



## SPECIAL MINUTES

SPECIAL Meeting  
of the Council held:

**DATE:** Tuesday, 20 January 2009

**TIME:** 2.45 pm

**VENUE:** Council Chambers, Lowood  
Road, Mount Barker WA 6324

Special Business:

1. Appointment Recreation Consultant
2. Utilisation of Royalties for Regions Funding

Rob Stewart  
CHIEF EXECUTIVE OFFICER

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**1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

2:50pm The Presiding Member declared the meeting open.

**2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**Members Present:

Cr K Forbes AM	Shire President - Rocky Gully/West Ward
Cr B Hollingworth	Deputy Shire President - Town Ward
Cr A Budrikis	Kendenup Ward
Cr K Clements	Town Ward
Cr S Grylls	Rocky Gully/West Ward
Cr J Mark	Town Ward
Cr J Moir	South Ward
Cr D Nye-Chart	East Ward
Cr M Skinner	East Ward

In Attendance:

Mr Rob Stewart	Chief Executive Officer
Mr Ian Bartlett	Manager Works and Services

**3 PUBLIC QUESTION TIME (SPECIAL BUSINESS ONLY)**

Section 5.24 Local Government Act 1995

Nil

**4 PETITIONS / DEPUTATIONS / PRESENTATIONS (SPECIAL BUSINESS ONLY)**

Nil

**5 DISCLOSURE OF INTEREST**

Part 5 Division 6 Local Government Act 1995

Nil

## **6 REPORTS OF COMMITTEES AND OFFICERS**

### **6.1 COMMUNITY SERVICES REPORTS**

#### **6.1.1 SPORT AND RECREATION PRECINCT PLANNING CONSULTANT - APPOINTMENT**

**File No:** RC/165/1  
**Responsible Officer:** Rob Stewart  
Chief Executive Officer  
**Author:** Nicole Selesnew  
Manager Community Services  
**Proposed Meeting Date:** 20-Jan-2009

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#### **PURPOSE**

The purpose of this report is to seek the Council's endorsement to appoint Gerard Healy and Associates Pty Ltd to prepare sport and recreation precinct plans for Frost Park, Sounness Park and the Kendenup district.

#### **BACKGROUND**

At the Ordinary Meeting of the Council held on 16 December 2008, the Council resolved to engage a consultant to undertake precinct plans for Sounness Park, Frost Park and the Kendenup district, up to a total cost of \$50,000.00.

The Recreation Advisory Committee prepared a brief and 'Request for Quotation' which was distributed to four recreation planning consultants. Two consultants provided submissions by the closing date of 18 December 2008.

The Committee met on 12 January 2009 to review the submissions and form a recommendation to the Council.

#### **STATUTORY ENVIRONMENT**

The Local Government (Functions and General) Regulations 2007 pertinent to tendering were not applicable as the Master Planning project was expected to cost considerably less than \$100,000.00.

There are no other statutory implications relevant for this report.

#### **CONSULTATION**

Consultation has occurred with Gerard Healy from Gerard Healy and Associates Pty Ltd, Jill Powell from Jill Powell and Associates and Chris Thompson from the Department of Sport and Recreation.

#### **FINANCIAL IMPLICATIONS**

The Council resolution from 16 December 2008 was to approve the process of engaging a consultant to prepare three precinct plans up to a total cost of \$50,000.00.

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An application for funding assistance from the Department of Sport and Recreation is being prepared, seeking \$16,500.00 funding towards the precinct planning process.

### **POLICY IMPLICATIONS**

There are no policy implications for this report.

### **STRATEGIC IMPLICATIONS**

The precinct planning process is integral to the development of a Strategic Plan for sport and recreation facilities for the Plantagenet Shire. The Strategic Plan will provide the Council with a clear guide for future sport and recreation developments.

### **OFFICER COMMENT**

The two submissions received were from Gerard Healy and Associates Pty Ltd (Gerard Healy) and Jill Powell and Associates (Jill Powell). Gerard Healy quoted \$50,000.00 and Jill Powell, \$30,000.00 (exclusive of GST).

The submission from Gerard Healy has a strong focus on a precinct planning process that ensures stakeholders are fully satisfied with the project outcomes and that plans are based on key sustainable principles:

- environmental - plant species that require conservative amounts of water, water harvesting techniques etc;
- economical - plans based on reduced on-going maintenance costs and resource saving technology; and
- social – guidelines that encourage landowners to take pride in and care for the facilities.

Gerard Healy's proposal indicates a step forwards from the work that has been completed by the Shire and community groups which will result in strategic, practical, realistic precinct plans which will have the support of all the relevant stakeholders.

