ (5,793)
Purchase Fuels	1450.1.380	\$ (200,000)	\$ (215,000)
Purchase Oils	1450.1.381	\$ (9,000)	\$ (8,000)
LESS Materials Allocated to Works	1450.1.651	\$ 240,700	\$ 254,700
Surplus Carried Forward		\$ 328,302	\$ 280,957
Net Transfers from Reserves		\$1,159,352	\$ 1,172,343
Less Non cash items		\$1,641,316	\$ 1,735,565

COUNCIL DECISION

Moved Cr D Williss, seconded Cr M Skinner:

THAT:

- (1) The following changes be made to the adopted 2005 / 2006 Annual Budget:

<u>Account Description</u>	<u>Account</u>	<u>Old Budget (\$)</u>	<u>New Budget (\$)</u>
<u>Capital</u>			
Computer Network / Email Security	420.3.137	\$ (5,000)	\$ -
Purchase of Lot 105 First Avenue, Kendenup	510.3.137	\$ (8,531)	\$ (9,072)
Lowood Road Security Cameras Expenditure	New	\$ -	\$ (20,000)
Security Cameras Contributions	New	\$ -	\$ 10,000
Purchase of Vehicle - EHO	730.3.132	\$ (28,175)	\$ (25,486)
Playground Equipment - Childcare	830.3.137	\$ (5,000)	\$ -
Transfer Station - Kendenup Tip (waste reserve)	1010.3.139	\$ (50,000)	\$ (85,000)
Public Toilets Town Centre Expenditure	1050.3.134	\$ (72,327)	\$ (57,000)
Public Toilets Town Centre Grant	1050.2.785	\$ 25,000	\$ 23,000
Sewerage System Upgrade (Frost Oval)	New	\$ (2,000)	\$ -
Master Key Expansion to Council Buildings	1110.3.335	\$ (5,000)	\$ -
Kendenup BBQ Facilities (from Reserve)	1110.3.558	\$ -	\$ (2,991)
Shade Structure - Pool	1120.3.138	\$ (1,500)	\$ -

2005-2006 Annual Budget Review (Cont.)

Fence - Pool	1120.3.140	\$ (1,000)	\$ (5,000)
Replace Minor Plant - Pool	1120.3.137	\$ (3,000)	\$ -
Resurface Main Pool Expenditure	1120.3.148	\$ (130,000)	\$ (105,000)
Resurface Pool - CSRFF Grant	New	\$ 43,333	\$ 35,000
Gym & Other Equipment – Rec Centre	1131.3.135	\$ (5,000)	\$ (4,000)
New Hot Water System – Rec Centre	New	\$ (6,000)	\$ (12,000)
Vesting of Narrikup Reserve	New	\$ (4,000)	\$ -
- Woogenellup Road Construction RRG	Job 4003	\$ (280,793)	\$ (111,241)
- Spencer Road TIRES 05/06 allocation	New	\$ -	\$ (186,678)
- Blue Lakes Road TIRES 05/06 allocation	New	\$ -	\$ (150,000)
- Perillup South Road TIRES 05/06 allocation	New	\$ -	\$ (60,000)
- Mount Barker Porongurup Road	Job 5262	\$ (20,000)	\$ -
- Jones Road	Job 5144	\$ (30,000)	\$ (2,537)
- Old Coach Road	Job 5098	\$ (40,000)	\$ (5,401)
- Poorarecup Road	Job 5142	\$ (45,000)	\$ (10,500)
- Palmdale Road	Job 5035	\$ (50,000)	\$ -
- Jutland Road	Job 5077	\$ (40,000)	\$ -
- Coote Street	Job 5242	\$ (25,000)	\$ -
- Syred Road Floodway	Job 5033	\$ (50,000)	\$ -
- Chillinup Road	Job 4016a	\$ -	\$ (470,000)
Project Grants - RRG	1210.2.753	\$ 587,283	\$ 474,248
TIRES Grants	1210.2.755	\$ -	\$ 396,678
Purchase of new NLIS system	1380.3.131	\$ -	\$ (36,603)
Disposal of Old Depot (100% from reserve)	1440.3.130	\$ (15,000)	\$ -
Depot Garden Shed construction	1440.3.138	\$ -	\$ (4,000)
<u>Schedule 3 – General Purpose Funding</u>			
Salaries	310.1.21	\$ (39,000)	\$ (44,907)
Superannuation	310.1.22	\$ (3,510)	\$ (5,681)
Title Searches	310.1.745	\$ (200)	\$ (500)
Legal Fees Recoverable	310.1.746	\$ (12,000)	\$ (14,000)
Rates Write-offs	310.1.741	\$ -	\$ (100)
Legal Fees Write-offs	310.1.743	\$ -	\$ (500)
Donations	310.1.158	\$ (5,794)	\$ (2,920)
FESA Levy on council land	310.1.747	\$ (1,000)	\$ (1,221)
Admin Services Allocation	310.1.655	\$ (65,091)	\$ (70,591)
Grants Commission Submission fees	320.1.179	\$ (1,500)	\$ (600)
Admin Services Allocation	320.1.655	\$ (25,936)	\$ (27,436)
Dividends on Shares	320.2.112	\$ 350	\$ 1,401
Interest - Muni Funds	320.2.110	\$ 57,267	\$ 142,500
Interest - Reserve Funds	320.2.111	\$ 40,000	\$ 50,000
<u>Schedule 4 - Administration</u>			
Telephone / Fax Allowance	410.1.204	\$ (6,000)	\$ (7,500)
Insurance	410.1.161	\$ (7,040)	\$ (4,834)
WALGA state Councillor Payments	410.1.211	\$ -	\$ (1,980)
Admin Services Allocation	410.1.655	\$ (225,333)	\$ (253,769)
Presentations & Receptions	415.1.160	\$ (5,000)	\$ (7,500)
Regional Co-operation Dev. Program	New	\$ (15,000)	\$ -
Reimbursements - Other	420.2.783	\$ 12,000	\$ 27,000
WALGA State Councillor receipts	420.2.764	\$ -	\$ 1,980
Regional Co-op Develop. Prog. Cont	New	\$ 10,000	\$ -

2005-2006 Annual Budget Review (Cont.)

