



ORDINARY MINUTES

DATE: Tuesday, 28 February 2012

TIME: 2:45pm

VENUE: Council Chambers, Lowood
Road, Mount Barker WA 6324

Rob Stewart
CHIEF EXECUTIVE OFFICER

MEMBERSHIP – Quorum (5)

Membership:

Cr K Clements – Shire President
Cr M Skinner – Deputy Shire President
Cr S Etherington JP
Cr B Bell
Cr C Pavlovich
Cr J Moir
Cr A Budrikis
Cr G Messmer
Cr L Handasyde

Information and recommendations are included in the reports to assist the Council in the decision making process and may not constitute the Council's decision until considered by the Council.

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2:45pm The Presiding Member declared the meeting open.

2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Members Present:

Cr K Clements	Shire President
Cr M Skinner	Deputy Shire President
Cr B Bell	Councillor
Cr A Budrikis	Councillor (Left the Chamber at 3.13pm, returned 3.16pm)
Cr S Etherington	Councillor
Cr L Handasyde	Councillor
Cr G Messmer	Councillor
Cr J Moir	Councillor
Cr C Pavlovich	Councillor

In Attendance:

Mr Rob Stewart	Chief Executive Officer
Mr John Fathers	Deputy Chief Executive Officer
Mr Peter Duncan	Manager Development Services
Mr Dominic Le Cerf	Manager Works and Services
Mrs Linda Sounness	Executive Secretary

There were no members of the public present.

Previously Approved Leave of Absence:

Cr G Messmer – 1 May 2012 to 22 May 2012 inclusive.

Emergency Evacuation Procedures/Disclaimer:

Working to Occupational Safety and Health Best Practices, Mr Rob Stewart - Chief Executive Officer, read aloud the emergency evacuation procedures for Councillors and staff present in the Council Chambers.

Mr Stewart then read aloud the following disclaimer:

'No responsibility whatsoever is implied or accepted by the Shire of Plantagenet for any act, omission or statement or intimation occurring during Council / Committee meetings or during formal / informal conversations with staff.

The Shire of Plantagenet disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, or statement of intimation occurring during Council / Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation or approval made by a member or officer of the Shire of Plantagenet during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Plantagenet. The Shire of Plantagenet warns that anyone who has an application with the Shire of Plantagenet must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Plantagenet in respect of the application.'

3 PUBLIC QUESTION TIME

3.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

3.2 PUBLIC QUESTION TIME - SECTION 5.24 LOCAL GOVERNMENT ACT 1995

Nil

4 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

5 DISCLOSURE OF INTEREST

Part 5 Division 6 Local Government Act 1995

Cr A Budrikis

Disclosed a Financial/Indirect Financial (Section 5.60(A) and Section 5.61 LGA) Interest – Member of Mount Barker Wine Producers Association based in the Great Southern – in Item 9.5.1.

6 APPLICATIONS FOR LEAVE OF ABSENCE

Section 5.25 Local Government Act 1995

7 CONFIRMATION OF MINUTES

Moved Cr B Bell, seconded Cr M Skinner:

That the Minutes of the Ordinary Meeting of the Shire of Plantagenet, held on 7 February 2012 as circulated, be taken as read and adopted as a correct record.

CARRIED (9/0)

NO. 21/12

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

The Shire President distributed notes separately.

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 DEVELOPMENT SERVICES REPORTS

9.1.1 LOT 511 PORONGURUP ROAD, PORONGURUP - APPLICATION FOR TEMPORARY ACCOMMODATION

File No: N21338
Attachments: [Location plan](#)
[Site Plan](#)
Responsible Officer: Peter Duncan
Manager Development Services
Author: Eric Howard
Environmental Health Officer
Proposed Meeting Date: 28 February 2012

PURPOSE

The purpose of this report is to consider an application for temporary accommodation at Lot 511 Porongurup Road, Porongurup.

BACKGROUND

An application has been received from the owner of Lot 511 Porongurup Road, Porongurup seeking approval to occupy a caravan located on the lot for a period of 12 months during the construction of a Class 1a dwelling on the lot.