The submission from Jill Powell, while considerably cheaper than Gerard Healy's, does not provide the same strategic outcomes. A majority of the information provided through the study will be a replication of the Shire's Sport and Recreation Needs Analysis study completed by Tricia Martin in July 2008.

The public consultation process outlined by Jill Powell does not appear adequate for situations in which there are competing priorities for sport and recreation developments and, potentially, disagreement between community groups.

The Committee believes that the Shire and several community groups have done an adequate amount of research and analysis over the years and the Council and community are now seeking a process which identifies a clear future direction for sport and recreation in the three key precinct areas and the steps required to achieve the direction.

Gerard Healy's submission will provide this outcome.

### **VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

**Moved Cr B Hollingworth, seconded Cr K Clements:**

**That the submission provided by Gerard Healy and Associates to prepare sport and recreation precinct plans for Frost Park, Sounness Park and the Kendenup district for the sum of \$50,000.00 be accepted.**

**CARRIED (9/0)**

**NO. 01/09**

## 6.2 EXECUTIVE SERVICES REPORTS

### 6.2.1 ROYALTIES FOR REGIONS COUNTRY LOCAL GOVERNMENT FUND

**File No:** GR/97/3  
**Attachments:** [Projects - Royalties for Regions](#)  
**Responsible Officer:** Rob Stewart  
Chief Executive Officer  
**Author:** Rob Stewart  
Chief Executive Officer  
**Proposed Meeting Date:** 10-Feb-2009

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#### PURPOSE

The purpose of this report is to seek Council confirmation regarding expenditure received through the Royalties for Regions (Country Local Government Fund).

#### BACKGROUND

On 16 December 2008 the Council held a workshop to discuss Council expenditure as a result of moneys granted through the Royalties for Regions Fund. Prior to the acceptance form being completed, it will be necessary for the Council to confirm how the funding is to be expended.

#### FINANCIAL IMPLICATIONS

Total funds issued to the Shire of Plantagenet are \$1,071,541.00. The allocation is based on:

- a) \$172.50 per capita (subject to a floor of \$400,000.00 and capped at \$900,000.00); and
- b) balance on share of local government grants commission allocations (based on assessment of equalisation needs and road asset preservation needs. )

The first year allocation can be spent in 2008/2009 or 2009/2010, depending on our ability to program works and contracts.

#### POLICY IMPLICATIONS

There are no policy implications for this report.

#### ASSET MANAGEMENT IMPLICATIONS

Councillors have indicated that projects identified for the funding should not create onerous asset maintenance issues in the future. Councillors have also indicated that the funding should not be used in such a way that other funding opportunities may be lost.

#### OFFICER COMMENT

At the workshop in 2008 Councillors indicated that the list of projects in priority order should be:

Project Priority Year	Project	Estimated Cost	Comments	Recommended Allocation Year 1 (State)
1	New Cemetery Stage 1	\$450,000 - \$100,000 (Federal) \$300,000 (State) \$50,000 (Council Budget)	Includes drainage, roadworks - (bitumen), earthworks for graves, reticulation, eg. Shed, fence and contingency budget. Does include toilet.	\$300,000
1	Wilson / Centenary Park Upgrade (Not including Wool Shed) - Toilets \$100,000 - Landscaping \$200,000 - Playground \$ 60,000	\$360,000 \$270,000 (State)	Landscaping can wait, but will need to put up a shade structure over the Playground. \$50,000 available from Public Open Space. \$23,000 available from State Govt. playground funding. \$25,000 Council Budget for Toilet. Recommend construction of toilet and playground in Year 1 will require \$60,000 State funding.	\$60,000
1	Lowood Road Townscape	\$40,000	To be done now	\$40,000
1	Kendenup Footpaths	\$200,000		\$200,000
1	Road Verge Pruning (Yellanup, Spencer Road etc) - Focus on TIRES funded roads	\$200,000		\$200,000
1	Recreation Developments	\$100,000	For Development of Master Plan in year 1.	\$100,000
1	Playgrounds (Kendenup, Porongurup, Rocky Gully and Narrikup)	\$110,000	Rocky Gully and Narrikup Year 1 and Kendenup and Porongurup Year 2 \$27,500 each	\$110,000



1 and 2	Skate Parks - Mount Barker and Kendenup	\$300,000	\$100,000 in year 1 and \$100,000 in year 2. Gross up with funding from other sources. The \$100,000 in blue in the Recommended Allocation Year 1 to go into Reserve.	\$100,000
			<b>TOTAL</b>	<b>\$1,110,000</b>

The whole priority list is attached.

