



# ORDINARY MINUTES

**DATE:** Tuesday, 4 May 2010

**TIME:** 2:45pm

**VENUE:** Council Chambers, Lowood  
Road, Mount Barker WA 6324

**Rob Stewart**  
**CHIEF EXECUTIVE OFFICER**

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## 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2:53pm The Presiding Member declared the meeting open.

## 2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### Members Present:

Cr K Clements	Shire President
Cr M Skinner	Deputy Shire President
Cr B Bell	Councillor
Cr A Budrikis	Councillor
Cr S Etherington	Councillor
Cr S Grylls	Councillor
Cr L Handasyde	Councillor
Cr G Messmer	Councillor
Cr J Moir	Councillor

### In Attendance:

Mr Rob Stewart	Chief Executive Officer
Mr John Fathers	Deputy Chief Executive Officer
Ms Nicole Selesnew	Manager Community Services
Mr Peter Duncan	Manager Development Services
Mr Dominic Le Cerf	Manager Works and Services
Mrs Kaye Skinner	Executive Secretary
Ms Cobie MacLean	Administration Officer (Planning)

There were 11 member(s) of the public in attendance.

There were nil (0) member(s) of the media in attendance.

### Previously Approved Leave of Absence:

Nil

### Emergency Evacuation Procedures/Disclaimer:

Working to Occupational Safety and Health Best Practices, Mr Rob Stewart - Chief Executive Officer, read aloud the emergency evacuation procedures for Councillors, staff and members of the public present in the Council Chambers.

Mr Stewart then read aloud the following disclaimer:

'No responsibility whatsoever is implied or accepted by the Shire of Plantagenet for any act, omission or statement or intimation occurring during Council / Committee meetings or during formal / informal conversations with staff.

The Shire of Plantagenet disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, or statement of intimation occurring during Council / Committee meetings or discussions. Any person or legal entity who acts or

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation or approval made by a member or officer of the Shire of Plantagenet during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Plantagenet. The Shire of Plantagenet warns that anyone who has an application with the Shire of Plantagenet must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Plantagenet in respect of the application.'

### **3 PUBLIC QUESTION TIME**

#### **3.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

#### **3.2 PUBLIC QUESTION TIME - SECTION 5.24 LOCAL GOVERNMENT ACT 1995**

##### **3.2.1 UPGRADE TO WESTERN PORTION OF MILLINUP ROAD.**

Asked By: Mr Jim Baily

Will the Council: Continue to maintain the view that the Western portion of Millinup Road requires upgrading to the same standard as the Eastern portion?

Ensure that the currently approved short term/interim improvements to Millinup Road, as recently outlined to residents and ratepayers at a meeting held on Wednesday 17 March 2010, be accomplished as now approved and without further delay?

Ensure that a more substantial upgrade of the Western portion of Millinup Road (to Class B/C standard) is included in the upcoming 5 year works plan and budget and the work is given a high priority (i.e. work to be completed in the next one to two years and prior to expiry of existing approvals, namely 11 November 2013)?

#### **Response By: Shire President Cr Ken Clements**

The Shire President advised that due to the complexity of the questions, they would be taken on notice and referred to the meeting of the Council to be held on 25 May 2010.

### 3.2.2 UPGRADE TO WESTERN PORTION OF MILLINUP ROAD

**Asked By: Mrs Yvonne Butcher**

- Requested the criteria for establishing a Flora Road;
- Are there any restrictions on a Flora Road; and
- Why is there a 45km sign on Millinup Road.

**Response By: Shire President Cr Ken Clements**

The Shire President advised that due to the complexity of the questions, they would be taken on notice and referred to the meeting of the Council to be held on 25 May 2010.

### 3.2.3 UPGRADE TO WESTERN PORTION OF MILLINUP ROAD

**Asked By: Mr Wal Anderson**

- About ten years ago Mr Anderson received a telephone call from an officer of the Shire that the developer of the subdivision Mr McKenzie had paid to the Shire the sum of \$30,000.00 as a contribution towards Millinup Road. Was that money received and spent?

**Response By: Mr Dominic Le Cerf – Manager Works and Services**

Mr Le Cerf advised that work will commence within the next week. Major works will commence in approximately three weeks.

The issue relating to the developer contribution would be taken on notice and referred to the meeting of the Council to be held on 25 May 2010.

## 4 PETITIONS / DEPUTATIONS / PRESENTATIONS

**Petition – Dealing with the proposed change of name of the existing Denbarker Road to Old Pile Road**

I am Mr Darrel Drage and I am here today to address you on this petition regarding a proposed name change of the Denbarker Road.

The Denmark-Mount Barker Road and the Denbarker Road names are very similar, and this has caused confusion over many years. A big majority of people refer to the Denmark-Mount Barker Road as Denbarker Road which is outlined in this petition.

It is a concern to my family because my wife Val has Huntington's disease, and with the confusion over road names, Val does not get the required neurological nurse services from Perth which are required to visit her at home to monitor her well-being. In the last two years, our appointments have totalled about ten minutes due to the nurses getting lost, rather than our scheduled 3 hours. Without these in-house services the situation is exacerbated and her health deteriorates. It has now become apparent that this concern regarding road names involves more than just those associated with my family in this particular matter.

It is proposed to rename the road to a name that is completely different to the Denmark – Mount Barker Road. This will make it easier for non local travellers and general public to navigate around the district and prevent confusion. The historical name of the Old Pile Road has been seen locally as a suitable name, due to the Denbarker Road being constructed mostly along the track where piles for the Albany jetty were carted out in the 1880's. I recognise that the road has been known as the Denbarker Road for around 50 years, however the track was known locally as the Old Pile Road for 70 years before the government officially named it as the Denbarker Road.

The issue has been raised before at Council and was rejected despite unanimous support at a public meeting held at the Forest Hill Hall. Some letters of opposition were written by a few local residents who live on that road and who did not want to change their street address. I have surveyed everyone along this road and those adjacent to it and found that everyone who lives in this area apart from one business are in support of this proposal and have signed the petition.

Many people have also sent letters with their own personal experience of the confusion, and many letters of support for Val's health and well being. I have also learned of the confusion between the Denmark and Mount Barker Ambulance Services regarding the road they refer locally to as the Denbarker Road. I have been told to anticipate their letters of support from both of the Ambulance Services as soon as they have convened at their respective meetings and discussed the issue formally.

#### **COUNCIL DECISION**

**Moved Cr J Moir, seconded Cr L Handasyde:**

**That the petition from Mr Darrel and Mrs Val Drage in relation to the renaming of Denbarker Road be received and a further report be presented to the Council at its meeting to be held on 25 May 2010.**

**CARRIED (9/0)**

**NO. 75/10**



### **Lynn Heppell - Wilson Inlet Catchment Committee (WICC)**

The Wilson Inlet Catchment Committee (WICC) has been a driving force in the development and implementation of the Wilson Inlet Nutrient Reduction Action Plan (WINRAP) which is the guiding plan to protect Wilson Inlet from the effects of excess nutrients. It is the culmination of scientific research, community and stakeholder involvement into how the inlet and catchment functions and where we can make positive improvements. It is a 5 year plan, released in April 2003, with actions agreed on by a variety of stakeholders and organisations from community to government.

Nutrient reduction is the priority action for improving the condition of the Wilson Inlet. By tackling nutrient inputs the cause of the algal growth is being addressed, whereas other options are only tackling the symptoms. Nutrient reduction has the greatest level of community support and involvement.

WICC have been implementing significant on-ground works through implementation of WINRAP. The plan aims to reduce algal growth in Wilson Inlet through minimising nutrient loss from the catchment. The main focus of our work has been to engage land owners and managers to fence waterways to exclude stock to stabilise stream banks and protect riparian vegetation, establishment of riparian buffer zones through riparian revegetation and community education through workshops and field days on best management practices and sustainable agriculture.

### **Upper Hay Strategic Catchment Project**

WICC has recently developed and implemented the Upper Hay Strategic Catchment Plan. This plan is also a community developed action plan that compliments WINRAP by providing the strategic direction for implementation and coordination of activities that will contain salinity and improve the health of the catchment landscape and water quality of the Wilson Inlet, its waterways and associated wetlands. This project is providing on-ground implementation of integrated activities that include bio-diversity, sustainability and economic outcomes.

This project began in 2006 with community consultation and technical analysis of the feasibility of the plan to contain salinity in the Upper Hay sub catchment of the Wilson Inlet Catchment. Key areas were tackled to give landholders an accelerated start for implementation of works to tackle nutrient, salinity, soil and biodiversity issues. This plan also established participative research and development sites to look at key soil health and nutrient management issues with a view to driving practice change. The aim was to have a long term plan that could be implemented by the landholder over a realistic time frame.

This project focussed on activities addressing the following key issues in the Upper Hay Catchment: water depth target ranges; salt and nutrient loads (water quality); water logging; recovery and protection of riparian vegetation; and protection of significant biodiversity assets. It also included the

employment of the Project Officer which was essential for community engagement and capacity building to implement and manage the project.

South Coast NRM Inc provided **\$991,365.91** of funding through the Regional Strategy 'Southern Prospects' which was made possible through the bilateral agreement with the State and Federal Governments. Of this funding **\$829,355.77** was spent on on-ground works. The table below shows the completed on ground work in comparison to the project target outputs for the Upper Hay Project.

<b>On- ground activity</b>	<b>Completed</b>	<b>Target</b>	<b>% Completed</b>
<b>Perennials</b>	3191.2 ha	3182 ha	100.2%
<b>Biodiversity fencing</b>	148.6 km	147 km	101.1%
<b>Stock crossing</b>	47	42	111.9%
<b>Alternate Water points</b>	45	42	107%
<b>revegetation</b>	117.5 ha	115 ha	102.2%
<b>engineering</b>	47.8 km	55 km	86.9%
<b>Soil tests</b>	66	84	78.6%
<b>Liming</b>	1675.2 ha	1780 ha	94.1%

*Table 1: Completed on ground works*

#### **Implementation of the Wilson Inlet Nutrient Reduction Plan**

From July 2005 to October 2009 WICC received over **\$842,000** from South Coast NRM Inc to implement the actions identified in the Wilson Inlet Nutrient Reduction Action Plan. The Action plan has been identified as a key target in the Regional Strategy (WINRAP). This funding has enabled the continuation of the projects from the previous NAP project but with the scope of being able to achieve more on ground works with the substantial funding. The WINRAP Project has engaged over 100 Landholders. The table below shows the completed on ground work in comparison to the project target outputs for the WINRAP Project.

<b>Activity</b>	<b>Overall achieved</b>	<b>Project output target</b>	<b>% Achieved</b>
Fencing priority waterways	55.4 km	60 km	92%
Fencing waterways	67.15 km	78 km	86%
Associated stock crossing	62	65	95%
Alternate water points	56	53	105%
Fencing remnant	23.55 km	27 km	87%

vegetation			
Perennial pasture establishment	551.5 ha	551 ha	100%
Flood plain revegetation	46.4 ha	60 ha	77%
Waterways revegetation	65.1 ha	75 ha	87%
Soil testing	160 kits	158 kits	101%

### Combined effort

WICC has successfully sourced and acquitted funding for several major projects over the years. Since 2003 WICC has assisted over 200 landowners to achieve:

- Over 406km of fencing including:
  - 347km of waterways
  - and 59km remnant vegetation protection
- 155 stock crossings
- 130 alternate water points
- 284ha of revegetation with natives
- 3893 ha of deep rooted perennials
- 226 soil tests
- 47.8km of engineering

Details of past and current projects can be viewed on our website [www.wicc.southcoastwa.org.au](http://www.wicc.southcoastwa.org.au)

Awards have been received for:

- The 2008 Department of Water 'River Rats Living Streams Award' which recognises the commitment of individuals, groups and communities to work together to protect, rehabilitate and manage drains, creeks, rivers and estuaries.
- The 2008 Murray Darling Basin Commission 'River Care Award' which is an award made to a community organisation which has made a significant contribution to the sustainable management, conservation and rehabilitation of a waterway ecosystem.
- The 2009 Toshiba 'Community Group Award' which recognises community groups that have adopted sound land management practices on public or private land and are working towards sustainable land use and/or enhancing or protecting an area on behalf of the community.
- June 24<sup>th</sup> 2010 is the announcement of the National Landcare Awards in Canberra where WICC is the state finalist for Toshiba Community Group Award

WICC were also 1 of 4 finalists in the 2009 National Theiss River Care Award, which is an internationally recognised award for outstanding achievement and excellence in river management.

**Current Projects**

Due to the change in the Australian Government there is a different funding model that is now based on a competitive process. This competitive process is based on the Australian Governments NRM Business Plan that identifies targets to be addressed. Unfortunately WA misses out on many of these targets which makes it difficult to apply for funding. The Business Plan can be found at: [www.nrm.gov.au/business-plan/10-11](http://www.nrm.gov.au/business-plan/10-11)

Under this plan WICC will receive \$244,600.00 of funding for a 'wind erosion' project titled 'Increasing Knowledge and Skills in Sustainable Farm Practices in the Wilson Inlet Catchment' that is due to complete in June 2010. The amount of on-ground works achievable is significantly less than previously funded.

There is not a bilateral agreement between the State and Federal Governments which means that this lack of cooperation also reduces funding opportunities. Proactively WICC secured a Lotterywest grant for \$104,655.00 last year. This funding will enable the continued employment of the Project Officer in Denmark to acquit old funding for projects in the priority lower catchment.

Delma Baesjou from Ayton Baesjou – Item 11.1.1

Thank you Mr President and Councillors.

This proposal seeks to rationalise the zoning of Lot 4853 to bring it into line with the Council's Strategies.

We are seeking the Council's support for the Scheme Amendment Request (SAR) and would like to proceed to the rezoning stage, without the need for preliminary community consultation.

Lot 4853 has three different zones.

The existing boundaries don't line up with the subdivision Guide Plan, they don't make sense on the ground and don't align with the precincts shown in the Porongurup Strategy or the Local Planning Strategy.

This proposal will rectify the anomalies.

The SAR process is 'exclusive' to this Region. It was established to help identify strategic issues and draw out any agency concerns. It allows proponents to gain an indication of the Council's position prior to proceeding with the more extensive and costly rezoning documentation.

This has now been achieved – the Schedule sets out the responses from DEC, DoP and DoW.

The officer reports sets out the matter to be addressed in the Amendment (page 4 Officer comment).