STATUTORY ENVIRONMENT

Caravan Parks and Camping Ground Regulations 1997 Section (11)(2) states as follows:

- (2) *Written approval may be given for a person to camp on land referred to in sub regulation (1)(a) for a period specified in the approval which is longer than 3 nights —*
- (a) *by the local government of the district where the land is situated, if such approval will not result in the land being camped on for longer than 3 months in any period of 12 months;*
 - (b) *by the Minister, if such approval will result in the land being camped on for longer than 3 months in any period of 12 months; or*
 - (c) *despite paragraph (b), by the local government of the district where the land is situated —*
 - (i) *if such approval will not result in the land being camped on for longer than 12 consecutive months; and*
-

- (ii) *if the person owns or has a legal right to occupy the land and is to camp in a caravan on the land while a building licence issued to that person in respect of the land is in force.'*

FINANCIAL IMPLICATIONS

The \$100.00 application fee has been paid.

POLICY IMPLICATIONS

There are no policy implications for this report.

STRATEGIC IMPLICATIONS

There are no strategic implications for this report.

OFFICER COMMENT

The applicant wishes to reside on site during the construction of the dwelling to maintain site security and to expedite the building project. It is expected that the dwelling will be constructed to a habitable standard within 12 months and therefore temporary accommodation will be required for a period of up to 12 months.

The applicant intends to install ablution facilities within an existing shed for use with the temporary accommodation. Sewage and wastewater from the ablution facility will be plumbed into an existing septic system installed and connected to a toilet within the shed.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr J Moir, seconded Cr L Handasyde:

That the application for temporary accommodation at Lot 511 Porongurup Road, Porongurup be approved for a period of 12 months from 28 February 2012 subject to:

- 1. The construction of ablution facilities and connection of sewage waste lines into the existing on-site effluent disposal system proposed to serve the temporary accommodation facility.**
- 2. Inspection and certification by the Council's Environmental Health Officer that the temporary accommodation facility meets all relevant health and safety standards.**
- 3. Satisfactory progress being achieved with the construction of the Class 1a dwelling.**

ADVICE NOTE:

- i) **The approval to occupy temporary accommodation may be revoked at any time within the 12 month approval period.**

CARRIED (9/0)

NO. 22/12

9.2 WORKS AND SERVICES REPORTS

Nil

9.3 COMMUNITY SERVICES REPORTS

Nil

9.4 CORPORATE SERVICES REPORTS

9.4.1 FINANCIAL STATEMENTS – JANUARY 2012

File No:	N21586
Attachment:	Financial Statement (separate attachment)
Responsible Officer:	John Fathers Deputy Chief Executive Officer
Author:	Brendan Webb Accountant / Office Manager
Proposed Meeting Date:	28 February 2012

PURPOSE

The purpose of this report is to present the financial position of the Shire of Plantagenet for the month ending 31 January 2012.

STATUTORY ENVIRONMENT

Regulation 34 of the Financial Management Regulations 1996 requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- a) annual budget estimates;
- b) budget estimates to the end of the month;
- c) actual amount of expenditure and revenue;
- d) material variances between comparable amounts in b) and c) above; and
- e) the net current assets at the end of the month to which the statement relates ie: surplus/deficit position.

The Statement is to be accompanied by:

- a) explanation of the composition of net current assets, less committed assets and restricted assets;
- b) explanation of the material variances; and
- c) such other information considered relevant by the local government.

POLICY IMPLICATIONS

There are no policy implications for this report.

FINANCIAL IMPLICATIONS

There are no financial implications for this report.

STRATEGIC IMPLICATIONS

There are no strategic implications for this report.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr B Bell, seconded Cr M Skinner:

That the Financial Statements for the month ending 31 January 2012 be received.