### VOTING REQUIREMENTS

Simple Majority

### OFFICER RECOMMENDATION

That the Department of Local Government and Regional Development be advised that the Shire of Plantagenet is pleased to accept \$1,071,541.00 pursuant to the Royalties for Regions Country Local Government Fund 2008/2009 and that such funding will be utilised for the following purposes:

Project Priority Year	Project	Estimated Cost	Comments	Recommended Allocation Year 1 (State)
1	New Cemetery Stage 1	\$450,000 - \$100,000 (Federal) \$300,000 (State) \$50,000 (Council Budget)	Includes drainage, roadworks - (bitumen), earthworks for graves, reticulation, eg. Shed, fence and contingency budget. Does include toilet.	\$300,000
1	Wilson / Centenary Park Upgrade (Not including Wool Shed) - Toilets \$100,000 - Landscaping \$200,000 - Playground \$60,000	\$360,000 \$270,000 (State)	Landscaping can wait, but will need to put up a shade structure over the Playground. \$50,000 available from Public Open Space. \$23,000 available from State Govt. playground funding. \$25,000 Council Budget for Toilet. Recommend construction of toilet and playground in Year 1 will require \$60,000 State funding.	\$60,000
1	Lowood Road Townscape	\$40,000	To be done now	\$40,000
1	Kendenup Footpaths	\$200,000		\$200,000

1	Road Verge Pruning (Yellanup, Spencer Road etc) - Focus on TIRES funded roads	\$200,000		\$200,000
1	Recreation Developments	\$100,000	For Development of Master Plan in year 1.	\$100,000
1	Playgrounds (Kendenup, Porongurup, Rocky Gully and Narrikup)	\$110,000	Rocky Gully and Narrikup Year 1 and Kendenup and Porongurup Year 2 \$27,500 each	\$110,000
1 and 2	Skate Parks - Mount Barker and Kendenup	\$300,000	\$100,000 in year 1 and \$100,000 in year 2. Gross up with funding from other sources. The \$100,000 in blue in the Recommended Allocation Year 1 to go into Reserve.	\$100,000
			TOTAL	\$1,110,000

## COUNCIL DECISION

Moved Cr J Mark, seconded Cr M Skinner:

That the Department of Local Government and Regional Development be advised that the Shire of Plantagenet is pleased to accept \$1,071,541.00 pursuant to the Royalties for Regions Country Local Government Fund 2008/2009 and that such funding will be utilised for the following purposes:

Project Priority Year	Project	Estimated Cost	Comments	Recommended Allocation Year 1 (State)
1	New Cemetery Stage 1	\$450,000 - \$100,000 (Federal) \$300,000 (State) \$50,000 (Council Budget)	Includes drainage, roadworks - (bitumen), earthworks for graves, reticulation, eg. Shed, fence and contingency budget. Does include toilet.	\$300,000
1	Wilson / Centenary Park Upgrade (Not including Wool Shed) - Toilets \$100,000 - Landscaping \$200,000	\$360,000 \$270,000 (State)	Landscaping can wait, but will need to put up a shade structure over the Playground. \$50,000 available from Public	\$60,000

	- Playground \$60,000		Open Space. \$23,000 available from State Govt. playground funding. \$25,000 Council Budget for Toilet. Recommend construction of toilet and playground in Year 1 will require \$60,000 State funding.	
1	Lowood Road Townscape	\$40,000	To be done now	\$40,000
1	Kendenup Footpaths	\$200,000		\$200,000
1	Road Verge Pruning (Yellanup, Spencer Road etc) - Focus on TIRES funded roads	\$200,000		\$200,000
1	Recreation Developments	\$100,000	For development and implementation of Master Plan in years 1 and 2	\$100,000
1	Implement Signs Policy	\$80,000		\$80,000
1 and 2	Skate Parks - Mount Barker and Kendenup	\$300,000	\$100,000 in year 1 and \$100,000 in year 2. Gross up with funding from other sources. The \$100,000 in blue in the Recommended Allocation Year 1 to go into Reserve.	\$100,000
			<b>TOTAL</b>	<b>\$1,080,000</b>

CARRIED (9/0)

NO. 02/09

Reason for Change

Councillors noted that a budget provision was already in existence for playgrounds.

Also Councillors noted that with regard to recreation developments the description needed to be more precise regarding the implementation and development of a master plan.

**CLOSURE OF MEETING**

3.47pm The Presiding Member declared the meeting closed.

**CONFIRMED: CHAIRPERSON** \_\_\_\_\_ **DATE:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_