We acknowledge the Shire's prerogative to seek community feedback, but consider it is not warranted in this case.

- The rationalisation is not a significant change (has been identified in strategy);
- Unlikely to draw out any new planning issues;
- Public have the opportunity to comment during formal advertising;
- A Similar rezoning proposal was supported/initiated by Council in 2002;
- Precinct adjustment was 'recommended' by SPC in 2003;
- This matter was the subject of a submission on the draft LPS in 2008;
- Master Plan for lot 4853 was submitted to Shire in December 2009.

This concept has been the subject of discussions with staff, preliminary fire plan and capability assessment have been undertaken and are keen to move to the next stage without further delays. The Amendment process can take up to two years.

The proposed rezoning is a minor, but very important update to the scheme. It will enable Ironwood to continue to grow.

Part b) of the Shire's Policy TP/SDC6 enables the Council to determine the SAR (without seeking community feedback).

We ask that the Council support the SAR and allow us to proceed to rezoning, subject to the key issues set out in the agency responses and officer commend being addressed.

#### Mr Gene Harmer – Item 11.1.1

As the owner of the property Mr Harmer requested that the Council support the request, and advised that all the processes have been done. To help us move a little bit quicker an extra six weeks is an additional six weeks as we believe that the subdivision will enhance tourism within the area and to support the Scheme Amendment Request and not go to advertising.

## **5 DISCLOSURE OF INTEREST**

Part 5 Division 6 Local Government Act 1995

Cr L Handasyde declared a Code of Conduct – Perceived – Interest – Member of the Mount Barker Baptist Church – Item 11.3.1

## 6 APPLICATIONS FOR LEAVE OF ABSENCE

Section 5.25 Local Government Act 1995

Cr L Handasyde requested leave of absence from 9 July to 6 August 2010 inclusive.

**Moved Cr J Moir, seconded Cr A Budrikis:**

**That Cr L Handasyde be granted leave of absence from 9 July to 6 August 2010 (inclusive).**

**CARRIED (9/0)**

**NO. 76/10**

## 7 CONFIRMATION OF MINUTES

**Moved Cr B Bell, seconded Cr M Skinner:**

**That the Minutes of the Ordinary Meeting of the Shire of Plantagenet, held on 13 April 2010 as circulated, be taken as read and adopted as a correct record.**

**CARRIED (9/0)**

**NO.77/10**

## 8 COMMITTEE MINUTES

Nil

## 9 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

- 14 April 2010 – The Chief Executive Officer and I met with Ms D.O'Neil to discuss employment opportunities for the unemployed.
- 20 April 2010 – Along with Councillors and staff I went on the road inspection and met with the Mount Barker Community Centre Board at 6.00pm.
- 22 April 2010 – Ms Selesnew, the CEO and I attended the briefing on the future of racing in Mount Barker.
- 23 April 2010 – I met with Mrs Belfield to discuss a use for the Rocky Gully School. I also met Mr Le Cerf and the CEO to discuss Spencer Road. At 12.30pm I, along with members of the Justice Department, attended a Council meeting at Gnowangerup to discuss the pros and cons of having a prison work camp within their Shire.
- 25 April 2010 – I attended the ANZAC day commemoration.

- 28 April 2010 – Cr Skinner the CEO and I attended a VROC meeting in Mount Barker.
- 3 May 2010 – Ms Selesnew and I attended a meeting with representatives from the Department of Sport and Recreation to discuss Kendenup's requirements.

## 10 ANNOUNCEMENTS BY COUNCILLORS WITHOUT DISCUSSION

### Cr M Skinner

- Attended a Voluntary Regional Organisation of Councils (VROC) meeting in Mount Barker.
- On 3 May 2010 Saleyards Manager Mr Stewart Smith, former Shire President Kevin Forbes AM, CEO Rob Stewart and I attended the opening of the Muchea Saleyards.

These facilities, which cost in excess of \$50 million to construct, were opened jointly by the Premier Mr Colin Barnett MLA and the Minister for Agriculture and Food Mr Terry Redman MLA at a ceremony held at the Muchea saleyards. A large contingent of people was present at the event and attendance was well worthwhile as the Shire is an integral part of saleyards in Western Australia.

In an interesting development both Mr Barnett and Mr Redman indicated the need to move on with the implementation of the State Saleyards Strategy inclusive of Mount Barker and Katanning. Along with Dean Taylor CEO of the Shire of Katanning, the CEO met with Dr Kevin Chennell who chaired the market sounding process for the State Saleyards Strategy. Dr Chennell appeared quite enthusiastic regarding the progress that the market sounding had taken and indicated that he was in a position to brief the Minister within the next few weeks. He said that the Minister would then be in a position to brief the Premier for a submission to Cabinet.

### Cr S Etherington

- Attended a meeting of the Historical Society, Tourist Bureau and Road Inspection.
- Advised that residents of Overton, Banksia and Langton are unable to attend senior functions on a Thursday at the Home and Community Care Centre as they are no longer community members and are in care.

### Cr B Bell

- Attended the Road inspection.
- Attended the Mount Barker Anzac Day ceremony and marched in the parade. Having been a resident for 32 years was now eligible to march.
- Attended a Great Southern Regional Cattle Saleyards Committee Meeting on 4 May 2010.

Cr S Grylls

- Attended a meeting of the Great Southern Regional Cattle Saleyards Committee on 4 May 2010.
- Attended the 50 year anniversary of Anzac Day at Denbarker.

Cr J Moir

- Attended the Road Inspection.

Cr A Budrikis

- Attended the Road inspection.

Cr G Messmer

- Attended the Road Inspection.

Cr L Handasyde

- Attended the Road Inspection.
- Attended a meeting to discuss the Bush Fire Break Notice.
- Attended a meeting of the Great Southern Regional Cattle Saleyards Committee on 4 May 2010.



## 11 REPORTS OF COMMITTEES AND OFFICERS

### 11.1 DEVELOPMENT SERVICES REPORTS

#### 11.1.1 LOT 4853 PORONGURUP ROAD PORONGURUP - SCHEME AMENDMENT REQUEST

<b>File No:</b>	<b>N14591</b>
<b>Attachments:</b>	<a href="#">Locality plan</a> <a href="#">Concept land use plan</a> <a href="#">Summary of submissions</a> <a href="#">Scheme amendment request</a> (separate attachment)
<b>Responsible Officer:</b>	<b>Peter Duncan</b> <b>Manager Development Services</b>
<b>Author:</b>	<b>Vincent Jenkins</b> <b>Planning Officer</b>
<b>Proposed Meeting Date:</b>	<b>04 May 2010</b>
<b>Applicant:</b>	<b>Ayton Baesjou Planning</b>

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#### **PURPOSE**

The purpose of this report is to consider a Scheme Amendment Request (SAR) to rezone Lot 4853 Porongurup Road, Porongurup, from Rural, Rural Residential and Special Site R18 to Rural, Rural Residential and Special Site.

#### **BACKGROUND**

Shire records show the owners of the subject land are EL and ME Harma.

The SAR was submitted on 3 March 2010 and in accordance with Council Policy No. TP/SDC/6. Copies were forwarded to the Department of Planning (DoP), Department of Water (DoW) and Department of Environment and Conservation (DEC) for comment by 9 April 2010. Three submissions were received and these are contained in the attached summary of submissions.

#### **STATUTORY ENVIRONMENT**

Planning and Development Act 2005.

Town Planning Regulations 1967 – set the procedure for Amending a Town Planning Scheme.

Shire of Plantagenet Town Planning Scheme No. 3 (TPS3) – Lot 4853 consists of three zones, Special Site R18 (managers residence, restaurant, wine tasting, aquaculture, 12 holiday chalets and viticulture), Rural Residential and Rural (shown indicatively on locality plan).

**EXTERNAL CONSULTATION**

The SAR has been referred to the three government agencies in accordance with the Council's SAR Policy to obtain early feedback. If the Council agrees the SAR could be advertised for a 42 day period to obtain public feedback.

**FINANCIAL IMPLICATIONS**

The SAR application fee of \$550.00 has been paid.

**POLICY IMPLICATIONS**

Council Policy No. TP/SDC/6 – Scheme Amendment Requests applies.

Clause 4 of Council Policy No. TP/SDC/6 states:

*'SAR submitted to Council'*

*The SAR is to be submitted with an officer's report and recommendation to the Council for consideration. Possible outcomes are:*

- a) The Council decides to seek community feedback on the SAR if the application warrants it.*
- b) The Council agrees to the SAR to allow further detailed documentation of the proposal and a subsequent assessment process to initiate the Scheme Amendment (Note: detailed documentation may identify unresolved issues not known on initial SAR and as such the Amendment may not be initiated.)'*

TPS Policy No. 18 (Planning Vision). Lot 4853 is located both within Planning Precincts 3 and 4. Planning Precinct 3 aims to provide for rural residential and rural small holding development. Planning Precinct 4 aims to retain remnant vegetation, extend existing viticulture, and support small scale tourist accommodation and other appropriate agricultural uses.

**STRATEGIC IMPLICATIONS**

Shire of Plantagenet Strategic Plan 2003, Key Result Area 4 Development Services advocates:

*'Encourage and guide local development in accordance with the strategic Plan and Town Planning Scheme No 3 (as amended).'*

**OFFICER COMMENT**

From the comments offered by the three government agencies any subsequent formal Scheme Amendment document will need to address the following matters as well as those proposed in the SAR:

- the significant loss of native vegetation by direct clearing, infrastructure establishment and use of bushfire hazard separation zones due the expansion of the Rural Residential Zone into the easterly areas of the property;
  - the significant loss of native vegetation due the expansion of the existing Special Site Zone into the north west part of the property;
-

- assessment of fauna and flora need to be undertaken at the subject land;
- robust vegetation linkages are required to connect Reserves 15134, 24095 and 30069 through the subject land;
- the development of rural residential lots on land to the west of the drainage line is not consistent with the endorsed Porongurup Rural Strategy;
- the proposal is likely to result in further clearing and fragmentation of existing vegetation for firebreaks, fence lines, building envelopes, low fuel zones and access roads;
- the proposed rezoning for rural residential use will create further land intensification and clearing of significant areas of riparian and remnant vegetation associated with the creekline that transverses the property for roads and dwellings;
- the proposal of encompassing the creekline within a number of lots is likely to fragment the creekline's riparian vegetation through demarcation of property boundaries and other clearing associated with development; and
- access roads crossing the creek are not likely to be supported.

The proposed development in the main is in accordance with the objectives of the Planning Vision. The westerly expansion of the rural residential area need to be fully justified in any subsequent Amendment.

If the SAR is advertised there may be additional matters needing to be addressed in a formal Scheme Amendment. A 42 day advertising period is required by the SAR policy. Notification will involve letters to property owners, a sign erected on site and notices in the press, on the Council's notice board and at the Porongurup shop notice board.

The Council can decide to require further detailed documentation in the form of a formal Scheme Amendment or the Council can decide to advertise the SAR in accordance with Council Policy No. TP/SDC/6 and seek community feedback on the SAR. In this case it is considered worthwhile to advertise the proposal to gain input from the public before the Council makes a decision on whether the proposal proceeds to the detailed Scheme Amendment stage or not.

## **VOTING REQUIREMENTS**

Simple Majority

## **MOTION TO SUSPEND STANDING ORDERS**

**Moved Cr J Moir, seconded Cr G Messmer:**

**3:42pm That those sections of Standing Orders that would prevent any Councillor from speaking twice to a motion or which would prevent a Councillor speaking when no motion was before the Chair be suspended.**

**CARRIED (9/0)**

**NO. 78/10**

**MOTION TO RESUME STANDING ORDERS**

**3:45pm Moved Cr J Moir, seconded Cr L Handasyde:  
That Standing Orders be resumed.**

**CARRIED (9/0)**

**NO. 79/10**

**OFFICER RECOMMENDATION/COUNCIL DECISION**

**Moved Cr J Moir, seconded Cr A Budrikis:**

**That:**

- 1. The Scheme Amendment Request for Lot 4853 Porongurup Road, Porongurup be advertised to seek public feedback for a period of 42 days.**
- 2. At the conclusion of advertising a further report be prepared for the consideration of the Council at a meeting to be held no later than 27 July 2010.**

**CARRIED (9/0)**

**NO. 80/10**

## 11.2 WORKS AND SERVICES REPORTS

### 11.2.1 PLANT REPLACEMENT PROGRAM 2010/2011 - 2021/2022

<b>File No:</b>	<b>N14559</b>
<b>Attachments:</b>	<a href="#">Plant Replacement Program</a>
<b>Responsible Officer:</b>	<b>Dominic Le Cerf</b> <b>Manager Works and Services</b>
<b>Author:</b>	<b>Sharon Lynch</b> <b>Senior Administration/Project Officer (Works and Services)</b>
<b>Proposed Meeting Date:</b>	<b>04 May 2010</b>

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#### **PURPOSE**

The purpose of this report is to endorse the Plant Replacement Program for the period 2010 to 2022.

#### **BACKGROUND**

The Plant Replacement Program is based on the Council's current work environment and level of plant ownership. An inflationary component has been utilised for all future year projections. These figures will be revised and updated each year.

#### **STATUTORY ENVIRONMENT**

There are no statutory implications for this report.

#### **FINANCIAL IMPLICATIONS**

The replacement of plant items is one of the largest annual expenditures undertaken by the Council. The plant replacement reserve account is used to 'flatten out' the peaks and troughs of this annual expenditure. This report recommends endorsement of the attached Plant Replacement Program for inclusion in the 2010/2011 Draft Annual Budget.

#### **POLICY IMPLICATIONS**

Council Policy No. I/PM/1 – Plant – General Policy applies to this report.

#### **ASSET MANAGEMENT IMPLICATIONS**

This report relates to the acquisition of capital plant items. Items will be recorded in the Council's asset register at purchase cost and depreciated on a monthly basis.

#### **STRATEGIC IMPLICATIONS**

The Shire of Plantagenet's Strategic Plan, Key Result Area 2 Infrastructure provides the following as one of its aims:

*'Development of asset management and information systems to more effectively utilise scarce resources.'*

**OFFICER COMMENT**

The Plant Replacement Program provides a review of the financial requirements for plant replacement in the coming year's budget. It also provides a view of what budgets in the near future may expect to incorporate for the replacement of plant.