CARRIED (9/0)

NO. 23/12

9.4.2 LIST OF ACCOUNTS - JANUARY 2012

File No: N21537
Attachment: [List of Accounts](#)
Responsible Officer: John Fathers
Deputy Chief Executive Officer
Author: Emma Gardner
Accounts Officer
Proposed Meeting Date: 28 February 2012

PURPOSE

The purpose of this report is to present the list of payments that were made during the month of January 2012.

STATUTORY ENVIRONMENT

Regulation 12(1)(a) of the Local Government (Financial Management) Regulations 1996 provides that payment may only be made from the municipal fund or trust fund if the Local Government has delegated the function to the Chief Executive Officer.

The Chief Executive Officer has delegated authority to authorise payments (10 May 2009). Relevant staff have also been issued with delegated authority to issue orders for the supply of goods and services subject to budget limitations.

Regulation 13 of the Local Government (Financial Management) Regulations 1996 provides that if the function of authorising payments is delegated to the Chief Executive Officer then a list of payments is to be presented to the Council at the next ordinary meeting and recorded in the minutes.

FINANCIAL IMPLICATIONS

There are no financial implications for this report.

POLICY IMPLICATIONS

Council Policy F/FM/7 – Purchasing and Tender Guide applies.

STRATEGIC IMPLICATIONS

There are no strategic implications for this report.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr S Etherington, seconded Cr C Pavlovich:

That in accordance with Regulation 13 (1) of the Local Government (Financial Management) Regulations 1996, the list of payments made under delegated authority for the month ended January 2012 be received and recorded in the minutes of the Council, the summary of which is as follows:

- a. Electronic Payments and Direct Debits totalling \$350,248.49;
- b. Municipal Cheques 42582 – 42621, 42623 – 42633, 42635 – 42643 and 42670 - 42671 totalling \$86,818.27;
- c. Cancelled Cheques 42622, 42634 and 42644 - 42669.

CARRIED (9/0)

NO. 24/12

9.4.3 AUDIT COMMITTEE – AMENDMENT TO BRIEF

File No: N21332
Responsible Officer: Rob Stewart
Chief Executive Officer
Author: John Fathers
Deputy Chief Executive Officer
Proposed Meeting Date: 28 February 2012

PURPOSE

The purpose of this report is to amend the brief of the Audit Committee to include the review of the Shire's annual compliance audit return.

BACKGROUND

The current brief of the Audit Committee is as follows:

- Recommend the appointment of the auditor to the Council;
- Assist the auditor to ensure audits are conducted successfully and timely;
- Examine the audit report and ensure appropriate action is taken;
- Prepare reports on actions taken and forward to the Minister;
- Meet with the auditor at least once a year;
- Review enhanced scope of audit; and
- Development and review of the Shire's Long Term Financial Plan and Forward Capital Works Plan.

STATUTORY ENVIRONMENT

Local Government (Audit) Regulations 1996

An amendment has been made to the above regulations to include the following subregulation in Regulation 14:

'(3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.'

Section 3 has also been amended to read as follows:

'(3) After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —
(a) presented to the council at a meeting of the council; and
(b) adopted by the council; and
(c) recorded in the minutes of the meeting at which it is adopted.'

FINANCIAL IMPLICATIONS

There are no financial implications for this report.

POLICY IMPLICATIONS

There are no policy implications for this report.

STRATEGIC IMPLICATIONS

There are no strategic implications for this report.

OFFICER COMMENT

The Department of Local Government advised in December 2011 that a change to the legislation requiring audit committees to review compliance returns was to be effected in late 2011. The amendment was subsequently gazetted on 30 December 2011.

The Department also advised that further complementary changes to the regulations are proposed for early 2012 to expand the current role of audit committees. It is proposed that the Audit Committee's role will additionally encompass the annual review of areas such as risk management, internal control and legislative compliance.