Relief Staff & Contractors	420.1.181	\$ (10,000)	\$ -
Fringe Benefit Tax	420.1.33	\$ (26,000)	\$ (33,274)
Workers Compensation	420.1.34	\$ (21,785)	\$ (20,239)
Staff Training & Development	420.1.44	\$ (25,000)	\$ (15,000)
Trainee Apprenticeship Scheme	420.1.45	\$ (11,000)	\$ (7,763)
Vehicle Expense - EDCCS	420.1.47	\$ (4,000)	\$ (5,000)
- Staff Housing Maintenance	420.1.337	\$ (4,000)	\$ (10,000)
- Office Equip. Maintenance	420.1.154	\$ (12,000)	\$ (19,735)
- Computer Support Contracts	420.1.156	\$ (30,000)	\$ (31,500)
- Telecommunications	420.1.162	\$ (20,000)	\$ (24,000)
- Insurance	420.1.161	\$ (28,000)	\$ (30,560)
Depn of Furn & Equipment	420.1.61	\$ (18,150)	\$ (31,500)
Professional Services	420.1.180	\$ (3,500)	\$ (8,000)
Advertising - Staff Vacancies	420.1.174	\$ (3,500)	\$ (20,000)
Legal Expenses	420.1.167	\$ (2,000)	\$ (18,000)
Less Allocated to Schedules	420.1.653	\$ 827,171	\$ 882,807
Schedule 5 – Law and Order			
Depn on Buildings	510.1.60	\$ (502)	\$ (1,100)
Depn on Furniture and Equipment	510.1.61	\$ (625)	\$ -
Depn on Plant	510.1.62	\$ (2,100)	\$ (7,800)
Advertising & Public Awareness	510.1.173	\$ (3,000)	\$ (5,000)
Salaries	510.1.21	\$ (32,064)	\$ (22,000)
Admin Services Allocation	510.1.655	\$ (52,754)	\$ (55,504)
Contributions to be Reimbursed	510.2.764	\$ 1,000	\$ 2,000
ESL Payment	510.2.765	\$ 6,500	\$ 5,720
Reimbursements - Fire Breaks	510.2.769	\$ 2,030	\$ -
Salaries	520.1.21	\$ (19,023)	\$ (29,087)
Admin Services Allocation	520.1.655	\$ (15,775)	\$ (16,775)
Salaries	530.1.21	\$ (13,042)	\$ (8,863)
Admin Services Allocation	530.1.655	\$ (14,065)	\$ (15,065)
Schedule 7 -Health			
Workers Compensation	730.1.34	\$ (800)	\$ (1,101)
Vehicle Expenses	730.1.46	\$ (4,000)	\$ (7,000)
Sewerage connections - reimbursable	730.1.50	\$ -	\$ (9,710)
Admin Services Allocation	730.1.655	\$ (15,954)	\$ (16,954)
Fees & Charges - Lodging Houses	730.2.782	\$ 1,440	\$ 2,280
Fees & Charges - Offensive Trades	730.2.783	\$ 1,285	\$ 1,700
Reimbursements	730.2.769	\$ -	\$ 11,000
Building Maintenance	710.1.338	\$ (500)	\$ -
Schedule 8 - Welfare			
- Redman House	820.1.338	\$ (1,500)	\$ (4,500)
Salaries (Childcare)	830.1.21	\$ (156,030)	\$ (179,226)
Veteran Affairs Re-imburements	840.1.310	\$ -	\$ (74,911)
Veteran Affairs Income	840.2.770		\$ 74,911
Schedule 10 – Community Amenities			
Landfill Salaries	1010.1.21	\$ (51,647)	\$ (16,647)
Landfill Superannuation	1010.1.22	\$ (4,500)	\$ (1,000)
Proceeds from Recycling	1010.2.796	\$ 14,250	\$ 5,000
Reimbursements	1035.2.769	\$ 100	\$ 300
Salaries	1040.1.21	\$ (155,012)	\$ (130,526)

2005-2006 Annual Budget Review (Cont.)

Superannuation	1040.1.22	\$ (17,530)	\$ (14,043)
Workers Compensation	1040.1.34	\$ (7,600)	\$ (6,196)
Advertising	1040.1.173	\$ (2,000)	\$ (3,000)
Municipal Inventory Review Consult.	New	\$ (7,500)	\$ -
Admin Services Allocation	1040.1.655	\$ (30,141)	\$ (31,141)
Application Fees - Planning Consent	1040.2.791	\$ 8,000	\$ 9,000
Recoup of Advertising Costs	1040.2.799	\$ -	\$ 1,155
Maintenance - Public Toilets	1050.1.339	\$ (28,000)	\$ (20,000)
Admin Services Allocation	1050.1.655	\$ (17,421)	\$ (18,421)
Fees & Charges - Cemeteries	1050.2.784	\$ 12,000	\$ 10,000

Schedule 11 - Recreation

- Porongurup Hall	1110.1.345	\$ (1,305)	\$ (2,100)
- Kendenup Community Grounds	1110.1.349	\$ (1,000)	\$ (1,500)
- Plantagenet Hall (Opus Report)	1110.1.439	\$ (1,600)	\$ -
- Kendenup Hall (Opus Report)	1110.1.440	\$ (4,500)	\$ -
- Narrikup Hall (Opus Report)	1110.1.553	\$ (1,400)	\$ -
- Rocky Gully Hall (Opus Report, etc)	1110.1.554	\$ (1,500)	\$ -
- Porongurup Hall (Opus Report)	1110.1.445	\$ (1,950)	\$ -
- Kamballup Hall (Opus Report)	1110.1.556	\$ (1,750)	\$ -
- Woogenellup Hall (Opus Report)	1110.1.557	\$ (4,000)	\$ -
- Kendenup Ag. Building (Opus)	1110.1.562	\$ (1,400)	\$ -
Maintenance Project Management	1110.1.560	\$ (5,000)	\$ -
Depn on Furn & Equip	1110.1.61	\$ (1,767)	\$ (200)
Admin Services Allocation	1110.1.655	\$ (9,100)	\$ (10,100)
- Porongurup Hall	1110.2.746	\$ 280	\$ 1,000
Training - Pool	1120.1.45	\$ (1,500)	\$ (2,028)
Utilities - Pool	1120.1.335	\$ (15,000)	\$ (12,000)
Building Maintenance - Pool	1120.1.338	\$ (6,000)	\$ (8,000)
Building Maintenance - Rec Centre	1131.1.228	\$ (1,500)	\$ (2,000)
Admin Services Allocation	1131.1.655	\$ (14,923)	\$ (15,673)
Reimbursements - EDWA (Operating)	1131.2.769	\$ 5,840	\$ 6,300
Admin Services Allocation	1132.1.655	\$ (25,490)	\$ (27,490)
Building Maint. - Mount Barker Library	1140.1.337	\$ (14,360)	\$ (15,500)
Admin Services Allocation	1140.1.655	\$ (22,895)	\$ (24,895)
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Fines & Penalties Income	1140.2.791	\$ 250	\$ 100
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Aboriginal Economic Develop.	1150.1.345	\$ (9,000)	\$ (1,980)
Indigenous surf camp grant expenditure	1150.1.346	\$ -	\$ (4,088)
Admin Services Allocation	1150.1.655	\$ (8,646)	\$ (9,146)
Aboriginal Economic Develop.			
Transfer	1150.2.786	\$ 9,000	\$ 2,006
Indigenous surf camp grant	1150.2.787	\$ -	\$ 4,088
Rental Income- Old Station House	1150.2.781	\$ 3,016	\$ 700

Schedule 12

Road Maintenance	1220.1.375	\$ (875,000)	\$ (1,534,256)
Parking Salaries	1240.1.21	\$ -	\$ (292)
Admin Services Allocation	1220.1.655	\$ (18,924)	\$ (19,924)
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Schedule 13

Admin Services Allocation	1310.1.655	\$ (8,616)	\$ (9,116)
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2005-2006 Annual Budget Review (Cont.)