Consideration of the program at this early stage enables the figures to be included in the 2010/2011 Draft Annual Budget. It is also an opportunity for plant items to be added or removed if necessary.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION**

**Moved Cr L Handasyde, seconded Cr M Skinner:**

**That the Plant Replacement Program for the period 2010/2011 to 2021/2022, as attached, be listed for consideration in the 2010/2011 Draft Annual Budget.**

**MOTION TO ADJOURN QUESTION**

**Moved Cr J Moir, seconded Cr G Messmer:**

**That the question be adjourned until the next meeting of the Council to be held on 25 May 2010.**

**CARRIED (9/0)**

**NO. 81/10**

**11.2.2 ROAD PROGRAM 2010/2011 – 2014/2015**

**File No:** N14561  
**Attachments:** [Five Year Road Program](#)  
**Responsible Officer:** Dominic Le Cerf  
Manager Works and Services  
**Author:** Sharon Lynch  
Senior Administration/Project Officer (Works  
and Services)  
**Proposed Meeting Date:** 04 May 2010

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**PURPOSE**

The purpose of this report is to endorse the Road Program for the period 2010/2011 to 2014/2015.

**BACKGROUND**

The Road Program is based on the Council's requirements to maintain and upgrade the existing road network.

The program includes all projects which have been outlined at the Regional Road Group and lists projects which can be completed from all funding sources. This includes Roads to Recovery, Direct Grant, Untied Road Grant, Blackspot and TIRES. The proposed funding allocations are based upon average figures which the Shire of Plantagenet has received over the last three financial years.

**STATUTORY ENVIRONMENT**

There are no statutory implications for this report.

**FINANCIAL IMPLICATIONS**

The Road Program details the proposed expenditure for each budget during the five year period from 2010/2011 to 2014/2015.

**POLICY IMPLICATIONS**

There are no policy implications for this report.

**STRATEGIC IMPLICATIONS**

The Shire of Plantagenet's Strategic Plan, Key Result Area 2 Infrastructure provides the following as one of its aims:

*'Development of asset management and information systems to more effectively utilise scarce resources.'*

**OFFICER COMMENT**

The Road Program provides a review of the financial requirements for the road program in the coming year's budget. It also provides a view of what budgets in the near future may expect to incorporate for the upgrading of roads. It should be noted

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that the year five column on the attachment incorporates year five projects and beyond.

Consideration of the program at this early stage enables the figures to be included in the 2010/2011 Draft Annual Budget.

### **VOTING REQUIREMENTS**

Simple Majority

### **OFFICER RECOMMENDATION**

**Moved Cr M Skinner, seconded Cr B Bell:**

**That the Road Program for the period 2010/2011 to 2014/2015, as attached, be listed for consideration in the 2010/2011 Draft Annual Budget.**

### **AMENDMENT:**

**Moved Cr J Moir, seconded Cr L Handasyde:**

**That the following words be added after the word 'Budget':**

**'and that Hannan Way and the section of Spencer Road through the Narrikup townsite be investigated for funding upgrade options.'**

**CARRIED (9/0)**

**NO. 82/10**

### **COUNCIL DECISION**

**That the Road Program for the period 2010/2011 to 2014/2015, as attached, be listed for consideration in the 2010/2011 Draft Annual Budget and that Hannan Way and the section of Spencer Road through the Narrikup townsite be investigated for funding upgrade options.**

**CARRIED (9/0)**

**NO. 83/10**



**11.2.3 POLICY REVIEW - ROAD RENAMING - FUTURE STREET AND RESERVE NAMES**

**File No:** N14248  
**Attachment:** Geographic Names Guidelines  
**Responsible Officer:** Dominic Le Cerf  
Manager Works and Services  
**Author:** Sharon Lynch  
Senior Administration/Project Officer Works  
and Services  
**Proposed Meeting Date:** 04 May 2010

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**PURPOSE**

The purpose of this report is to review Council Policy No. I/RR/1 – Future Street and Reserve Naming.

**BACKGROUND**

The Council at its meeting held on 10 March 2009 resolved as follows:

*‘That Amended Council Policy No I/RR/1 – Future Road and Reserve Naming and Renaming as follows:*

**OBJECTIVE:**

- 1. To provide the Council, staff, the local community and developers with clear information on the requirements for the naming and renaming of roads and reserves.*
- 2. To ensure that road names comply with relevant legislation and requirements.*
- 3. To ensure consideration and regard to the history, natural environment, indigenous culture and character of the area is duly given when determining road and reserve names.*

**POLICY:**

*That:*

- 1. That a Road and Reserve Register be maintained which shall be a record of names to be used for future roads and reserves.*
  - 2. Additions and deletions to the Road and Reserve Register shall only be by Council decision.*
  - 3. Applications for future road and reserve names shall be accompanied by sufficient information from the applicant to include that the name on the register, in addition to any further information being required by the Geographic Names Committee.*
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4. *The Geographic Names Committee makes the final decision from those listed on the Road and Reserve Register.*
5. *No road shall be named until it is constructed, except where construction by Main Roads WA is scheduled and the State Government has requested such naming and the project involves the extension of existing, named roads.*
6. *Roads and reserves will not be named or renamed for business or promotional purposes.*
7. *Developers of new subdivisions shall advise the Council of their preference on names for new roads within subdivisions prior to lodgement of clearance of subdivision.*
8. *Proposed road and reserve names should be appropriate to the history, natural environment, indigenous culture and/or character of the area.*
9. *An applicant who is applying to have a road renamed is responsible for obtaining the necessary written support from the owners/residents.*
10. *Applicants are advised to have regard for the document 'Geographical Names Committee W.A. – Principles, Guidelines and Procedures' when suggesting a road or reserve name.*

*be adopted'.*

Further, at its meeting held on 9 March 2010 the Council resolved:

*'That:*

1. *The question be adjourned to allow staff to recommend alternative street names to the Council at its meeting to be held on 25 May 2010.*
2. *Prior to the Council Meeting to be held on 25 May 2010, Shire policy I/RR/1 – Future Street and Reserve Names – be presented to the Council for review.'*

## **STATUTORY ENVIRONMENT**

Part 2, Division 3 of the Land Administration Act 1997.

## **EXTERNAL CONSULTATION**

Consultation has occurred with the Geographic Names Committee.

## **FINANCIAL IMPLICATIONS**

There are no financial implications for this report.

## **POLICY IMPLICATIONS**

The review of this Policy has occurred outside the normal review framework because of concerns with the naming of various roads within the Shire and the names included in the register.

## STRATEGIC IMPLICATIONS

The Council's Strategic Plan Key Results Area 1, (New Initiative 1.4) provides the following:

*'Ensure the administrative systems and framework of the organisation efficiently and effectively permit the functions of the organisation to be undertaken.'*

To achieve this we will:

*'Revise all policies, procedures and delegations to ensure internal consistency and convergence; and  
Promote and provide access to policies, standards and legislation.'*

## OFFICER COMMENT

Consultation has occurred with a representative from the Geographic Names Committee who has advised that the Principles, Guidelines and Procedures should be followed when naming of a road occurs. These guidelines are attached. Extract from the guidelines are as follows:

*'...Suitable Names – Preferred sources of names include names from Aboriginal languages currently or formerly identified within the general area, pioneers of the State or area, citizens who have made a significant community contribution, war casualty lists and thematic names (e.g. nautical, sporting etc). Ethnic and gender diversity is encouraged. Given/first and surname combinations are suitable only if the surname alone cannot be used because of duplication. All name proposals must clearly identify the origin of the name and provide relevant references to allow for the verification of the name.*

*Unsuitable Names – Names characterised as follows are to be avoided – given/first names, corrupted, unduly cumbersome or difficult to pronounce names, obscene, derogatory, racist or discriminating names, company or commercialised names (unless in an historical context).*

*Names of Living Persons – The names of living persons are not normally suitable for road names, and if proposed will be subject to a more rigorous selection process. The proposal must be accompanied by comprehensive biographical details including details of community involvement, and also an indication of strong community support for the proposed name.*

*The procedure for naming and renaming roads is at local government discretion, and many local governments maintain lists of preferred names which need to be endorsed by the Geographic Names Committee. There must be sound justification to propose alternative names but some local government allow developers discretion, particularly with larger developments.'*

In other words the Committee is happy for living people to have their names included on the list provided they do not have streets/roads named after them until after they have died.

The Committee also believes that delegated authority should be given to the Chief Executive Officer once a list has been adopted by the Council and signed off by the Committee.

The register now includes names of servicemen and servicewomen taken from Memorial Boards at the District Hall as requested by Cr Bell.

The following is the current Future Street and Reserve Name Register

ROAD NAME	RELEVANCE	REQUESTED BY	USED
BAESJOU	Long serving family in the Woogenellup area.	GP & SR Richardson	
BEECH	First teacher in Narrikup later given charge of the school at Martigallup.	CE Nicholls	
BURNELL	Freeman of the Shire and ex Councillor	H Reeves	11 November 2008 Changed Hockley Street to Burnell Street
CHESTER	The Chester Family built the original abattoirs, tremendous contributors to St John's and the Hospital	H Reeves	10 February 2009 Construction of northern bypass. Formerly part of Taylor Road.
CLOTHIER	Established family.	H Reeves	
CROFTS	Established family.	H Reeves	
DOUGLAS (Kendenup)	Son of local couple Eddie and Kate Douglas. Ron Douglas joined the Shell Company in Albany from school, just before WW2 when he entered the RAAF rising to squadron leader and winning the DFC. After the war he returned to the Shell Company where he became the Manager of the company's Singapore operations and served two terms as Agent General for WA in London.	H Reeves	
DUFF (Kendenup)	Mr Duff ran a general store on the Kendenup Estate at the Homestead, in 1921 as the DeGaris settlement started. In 1922 as soon as the locally made bricks were available he built Kendenup Stores in the main street	RA Kelly	

	<p>and ran this as a general store until his retirement in the 1950s. He extended large sums on credit to early settlers until their newly cleared blocks could be planted with orchards and some income generated. Without his financial assistance many settlers would not have been able to stay on their farms after the collapse of the Kendenup Development Co in 1923 and later through the Depression. Mr Duff owned one of the few vehicles (a one ton truck) in the district which was often lent to the community for transport to picnics, sporting events, shows etc.</p>		
DUFTY	<p>Councillor between 1971-74 The Dufty's bought the land (known as Mount Barker Hill) in mid 1960's and farmed it for over 20 years before it was subdivided. The Dufty's also built the Valley Views Motel and ran it along with Mr and Mrs Pickens for some 15 years. The Dufty's also built the BP Road House and ran it for a few years before selling.</p>	CE Nicholls	
ENRIGHT	<p>The Enright family has been in the District for 100 years (refer to brochure "Five Shillings for a Fox" in the local section of the Library). George Enright was a long time farmer and Road Board Member.</p>	H Reeves	

FAULKNER (Porongurup)	<p>The Faulkner family has owned Bolganup Homestead in the Porongurup for over a century. The following exert is taken from <a href="http://www.bolganuphomestead.iinet.net.au">www.bolganuphomestead.iinet.net.au</a> on 10 April 2008. Bolganup ...'guest house was started by Lizzie and Gilbert Faulkner in the 1920s and buildings were added as demand grew. During the second world war it closed as the sons enlisted and the daughters left. Plans were made for it to be taken over as a hospital in the event of an evasion. The guest house never re-opened after the war as Gilbert had died and Lizzie handed over to the eldest son Harry. Harry and Gwendoline brought up their family, Annette, Kingsley, Sharon and Russell here with Lizzie living in the Fernbrook and Burnley section until she died in 1955.' Bolganup is owned by Kingsley and Kathleen Faulkner and managed by their daughter Sharon.</p> <p>Bob Faulkner was also a shire councillor between 1962 and 1982.</p>	H Reeves	
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HAMBLEY	Hambley Family's association with the southern end of Lowood Road from Mondurup Street corner to Warburton Road started in the 1880s when Albert Hendy Hambley, an employee of the railways took up a parcel of land south of Mondurup Street which would cover the approximate area, Mondurup Street to Pugh Street and Lowood Road to Mitchell Street (originally Albany Highway)	Cr Clements	9 March 2010 Realignment of Lowood Road/Mondurup Street
HARRIS (Narrikup)	Established family	CE Nicholls	
HERBERT	Established family.	H Reeves	
HICKS	1 <sup>st</sup> black smith in Mount Barker. His shop was located opposite the Police Station.		13 October 2009 Rationalisation of Reserve between Shire Office and FESA
HOTCHIN (Perillup)	Early War Service Land Settlement – store and post office	H Reeves	
IFFLA	H.A.H (Stan) Iffla member of the Historical Society.	H Reeves	
MCCLURE	Councillor between 1951-63 and 1965-77.	CE Nicholls	
PEARSE (Reserve/Park)	Mrs Allie Pearse carried on the family business A.H. Pearse and Co after the death of her husband and was one of the first female owned businesses in the community. The business became famous all over the south coast as 'the place to find impossible parts' and still trades under its original name. Mrs Pearse was a huge contributor to the introduction of the Kindergarten and the Plantagenet Players.	H Reeves	
PHIPPS (Rocky Gully)	Mrs Gwen Phipps held the role of storekeeper, post mistress, money lender and organiser for the Rocky	H Reeves	

	Gully community.		
PICKLES	Established family.	H Reeves	
PRESTON	Lieutenant William Preston original owner of 'Preston Park' in January 1839.	H Reeves	
REEVES	Sid Reeves was a businessman. He was involved in the building of the original saleyards, introduction of regular stock sales, the first fuel delivery service and one of the very earliest school bus contractors. He was also a pioneer of the beef industry and has been acknowledged by the Australian Poll Hereford Society.	H Reeves	
ROBERTS	Professor Huw Roberts was an international pioneer and world authority on adult education.	H Reeves	
SQUIRE	The Squire brothers, Frank, Wally, Cliff and Albert were local businessmen.	H Reeves	
THORN	Complied by Millicent Thorn (Daughter of Albert and Charlotte). 'The Thorn family first moved to Mount Barker in 1943 and purchased a home and land in Inglesby Street. They lived there until after Mr Thorn's death in 1993. The family consisted of Albert William Thorn and his wife Charlotte, a son and four daughters. Bert Thorn worked as a cabinet maker for Duckett's Timber and Trading Co until his retirement. He was for many years, active in several community affairs, the two main ones being St John Ambulance where he was made a life member for his services, and the Methodist (now Uniting) Church. He was also a	M Thorn	



	<p>member of the Masonic Lodge and a leader on the Boy Scouts group. The large wooden table used by the Plantagenet Council was made by Bert while he was working at Ducketts and he employed his wood working skills in many other ways for the benefit of the district organisations and individuals. Mrs Thorn was also an active church worker. She was secretary of the Age Pensioner's League and a long time helper in the Red Cross Branch for which she was made a life member.'</p>		
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### **VOTING REQUIREMENTS**

Absolute Majority (relating to CEO authority)

### **OFFICER RECOMMENDATION**

Moved Cr L Handasyde, seconded Cr S Etherington:

**That amended Council Policy No I/RR/1 – Future Road, Reserve Naming and Renaming including the Future Road Name and Reserve Register as follows:**

#### **OBJECTIVE:**

1. To provide the Council, staff, the local community and developers with clear information on the requirements for the naming and renaming of roads and reserves.
2. To ensure that road names comply with relevant legislation and requirements.
3. To ensure consideration and regard to the history, natural environment, indigenous culture and character of the area is duly given when determining road and reserve names.