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr J Moir, seconded Cr A Budrikis:

That the role of the Audit Committee be expanded to include the review of the Shire's annual compliance audit return and to report to the Council on the results of that review, pursuant to Regulation 3A of the Local Government (Audit) Regulations 1996, such that the entire brief be:

- 1. Recommend the appointment of the auditor to the Council;**
- 2. Assist the auditor to ensure audits are conducted successfully and timely;**
- 3. Examine the audit report and ensure appropriate action is taken;**
- 4. Prepare reports on actions taken and forward to the Minister;**
- 5. Meet with the auditor at least once a year;**
- 6. Review enhanced scope of audit;**
- 7. Development and review of the Shire's Long Term Financial Plan and Forward Capital Works Plan, and**
- 8. The review of the Shire's annual compliance audit return and report to the Council on the results of that review.**

CARRIED (9/0)

NO. 25/12

Absolute Majority

9.4.4 COMPLIANCE AUDIT RETURN 2011

File No:	N21390
Attachments:	<u>Compliance Audit Return 2011</u>
Responsible Officer:	John Fathers Deputy Chief Executive Officer
Author:	Donna McDonald Senior Administration/Human Resources Officer
Proposed Meeting Date:	28 February 2012

PURPOSE

The purpose of this report is to enable the Council to fulfil its statutory obligations with regard to the Compliance Audit.

BACKGROUND

A Compliance Audit is required to be completed once in each calendar year.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Audit) Regulations 1996

The Compliance Audit is required pursuant to Section 7.13 of the Local Government Act 1995. An amendment has been made to the Local Government (Audit) Regulations 1996 to include the following subregulation in Regulation 14:

'(3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.'

Section 3 of those regulations has also been amended to read as follows:

'(3) After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —

- (a) presented to the council at a meeting of the council; and*
- (b) adopted by the council; and*
- (c) recorded in the minutes of the meeting at which it is adopted.'*

In view of this, another report has been prepared to recommend that the role of the Audit Committee be expanded to include the review of the Shire's annual compliance audit return and to report to the Council on the results of that review. In the meantime, this report has also been submitted to a meeting of the Audit Committee to be held on 28 February 2012.

After the compliance audit return has been presented to the Council, a certified copy of the return together with:

- (a) A copy of the relevant section of the minutes referred to in the regulations and;
- (b) Any additional information explaining or qualifying the Compliance Audit is to be submitted to the Director General by 31 March next following the period to which the return relates.

FINANCIAL IMPLICATIONS

There are no financial implications for this report.

POLICY IMPLICATIONS

There are no policy implications for this report.

STRATEGIC IMPLICATIONS

The Compliance Report helps to ensure that appropriate organisation practices are maintained in financial management, administration, information technology and trading undertakings (Key Result Area 1).

OFFICER COMMENT

The completed Compliance Audit return is attached to this report. The 2011 Compliance Audit revealed no areas of non-compliance.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr J Moir, seconded Cr L Handasyde:

That the Compliance Audit Return for the calendar year 1 January 2011 to 31 December 2011 be adopted and submitted to the Director General of the Department of Local Government.

CARRIED (9/0)

NO. 26/12

9.5 EXECUTIVE SERVICES REPORTS

9.5.1 DONATION REQUEST - GREAT SOUTHERN WINE PRODUCERS ASSOCIATION

A Financial/Indirect Financial Interest was declared by Cr A Budrikis. Nature and extent of interest – Member of Mount Barker Wien Producers Association based in Great Southern.

3:13pm Cr A Budrikis withdrew from the meeting.

File No: N21606
Responsible Officer: Rob Stewart
Chief Executive Officer
Author: Rob Stewart
Chief Executive Officer
Proposed Meeting Date: 28 February 2012

PURPOSE

The purpose of this report is to recommend to the Council the granting of a donation to the Great Southern Wine Producers Association for the purpose of undertaking a Wine Event to be held at the Plantagenet District Hall on 21 April 2012.

BACKGROUND

The letter from the Great Southern Wine Producers Association advises that the Association has organised the Great Southern Long Table Wine Celebration to be held at the Plantagenet District Hall as an opportunity to promote Great Southern Wine in the domestic market.

The Association is hoping to run similar events in the future and, to a certain degree, is seeking the Council's support to effectively underwrite the first event so that experience can be gained for future events.

