



SPECIAL MINUTES

DATE: Tuesday, 27 October 2015

TIME: 10:00am

VENUE: Council Chambers, Lowood
Road, Mount Barker WA 6324

SPECIAL BUSINESS

Election of Shire President
Election of Deputy Shire President
Councillor Seating Arrangements
and
Appointment of Committees and Council Nominees

Rob Stewart
CHIEF EXECUTIVE OFFICER

Resolution numbers: 221/15 to 250/15

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

10:02am The Chief Executive Officer declared the meeting open.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)Members Present:

Cr K Clements	Councillor
Cr B Bell	Councillor
Cr S Etherington	Councillor
Cr J Hamblin	Councillor (Left the Chamber 11:25am, returned 11:26am)
Cr L Handasyde	Councillor
Cr J Moir	Councillor
Cr M O'Dea	Councillor (Left the Chamber 11:45am, returned 11:46am)
Cr J Oldfield	Councillor
Cr C Pavlovich	Councillor

In Attendance:

Mr Rob Stewart	Chief Executive Officer
Mr John Fathers	Deputy Chief Executive Officer
Mr Peter Duncan	Manager Development Services
Mr Dominic Le Cerf	Manager Works and Services
Ms Fiona Saurin	Manager Community Services
Mrs Linda Sounness	Executive Secretary

Apologies:

Nil

Members of the Public Present:

Nil

Previously Approved Leave of Absence:

Nil

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3 ELECTION OF SHIRE PRESIDENT

The Chief Executive Officer advised that he had received one written nomination for the position of Shire President, being Cr K Clements.

The Chief Executive Officer invited further nominations for the position of Shire President.

There being no further nominations, the Chief Executive Officer declared Cr K Clements elected as Shire President, unopposed.

Cr K Clements then took the Declaration of Office before CEO Rob Stewart JP and assumed the Chair.

4 ELECTION OF DEPUTY SHIRE PRESIDENT

The Shire President advised that he had received two written nominations for the position of Deputy Shire President, being Cr S Etherington and Cr L Handasyde.

The Chief Executive Officer, acting as Returning Officer, invited further nominations for the position of Deputy Shire President.

There being no further nominations, an election was conducted pursuant to the Local Government (Elections) Regulations 1997.

At the conclusion of the count, the Chief Executive Officer declared the result in favour of Cr L Handasyde.

Cr Handasyde then took the Declaration of Office before CEO Rob Stewart JP.

5 DISCLOSURE OF INTEREST

Part 5 Division 6 Local Government Act 1995

Cr M O'Dea

Item: 7.2.6

Type: Financial/Indirect Financial Interest (Section 5.60(A) and Section 5.61 LGA)

Extent: Employee of DFES and on the SEMC

Cr J Hamblin

Item: 7.2.8

Type: Financial/Indirect Financial Interest (section 5.60(A) and Section 5.61 LGA)

Extent: Employee of Department of Education WA, Mount Barker Community College

6 ALLOTMENT OF SEATING PROVISIONS

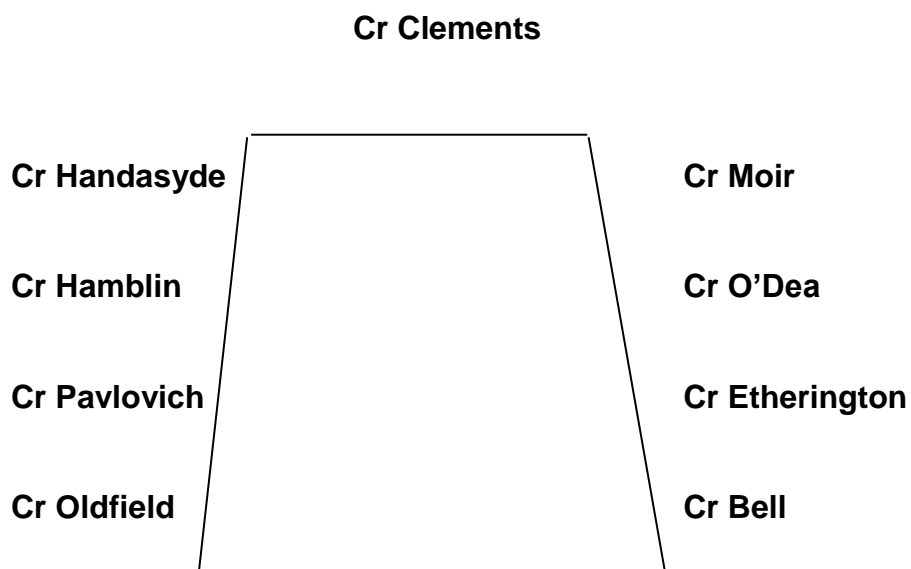
Clause 7.2 of the Standing Orders Local Law provides:

'The Council shall allot a position at the Council table to each Councillor at the first meeting held after election day and Councillors are to occupy those positions until such time as there is a call by a majority of Councillors for a re-allotment of positions.'

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr B Bell, seconded Cr C Pavlovich:

That pursuant to Standing Orders Clause 7.2 the seating positions of Councillors as set out in the following diagram be allotted such that Councillors are to occupy those positions until such time as there is a call by a majority of Councillors for a re-allotment of positions.



CARRIED (9/0)

NO. 221/15

7 INTERNAL COMMITTEE MEMBERS AND EXTERNAL REPRESENTATIVES

File Ref:	N35676
Responsible Officer:	Rob Stewart Chief Executive Officer
Author:	Linda Sounness Executive Secretary
Proposed Meeting Date:	27 October 2015

PURPOSE

The purpose of this report is to consider appointments to the Shire's Committees and external representatives.