Feral Pig Committee	1311.2.785	\$ 7,000	\$ 38,000
Trust Transfer	1311.2.800	\$ 24,291	\$ (6,709)
Economic Profile & Tourism Study	1320.1.154	\$ -	\$ (10,000)
Admin Services Allocation	1320.1.655	\$ (20,988)	\$ (21,988)
Economic Study Grant	1320.2.769	\$ -	\$ 5,000
BCITF Payments (Trust)	1330.1.191	\$ (7,000)	\$ (12,000)
Admin Services Allocation	1330.1.655	\$ (14,141)	\$ (15,341)
Building Licenses Fees	1330.2.784	\$ 19,000	\$ 25,000
Legal Fees Reimbursed	1330.2.781	\$ 6,750	\$ -
BCITF Levy (Trust)	1330.2.790	\$ 7,000	\$ 12,000
Depn on Furn & Equip - Saleyards	1380.1.61	\$ (6,000)	\$ (2,000)
Insurance - Saleyards	1380.1.161	\$ (5,079)	\$ (9,676)
Wages - Saleyards	1380.1.21	\$ (56,559)	\$ (96,559)
Superannuation - Saleyards	1380.1.22	\$ (7,342)	\$ (3,342)
Workers Compensation - Saleyards	1380.1.35	\$ (2,514)	\$ (2,261)
Training - Saleyards	New	\$ (2,313)	\$ -
Travel & Accommodation - Saleyards	1380.1.44	\$ (2,052)	\$ (1,191)
Feed Purchases - Saleyards -	1380.1.157	\$ (2,000)	\$ (5,000)
Utilities - Saleyards	1380.1.34	\$ (24,137)	\$ (9,137)
Marketing - Saleyards	1380.1.170	\$ (23,624)	\$ (18,624)
Grounds Maintenance - Saleyards	1380.1.337	\$ (9,747)	\$ (13,747)
Building Maintenance - Saleyards	1380.1.338	\$ (1,539)	\$ (2,039)
Legal Fees - Saleyards	1380.1.168	\$ -	\$ (11,930)
Environmental License - Saleyards	1380.1.38	\$ -	\$ (900)
Admin Services Allocation - Saleyards	1380.1.655	\$ (51,551)	\$ (53,051)
Other Income - Saleyards	1380.2.180	\$ 15,000	\$ 50,000
Sales of Water	1350.2.784	\$ 5,000	\$ 4,000
Admin Services Allocation	1250.1.655	\$ (40,116)	\$ (41,116)
Schedule 14			
Depot House Maintenance	1420.1.337	\$ (1,000)	\$ (1,500)
Unallocated Wages (Meetings etc)	1430.1.20	\$ (62,400)	\$ (87,400)
Recruitment / Relocation	1430.1.41	\$ (1,500)	\$ (3,500)
Superannuation	1430.1.22	\$ (119,908)	\$ (113,908)
Public Holidays	1430.1.29	\$ (32,888)	\$ (57,888)
Back Pay Adjustments	1430.1.31	\$ -	\$ (375)
Workers Compensation	1430.1.34	\$ (56,100)	\$ (51,285)
Training	1430.1.44	\$ (7,500)	\$ (10,000)
Relief Staff & Contractors	1430.1.181	\$ -	\$ (18,000)
LESS Allocated to Works	143.1.690	\$ 784,209	\$ 854,269
Plant Operations	1440.1.50	\$ (469,945)	\$ (499,945)
Apprentice Mechanic	1480.1.45	\$ (42,000)	\$ (34,000)
Depreciation of Plant	1440.1.62	\$ (234,718)	\$ (309,718)
LESS Plant Costs Allocated	1440.1.651	\$ 556,945	\$ 578,945
LESS Depreciation Costs Allocated	1440.1.652	\$ 234,718	\$ 309,718
Loss on Disposal of Assets	1440.1.120	\$ -	\$ (5,793)
Purchase Fuels	1450.1.380	\$ (200,000)	\$ (215,000)
Purchase Oils	1450.1.381	\$ (9,000)	\$ (8,000)
LESS Materials Allocated to Works	1450.1.651	\$ 240,700	\$ 254,700
Surplus Carried Forward		\$ 328,302	\$ 280,957
Net Transfers from Reserves		\$1,159,352	\$ 1,172,343
Less Non cash items		\$1,641,316	\$ 1,735,565

- (2) All deletions from the Officer's Recommendation come before the Council during consideration of the 2006 / 2007 budget adoption.

CARRIED (7/0)

No. 86/06

(Absolute Majority)

Reason For Change

Councillors believed that:

- (1) It was important that the proposed Safety / Lighting Study – Wilson Park proceed; and
- (2) The hot water system at the library was unnecessary at present.

9.2.2 FINANCIAL STATEMENTS - FEBRUARY 2006

Location / Address:	N / A
Attachments: (1)	Financial Statements - February 2006
Name of Applicant:	N / A
File Reference:	FM/65/1
Author:	David Blurton - Accountant
Authorised By:	John Byrne – Executive Director Corporate and Community Services
Date of Report:	20 March 2006

Purpose

The purpose of this report is to present the financial position of the Shire of Plantagenet for the period ended 28 February 2006.

Statutory Environment

Regulation 34 of the Financial Management Regulations (1996) requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amounts of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (ie: surplus / (deficit) position).

The statement is to be accompanied by: (a) explanation of the composition of net current assets, less committed assets and restricted assets; (b) explanation of the material variances; and (c) such other information considered relevant by the local government.

Policy Implications

There are no policy implications for this report.

Financial Implications

There are no financial implications for this report.

Strategic Implications

There are no strategic implications for this report.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Moved Cr B Hollingworth, seconded Cr M Skinner:

That the financial statements for the month ending 28 February 2006 be received.