EXTERNAL CONSULTATION

The Chief Executive Officer has discussed the proposal with Dr John Gates, Executive Officer of the Great Southern Wine Producers Association.

FINANCIAL IMPLICATIONS

Sufficient funds are available in the District and Area Promotion Account.

POLICY IMPLICATIONS

There are no policy implications for this report.

STRATEGIC IMPLICATIONS

The Council's Strategic Plan notes that *'the Council will encourage strategic alliances between the Council and industry bodies'*. It also notes *'that the Council will focus on the diverse rural sector including the wine industry'*. The Strategic Plan also notes that *'the Council will aim to develop strategic partnerships and foster*

regional cooperation and attract and retain small to medium size enterprises to Plantagenet'.

There is little doubt that there has been a contraction in the wine industry over the past several years and events such as the one proposed make sense strategically.

OFFICER COMMENT

The event proposed for the Plantagenet District Hall is designed to be an event for local people. Although the request is '*out of phase*' with the Council's Financial Assistance Grant program it is nevertheless a worthwhile project for the Council's consideration.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

Moved Cr L Handasyde, seconded Cr M Skinner:

That a contribution of \$1,000.00 be made to the Great Southern Wine Producers Association to assist with the running of the Great Southern Long Table Wine Celebration at the Plantagenet District Hall on 21 April 2012.

COUNCIL DECISION

That a contribution of \$1,000.00 be made to the Great Southern Wine Producers Association to assist with the running of the Great Southern Long Table Wine Celebration at the Plantagenet District Hall on 21 April 2012 and that the expenditure be charged to Account 21311.0370 District and Area Promotion.

CARRIED (8/0)

NO. 27/12

Reason for Change

Councillors wished to ensure that the expenditure was charged to the District and Area Promotion Account.

3:16pm Cr A Budrikis returned to the meeting.

**9.5.2 ELECTED MEMBER TRAINING – WORKSHOP ATTENDANCE -
PROFESSIONALLY SPEAKING**

File No: N21398
Responsible Officer: Rob Stewart
Chief Executive Officer
Author: Linda Sounness
Executive Secretary
Proposed Meeting Date: 28 February 2012

PURPOSE

The purpose of this report is to recommend the attendance by Councillor Brett Bell and other interested Councillors at a workshop being conducted by Western Australian Local Government Association titled 'Professionally Speaking'.

BACKGROUND

Councillor Bell has sought authority to attend this workshop.

Professionally Speaking is an interactive workshop specifically designed to get participants 'battle-ready' and offers practical techniques for handling unfamiliar public speaking situations with confidence and aplomb.

While the focus of the session is on demystifying the media and getting the best result from every media opportunity, these skills can also be effectively used in other business settings.

Participants emerge with the skills and knowledge to handle a media interview/business or public meeting – especially those that are adversarial in nature.

Each participant receives individual assessment and feedback about their interview style.

The workshop is presented by Andrea Burns an award winning journalist, accomplished presenter and course facilitator.

STATUTORY ENVIRONMENT

Although media training is valuable, Councillors are nevertheless reminded that Section 2.8 (1) (d) specifically authorises that the Shire President speaks on behalf of the Council.

FINANCIAL IMPLICATIONS

The full day workshop will be held in the WALGA Boardroom. The cost per participant is \$450.00. In addition to registration, travel, accommodation and meal costs would be in the vicinity of \$800.00 for each participant.

Council Governance Budget Item 20026.0029 (Conferences, Training and Accommodation) allocation is \$20,000.00 with 49 percent (\$9,800.00) committed.

This workshop can be provided in house for \$3,950.00 for a minimum of 5 people. The \$3,950.00 equates to sending three elected members to Perth for the workshop so therefore there are savings experienced with four or more members attending. The workshop would be advertised to neighbouring Councils.

A full day in house training course relating to the Diploma of Local Government is currently being investigated. The cost for this day would be \$3,950.00 plus \$225.00 per person for assessment.