#### **POLICY:**

That:

1. A Road and Reserve Register be maintained which shall be maintained as a record of names for future roads and reserves.
2. Additions to and deletions from the Road and Reserve Register shall only be by Council decision.

3. Applications for inclusion on the register shall be accompanied by sufficient information from the applicant to include that the name on the register, in addition to any further information being required by the Geographic Names Committee.
4. The Geographic Names Committee makes the final decision from those listed on the Road and Reserve Register.
5. No road shall be named until it is constructed, except where construction by Main Roads WA is scheduled and the State Government has requested such naming and the project involves the extension of existing, named roads.
6. Roads and reserves will not be named or renamed for business or promotional purposes.
7. Developers of new subdivisions shall advise the Council of their preference on names for new roads within subdivisions prior to lodgement of clearance of subdivision.
8. Proposed road and reserve names should be appropriate to the history, natural environment, indigenous culture and/or character of the area.
9. An applicant who is applying to have a road renamed is responsible for obtaining the necessary written support from the owners/residents.
10. Applicants are advised to have regard for the document 'Geographical Names Committee W.A. – Principles, Guidelines and Procedures' when suggesting a road or reserve name.
11. The Chief Executive Officer is authorised to forward to the Geographical Names Committee road/reserve names from the future road name and reserve register.
12. Future Road Name and Reserve Register:

ROAD NAME	RELEVANCE	REQUESTED BY	USED
ALLAN	The Great War 1914-19		
BAESJOU	Long serving family in the Woogenellup area.	GP & SR Richardson	
BARNACLE	The Great War 1914-19		
BARTLETT	World War 2		
BAVIN	World War 2		
BAXTER	World War 2		
BEECH	First teacher in Narrikup later given charge of the school at Martigallup.	CE Nicholls	
BOARD	World War 2		
BOVELL	The Great War 1914-19		
BOWLES	The Great War 1914-19		
BREEN	The Great War 1914-19		

<b>BURNELL</b>	<b>Freeman of the Shire and ex Councillor</b>	<b>H Reeves</b>	<b>11 November 2008 Change Hockley Street to Burnell Street</b>
<b>CARTER</b>	<b>The Great War 1914-19</b>		
<b>CHESTER</b>	<b>The Chester Family built the original abattoirs, tremendous contributors to St John's and the Hospital</b>	<b>H Reeves</b>	<b>10 February 2009 Construction of northern bypass. Formerly part of Taylor Road.</b>
<b>CLOTHIER</b>	<b>Old established family</b>	<b>H Reeves</b>	
<b>COOPER</b>	<b>World War 2</b>		
<b>CROFTS</b>	<b>Old established family</b>	<b>H Reeves</b>	
<b>CROSS</b>	<b>The Great War 1914-19</b>		
<b>CROUCH</b>	<b>World War 2</b>		
<b>DAWSON</b>	<b>The Great War 1914-19</b>		
<b>DOREY</b>	<b>The Great War 1914-19</b>		
<b>DOUGLAS (Kendenu)</b>	<b>Son of local couple Eddie and Kate Douglas. Ron Douglas joined the Shell Company in Albany from school, just before WW2 when he entered the RAAF rising to squadron leader and winning the DFC. After the war he returned to the Shell Company where he became the Manager of the company's Singapore operations and served two terms as Agent General for WA in London.</b>	<b>H Reeves</b>	

<b>DUFF (Kendenup)</b>	Mr Duff ran a general store on the Kendenup Estate at the Homestead, in 1921 as the DeGaris settlement started. In 1922 as soon as the locally made bricks were available he built Kendenup Stores in the main street and ran this as a general store until his retirement in the 1950s. He extended large sums on credit to early settlers until their newly cleared blocks could be planted with orchards and some income generated. Without his financial assistance many settlers would not have been able to stay on their farms after the collapse of the Kendenup Development Co in 1923 and later through the Depression. Mr Duff owned one of the few vehicles (a one ton truck) in the district which was often lent to the community for transport to picnics, sporting events, shows etc.	RA Kelly	
<b>DUFTY</b>	Councillor between 1971-74 The Dufty's bought the land (known as Mount Barker Hill) in mid 1960's and farmed it for over 20 years before it was subdivided. The Dufty's also built the Valley Views Motel and ran it along with Mr and Mrs Pickens for some 15 years. The Dufty's also built the BP Road House and ran it for a few years before selling.	CE Nicholls	
<b>EBSARY</b>	The Great War 1914-19		
<b>ENRIGHT</b>	The Enright family has	H Reeves	

	been in the District for 100 years (refer to brochure "Five Shillings for a Fox" in the local section of the Library). George Enright was a long time farmer and Road Board Member.		
FALCK	The Great War 1914-19		
FENTON	The Great War 1914-19		
FAULKNER (Porongurup)	The Faulkner family has owned Bolganup Homestead in the Porongurup for over a century. The following exert is taken from <a href="http://www.bolganuphomestead.iinet.net.au">www.bolganuphomestead.iinet.net.au</a> on 10 April 2008. Bolganup ...'guest house was started by Lizzie and Gilbert Faulkner in the 1920s and buildings were added as demand grew. During the second world war it closed as the sons enlisted and the daughters left. Plans were made for it to be taken over as a hospital in the event of an evasion. The guest house never reopened after the war as Gilbert had died and Lizzie handed over to the eldest son Harry. Harry and Gwendoline brought up their family, Annette, Kingsley, Sharon and Russell here with Lizzie living in the Fernbrook and Burnley section until she died in 1955.' Bolganup is owned by Kingsley and Kathleen Faulkner and managed by their daughter Sharon. Bob Faulkner was also a Shire Councillor between 1962 and 1982.	H Reeves	
GLOVER	The Great War 1914-19		

<b>GOODLET</b>	<b>The Great War 1914-19</b>		
<b>GORMAN</b>	<b>World War 2</b>		
<b>GREEN</b>	<b>The Great War 1914-19</b>		
<b>GRIBBLE</b>	<b>The Great War 1914-19</b>		
<b>HAMBLEY</b>	<b>Hambley Family's association with the southern end of Lowood Road from Mondurup Street corner to Warburton Road started in the 1880s when Albert Hendy Hambley, an employee of the railways took up a parcel of land south of Mondurup Street which would cover the approximate area, Mondurup Street to Pugh Street and Lowood Road to Mitchell Street (originally Albany Highway)</b>	<b>Cr Clements</b>	<b>9 March 2010 Realignment of Lowood Road/Mondurup Street</b>
<b>HARBUTT</b>	<b>The Great War 1914-19</b>		
<b>HARDEN</b>	<b>The Great War 1914-19</b>		
<b>HARRIS (Narrikup)</b>	<b>Established family</b>	<b>CE Nicholls</b>	
<b>HERBERT</b>	<b>Established family.</b>	<b>H Reeves</b>	
<b>HERON</b>	<b>The Great War 1914-19</b>		
<b>HICKLING</b>	<b>The Great War 1914-19</b>		
<b>HICKS</b>	<b>1<sup>st</sup> black smith in Mount Barker. His shop was opposite the Police Station.</b>	<b>CE Nicholls</b>	<b>13 October 2009 Rationalisation of Reserve between Shire Office and FESA</b>
<b>HOTCHIN (Perillup)</b>	<b>Early War Service Land Settlement – store and post office</b>	<b>H Reeves</b>	
<b>IFFLA</b>	<b>H.A.H (Stan) Iffla member of the Historical Society.</b>	<b>H Reeves</b>	
<b>JENKINS</b>	<b>The Great War 1914-19</b>		
<b>KEARSLEY</b>	<b>The Great War 1914-19</b>		
<b>LAMBERT</b>	<b>The Great War 1914-19</b>		
<b>LAWRIE</b>	<b>The Great War 1914-19</b>		
<b>LE FORT</b>	<b>The Great War 1914-19</b>		
<b>LIEBECK</b>	<b>World War 2</b>		
<b>LORDING</b>	<b>The Great War 1914-19</b>		
<b>MCCLURE</b>	<b>Councillor between 1951-63 and 1965-77.</b>	<b>CE Nicholls</b>	
<b>McQUAT</b>	<b>Vietnam</b>		

<b>MILLONS</b>	<b>The Great War 1914-19</b>		
<b>MOIR</b>	<b>World War 2</b>		
<b>NICOL</b>	<b>The Great War 1914-19</b>		
<b>NORTHEY</b>	<b>The Great War 1914-19</b>		
<b>ORTIS</b>	<b>The Great War 1914-19</b>		
<b>OSBURNE</b>	<b>The Great War 1914-19</b>		
<b>PAGE</b>	<b>The Great War 1914-19</b>		
<b>PEARSE (Reserve/Park)</b>	<b>Mrs Allie Pearse carried on the family business A.H. Pearse and Co after the death of her husband and was one of the first female owned businesses in the community. The business became famous all over the south coast as 'the place to find impossible parts' and still trades under its original name. Mrs Pearse was a huge contributor to the introduction of the Kindergarten and the Plantagenet Players.</b>	<b>H Reeves</b>	
<b>PESCOD</b>	<b>The Great War 1914-19</b>		
<b>PHIPPS (Rocky Gully)</b>	<b>Mrs Gwen Phipps held the role of storekeeper, post mistress, money lender and organiser for the Rocky Gully community.</b>	<b>H Reeves</b>	
<b>PICKLES</b>	<b>Established family.</b>	<b>H Reeves</b>	
<b>PRESTON</b>	<b>Lieutenant William Preston original owner of 'Preston Park' in January 1839.</b>	<b>H Reeves</b>	
<b>PUGH</b>	<b>World War 2</b>		
<b>PULLEN</b>	<b>World War 2</b>		
<b>RAINBIRD</b>	<b>World War 2</b>		
<b>REEVES</b>	<b>Sid Reeves was a businessman. He was involved in the building of the original saleyards, introduction of regular stock sales, the first fuel delivery service and one of the very earliest school bus contractors. He was also a pioneer of the beef industry and has been acknowledged by the</b>	<b>H Reeves</b>	

	Australian Poll Hereford Society.		
RENDELL	The Great War 1914-19		
RILEY	World War 2		
ROBERTS	Professor Huw Roberts was an international pioneer and world authority on adult education.	H Reeves	
ROGERS	World War 2		
RYAN	World War 2		
SLATER	World War 2		
SMITH	The Great War 1914-19		
SPENCE	The Great War 1914-19		
SQUIRE	The Squire brothers, Frank, Wally, Cliff and Albert were local business men.	H Reeves	
THORN	Complied by Millicent Thorn (Daughter of Albert and Charlotte). 'The Thorn family first moved to Mount Barker in 1943 and purchased a home and land in Inglesby Street. They lived there until after Mr Thorn's death in 1993. The family consisted of Albert William Thorn and his wife Charlotte, a son and four daughters. Bert Thorn worked as a cabinet maker for Duckett's Timber and Trading Co until his retirement. He was for many years, active in several community affairs, the two main ones being St John Ambulance where he was made a life member for his services, and the Methodist (now Uniting) Church. He was also a member of the Masonic Lodge and a leader on the Boy Scouts group. The large wooden table used by the Plantagenet Council was made by Bert while he	M Thorn	



	was working at Ducketts and he employed his wood working skills in many other ways for the benefit of the district organisations and individuals. Mrs Thorn was also an active church worker. She was secretary of the Age Pensioner's League and a long time helper in the Red Cross Branch for which she was made a life member.'		
TIMB WELL	The Great War 1914-19		
WALL	The Great War 1914-19		
WALLER	The Great War 1914-19		
WEST	The Great War 1914-19		
WILBY	The Great War 1914-19		
WILKS	The Great War 1914-19		
WILKINS	World War 2		
WOOD	The Great War 1914-19		
WOOLMAN	The Great War 1914-19		
WORTH	World War 2		
WRIGHT	The Great War 1914-19		

be endorsed.

#### AMENDMENT

Moved Cr B Bell, seconded Cr J Moir:

That a new part 12 be added as follows and the motion be recast accordingly:

'The names of fallen soldiers as a result of action be given priority'.

LOST (3/6)

#### AMENDMENT

Moved Cr J Moir, seconded Cr L Handasyde:

That after the word 'endorsed' the words:

'subject to the deletion of "Pugh" ' be added.

CARRIED (9/0)

NO. 84/10

**COUNCIL DECISION**

That amended Council Policy No I/RR/1 – Future Road, Reserve Naming and Renaming including the Future Road Name and Reserve Register as follows:

**OBJECTIVE:**

1. To provide the Council, staff, the local community and developers with clear information on the requirements for the naming and renaming of roads and reserves.
2. To ensure that road names comply with relevant legislation and requirements.
3. To ensure consideration and regard to the history, natural environment, indigenous culture and character of the area is duly given when determining road and reserve names.

**POLICY:**

That:

1. A Road and Reserve Register be maintained which shall be maintained as a record of names for future roads and reserves.
2. Additions to and deletions from the Road and Reserve Register shall only be by Council decision.
3. Applications for inclusion on the register shall be accompanied by sufficient information from the applicant to include that the name on the register, in addition to any further information being required by the Geographic Names Committee.
4. The Geographic Names Committee makes the final decision from those listed on the Road and Reserve Register.
5. No road shall be named until it is constructed, except where construction by Main Roads WA is scheduled and the State Government has requested such naming and the project involves the extension of existing, named roads.
6. Roads and reserves will not be named or renamed for business or promotional purposes.
7. Developers of new subdivisions shall advise the Council of their preference on names for new roads within subdivisions prior to lodgement of clearance of subdivision.
8. Proposed road and reserve names should be appropriate to the history, natural environment, indigenous culture and/or character of the area.
9. An applicant who is applying to have a road renamed is responsible for obtaining the necessary written support from the owners/residents.