CARRIED (7/0)

No. 87/06

9.2.3 POLICY - HIRE OF SKINNER PAVILION

Location / Address:	N / A
Name of Applicant:	N / A
File Reference:	CP/174/2
Author:	John Byrne – Executive Director Corporate and Community Services
Authorised By:	Rob Stewart – Chief Executive Officer
Date of Report:	20 March 2006

Purpose

The purpose of this report is to review Council Policy CS/SC/2 – Skinner Pavilion.

Background

Council Policy CS/SC/2 – Skinner Pavilion reads as follows:

'That the Mount Barker Turf Club, Mount Barker Agricultural Society, Mount Barker Football Club and the Southern Districts Stud Stock Breeders Association use Skinner Pavilion at Frost Park without independent charge being made by Council conditionally on keys required to gain access to the building being collected from the Council Office on the day of hiring and returned the following morning and that use of the premises will not involve Council in any cleaning responsibilities.'

Statutory Environment

There are no statutory implications for this report.

Consultation

Consultation has occurred with Annette Lamb – Customer Services Officer, who has principal responsibility for the bookings of hall hires and payments.

Policy Implications

There are no policy implications for this report.

Financial Implications

There are no financial implications for this report.

Strategic Implications

There are no strategic implications for this report.

Officer Comment

It is considered that the current policy is adequate and does not need amending.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Moved Cr J Mark, seconded Cr B Hollingworth:

That Council Policy CS/SC/2 – Skinner Pavilion be endorsed.

CARRIED (7/0)

No. 88/06

9.2.4 LIST OF PAYMENTS - FEBRUARY 2006

Location / Address:	N / A
Attachments: (1)	List of Payments – February 2006
Name of Applicant:	N / A
File Reference:	FM/65/3
Author:	Rayona Evans - Accounts Officer
Authorised By:	John Byrne - Executive Director Corporate and Community Services
Date of Report:	16 March 2006

Purpose

The purpose of this report is to present the list of payments that were made during the month of February 2006.

Statutory Environment

Regulation 13 of the Local Government (Financial Management) Regulations 1996 defines the reporting requirements to the Council of the list of accounts.

Policy Implications

There are no policy implications for this report.

Financial Implications

There are no financial implications for this report.

Strategic Implications

There are no strategic implications for this report.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Moved Cr B Hollingworth, seconded Cr D Williss:

That the payment of accounts for the month of February 2006 covering electronic payments, cheques 34983 to 35071 totalling \$887,758.89 and the payment of trust cheque 115 totalling \$100.00 be noted.

CARRIED (7/0)

No. 89/06

9.3 TECHNICAL SERVICES REPORTS

9.3.1 STRATEGIC BUSH FIRE MANAGEMENT PLAN

Location / Address:	N / A
Attachments: (1)	Strategic Bush Fire Management Plan
Name of Applicant:	N / A
File Reference:	ES/118/8
Author:	Stephen Bell - Executive Director Technical and Development Services
Authorised By:	Rob Stewart - Chief Executive Officer
Date of Report:	20 March 2006

Purpose

The purpose of this report is to consider the adoption of a Strategic Bush Fire Management Plan for the Shire of Plantagenet.

Background

Introduction

West Australians in rural areas rely heavily on volunteer bush fire brigades for their protection against the threat and devastation of bush fire. Without the support and dedication of volunteers there may be no fire fighting services in rural areas of WA.

Nearly all owners and / or occupiers of land in rural areas are connected in some way or other to the local bush fire brigade given the need to protect their assets, family, and local community against the ever present threat of bush fire.

In the Shire of Plantagenet, there are twelve (12) brigades strategically located in various locations throughout the Shire to combat the bush fire risk, these being:

Brigade	Brigade Profile
Denbarker	Rural
Forest Hill	Rural
Kendenup	Urban & Rural Defensive
Middle Ward	Rural
Narpyn	Rural
Narrakup	Urban & Rural Defensive
Perillup	Rural
Porongurup	Rural
South Porongurup	Rural
Rocky Gully	Rural
Woogenellup	Rural
South Stirling ⁽¹⁾	Rural

⁽¹⁾ Managed by the City of Albany

Bush fire Risk

In the Shire of Plantagenet, the following bush fire risks include, but are not limited to:

Strategic Bush Fire Management Plan (Cont.)

- Population approaching five (5) townsites of Mount Barker, Kendenup, Porongurup, Narrikup, and Rocky Gully;
- The Shire boasts a vast array of industrial, agricultural, and tourism riches, including cattle, sheep and wool production, large tracts of plantation blue gum, nearly half of the Stirling Range National Park, all of the Porongurup Range and a large portion of the Walpole Wilderness Area. The Shire is also becoming a desired location for 'sea changers' or metropolitan based people who have left the metropolitan area for the country lifestyle;
- Tourism pressures ie: two hundred thousand (200,000) visitors to the Stirling Ranges National Park and Porongurup National Park annually;
- Moderate climate with seasonal variation from forty (40) degrees (summer) to five (5) degrees (winter);
- The terrain is generally undulating with high fire risk during the proclaimed bush fire season;
- Extensive tracts of vegetated land owned by CALM, DOLA, and the Shire; and
- Increased development pressures – ie: steady growth of Kendenup and Mount Baker.

Why the need to develop a Strategic Bush Fire Management Plan?

Traditional bush fire management was primarily based on fuel reduction and responding to bush fires when they occurred. This has changed where greater emphasis is now placed on bush fire risk management, mitigation and community preparation to complement bush fire fuel management practices.

Bush fire risk management is a systematic process that provides for a range of measures, contributing to the wellbeing of communities and the environment in a landscape that experiences bush fires. A Bush Fire Management Plan (BMP) is a strategic instrument that facilitates this process.

The development of a Strategic BMP will help to reduce the occurrence and impact of bush fire through risk reduction (prevention), preparedness, response and recovery across all agencies and land tenures. The main purpose of the Strategic BMP is to protect human life, economic assets (including buildings, stock, crops and forests) and the Shire's natural and cultural heritage.

The Strategic BMP identifies assets and hazards and the level of risk to an asset. It also sets objectives for communities, landowners and agencies to meet in order to treat the level of risk. Depending on the level of risk and type of hazard, these activities can include community education programs, hazard reduction work or specialised training and equipment for fire fighting authorities. For example, each year the Shire of Plantagenet undertakes the construction of strategic firebreaks and hazard reduction of Reserves to minimise the fire risk.

In order to approach the management of the bush fire hazard in a comprehensive and systematic way, the Shire has adopted the *Comprehensive Approach* outlined in State Emergency Management Committee (SEMC) Policy No. 7. For ease SEMC Policy 7 separates the management of bush fire into four (4) elements, being:

- **Prevention** activities eliminate or reduce the probability of occurrence of a specific hazard. They also reduce the degree of damage likely to be incurred.
- **Preparedness** activities focus on essential emergency response capabilities through the development of plans, procedures, organisation and management of resources, training and public education.