POLICY IMPLICATIONS

Council Policy CE/CS/1 applies. This policy notes that elected members shall receive reimbursement of expenses while attending 'Conferences and Training Sessions specifically authorised by the Council.'

STRATEGIC IMPLICATIONS

No specific area of the Council's Strategic Plan relates to Councillor Training.

OFFICER COMMENT

The workshop is advertised as '*Professionally Speaking (or how to deal with communication minefields – everything from media interviews to public hostile meetings)*'. The content covers areas that relate to elected members.

Dates for this workshop in 2012 are as follows: 26 March, 6 June, 14 August, 7 November 2012. 4 August 2012 is also being offered on the Saturday after the Local Government Convention so that elected members may attend while they are in Perth.

Although Cr Bell has registered his interest, other Councillors may also be interested in attending. There would be an advantage to providing this training locally if there were at least four Councillors from the Shire of Plantagenet and others from neighbouring Councils.

Councillors should note that Media Personality Mr Gerry Gannon will be addressing all Councillors who attend the VROC Councillors Day in Kojonup on 6 March 2012.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

Moved Cr L Handasyde, seconded Cr A Budrikis:

That:

1. Should more than three elected members wish to attend the workshop 'Professionally Speaking', the Council provide this training locally and offer to neighbouring Councils with expenses charged to budget item 20026.0029 (Conferences, Training & Accommodation).
2. Should three or less elected members wish to attend the workshop 'Professionally Speaking' they are authorised to attend and the expenses to be met in accordance with Council Policy No. CE/CS/1 and charged to budget item 20026.0029 (Conferences, Training & Accommodation).

Motion to Adjourn the Question

Moved Cr B Bell, seconded Cr S Etherington:

That the question be adjourned until the meeting of the Council to be held 20 March 2012 and that matters relating to training be raised at the Great Southern Zone of WALGA Meeting to be held 2 March 2012.

CARRIED (9/0)

NO. 28/12

10 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

**11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY
DECISION OF THE MEETING**

Nil

12 CONFIDENTIAL**12.1.1 LOT 66 WEBSTER STREET MOUNT BARKER - LAND ACQUISITION**

File No: N21612
Responsible Officer: Rob Stewart
Chief Executive Officer
Author: Rob Stewart
Chief Executive Officer
Proposed Meeting Date: 28 February 2012

PURPOSE

The purpose of this report is to consider the acquisition of Lot 66 Webster Street Mount Barker, such land to be utilised for townsite drainage improvements.

OFFICER RECOMMENDATION/COUNCIL DECISION**MOTION TO PROCEED BEHIND CLOSED DOORS**

3.23pm Moved Cr L Handasyde, seconded Cr B Bell:

That the meeting be closed to members of the public pursuant to Section 5.23 (2) (e) (ii) of the Local Government Act 1995 as the matter to be considered relates to information that has a commercial value to a person.

CARRIED (9/0)

NO. 29/12

MOTION TO PROCEED IN PUBLIC

3.31pm Moved Cr L Handasyde, seconded Cr B Bell:

CARRIED (9/0)

NO. 30/12

OFFICER RECOMMENDATION/COUNCIL DECISION**Moved Cr S Etherington, seconded Cr G Messmer:****That:**

- 1. The Chief Executive Officer be authorised to purchase Lot 66 Webster Street Mount Barker, to be utilised for townsite drainage improvements, to a maximum value of \$20,000.00.**
- 2. The 2011/2012 Annual Budget be amended as follows:**

Account	Description	Original / Amended Budget (\$)	New Budget (\$)	Net Cash Amount (\$)
New	Purchase of Lot 66 Webster Street	0	(20,000.00)	(20,000.00)
41202.0486	Transfers from Reserve Funds (Townsite Drainage Reserve)	0	20,000.00	20,000.00

CARRIED (9/0)**NO. 31/12****Absolute Majority**

13 CLOSURE OF MEETING

3:32pm The Presiding Member declared the meeting closed.

CONFIRMED: CHAIRPERSON _____ **DATE:** ____ / ____ / ____