10. Applicants are advised to have regard for the document 'Geographical Names Committee W.A. – Principles, Guidelines and Procedures' when suggesting a road or reserve name.
11. The Chief Executive Officer is authorised to forward to the Geographical Names Committee road/reserve names from the future road name and reserve register.
12. Future Road Name and Reserve Register:

ROAD NAME	RELEVANCE	REQUESTED BY	USED
ALLAN	The Great War 1914-19		
BAESJOU	Long serving family in the Woogenellup area.	GP & SR Richardson	
BARNACLE	The Great War 1914-19		
BARTLETT	World War 2		
BAVIN	World War 2		
BAXTER	World War 2		
BEECH	First teacher in Narrikup later given charge of the school at Martigallup.	CE Nicholls	
BOARD	World War 2		
BOVELL	The Great War 1914-19		
BOWLES	The Great War 1914-19		
BREEN	The Great War 1914-19		
BURNELL	Freeman of the Shire and ex Councillor	H Reeves	11 November 2008 Change Hockley Street to Burnell Street
CARTER	The Great War 1914-19		
CHESTER	The Chester Family built the original abattoirs, tremendous contributors to St John's and the Hospital	H Reeves	10 February 2009 Construction of northern bypass. Formerly part of Taylor Road.
CLOTHIER	Old established family	H Reeves	
COOPER	World War 2		
CROFTS	Old established family	H Reeves	
CROSS	The Great War 1914-19		
CROUCH	World War 2		
DAWSON	The Great War 1914-19		
DOREY	The Great War 1914-19		
DOUGLAS (Kendenup)	Son of local couple Eddie and Kate Douglas. Ron Douglas joined the Shell Company in Albany from school, just before WW2 when he entered the RAAF rising to squadron	H Reeves	

	<p>leader and winning the DFC. After the war he returned to the Shell Company where he became the Manager of the company's Singapore operations and served two terms as Agent General for WA in London.</p>		
<p><b>DUFF (Kendenup)</b></p>	<p>Mr Duff ran a general store on the Kendenup Estate at the Homestead, in 1921 as the DeGaris settlement started. In 1922 as soon as the locally made bricks were available he built Kendenup Stores in the main street and ran this as a general store until his retirement in the 1950s. He extended large sums on credit to early settlers until their newly cleared blocks could be planted with orchards and some income generated. Without his financial assistance many settlers would not have been able to stay on their farms after the collapse of the Kendenup Development Co in 1923 and later through the Depression. Mr Duff owned one of the few vehicles (a one ton truck) in the district which was often lent to the community for transport to picnics, sporting events, shows etc.</p>	<p>RA Kelly</p>	
<p><b>DUFTY</b></p>	<p>Councillor between 1971-74 The Dufty's bought the land (known as Mount Barker Hill) in mid 1960's and farmed it for over 20 years before it was subdivided.</p>	<p>CE Nicholls</p>	

	The Dufty's also built the Valley Views Motel and ran it along with Mr and Mrs Pickens for some 15 years. The Dufty's also built the BP Road House and ran it for a few years before selling.		
<b>EBSARY</b>	<b>The Great War 1914-19</b>		
<b>ENRIGHT</b>	The Enright family has been in the District for 100 years (refer to brochure "Five Shillings for a Fox" in the local section of the Library). George Enright was a long time farmer and Road Board Member.	H Reeves	
<b>FALCK</b>	<b>The Great War 1914-19</b>		
<b>FENTON</b>	<b>The Great War 1914-19</b>		
<b>FAULKNER (Porongurup)</b>	The Faulkner family has owned Bolganup Homestead in the Porongurup for over a century. The following exert is taken from <a href="http://www.bolganuphomestead.iinet.net.au">www.bolganuphomestead.iinet.net.au</a> on 10 April 2008. Bolganup ...'guest house was started by Lizzie and Gilbert Faulkner in the 1920s and buildings were added as demand grew. During the second world war it closed as the sons enlisted and the daughters left. Plans were made for it to be taken over as a hospital in the event of an evasion. The guest house never re-opened after the war as Gilbert had died and Lizzie handed over to the eldest son Harry. Harry and Gwendoline brought up their family, Annette, Kingsley, Sharon and Russell here with Lizzie living in the Fernbrook	H Reeves	

	and Burnley section until she died in 1955.' Bolganup is owned by Kingsley and Kathleen Faulkner and managed by their daughter Sharon. Bob Faulkner was also a Shire Councillor between 1962 and 1982.		
<b>GLOVER</b>	The Great War 1914-19		
<b>GOODLET</b>	The Great War 1914-19		
<b>GORMAN</b>	World War 2		
<b>GREEN</b>	The Great War 1914-19		
<b>GRIBBLE</b>	The Great War 1914-19		
<b>HAMBLEY</b>	Hambley Family's association with the southern end of Lowood Road from Mondurup Street corner to Warburton Road started in the 1880s when Albert Hendy Hambley, an employee of the railways took up a parcel of land south of Mondurup Street which would cover the approximate area, Mondurup Street to Pugh Street and Lowood Road to Mitchell Street (originally Albany Highway)	Cr Clements	9 March 2010 Realignment of Lowood Road/Mondurup Street
<b>HARBUTT</b>	The Great War 1914-19		
<b>HARDEN</b>	The Great War 1914-19		
<b>HARRIS (Narrikup)</b>	Established family	CE Nicholls	
<b>HERBERT</b>	Established family.	H Reeves	
<b>HERON</b>	The Great War 1914-19		
<b>HICKLING</b>	The Great War 1914-19		
<b>HICKS</b>	1 <sup>st</sup> black smith in Mount Barker. His shop was opposite the Police Station.	CE Nicholls	13 October 2009 Rationalisation of Reserve between Shire Office and FESA
<b>HOTCHIN (Perillup)</b>	Early War Service Land Settlement – store and post office	H Reeves	
<b>IFFLA</b>	H.A.H (Stan) Iffla member of the Historical Society.	H Reeves	

<b>JENKINS</b>	<b>The Great War 1914-19</b>		
<b>KEARSLEY</b>	<b>The Great War 1914-19</b>		
<b>LAMBERT</b>	<b>The Great War 1914-19</b>		
<b>LAWRIE</b>	<b>The Great War 1914-19</b>		
<b>LE FORT</b>	<b>The Great War 1914-19</b>		
<b>LIEBECK</b>	<b>World War 2</b>		
<b>LORDING</b>	<b>The Great War 1914-19</b>		
<b>MCCLURE</b>	<b>Councillor between 1951-63 and 1965-77.</b>	<b>CE Nicholls</b>	
<b>McQUAT</b>	<b>Vietnam</b>		
<b>MILLONS</b>	<b>The Great War 1914-19</b>		
<b>MOIR</b>	<b>World War 2</b>		
<b>NICOL</b>	<b>The Great War 1914-19</b>		
<b>NORTHEY</b>	<b>The Great War 1914-19</b>		
<b>ORTIS</b>	<b>The Great War 1914-19</b>		
<b>OSBURNE</b>	<b>The Great War 1914-19</b>		
<b>PAGE</b>	<b>The Great War 1914-19</b>		
<b>PEARSE (Reserve/Park)</b>	<b>Mrs Allie Pearse carried on the family business A.H. Pearse and Co after the death of her husband and was one of the first female owned businesses in the community. The business became famous all over the south coast as 'the place to find impossible parts' and still trades under its original name. Mrs Pearse was a huge contributor to the introduction of the Kindergarten and the Plantagenet Players.</b>	<b>H Reeves</b>	
<b>PESCOD</b>	<b>The Great War 1914-19</b>		
<b>PHIPPS (Rocky Gully)</b>	<b>Mrs Gwen Phipps held the role of storekeeper, post mistress, money lender and organiser for the Rocky Gully community.</b>	<b>H Reeves</b>	
<b>PICKLES</b>	<b>Established family.</b>	<b>H Reeves</b>	
<b>PRESTON</b>	<b>Lieutenant William Preston original owner of 'Preston Park' in January 1839.</b>	<b>H Reeves</b>	
<b>PULLEN</b>	<b>World War 2</b>		
<b>RAINBIRD</b>	<b>World War 2</b>		
<b>REEVES</b>	<b>Sid Reeves was a businessman. He was involved in the building of</b>	<b>H Reeves</b>	

	the original saleyards, introduction of regular stock sales, the first fuel delivery service and one of the very earliest school bus contractors. He was also a pioneer of the beef industry and has been acknowledged by the Australian Poll Hereford Society.		
<b>RENDELL</b>	<b>The Great War 1914-19</b>		
<b>RILEY</b>	<b>World War 2</b>		
<b>ROBERTS</b>	Professor Huw Roberts was an international pioneer and world authority on adult education.	<b>H Reeves</b>	
<b>ROGERS</b>	<b>World War 2</b>		
<b>RYAN</b>	<b>World War 2</b>		
<b>SLATER</b>	<b>World War 2</b>		
<b>SMITH</b>	<b>The Great War 1914-19</b>		
<b>SPENCE</b>	<b>The Great War 1914-19</b>		
<b>SQUIRE</b>	The Squire brothers, Frank, Wally, Cliff and Albert were local business men.	<b>H Reeves</b>	
<b>THORN</b>	Complied by Millicent Thorn (Daughter of Albert and Charlotte). 'The Thorn family first moved to Mount Barker in 1943 and purchased a home and land in Inglesby Street. They lived there until after Mr Thorn's death in 1993. The family consisted of Albert William Thorn and his wife Charlotte, a son and four daughters. Bert Thorn worked as a cabinet maker for Duckett's Timber and Trading Co until his retirement. He was for many years, active in several community affairs, the two main ones being St John Ambulance where he was made a life member for his services,	<b>M Thorn</b>	



	and the Methodist (now Uniting) Church. He was also a member of the Masonic Lodge and a leader on the Boy Scouts group. The large wooden table used by the Plantagenet Council was made by Bert while he was working at Ducketts and he employed his wood working skills in many other ways for the benefit of the district organisations and individuals. Mrs Thorn was also an active church worker. She was secretary of the Age Pensioner's League and a long time helper in the Red Cross Branch for which she was made a life member.'		
<b>TIMBWELL</b>	<b>The Great War 1914-19</b>		
<b>WALL</b>	<b>The Great War 1914-19</b>		
<b>WALLER</b>	<b>The Great War 1914-19</b>		
<b>WEST</b>	<b>The Great War 1914-19</b>		
<b>WILBY</b>	<b>The Great War 1914-19</b>		
<b>WILKS</b>	<b>The Great War 1914-19</b>		
<b>WILKINS</b>	<b>World War 2</b>		
<b>WOOD</b>	<b>The Great War 1914-19</b>		
<b>WOOLMAN</b>	<b>The Great War 1914-19</b>		
<b>WORTH</b>	<b>World War 2</b>		
<b>WRIGHT</b>	<b>The Great War 1914-19</b>		

be endorsed, subject to the deletion of 'Pugh'.

**CARRIED (9/0)**

**NO. 85/10**

**(Absolute Majority)**

**11.2.4 ROAD NAMING - LOTS 222, 223, 244-246, 255, 256-260, 1044, 2054 AND 2055 WEST BEATTIE ROAD - SUBDIVISION - WAPC NO. 135173**

**File No:** N14577  
**Attachments:** [Map of Proposed Road Name](#)  
**Responsible Officer:** Dominic Le Cerf  
Manager Works and Services  
**Author:** Sharon Lynch  
Senior Administration/Project Officer (Works and Services)  
**Proposed Meeting Date:** 04 May 2010

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**PURPOSE**

The purpose of this report is to consider a road name proposal for the unnamed road within the subdivision of Lots 222, 223, 244-246, 255, 256-260, 1044, 2054 and 2055 West Beattie Road, Kendenup.

**BACKGROUND**

A road name proposal has been received from John Kinnear and Associates to apply the name Squire Court within the WAPC 135173 subdivision of West Beattie Road. A map showing the location of the proposed road is attached.

The name Squire has been selected from the Council's Future Street and Reserve Names Register.

The Squire brothers, Frank, Wally, Cliff and Albert were local businessmen.

**STATUTORY ENVIRONMENT**

The Land Administration Act 1997 governs the road naming process.

**FINANCIAL IMPLICATIONS**

This report recommends that the subdivision developers meet the cost of all advertising and signage.

**POLICY IMPLICATIONS**

The road names proposed in this report have been selected in accordance with Council Policy I/RR/1 – Future Street and Reserve Names.

**STRATEGIC IMPLICATIONS**

There are no strategic implications for this report.

**OFFICER COMMENT**

The Geographic Names Committee requires that a proposed road name conform to the Road Naming Guidelines, in that the proposal has broad community support and the majority support from affected residents. This means that the Council is required to provide some level of community consultation prior to submitting the proposal to the Minister for Lands.

Advertising and seeking public submissions prior to submitting the proposal to the Geographic Names Committee for formal allocation by the Minister for Lands would be advisable.

### **VOTING REQUIREMENTS**

Simple Majority

### **OFFICER RECOMMENDATION/COUNCIL DECISION**

**Moved Cr M Skinner, seconded Cr S Grylls:**

**That:**

- 1. The proposal to apply the name 'Squire Court' within the subdivision of Lots 222, 223, 244-246, 255, 256-260, 1044, 2054 and 2055 West Beattie Road, as shown on the attached map be advertised for public comment.**
- 2. The cost of all advertising and signage be paid by the developers of WAPC 135173 West Beattie Road subdivision.**
- 3. Subject to no objections being received during the advertising period the road naming proposal for Lots 222, 223, 244-246, 255, 256-260, 1044, 2054 and 2055 West Beattie Road be forwarded to the Geographic Names Committee for endorsement.**

**CARRIED (9/0)**

**NO. 86/10**

**11.2.5 ROAD NAMING - LOT 830 – SPRING ROAD PORONGURUP  
SUBDIVISION**

<b>File No:</b>	<b>N14563</b>
<b>Attachments:</b>	<a href="#">Map</a> <a href="#">Location Plan</a>
<b>Responsible Officer:</b>	<b>Dominic Le Cerf</b> <b>Manager Works and Services</b>
<b>Author:</b>	<b>Sharon Lynch</b> <b>Senior Administration/Project Officer (Works and Services)</b>
<b>Proposed Meeting Date:</b>	<b>04 May 2010</b>

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**PURPOSE**

The purpose of this report is to consider road name proposals for unnamed roads within Lot 830, Spring Road Porongurup subdivision.