Strategic Bush Fire Management Plan (Cont.)

- **Response** activities combat the effects of the event, provide emergency assistance for casualties, help reduce any further damage and help speed recovery operations.
- **Recovery** activities, short and long term, help communities affected by an emergency to achieve a proper and effective level of functioning. During recovery operations, actions are taken to minimise the recurrence of the hazard or lessen its effects.

The Shire of Plantagenet Bush Fire Advisory Committee is charged with preparing and meeting the objectives in the Strategic BMP.

Statutory Environment

Bush Fires Act 1954

Bush Fire Brigades Local Law (2005)

Consultation

There has been extensive consultation with the Council's Chief Executive Officer, elected members of the Council, Shire Ranger and the Bush Fire Advisory Committee working group that was established to review the draft Strategic Bush Fire Management Plan.

Policy Implications

There are no policy implications for this report.

Financial Implications

Each year, the Shire undertakes hazard reduction activities and the construction of strategic firebreaks in its road and natural Reserves. This work is prioritised on the basis of the identified bush fire risk ie: high, medium or low fire risk. In addition, the Shire Ranger ensures compliance with the Annual Firebreak Notice (AFN) by issuing infringements to owners and / or occupiers of land where properties do not comply with the requirements of the AFN.

During 2005 / 2006, a total of \$10,000.00 has been allocated to undertake hazard reduction activities in Kendenup (Job Number 510.1.336) and \$20,000.00 to undertake hazard reduction activities on Shire owned land (510.1.335). Additional funds have been set aside to employ a Shire Ranger to carry out bush fire activities (ie: carry out inspections of land to assess the bush fire risk and compliance with the AFN) and income is derived when infringements are issued to owners and / or occupiers of land for noncompliant with the AFN.

The Emergency Services Levy (ESL) was introduced to ensure that all property owners in the State of Western Australia contributed to the provision of emergency services. Whilst the funding that the Shire receives each year is well below the requested amounts, the ESL is nonetheless a major contributor to the funding of capital purchases (ie: replacement of plant and equipment) and the general operation of the Shire's volunteer bush fire brigades. For example, in 2005 / 2006 the Shire received a total of \$104,740.00 to operate twelve (12) bush fire brigades, \$40,000.00 to construct a new fire shed for the Middle Ward Brigade and was successful in having two (2) petrol powered appliances replaced with a Broadacre tanker for the Middle Ward Brigade.

Implementation of the BMP will require the Council to fund on an ongoing basis the initiatives outlined in the Plan. For example, one of the primary objectives of the BMP

Strategic Bush Fire Management Plan (Cont.)

will be to educate and raise community awareness in regards to bush fire management. At present, very little funding is allocated to the implementation of this objective.

Strategic Implications

The Council's Strategic Plan is silent with regards to Bush fire Management as a Key Result Area (KRA).

However, the Council's Strategic Plan, KRA 2 – Infrastructure, Regulatory Services, provides the following measures of success:

- Decreasing number of infringement notices being issued;
- Increasing compliance with statutory requirements by members of the public; and
- Increasing levels of customer satisfaction with enforcement and education.

Officer Comment

Over the last twelve (12) months or more, the Technical and Development Services division has been preparing a Strategic Bush fire Management Plan in response to a directive from the Council. Development of the BMP has taken considerable time and research and involved consultation with key stakeholders such as the Chief Executive Officer, the elected members of the Council, FESA, CALM and the Shire of Plantagenet Bush Fire Advisory Committee.

The strength of the plan arises from the partnership and shared responsibility between the community, land managers, the Shire of Plantagenet and FESA. It provides information on the principles, objectives and resources to be applied in the Shire of Plantagenet to reduce the occurrence and impact of bush fire through risk reduction (prevention), preparedness, response, and recovery across all agencies and land tenures. Therefore, the importance of the document as a strategic tool to address the Shire's bush fire risk cannot be understated.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Moved Cr D Williss, seconded Cr B Hollingworth:

That the Shire of Plantagenet Strategic Bush Fire Management Plan, as attached, be adopted.

CARRIED (7/0)

No. 90/06

9.3.2 MOUNT BARKER NORTHERN BY- PASS - LAND REQUIREMENTS

Location / Address:	N / A
Attachments: (2)	Maps
Name of Applicant:	N / A
File Reference:	RO/50/4
Author:	Rob Stewart - Chief Executive Officer
Authorised By:	Rob Stewart - Chief Executive Officer
Date of Report:	17 March 2006

Purpose

The purpose of this report is to seek the concurrence of the Council for the taking of certain land to enable the construction of the Mount Barker Northern By-Pass.

The report will also refer to Main Roads (WA) (MRWA) requirements relating to the properties known as 'The Round House' and 'Avoca'.

Background

The Mount Barker Northern By-Pass has been the subject of many reports to the Council. Councillors are referred to the report considered by the Council at its meeting held on 13 May 2003 which provides a brief summary of the history.

At that meeting the Council resolved:

'That the Shire of Plantagenet records its full support for the proposed realignment of the Mount Barker Northern By-Pass and the off-set arrangements recommended in that report entitled 'Report prepared for the Department of Environmental Protection on the subject of the Mount Barker Northern By-Pass – Measures To Be Taken To Address Potential Environmental Impacts,' dated January 2003 and prepared by Main Roads (WA).'

Further, at its meeting held on 27 February 2001 the Council resolved:

- '(1) That Council concur to the taking of the land, the subject of Main Roads Drawing 0001-028 and 0001-029, and also to its dedication as road under Section 56 of the Land Administration Act.*
- (2) That the value of the land ceded by Council be established by valuation plus compensation for other expenses that may arise.*
- (3) That MRWA be required to indemnify DOLA against any claims arising the taking of land.*
- (4) That the Shires Town Planning Scheme be amended to reflect the land requirement plans as a Main Roads Reserve.'*

Statutory Environment

For the purpose of this report the statutory environment relates to Section 56 of the Land Administration Act.

Policy Implications

The construction of the Mount Barker Northern By-Pass is a matter that has been resolved in the past.

Mount Barker Northern By-Pass – Land Requirements (Cont.)**Financial Implications**

There are no financial implications for this report.

Strategic Implications

There are no strategic implications for this report.

Officer Comment

It is understood that the construction phase of the Mount Barker Northern By-Pass will commence in December 2006 with contractors taking possession of the site in November 2006. The construction phase will therefore fit in with school holidays.

Heritage Issues

Councillors will recall that the structure known as 'The Round House' is situated within the proposed road reserve and is in fact owned by MRWA. MRWA is presently taking action to relocate the structure and has received a number of expressions of interest in this regard. At present MRWA is awaiting further advice from Heritage consultants and the Heritage Commission.

Councillors would also be aware that the structure known as 'Avoca' is affected by the proposed road reserve. Avoca forms part of the Council's Municipal Inventory and the land upon which the structure sits will also be utilised for the roundabout.

At its meeting held on 17 August 2004 the Council resolved:

'That Main Roads Western Australia be advised that the Shire of Plantagenet is prepared to receive a formal application for resumption of the south east portion of Plantagenet Location 443, Albany Highway, Mount Barker conditional upon;

- *All survey and administrative costs being met by Main Roads Western Australia.*
- *A suitably qualified practitioner being engaged to photographically record the place prior to demolition.*
- *Materials being retained and made available to the Shire of Plantagenet.'*

As the structure is on the Council's Municipal Inventory it has significant heritage value and therefore its retention should be a priority.

The Historical Society has previously indicated that it is unable to assist with such relocation. At the very least the building materials of Avoca should be taken down and stored in such a manner as to ensure future reconstruction, if and when circumstances and funding permit.

In this regard, MRWA has offered their financial assistance.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION

That Main Roads (WA) be advised that, with regard to:

- (1) The construction of the Mount Barker Northern By-Pass, the taking of land, the subject of Main Roads (WA) Drawing Numbers 0001-0028-4 and 0001-0029-4 and also the dedication of such land under Section 56 of the Land Administration Act be concurred with.

Mount Barker Northern By-Pass – Land Requirements (Cont.)

- (2) The proximity of the Heritage Structure known as 'Avoca' to the dedicated land, the Shire of Plantagenet will take all reasonable steps to effect the storage of the structure's building materials and appreciates the offer of financial assistance from Main Roads (WA).
- (3) Compensation for acquired land, Council Officers will continue to liaise with Main Roads (Lands and Properties Branch).

Breaking Down Of Complex Question

Pursuant to Standing Order 9.4, the Presiding Member directed that Parts (1) and (3) be taken prior to Point (2) and be re-numbered (1) and (2).

Moved Cr J Moir, seconded Cr B Hollingworth:

That Main Roads (WA) be advised that, with regard to:

- (1) **The construction of the Mount Barker Northern By-Pass, the taking of land, the subject of Main Roads (WA) Drawing Numbers 0001-0028-4 and 0001-0029-4 and also the dedication of such land under Section 56 of the Land Administration Act be concurred with.**
- (2) **Compensation for acquired land, Council Officers will continue to liaise with Main Roads (Lands and Properties Branch).**

CARRIED (7/0)

No. 91/06

Moved Cr J Moir, seconded Cr K Clements:

That Main Roads (WA) be advised that, with regard to the proximity of the Heritage Structure known as 'Avoca' to the dedicated land, Main Roads (WA) be requested to remove the structure and building materials and disposal of same.

Reason For Change

The alternative motion reflects Main Roads (WA) taking responsibility for demolition and removal of 'Avoca'.

LOST (1/6)

FURTHER MOTION**Moved Cr D Williss, seconded Cr M Skinner:**

That Main Roads (WA) be advised that with regard to the proximity of the Heritage Structure known as 'Avoca' to the dedicated land, the Shire of Plantagenet will take all reasonable steps to effect the storage of the structure's building materials and appreciates the offer of financial assistance from Main Roads (WA).

CARRIED (6/1)

No. 92/06

9.3.3 TRAFFIC SPEED AND ROAD SAFETY – KENDENUP TOWNSITE

Location / Address:	N / A
Name of Applicant:	N / A
File Reference:	RO/99/6; RO/99/12; RO/99/76
Author:	Stephen Bell - Executive Director Technical and Development Services
Authorised By:	Rob Stewart - Chief Executive Officer
Date of Report:	21 March 2006

Purpose

The purpose of this report is to advise on the progress of traffic speed and road safety issues at Kendenup, being:

- (1) A request to Main Roads (WA) (MRWA) to reduce the speed in Kendenup townsite from 60 kilometres an hour to 50 kilometres an hour;
- (2) A request to MRWA to extend the existing 40 kilometre an hour school zone precinct in both Chauvel Road (North) and Austin Street (East); and
- (3) A request to MRWA to review regulatory speed zone signage and the possible installation of traffic calming measures in Red Gum Pass Road and Beverley Road to curb vehicular speed.

Background

By letter dated 18 November 2005, the Technical and Development Services division advised MRWA that it had received complaints from residents of Kendenup and the ward Councillor about traffic speed and road safety issues in Kendenup townsite.

Follow-up letters were forwarded to MRWA on 8 December 2005, 10 February 2006, and 20 March 2006. As of the date of this report, no response has been received from MRWA in relation to any of the letters.

MRWA are responsible for all regulatory signage on roads and all other signs on highways and main roads through the State of Western Australia.

Statutory Environment

Road Traffic Code 2000

- Under Clause 297 (1) of the Road Traffic Code 2000, the Commissioner of Main Roads has sole power to '*erect, establish or display, and may alter and or take down any road sign or traffic-control signal.*'
- Under Clause 297 (2) of the Road Traffic Code 2000, '*the Commissioner of Main Roads may allow an authorised body to erect, establish, display, alter or take down any particular road sign or traffic-control signal, or road signs or traffic-control signals of a class or type of classes or types, and in the circumstances (if any), specified in the instrument of authorisation.*'

Consultation

There has been consultation with the Chief Executive Officer, Manager Works, and the elected members of the Council in relation to this item.

Traffic Speed And Road Safety – Kendenup Townsite (Cont.)

Four (4) letters have been previously forwarded to MRWA Great Southern for their attention, yet no reply has been received.

Policy Implications

There are no policy implications for this report.

Financial Implications

Until a meeting is convened with MRWA representatives, the financial implications of the installation of traffic calming measures and changes to speed zone signage in Kendenup is unknown.

If changes to speed zone signage in Kendenup are required this would be fully funded by MRWA being the regulatory authority.

Strategic Implications

The provision of engineering services is highlighted in the Shire of Plantagenet Strategic Plan, KRA 2 – Infrastructure.

Officer Comment

Most people in residential areas support lower speed limits on the local road system (source: Australian Transport Safety Bureau 1996 Survey) and three quarters of all local government authorities in Western Australia are in favour of the 50 kilometres an hour urban speed limit (source: Western Australian Municipal Association Survey 2000).

Therefore, the community is quite rightly demanding that the level of safety on our roads in general, and on local streets in particular, be increased. A reduction in travel speed can be achieved through the provision of a blanket 50 kilometres an hour speed limit (excluding the school zone) and installation of appropriate traffic calming devices on the main feeder roads that lead to Kendenup townsite. These measures, combined with an increased police presence to enforce the local speed limit, will ensure that driver behaviour in regards to speed is changed.