**BACKGROUND**

A road name proposal has been received from Ayton Baesjou Planning to apply the names Faulkner Rise and Herbert Way within the WAPC 137389 subdivision of Lot 830 Spring Road. A map showing the location of the proposed roads is attached.

The names Faulkner and Herbert have been selected from the Council's Future Street and Reserve Names Register.

The register states:

*'The Faulkner family has owned Bolganup Homestead in the Porongurup for over a century. Bolganup guest house was started by Lizzie and Gilbert Faulkner in the 1920s and buildings were added as demand grew. During the Second World War it closed as the sons enlisted and the daughters left. Plans were made for it to be taken over as a hospital in the event of an invasion. The guest house never re-opened after the war as Gilbert had died and Lizzie handed over to the eldest son Harry. Harry and Gwendoline brought up their family, Annette, Kingsley, Sharon and Russell here with Lizzie living in the Fernbrook and Burnley section until she died in 1955. Bolganup is owned by Kingsley and Kathleen Faulkner and managed by their daughter Sharon.'*

The Herberts were an established family within the Shire of Plantagenet.

**STATUTORY ENVIRONMENT**

The Land Administration Act 1997 governs the road naming process.

**FINANCIAL IMPLICATIONS**

This report recommends that the subdivision developers meet the cost of all advertising and signage.

**POLICY IMPLICATIONS**

The road names proposed in this report have been selected in accordance with Council Policy I/RR/1 – Future Street and Reserve Names.

**STRATEGIC IMPLICATIONS**

There are no strategic implications for this report.

**OFFICER COMMENT**

A temporary cul-de-sac will be constructed at the end of Faulkner Rise until stage two of the subdivision has been completed. It is proposed that Faulkner Rise will then be extended to connect to Spring Road.

The Geographic Names Committee requires that a proposed road name conform to the Road Naming Guidelines, in that the proposal has broad community support and the majority support from affected residents. This means that the Council is required to provide some level of community consultation prior to submitting the proposal to the Minister for Lands.

Advertising and seeking public submissions prior to submitting the proposal to the Geographic Names Committee for formal allocation by the Minister for Lands would be advisable.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

**Moved Cr B Bell, seconded Cr G Messmer:**

**That:**

- 1. The proposal to apply the names 'Faulkner Rise' and 'Herbert Way' within the subdivision of Lot 830 Spring Road, as shown on the attached map be advertised for public comment.**
- 2. The cost of all advertising and signage be paid by the developers of WAPC 137389 Spring Road subdivision.**
- 3. Subject to no objections being received during the advertising period the road naming proposal for Lot 830 Spring Road be forwarded to the Geographic Names Committee for endorsement.**

**CARRIED (9/0)**

**NO. 87/10**

**11.2.6 ROAD NAMING - LOTS 994, 995, 996, 997, 998, 999, 1000, 1001  
WILLIAMS ROAD - SUBDIVISION - WAPC NO. 132176**

**File No:** N14575  
**Attachments:** [Map of Proposed Road Name](#)  
**Responsible Officer:** Dominic Le Cerf  
Manager Works and Services  
**Author:** Sharon Lynch  
Senior Administration/Project Officer (Works  
and Services)  
**Proposed Meeting Date:** 04 May 2010

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**PURPOSE**

The purpose of this report is to consider a road name proposal for the unnamed road within the subdivision of Lots 994, 995, 996, 997, 998, 999, 1000 and 1001 Williams Road, Kendenup.

**BACKGROUND**

A road name proposal has been received from John Kinnear and Associates to apply the name Roberts View within the WAPC 132176 subdivision of Williams Road. A map showing the location of the proposed road is attached.

The name Roberts has been selected from the Council's Future Street and Reserve Names Register.

**STATUTORY ENVIRONMENT**

The Land Administration Act 1997 governs the road naming process.

**FINANCIAL IMPLICATIONS**

This report recommends that the subdivision developers meet the cost of all advertising and signage.

**POLICY IMPLICATIONS**

The road names proposed in this report have been selected in accordance with Council Policy I/RR/1 – Future Street and Reserve Names.

**STRATEGIC IMPLICATIONS**

There are no strategic implications for this report.

**OFFICER COMMENT**

The Geographic Names Committee requires that a proposed road name conform to the Road Naming Guidelines, in that the proposal has broad community support and the majority support from affected residents. This means that the Council is required to provide some level of community consultation prior to submitting the proposal to the Minister for Lands.

Advertising and seeking public submissions prior to submitting the proposal to the Geographic Names Committee for formal allocation by the Minister for Lands would be advisable.

### **VOTING REQUIREMENTS**

Simple Majority

### **OFFICER RECOMMENDATION**

That:

1. The proposal to apply the name 'Roberts View' within the subdivision of Lots 994, 995, 996, 997, 998, 999, 1000 and 1001, as shown on the attached map be advertised for public comment.
2. The cost of all advertising and signage be paid by the developers of WAPC 132176 Williams Road subdivision.
3. Subject to no objections being received during the advertising period the road naming proposal for Lots 994, 995, 996, 997, 998, 999, 1000 and 1001 Williams Road be forwarded to the Geographic Names Committee for endorsement.

### **COUNCIL DECISION**

**Moved Cr L Handasyde, seconded Cr B Bell:**

**That the Chief Executive Officer be requested to utilise his delegation to finalise this matter.**

**CARRIED (9/0)**

**NO. 88/10**

#### Reason for Change

Councillors indicated that the Chief Executive Officer be requested to utilise his delegation.

**11.2.7 WASTE MANAGEMENT - REVIEW OPENING HOURS OF THE MOUNT BARKER LANDFILL SITE AND TIP PASS CONDITIONS**

**File No:** N14160  
**Responsible Officer:** Dominic Le Cerf  
 Manager Works and Services  
**Author:** Donna Stevens  
 Relief Administration Officer  
**Proposed Meeting Date:** 04 May 2010

**PURPOSE**

The purpose of this report is to review the opening hours of the Mount Barker Landfill Site and the operating conditions of the Rural Tip Passes.


**BACKGROUND**

At its ordinary meeting held on 13 May 2008 the Council adopted a Tip Pass and Rural Token System as part of its waste disposal fee collection process.

This system provides rural landowners who do not receive a refuse collection with a tip pass. The pass consists of 52 tokens, with each token being equivalent to a 240 litre mobile garbage bin (MGB).

Currently a rural landowner must use the tokens within the month the token is valid.

An example pass is shown below:

Jul 09	Jul 09	Jul 09	Jul 09	Aug 09	Aug 09	Aug 09	Aug 09	Aug 09	Sep 09	Sep 09	Sep 09	Sep 09	Oct 09
Apr 10	Apr 10	 Shire of Plantagenet No. 0001 <b>Waste Facilities Pass</b> Tokens are valid for 1 MGB (240 Litre) or equivalent in the months displayed Refer to Rules of Operation for eligibility and full schedule of waste disposal charges ( <a href="http://www.plantagenet.wa.gov.au">www.plantagenet.wa.gov.au</a> )										May 10	Oct 09
Mar 10	Apr 10											May 10	Oct 09
Mar 10	Apr 10											Jun 10	Oct 09
Mar 10	May 10											Jun 10	Nov 09
Mar 10	May 10											Jun 10	Nov 09
Feb 10	May 10											Jun 10	Nov 09
Feb 10	Feb 10											Feb 10	Jan 10

Concerns have been raised by rural landowners that it is not always practical for them to get to the tip regularly on a monthly basis during the tip opening times and requests have been made to remove the tokens' time restrictions.



As each landfill and transfer station is manned by an operator the hours of the sites have restricted opening hours.

The Mount Barker Landfill site opening hours are:

Tuesday, Thursday, Saturday	1:00pm – 5:00pm
Wednesday, Friday	8:00am – 12:00noon
Sunday	10:00am – 6:00pm

When these restricted hours were implemented there were a large number of complaints from commercial business owners/managers who required daily weekday access to the Mount Barker Site for the efficient operation of their businesses. As a result, on a trial basis the site has been opened to commercial businesses between 8:00am – 12:00noon on Mondays. This has been unadvertised and commercial businesses were only advised when they made complaints on the opening hours.

This report is recommending that the opening hours of the Mount Barker Landfill Site be altered to include Monday 8:00am – 12:00noon and that the time limits on the tip tokens be amended from monthly to quarterly. If amended, the Rural Tip Pass dates will need to be altered.

### **STATUTORY ENVIRONMENT**

The Council's Local Laws relating to the operation of the Shire of Plantagenet Landfill and Transfer Station Facilities 2004 provides at Clause 12:

*'The Council may from time to time set and amend by resolution the hours of operation of the facility and such hours will be displayed for public information.'*

### **FINANCIAL IMPLICATIONS**

The cost of a transfer station operator to manage the tip during the Monday opening hours is under \$100.00. These costs are already being absorbed by the operating costs of the tip.

### **POLICY IMPLICATIONS**

There are no policy implications for this report.

### **STRATEGIC IMPLICATIONS**

The Council's Strategic Plan Key Result Area 2 – Infrastructure provides as an aim:

*'To protect the community's health by managing waste in a timely, effective, economic and environmentally safe manner.'*

### **OFFICER COMMENT**

Each tip pass token enables a customer to take the equivalent of one 240 litre MGB into the tip, allowing the use of more than one token, depending on how much rubbish is being disposed of. For example a rural customer could visit a tip site once a week with one MGB with one token being punched. Alternatively, they could visit a tip site once a month with the equivalent of four MGBs of waste and have four tokens punched. Unlike residential customers who get a limited number of chances to put their rubbish out, this does not encourage rural customers to minimise their waste.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

Moved Cr L Handasyde, seconded Cr S Grylls:

That:


1. The opening hours of the Mount Barker Landfill Site be amended to:

**Monday, Wednesday, Friday      8:00am – 12:00noon**

**Tuesday, Thursday, Saturday    1:00pm – 5:00pm**

**Sunday                                    10:00am – 6:00pm**

2. The expiration date for tokens on the Rural Tip Pass be changed from monthly to quarterly, with Rural Tip Passes being altered as shown below:

Sep 10	Sep 10	Sep 10	Sep 10	Sep 10	Sep 10	Sep 10	Sep 10	Sep 10	Sep 10	Sep 10	Sep 10	Sep 10	Sep 10	Dec 10
Jun 11	Jun 11	 <p style="text-align: center;">No. 0001</p> <p style="text-align: center;"><b>Waste Facilities Pass</b></p> <p style="text-align: center;">Tokens are valid for 1 MGB (240 Litre) or equivalent in the months displayed</p> <p style="text-align: center;">Refer to Rules of Operation for eligibility and full schedule of waste disposal charges (<a href="http://www.plantagenet.wa.gov.au">www.plantagenet.wa.gov.au</a>)</p>										Jun 11	Dec 10	
Mar 11	Jun 11											Jun 11	Dec 10	
Mar 11	Jun 11											Jun 11	Dec 10	
Mar 11	Jun 11											Jun 11	Dec 10	
Mar 11	Jun 11											Jun 11	Dec 10	
Mar 11	Jun 11											Jun 11	Dec 10	
Mar 11	Jun 11											Jun 11	Dec 10	
Mar 11	Mar 11	Mar 11	Mar 11	Mar 11	Mar 11	Mar 11	Mar 11	Dec 10	Dec 10	Dec 10	Dec 10	Dec 10	Dec 10	Dec 10

**CARRIED (9/0)**

**NO. 89/10**

## 11.3 COMMUNITY SERVICES REPORTS

### 11.3.1 REGIONAL COLLOCATION SCHEME - MOUNT BARKER COMMUNITY CENTRE

Cr L Handasyde disclosed a Perceived Interest.

Nature and Extent of Interest: Member of the Baptist Church.

Cr Handasyde declared that his interest was perceived only and would be remaining in the meeting to participate, debate and to vote.

**File No:** N14353

**Attachments:** [Mt Barker Community Centre RCS Funding FAA Co Location Letter](#)

**Responsible Officer:** Rob Stewart  
Chief Executive Officer

**Author:** Nicole Selesnew  
Manager Community Services

**Proposed Meeting Date:** 04 May 2010

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#### PURPOSE

The purpose of this report is to seek authority to affix the Common Seal of the Council to the Financial Assistance Agreement between the Minister for Regional Development, Shire of Plantagenet and Baptist Union of Western Australia.

#### BACKGROUND

The Mount Barker Community Centre concept was first introduced to the Council on 8 May 2007 when the Council resolved to enter into a Memorandum of Understanding with the Mount Barker Baptist Church (representing the Community Centre Board) regarding the construction and operations of the proposed Community Centre.

At the Ordinary Meeting held on 13 October 2009, the Council granted authority to the Shire President and Chief Executive Officer to affix the Common Seal to the Deed of Lease between the Shire, Baptist Union and Mount Barker Community Centre Board.

The building is well underway and the Minister for Regional Development and Lands is planned to come down in June to open a section of the Centre.

In December 2008, the Shire and Baptist Union made a joint application to the Regional Collocation Scheme program, seeking \$100,000.00 to assist with the construction of the Mount Barker Community Centre. The application has been successful and now the Financial Assistance Agreement requires relevant signatures and the Common Seal of both the Shire and Baptist Union.

The Council considered the Financial Assistance Agreement at its Meeting held on 9 March 2010 and decided to adjourn the item so that the Chief Executive Officer could determine how best to protect the Council's interests, especially with regard to finances.

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**STATUTORY ENVIRONMENT**

There are no statutory implications for this report.

**EXTERNAL CONSULTATION**

Consultation has taken place with representatives of the Department of Regional Development and Lands, the Baptist Union of Western Australia and the Mount Barker Community Centre Board.

**FINANCIAL IMPLICATIONS**

The Financial Assistance Agreement has been reviewed to change the organisation responsible for receiving the grant and making relevant payments to the Shire of Plantagenet.