For reasons unknown, it is evident that MRWA will not respond to the Shire's letters of concern about traffic speed and road safety in Kendenup. Accordingly, the Executive Director Technical and Development Services (EDTDS) has been attempting to make an appointment to speak with the MRWA Officer concerned with regulatory signage in order to fast-track the matter. If a meeting can be scheduled with MRWA prior to the Council's Ordinary Meeting of 28 March 2006, then a verbal report to the Council will be provided.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Moved Cr J Moir, seconded Cr D Williss:

That the actions of the Executive Director Technical and Development Services to resolve issues relating to traffic speed and road safety in Kendenup townsite be noted.

CARRIED (7/0)

No. 93/06

9.4 DEVELOPMENT SERVICES REPORTS

9.4.1 LOT 756 SEVENTH AVENUE, KENDENUP - APPLICATION FOR TEMPORARY ACCOMMODATION

Location / Address:	Lot 756 Seventh Avenue, Kendenup
Attachments: (2)	Locality Map Site Plan
Name of Applicant:	W and M McGough
File Reference:	RV/182/2035
Author:	Eric Howard - Environmental Health Officer
Authorised By:	Stephen Bell - Executive Director Technical and Development Services
Date of Report:	7 March 2006

Purpose

The purpose of this report is to consider an application for Temporary Accommodation at Lot 756 Seventh Avenue Kendenup.

Background

An application has been received from the owners of Lot 756 Seventh Avenue, Kendenup seeking approval to occupy a caravan located on Lot 756 Seventh Avenue, Kendenup. The application to occupy a caravan is for a period of twelve (12) months during the construction of their Class 1a dwelling, also located at Lot 756 Seventh Avenue, Kendenup.

A Building Licence has been issued for a Class 1a dwelling (Building Licence 2560). The applicants intend to reside within a caravan located on the property and connect ablution facilities provided within a outbuilding, to the effluent disposal system approved for the dwelling.

The applicants are W and M McGough.

Statutory Environment

The Caravan Parks and Camping Ground Regulations 1997, Section (11) (2), states:

- (2) *Written approval may be given for a person to camp on land referred to in sub regulation (1) (a) for a period specified in the approval which is longer than 3 nights —*
- (a) *by the local government of the district where the land is situated, if such approval will not result in the land being camped on for longer than 3 months in any period of 12 months;*
 - (b) *by the Minister, if such approval will result in the land being camped on for longer than 3 months in any period of 12 months; or*
 - (c) *despite paragraph (b), by the local government of the district where the land is situated —*
 - (i) *if such approval will not result in the land being camped on for longer than 12 consecutive months; and*

- (ii) *if the person owns or has a legal right to occupy the land and is to camp in a caravan on the land while a building licence issued to that person in respect of the land is in force.'*

Consultation

This application has been discussed with Mr Alan Watkins, Principal Building Surveyor.

Policy Implications

There are no policy implications for this report.

Financial Implications

There are no financial implications for this report.

Strategic Implications

There are no strategic implications for this report.

Officer Comment

The applicants have formally agreed to comply with the provisions and conditions expressed in the Council's 'Application for Temporary Accommodation' document.

The applicants wish to reside on site during the construction of their dwelling to maintain site security and to expedite the building project.

It is expected that the dwelling will be constructed to a habitable standard within twelve (12) months and therefore temporary accommodation will be required for a period of between six (6) and twelve (12) months.

The Council may revoke the temporary accommodation approval at any time during this approval period.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Moved Cr J Moir, seconded Cr J Mark:

That approval be granted to W and M McGough to occupy temporary accommodation at Lot 756 Seventh Avenue, Kendenup for a maximum period of twelve (12) months from 14 March 2006 subject to:

- (1) Occupation of the temporary accommodation is subject to inspection and certification by the Council's Environmental Health Officer that the facility meets all health and safety standards.**
- (2) Satisfactory progress being achieved with the construction of the Class 1a dwelling.**
- (3) The approval to occupy temporary accommodation may be revoked by the Council at any time within the twelve (12) month approval period.**

CARRIED (7/0)

No. 94/06

9.4.2 LOWOOD ROAD - PLATEAUX

Location / Address:	N / A
Name of Applicant:	N / A
File Reference:	LP/103/3
Author:	Rob Stewart - Chief Executive Officer
Authorised By:	Rob Stewart - Chief Executive Officer
Date of Report:	21 March 2006

Purpose

The purpose of this report is to present a recommendation of the Townscape Review Steering Committee regarding the upgrade of Lowood Road, Mount Barker.

Background

At its meeting held 7 March 2006, the Townscape Committee resolved:

'That it be a recommendation to the Council:

That the proposed pedestrian plateau in Lowood Road adjacent to the Mount Barker Co-operative entry be raised rather than flush with the road as recommended by the Landscape Architect and supported by the Townscape Committee.'

Policy Implications

There are no policy implications for this report.

Financial Implications

There are no financial implications for this report.

Strategic Implications

There are no strategic implications for this report.

Officer Comment

The plans for Lowood Road do not show raised pedestrian plateaux although there does appear to be a perception that the plateaux or crossing points were to be raised and possibly constructed out of different material. This perception may have come from plans showing a 'brick paving' type of hatching although this does not necessarily mean brick paving as the finished surface.

Raised platforms to assist pedestrians crossing that *do not* give pedestrians right of way can be more dangerous than flush crossing areas.

Pedestrians will only have right of way if the crossing (be it raised or otherwise) is a zebra crossing, at which all cars must give way to pedestrians. A pedestrian crossing will only be installed on busy roads where a certain warrant is met. Such crossings are not being considered for Lowood Road.

It is recommended that the crossing points in Lowood Road remain flush albeit in different coloured bitumen so that pedestrians do not have the mistaken belief that they have right of way.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION

That the Townscape Committee be advised that the Council is of the opinion that unmarked raised thresholds are potentially dangerous to pedestrians due to the perception that pedestrians may believe that they have right of way over cars and consequently the Council will arrange for crossing points to be flush in Lowood Road, Mount Barker.

COUNCIL DECISION

Moved Cr M Skinner, seconded Cr D Williss:

That the proposed pedestrian plateau in Lowood Road adjacent to the Mount Barker Co-operative entry be raised rather than flush with the road.

CARRIED (7/0)

No. 95/06

Reason For Change

The Council believed that a raised pedestrian plateau would act as a 'traffic calming device'.

10 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Moved Cr J Moir, seconded Cr M Skinner:

That business of an urgent nature, namely:

- **Conference Attendance – National Local Roads Congress**
be introduced into the meeting.

CARRIED (7/0)

No. 96/06

11.1 CONFERENCE ATTENDANCE - NATIONAL LOCAL ROADS CONGRESS

Location / Address:	N / A
Name of Applicant:	N / A
File Reference:	RO/38/1
Author:	Kaye Skinner - Executive Secretary
Authorised By:	Rob Stewart - Chief Executive Officer
Date of Report:	28 March 2006

Purpose

The purpose of this report is to seek authority for the Shire President, Deputy Shire President and Manager Works and Services to attend the National Local Roads Congress to be held in Alice Springs, Northern Territory from 9-11 July 2006.

Background

The National Local Roads Congress for 2005 was held in Tasmania and the Shire President, Deputy Shire President and Executive Director Technical and Development Services attended that Conference on behalf of the Council.

Consultation

The Chief Executive Officer, Shire President and Deputy Shire President have been consulted regarding this issue.

Policy Implications

There are no policy implications for this report.

Financial Implications

Early Bird Registration is \$660.00 per person, accommodation approximately \$1,650.00 with air fares approximately \$2,090.00.

Strategic Implications

Key Result Area 2 – The Infrastructure aims to:

- Maximise the benefit to the community, in an equitable manner, by effectively and efficiently developing and maintaining the road network and buildings infrastructure within the financial resources of the Shire.

Officer Comment

The Shire of Plantagenet has sent delegates to this conference for the past six (6) years and feedback has been positive regarding road funding policies and direction.

It is recommended that normal conference expenses be met for the period of the conference.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Moved Cr M Skinner, seconded Cr J Mark:

THAT:

- (1) **Shire President, Deputy Shire President and Manager Works and Services be authorised to attend the National Local Roads Congress to be held in Alice Springs, NT from Sunday 9 July to Tuesday 11 July 2006,**
- (2) **All Conference expenses be met in accordance with Council Policy CE/CS/1.**

CARRIED (7/0)

No. 97/06

ADJOURNMENT

4.55pm The meeting was adjourned by the Presiding Member who directed the meeting reconvene at 5.05pm.

RESUMPTION

5.05pm The meeting resumed.

Present

Cr K Forbes	Shire President - Rocky Gully / West Ward
Cr D Williss	Deputy Shire President - East Ward
Cr M Skinner	East Ward
Cr J Moir	South Ward
Cr K Clements	Town Ward
Cr B Hollingworth	Town Ward
Cr J Mark	Town Ward
Mr R Stewart	Chief Executive Officer
Mr I Bartlett	Manager Works
Ms D Baesjou	Manager Development Services
Mrs K Skinner	Executive Secretary
Mr D Blurton	Accountant

MOTION TO PROCEED BEHIND CLOSED DOORS

Moved Cr J Moir, seconded Cr B Hollingworth:

That the meeting be closed to members of the public pursuant to Section 5.2.3(2) of the Local Government Act 1995 as follows:

- (a) a matter affecting an employee or employees;**
- (e) (ii) ...a matter that if disclosed, would reveal information that has a commercial value to a person.**

CARRIED (7/0)

No. 98/06

5.05pm David Blurton withdrew from the meeting.

MOTION TO SUSPEND STANDING ORDERS

Moved Cr J Moir, seconded Cr J Mark:

5.05pm That those Sections of Standing Orders that would prevent any Councillor from speaking twice to a motion or which would prevent a Councillor speaking when no motion was before the Chair be suspended.

CARRIED (7/0)

No. 99/06

MOTION TO RESUME STANDING ORDERS

Moved Cr K Clements, seconded Cr B Hollingworth:

6.03pm That Standing Orders be resumed.

CARRIED (7/0)

No. 100/06

12 CONFIDENTIAL

12.1 COMMUNITY SERVICES REPORTS

12.1.1 MOUNT BARKER SUBURBAN LOT 53 (LIBRARY AND FORMER RECREATION CENTRE) - CONSIDERATIONS OF FUTURE USE

Location / Address:	N / A
Attachments: (1)	Sounness and Frost Parks – Discussion Paper
Name of Applicant:	N / A
File Reference:	RV/182/2252
Author:	Rob Stewart - Chief Executive Officer
Authorised By:	Rob - Stewart - Chief Executive Officer
Date of Report:	17 March 2006

Purpose

The purpose of this report is to provide further information regarding the future use of the Council's present Library.

COUNCIL DECISION

Moved Cr K Clements, seconded Cr J Mark:

THAT:

- (1) Council staff proceed with the required boundary adjustment subdivision of Mount Barker Suburban Lot 53 (Library and Former Recreation Centre).
- (2) A suitable site for a new library and the cost and time line of such a process be determined.
- (3) The process required to sell the Station House (11 Albany Highway, Mount Barker and Redman House (13 Lord Street, Mount Barker) begin.
- (4) The proponent be advised that the Council will not be prepared to proceed in this matter for six (6) months due to the above requirements.
- (5) The Chief Executive Officer present a further report to the Council no later than 24 October 2006.

CARRIED (7/0)

No. 101/06

12.2 EXECUTIVE SERVICES REPORTS

12.2.1 ORGANISATIONAL STRUCTURE

Location / Address: N / A
Name of Applicant: N / A
File Reference: CM/60/1
Author: Rob Stewart - Chief Executive Officer
Authorised By: Rob Stewart - Chief Executive Officer
Date of Report: 20 March 2006

Purpose

The purpose of this report is to present a revised organisation structure for adoption.

6.35pm Cr J Moir withdrew from the meeting.

COUNCIL DECISION

Moved Cr M Skinner, seconded Cr D Williss:

THAT:

- (1) The following additions and deletions be effected for the Council's Staff Establishment:

Additions

Deputy Chief Executive Officer
Manager Community Services
Manager Works and Services
Manager Planning
Records Officer
Telephonist
Office Manager / Accountant
Building Maintenance Officer
Horticulturalist
Engineering Cadet

Deletions

Executive Director Corporate and Community Services
Executive Director Technical and Development Services
Manager Works
Manager Planning and Development Services
Records Officer / Telephonist
Accountant

- (2) The position of Deputy Chief Executive Officer be classified as a senior employee pursuant to Section 5.37 of the Local Government Act 1995.
(3) Full time equivalent (FTE) staffing levels be set at 61.75.

CARRIED (6/0)

No. 102/06

MOTION TO PROCEED IN PUBLIC

Moved Cr J Mark, seconded Cr K Clements:

6.45pm That the meeting proceed in public.

CARRIED (7/0)

No. 103/06

13 CLOSURE OF MEETING

6.45pm The Presiding Member declared the meeting closed.

CONFIRMED: CHAIRPERSON _____ **DATE:/..../....**