The Shire's Building Surveyor will assist project manage the section of the building for which the Regional Collocation funding applies to ensure the money is spent and acquitted appropriately. All grant acquittals will be endorsed by both agencies prior to presenting to the Minister for Regional Development.

The Regional Collocation Funds form part of the \$2.5million project budget.

The Council's financial contribution to the project stands at \$40,000.00, allocated for the Library fit-out.

**POLICY IMPLICATIONS**

There are no policy implications for this report.

**STRATEGIC IMPLICATIONS**

The Shire of Plantagenet Strategic Plan, Community Services Aims are to:

*'Deliver, or facilitate the delivery of, a range of services which respond to, and reflect, the physical, social and cultural well being of the community.'*

In order to achieve this, the Council will:

*'Evaluate different options for providing community services and facilities.'*

**OFFICER COMMENT**

Attached to this report is a letter from Terry Hicks, Business Manager Baptist Churches of Western Australia, confirming their commitment to the project.

The Chief Executive Officer met with Mr Hicks on 17 March 2010 to discuss the issue.

Given the Council is now responsible for administering the Regional Collocation Scheme grant payments and control rests with Council officers, it is considered reasonable to sign the agreement.

**VOTING REQUIREMENTS**

Simple Majority

- 4:48pm Cr Messmer withdrew from the meeting.
- 4:50pm Cr Messmer returned to the meeting.
- 5:00pm Mr Peter Duncan Manager Development Services withdrew from the meeting.
- 5:04pm Mr Peter Duncan Manager Development Services returned to the meeting.

**OFFICER RECOMMENDATION**

**Moved Cr L Handasyde, seconded Cr G Messmer:**

**That as the Council has received sufficient guarantees regarding financial securities for the Shire of Plantagenet regarding the construction of the Mount Barker Community Centre, authority is granted to the Shire President and Chief Executive Officer to affix the Common Seal of the Council to the 'Financial Assistance Agreement' document with the Department of Regional Development and Lands, in relation to the Regional Collocation Scheme funding program grant for \$100,000.00 (GST exclusive), for the Mount Barker Community Centre.**

**MOTION FOR THE QUESTION TO BE PUT**

**Moved Cr M Skinner, seconded Cr S Etherington:**

**That the question be now put.**

**CARRIED (8/1)**

**NO. 90/10**

**COUNCIL DECISION**

**The substantive motion was put.**

**CARRIED (8/1)**

**NO. 91/10**

## 11.4 CORPORATE SERVICES REPORTS

### 11.4.1 FINANCIAL STATEMENTS - QUARTER ENDING MARCH 2010

<b>File No:</b>	<b>N14364</b>
<b>Attachment:</b>	<a href="#"><u>Financial Statements (separate attachment)</u></a>
<b>Responsible Officer:</b>	<b>John Fathers</b> <b>Deputy Chief Executive Officer</b>
<b>Author:</b>	<b>Cherie Delmage</b> <b>Accountant</b>
<b>Proposed Meeting Date:</b>	<b>04 May 2010</b>

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#### **PURPOSE**

The purpose of this report is to present the financial position of the Shire of Plantagenet for the quarter ending 31 March 2010.

#### **BACKGROUND**

Regulation 34 of the Financial Management Regulations (1996) requires a Statement of Financial Activity to be prepared each month which is to contain the following details.

- a) annual budget estimates;
- b) budget estimates to the end of the month;
- c) actual amount of expenditure and revenue;
- d) material variances between comparable amounts in (b) and (c) above; and
- e) the net current assets at the end of the month to which the statement relates (i.e.: surplus/(deficit) position).

The Statement is to be accompanied by:

- a) explanation of the composition of net current assets, less committed assets and restricted assets;
- b) explanation of the material variances; and
- c) such other information considered relevant by the local government.

#### **POLICY IMPLICATIONS**

There are no policy implications for this report.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications for this report.

#### **STRATEGIC IMPLICATIONS**

There are no strategic implications for this report.

#### **VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

**Moved Cr S Etherington, seconded Cr L Handasyde:**

**That the quarterly Financial Statements for the period ending 31 March 2010 be received.**

**CARRIED (9/0)**

**NO. 92/10**

**11.4.2 POLICY - HALL HIRE DONATIONS**

**File No:** N14596  
**Responsible Officer:** John Fathers  
Deputy Chief Executive Officer  
**Author:** Donna Jo Fawcett  
Senior Administration/Human Resources  
Officer  
**Proposed Meeting Date:** 04 May 2010

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**PURPOSE**

The purpose of this report is to review Council Policy No. A/PA/4 'Halls – Request To Waive Hire Charges'.

**BACKGROUND**

Council Policy A/PA/4 'Halls – Request To Waive Hire Charges' reads:

*'OBJECTIVE:*

*To enable the Council to encourage use of Council venues, properly account for both hall and equipment hire charges and to protect assets from misuse or inadvertent damage:*

*POLICY:*

- (1) That for any hire of a Council facility or Council owned equipment, the appropriate bond, as adopted by the Council shall be paid by the hirer.*
- (2) As the Council has set hall hire fees at a rate designed to encourage greater use of such facilities the Council will not consider further donations of hall hire except during the budget grants process.'*

**FINANCIAL IMPLICATIONS**

This policy is recommended to maintain proper fiscal control of building hire activities.

**POLICY IMPLICATIONS**

The review of this policy is presented to the Council as part of the ongoing Council policy review cycle.

**OFFICER COMMENT**

It is considered that the current policy is sufficient and should be endorsed.

**VOTING REQUIREMENTS**

Simple Majority

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**OFFICER RECOMMENDATION/COUNCIL DECISION**

Moved Cr J Moir, seconded Cr S Etherington:

**That Council Policy A/PA/4 Halls – Request To Waive Hire Charges:**

**‘OBJECTIVE:**

**To enable the Council to encourage use of Council venues, properly account for both hall and equipment hire charges and to protect assets from misuse or inadvertent damage:**

**POLICY:**

- 1. That for any hire of a Council facility or Council owned equipment, the appropriate bond, as adopted by the Council shall be paid by the hirer.**
- 2. As the Council has set hall hire fees at a rate designed to encourage greater use of such facilities the Council will not consider further donations of hall hire except during the budget grants process.’**

**be endorsed.**

**CARRIED (9/0)**

**NO. 93/10**

**11.4.3 REALLOCATION OF FUNDS - SPENCER ROAD**

**File No:** N14594  
**Responsible Officer:** Rob Stewart  
 Deputy Chief Executive Officer  
**Author:** John Fathers  
 Deputy Chief Executive Officer  
 Dominic Le Cerf  
 Manager Works and Services  
**Proposed Meeting Date:** 04 May 2010

**PURPOSE**

The purpose of this report is to adjust the adopted 2009/2010 Annual Budget to recognise variations in actual income related to works on Spencer Road funded through the Timber Industry Roads Evaluation Strategy (TIRES).

**BACKGROUND**

The 2009/2010 annual budget was adopted by the Council at its meeting on 14 July 2009. This budget includes the following TIRES funded road works.

JOB NO	SECTION	2009/2010 EXPENDITURE	TIRES GRANT	RESTRICTED FUNDS	COUNCIL CONTRIBUTION
51265.0250	Spencer Road SLK 6 to SLK 8	\$102,729	\$40,000	\$62,729	
51264.0250	Spencer Road SLK 0 to SLK 2.16	\$186,715	\$300,000		
51270.0250	Spencer Road Albany Slip Lanes	\$122,755	\$110,000	\$62,755	
51273.0250	Spencer Road SLK 5.2 to SLK 11	\$525,000	\$350,000		\$175,000

**STATUTORY ENVIRONMENT**

There is no specific section of the Local Government Act 1995 that deals with the re-allocation of funds however Section 6.2(1) of the Local Government Act 1995 governs budget requirements for local governments.

Section 33A of the Local Government (Financial Management) Regulations 1996 requires a Local Government to conduct a mandatory budget review between 1 January and 31 March each year.

**FINANCIAL IMPLICATIONS**

The overall recommended effect on the budget is nil.

**POLICY IMPLICATIONS**

There are no policy implications for this report.

**STRATEGIC IMPLICATIONS**

There are no strategic implications for this report.

**OFFICER COMMENT**

Recent work on the budget review has revealed that actual income will be \$150,000.00 lower for the Spencer Road project than predicted in the budget. The reasons for this are twofold.

A special allocation of \$100,000.00 was allocated by Main Roads for the rail crossing upgrade and the Albany Highway intersection on the Spencer Road Bypass in October 2008. This income component was noted against Budget Item Spencer Road SLK 0 – 2.16, together with the final 20% of the 2007/2008 TIRES allocation (\$200,000.00) making total income of \$300,000. It now transpires that this is the same allocation initially included against Budget Item Spencer Road – Albany Highway Slip Lanes in 2008/2009, \$40,000 of which was received in that year, with the remaining \$60,000.00 to come in 2009/2010.

As well as this, additional income of \$50,000.00 was also included against Budget Item Spencer Road – Albany Highway Slip Lanes at a Council workshop. It is presumed that this \$50,000.00 should have been recorded as a Council contribution instead of grant income.

As a result of these two issues, it is necessary for the Council to amend the 2009/2010 annual budget to accommodate the reduction in expected income. The expenditure approved in the budget for the four elements of the Spencer Road project are well under way and programmed for completion with bitumen seals currently being applied. At this stage of the financial year it is not feasible to reduce the scope of work on these projects.

Once existing works are completed, there will be one more stage to complete this major road project, being SLK 8.2 – 12.2 km. This stage is costed at \$525,000.00, which is to be funded from the 2010/2011 TIRES allocation of \$350,000.00, together with the Shire's matching funds of \$175,000.00.

It is considered that the reduction in income can be offset from two sources. Budget Item Gravel Carpark next to Post Office in Mount Barker has not been able to be progressed as the owner has not agreed to enter into a lease arrangement and is unlikely to do so. It is recommended that the project budget of \$47,759.00 be deleted. In addition, the Road Maintenance budget is currently approximately \$160,000.00 under year to date budget and is considered to have sufficient capacity to accommodate a reduction by \$102,241.00 and still carry out required maintenance over the next two months.

**VOTING REQUIREMENTS**

Absolute Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION****Moved Cr S Etherington, seconded Cr L Handasyde:****That the adopted 2009/2010 Annual Budget be amended as follows:**

Account	Description	Original / Amended Budget	New Budget	Net Cash Amount
41201.0205	Direct Road Grants - TIRES Grants	\$1,000,000	\$850,000	(\$150,000)
20225.0126	Road Maintenance	(\$1,050,000)	(\$947,759)	\$102,241
51224.0250	Gravel Car Park (Post Office)	(\$47,759)	\$0	\$47,759

**CARRIED (8/1)****NO. 94/10****(Absolute Majority)**

**11.4.4 POLICY REVIEW - CODE OF CONDUCT**

<b>File No:</b>	<b>N14558</b>
<b>Attachments:</b>	Code of Conduct Policy
<b>Responsible Officer:</b>	<b>John Fathers</b> <b>Deputy Chief Executive Officer</b>
<b>Author:</b>	<b>Donna Jo Fawcett</b> <b>Senior Administration/Human Resource Officer</b>
<b>Proposed Meeting Date:</b>	<b>04 May 2010</b>

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**PURPOSE**

The purpose of this report is to review and endorse the Council's Code of Conduct to ensure its relevance for the organisation and maintain compliance with legislation.

**BACKGROUND**

The Council's Code of Conduct was last reviewed at a meeting of the Council held on 27 May 2008.

**STATUTORY ENVIRONMENT**

The requirements to establish and maintain a Code of Conduct are dealt with in Section 5.103 of the Local Government Act 1995 and Sections 34B and 34C of the Local Government (Administration) Regulations 1996.

**FINANCIAL IMPLICATIONS**

There are no financial implications for this report.

**POLICY IMPLICATIONS**

This report recommends that the current policy be endorsed, subject to a minor amendment.

**STRATEGIC IMPLICATIONS**

One of the values in the Council's Strategic Plan is that *'We will conduct ourselves honourably with the highest degree of integrity, honesty and trust'*.

**OFFICER COMMENT**

The Code of Conduct provides for good governance by requiring transparent, accountable and honest conduct of both members and staff of the Shire of Plantagenet.

Since the last review of the Code of Conduct, a minor amendment to the Role of the Council as defined in Section 2.7 of the Local Government Act has been enacted to reflect that the Council governs the local government's affairs, rather than directs and controls the local government's affairs. This amendment should be reflected in the Code of Conduct.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

**Moved Cr S Etherington, seconded Cr J Moir:**

**That amended Council Policy OP/HRP/3 Code of Conduct as attached be endorsed.**

**CARRIED (9/0)**

**NO. 95/10**

**11.4.5 MOUNT BARKER TOURIST BUREAU – SUB-LEASE**

**File No:** N14555  
**Attachments:** [Mount Barker Tourist Bureau Lease](#)  
**Responsible Officer:** John Fathers  
Deputy Chief Executive Officer  
**Author:** Rayona Evans  
Administration Officer (Relief)  
**Proposed Meeting Date:** 04 May 2010

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**PURPOSE**

The purpose of this report is to consider the renewal of the sub-lease between the Shire of Plantagenet and the Mount Barker Tourist Bureau Inc for the use of the southern portion of the Mount Barker Railway Station Building located on Albany Highway, Mount Barker.

**BACKGROUND**

The Shire of Plantagenet currently leases the former Mount Barker Railway Station site from the Public Transport Authority of Western Australia (PTAWA). The Shire sub-leases approximately 211.54m<sup>2</sup> (the southern portion of the Mount Barker Railway Station building) to the Mount Barker Tourist Bureau Inc. The current sub-lease agreement expired on 30 June 2009.

The Shire of Plantagenet has engaged in negotiations with the Mount Barker Tourist Bureau Inc regarding the sub-lease. The terms of the sub-lease must coincide with any terms and conditions as specified in the head lease that the Shire has with the PTAWA. Once the conditions set in the draft lease were agreed to be acceptable the document was forwarded to the PTAWA for approval.

**STATUTORY ENVIRONMENT**

The leasing of Council owned or vested property is classified as a disposition of property pursuant to section 3.58 of the Local Government Act 1995.

**EXTERNAL CONSULTATION**

Consultation has occurred with representatives of the Mount Barker Tourist Bureau Inc, Mr Jim Mullins, Senior Property Manager for Burgess Rawson representing PTAWA and representatives from Thompson Legal Pty Ltd, the Shire's legal representatives.

**FINANCIAL IMPLICATIONS**

The Tourist Bureau will be required to pay rent in quarterly increments of \$1,566.99 (exclusive of GST) with Consumer Price Index review dates on 30 June annually until the sub-lease expires in 2014.

In accordance with the current sub-lease, the cost of legal advice will be met by the Mount Barker Tourist Bureau Inc.

**POLICY IMPLICATIONS**

There are no policy implications for this report.

**STRATEGIC IMPLICATIONS**

There are no strategic implications for this report.

**OFFICER COMMENT**

There have been no significant changes to the terms and conditions of the sub-lease with the exception of some minor wording alterations on the recommendation of Thompson Legal Pty Ltd and PTAWA. The sub-lease now requires the endorsement of both the Council and the Mount Barker Tourist Bureau Inc before being forwarded to PTAWA.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

**Moved Cr S Etherington, seconded Cr A Budrikis:**

**That authority be granted the Shire President and the Chief Executive Officer to affix the Common Seal of the Council to the renewal of the sub-lease of the southern portion of the Mount Barker Railway Station Building located on Albany Highway, Mount Barker to the Mount Barker Tourist Bureau Inc.**

**CARRIED (9/0)**

**NO. 96/10**



## 11.5 EXECUTIVE SERVICES REPORTS

### 11.5.1 TOWNSCAPE REVIEW STEERING COMMITTEE - APPOINTMENTS

<b>File No:</b>	<b>N14528</b>
<b>Attachments:</b>	<a href="#">Expression of Interest for PL Townscape</a>
<b>Responsible Officer:</b>	<b>Rob Stewart</b> <b>Chief Executive Officer</b>
<b>Author:</b>	<b>Rob Stewart</b> <b>Chief Executive Officer</b>
<b>Proposed Meeting Date:</b>	<b>04 May 2010</b>

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#### PURPOSE

The purpose of this report is to advise that when consideration was given by the Council to appointments to the Townscape Review Steering Committee an application had been formally received but the Chief Executive Officer was not aware of this. Therefore this report will recommend that an extra community position be added to the Committee.

#### BACKGROUND

At its meeting held on 13 April 2010 the Council resolved:

*'That:*

- 1. Cr G Messmer and Cr A Budrikis be nominated as members on the Townscape Review Steering Committee.*
- 2. The officer occupying the position of Chief Executive Officer or his delegate and the officer occupying the position of Manager Development Services be appointed as members on the Townscape Review Steering Committee.*
- 3. Mr Roger Bartley, Mrs Karen McKenzie, Mr Peter Thorn and Mr George Corke be appointed as community members on the Townscape Review Steering Committee.'*

Expressions of interest were invited from community members interested in filling these vacancies. Advertisements were placed in the Plantagenet News on 17 and 24 March 2010. Expressions of interest were received from Messrs Thorn and Bartley and Mrs McKenzie who are former members of the Committee and Mr Corke. A further nomination was received from Mrs Lisa Braun but her nomination was overlooked.

#### STATUTORY ENVIRONMENT

The Committee was appointed by the Council pursuant to Section 5.9(2)(c) of the Local Government Act 1995, meaning that Council members, employees and other persons can be appointed and must be recorded as an Absolute Majority.

**FINANCIAL IMPLICATIONS**

There are no financial implications for this report.

**POLICY IMPLICATIONS**

There are no policy implications for this report.

**STRATEGIC IMPLICATIONS**

The existence of community based committees is consistent with the Shire of Plantagenet's Strategic Plan. In particular the New Initiatives in Key Result Area 3:

*'Engender a sense of belonging and community pride across all sections of the community'* and

Key Result Area 4:

*'Encourage a sense of community and improve the quality of life for all residents of the Shire, and will assist in achieving to revise and implement the Mount Barker Townscape Improvement Plan'.*

**OFFICER COMMENT**

A valid nomination was received from Mrs Lisa Braun. Her nomination is attached. Mrs Braun is well qualified to be on this committee and it would be a shame to lose her services due to an oversight.

Given the high level of community interest in this committee the Council may like to consider increasing the community representation by one.

**VOTING REQUIREMENTS**

Absolute Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

**Moved Cr B Bell, seconded Cr L Handasyde:**

**That the membership of the Townscape Review Steering Committee be increased from four community representatives to five community representatives and Mrs Lisa Braun be appointed to that position as a community representative.**

**CARRIED (9/0)**

**NO. 97/10**

**(Absolute Majority)**

**12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN****12.1 ROYALTIES FOR REGIONS FUNDING – APPROACH SOUTHERN LINK VOLUNTARY REGIONAL ORGANISATION OF COUNCILS (VROC)**

Cr Brett Bell has given notice pursuant to Clause 3.7 of Standing Orders that he intends to move:

‘That the Shire of Plantagenet approach our VROC partners and any other willing Shires, to form an alliance to resource Royalties for Regions funding, and that this funding be used to provide better mobile coverage across the southern part of WA, including the full length of Albany Highway.’

**The Presiding Member invited Cr Bell to move the motion:**

**Moved Cr B Bell, seconded Cr S Grylls:**

**That the Shire of Plantagenet approach our VROC partners and any other willing Shires, to form an alliance to resource Royalties for Regions funding, and that this funding be used to provide better mobile coverage across the southern part of WA, including the full length of Albany Highway.**

**CARRIED (9/0)**

**NO. 98/10**

**12.2 POLICY CONSIDERATION – CONSTRUCTION OF NEW COUNCIL BUILDINGS**

Cr Jeff Moir has given notice pursuant to Clause 3.7 of Standing Orders that he intends to move:

‘That the Chief Executive Officer be requested to prepare a new Draft Policy for consideration by the Council addressing the preparation of an exhaustive checklist relating to the decision making process of the Council when considering the construction of new buildings, including for example such issues as:

- need for structure;
- whole of life costing;
- impact on staff time;
- capital raising;
- method funding;
- alterations to construction;
- ownership of land;
- ownership of building;
- leasing;
- environmental issues; and
- opportunity costs.

and such other matters as the Chief Executive Officer considers will impact on the Council's decision making process.'

### **COUNCILLOR COMMENT**

As a Council we have undertaken many building projects in recent time and I believe that we need to ensure that as elected representatives we are fully aware of the matters that impact our levels of funding, staff time and the need for infrastructure and our ability to pay for it and maintain it.

**The Presiding Member invited Cr Moir to move the motion:**

**Moved Cr J Moir, seconded Cr S Etherington:**

**That the Chief Executive Officer be requested to prepare a new Draft Policy for consideration by the Council addressing the preparation of an exhaustive checklist relating to the decision making process of the Council when considering the construction of new buildings, including for example such issues as:**

- need for structure;
- whole of life costing;
- impact on staff time;
- capital raising;
- method funding;
- alterations to construction;
- ownership of land;
- ownership of building;
- leasing;
- environmental issues; and
- opportunity costs.

**and such other matters as the Chief Executive Officer considers will impact on the Council's decision making process.'**

**CARRIED (9/0)**

**NO. 99/10**

**MOTION TO ADJOURN MEETING:**

**Moved Cr J Moir, seconded Cr M Skinner:**

**5:40pm That the meeting stand adjourned until 5:45pm**

**CARRIED (9/0)**

**NO. 100/10**

**RESUMPTION**

5.46pm The meeting resumed.

Members Present:

Cr K Clements	Shire President
Cr M Skinner	Deputy Shire President
Cr B Bell	Councillor
Cr A Budrikis	Councillor
Cr S Etherington	Councillor
Cr S Grylls	Councillor
Cr L Handasyde	Councillor
Cr G Messmer	Councillor
Cr J Moir	Councillor

In Attendance:

Mr Rob Stewart	Chief Executive Officer
Mr John Fathers	Deputy Chief Executive Officer
Ms Nicole Selesnew	Manager Community Services
Mr Peter Duncan	Manager Development Services
Mr Dominic Le Cerf	Manager Works and Services
Mrs Kaye Skinner	Executive Secretary
Ms Cobie MacLean	Administration Officer (Planning)

### 13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Moved Cr L Handasyde, seconded Cr G Messmer:

That new business of an urgent nature, namely:

- Country Local Government Fund – Forward Capital Works Plan

be introduced to the meeting.

CARRIED (9/0)

NO. 101/10

#### 13.1 COUNTRY LOCAL GOVERNMENT FUND - FORWARD CAPITAL WORKS PLAN

**File No:** N14686  
**Attachments:** [Financial Assistance for Capital works](#)  
**Responsible Officer:** Rob Stewart  
Chief Executive Officer  
**Author:** Rob Stewart  
Chief Executive Officer  
**Proposed Meeting Date:** 04 May 2010

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#### PURPOSE

The purpose of this report is to advise that the Department of Regional Development and Lands has advised that each Country Local Government in Western Australia is eligible to receive up to \$35,000.00 to access expertise to develop a Forward Capital Works Plan that is consistent with the Local Authority's Strategic Plans and Asset Management Plans.

#### BACKGROUND

The Country Local Government Fund planning component is part of the Royalties for Regions project endorsed by the State Government on 13 October 2008.

By letter dated 30 March 2010 the Director General of the Department of Regional Development and Lands advised that up to \$35,000.00 is available towards the preparation of a Forward Capital Works Plan that relates to current or developing Strategic and Asset Management Plans. The letter also indicated that to receive these funds each Local Government is required to submit a proposal on how the funds will be expended in accordance with the Guidelines. The proposals were due by 30 April 2010 however an extension has been granted to the Shire of Plantagenet until 5 May 2010.

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The letter also noted:

*'...A Forward Capital Works Plan will be a prerequisite to access local governments' allocations from 65% of the total funds available from the Country Local Government Fund I 2010-11.'*

## **STATUTORY ENVIRONMENT**

Royalty for Regions Act 2009

## **FINANCIAL IMPLICATIONS**

The \$35,000.00 being made available by the Department of Regional Development and Lands can be used for both external consultancies and internal staff. However, more importantly, the development of the Forward Capital Works Plan by 31 December 2010 will be a prerequisite to accessing the 2009/2010 (year two) Country Local Government Fund 65% allocation.

## **POLICY IMPLICATIONS**

There are no policy implications for this report.

## **STRATEGIC IMPLICATIONS**

The Country Local Government Fund is being made available to assist Local Governments with their future forward planning and regional development. Accordingly, the Council's Strategic Plan at Key Result Area 5 (Strategic Planning) fits well with this intent due to the Strategic Plans aims to develop strategic partnerships and foster regional cooperation.

## **OFFICER COMMENT**

The initial requirement for accessing the \$35,000.00 relates to the completion of a Financial Assistance Agreement. This is attached.

Councillors are directed to Schedule 4 towards the end of that agreement which notes the project description as:

### *Project Objective/Description/Purpose*

The Forward Capital Works Plan (CWP) for the Shire of Plantagenet will incorporate the Council's existing plans including:

- Asset Management Plan developed through the WA Asset Management Initiative;
- Long Term Financial Plan, adopted by the Council on 13 October 2009;
- 12 year Plant Replacement Program;
- 5 year Capital Roadworks Program;
- Recreation Precinct Plans;
- Key Public Open Space plans; and
- Waste Management Plan.

The CWP will also recognise and complement the Council's Strategic Plan, undergoing review in 2010 / 2011.

Main Activities / Milestones are:

Main Activities / Milestone	Milestone Date
Grant approval	14 May 2010
Engage consultancy service	28 May 2010
Prepare an overview of the CWP in accordance with the Department template and identify project groupings for the plan incorporating the existing: <ul style="list-style-type: none"> <li>- Asset Management Plan;</li> <li>- 12 Year Plant Replacement Program;</li> <li>- 5 Year Capital Roadworks Program;</li> <li>- Recreation Precinct Plans;</li> <li>- Key Public Open Space plans;</li> <li>- Waste Management Plan; and</li> <li>- Strategic Plan.</li> </ul>	17 July 2010
Identify project grouping gaps in the CWP including: <ul style="list-style-type: none"> <li>- Footpath renewal and upgrade plan;</li> <li>- ROMAN II Upgrade and Update;</li> <li>- Drainage plans for major townsites;</li> <li>- New Waste Site Disposal plan; and</li> <li>- Unidentified.</li> </ul>	21 July 2010
Prepare project grouping plans for: Finalise a footpath renewal and upgrade plan; and ROMAN II Upgrade and update.	17 August 2010
Link CWP plan to the Long Term Financial Plan, identify total expenditure figures for capital works and capital works status (ie asset renewal, expansion, upgrade or new development), complete a risk management assessment for project groupings, identify projects which have funding gaps and draft a priority of projects for the next five years	26 October 2010
Forward draft copy of the CWP to Shire	26 October 2010
Workshop with elected members	9 November 2010
Council endorsement of the CWP	30 November 2010
Forward CWP to the Department of Regional Development and Lands	7 December 2010
Audit Project finances and report	24 December 2010

The agreement also notes the Project Budget as:



Item	Item Cost	Source of Funds – CLGF	Source of Funds - Other
Chief Executive Officer – 150hrs @ \$100/hr	\$15,000	\$13,960	\$1,040
Manager of Works – 50hrs @ \$80/hr	\$4,000		\$4,000
Finance Officer – 45hrs @ \$65/hr	\$2,925		\$2,925
Building Officer – 25hrs @ \$65/hr	\$1,625		\$1,625
Technical Officer – 35hrs @ \$55/hr	\$1,925		\$1,925
Consultancy	\$20,000	\$20,000	
Printing / Publication	\$500	\$500	
Audit certification	\$540	\$540	
<b>Total Cost</b>	<b>\$46,515</b>	<b>\$35,000</b>	<b>\$11,515</b>

The funding agreement requires the application of the Council's Common Seal.

### VOTING REQUIREMENTS

Simple Majority

### OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr M Skinner, seconded Cr S Etherington:

That authority be granted the Shire President and the Chief Executive Officer to affix the Common Seal of the Council to the Financial Assistance Agreement between the Council and the Department of Regional Development and Lands relating to the Country Local Government Fund Planning component.

**CARRIED (9/0)**

**NO. 102/10**

**14 CONFIDENTIAL**

Nil

**15 CLOSURE OF MEETING**

5:46pm The Presiding Member declared the meeting closed.

**CONFIRMED: CHAIRPERSON** \_\_\_\_\_ **DATE:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_