BACKGROUND

Representation on the Council's various internal committees was last considered at a Special Meeting of the Council held 29 October 2013. It is a requirement of the Local Government Act 1995 that all committee memberships be declared vacant at the time of the next ordinary elections (Section 5.11). This also applies to any committees created since 29 October 2013.

External representation relates to Council membership of external bodies.

STATUTORY ENVIRONMENT

Section 5.11 (1) of the Local Government Act 1995 provides:

'Where a person is appointed as a member of a committee under Section 5.10(4) or (5), the person's membership of the committee continues until –

- (a) the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, of the CEO's re[representative, as the case may be;*
- (b) the person resigns from membership of the committee;*
- (c) the committee is disbanded; or*
- (d) the next ordinary elections day.'*

Further, Section 5.8 and Section 5.10 of the Act require that committees be created by Absolute Majority as well as appointments to committees.

Appointments to external bodies do not require an absolute majority decision.

FINANCIAL IMPLICATIONS

Councillor representatives on committees are entitled to reimbursement for expenses incurred in attending meetings.

POLICY IMPLICATIONS

Policy No CE/CS/1 – Elected Member Expenses to be Reimbursed applies as follows:

'OBJECTIVE

To enable Councillors to attend meetings, conferences and training opportunities while ensuring that individuals are not financially disadvantaged in doing so.

POLICY

That elected members receive reimbursement of expenses as detailed below whilst attending the following:

1.
 - a) *Council and Committee meetings held in accordance with the provisions of the Local Government Act;*
 - b) *Any function or meeting as an appointed representative of the Council where specifically authorised by the Council;*
 - c) *Conferences and training sessions specifically authorised by the Council;*
 - d) *Any official social function organised by, or on behalf of, the Shire of Plantagenet.*
2. *Travel*
 - a) *Councillors should utilise Council vehicles to attend meetings where they are authorised delegates of the Council subject to a vehicle being available;*
 - b) *Reimbursement for the use of a private vehicle to be set in accordance with Clause 15.2 (Vehicle Allowance) of the Local Government Industry Award 2010;*
 - c) *Where a Councillor is a member of an external committee and reimbursement of expenses is a condition of the membership, reimbursement of expenses will not be provided by the Council; and*
 - d) *If a Council vehicle is made available and not utilised, no expenses will be reimbursed for the use of a private vehicle.*
3. *Accommodation*

Accommodation, meals, and parking expenses incurred to a maximum of \$375.00 per day will be reimbursed provided that all receipts are presented. Any unforeseen or additional expenses incurred will be paid only with respect to each individual claim at the discretion of the Chief Executive Officer in consultation with the Shire President.

Refreshments consumed with meals will be reimbursed, however all other refreshments (e.g. hotel mini bar) will not be reimbursed by the Council.
4. *Conference/Meeting Attendance Costs*

Where conference attendance is authorised by the Council, all conference attendance costs will be paid/reimbursed. Reimbursement for partners of members will be limited to:

 - a) *All meal costs;*
 - b) *Accommodation, where such does not incur any additional expenditure for the Council;*
 - c) *Any official social functions included on the official program of the conference/meeting; and*
 - d) *All events listed on the partner's itinerary.*

5. *Priority will be given to any conference or seminar that is specifically relevant to Councillors. Attendance at such conference or seminar is subject to approval by the Council. Councillors' attendance at seminars/conferences is subject to budget provision.*
6. *Conferences, seminars or courses held by organisations of which the Council is a member, or has an interest in, would usually be attended by the Council's appointed representatives to those organisations.*
7. *When determining costs of a conference or seminar, all costs associated with attendance at the conference or seminar, including travel, accommodation, meals, telephone and other expenses, within reason and supported by receipts, to be included and paid for by the Council.*
8. *Reports of conference or seminar attendance are required in writing to the Council for inclusion in the Information Bulletin immediately following the conference/seminar attendance.*
9. *The type of conference or seminar that Councillors attend would generally be related to a particular function or activity in which the Council is involved, rather than individual or personal development type conference/seminars.*
10. *Elected Member – Local Government Training – Learning and Development Pathway*
 - 10.1 *As soon as practicable after appointment, newly elected are encouraged to undertake the training module 'Understanding Local Government'. This course provides an overview of the roles and responsibilities of Elected Members, the Local Government environment and protocols and procedures affecting the way Local Governments operate.*
 - 10.2 *Within their first term, Councillors are encouraged to undertake the Elected Member Skill Set which involves two days or six hours online training which addresses the introductory skills required to operate effectively in the Local Government environment.*
 - 10.3 *All Councillors are encouraged to strive for a Diploma of Local Government which involves 10 modules (two of which may have been completed within the 'Elected Member Skill Set' training).*
 - 10.4 *All Local Government training requests referred to in 10.1, 10.2 and 10.3 above are to be forwarded to the Chief Executive Officer who, in consultation with budget allocations, make arrangements for registrations.*

Notes:

Accommodation requirements, whenever possible, are to be arranged in advance by the Chief Executive Officer and confirmed by an official purchase order. With regard to all other expenses, receipts are to be submitted to the Chief Executive Officer for reimbursement.'

STRATEGIC IMPLICATIONS

The Shire of Plantagenet Strategic Community Plan 2013-2023 provides at Outcome 1.3 (A cohesive and supportive community) the following Strategy:

Strategy 1.3.3:

'Work in partnership with community groups to assist in attracting new volunteers'

Further, at Outcome 4.1 (Effective governance and leadership)

Strategy 4.1.4

'Support strategic alliances, stakeholder forums and advisory committees that assist Shire in policy development and service planning.'

Accordingly, the recommended outcome for this report aligns with the Strategic Community Plan.

REGIONAL IMPLICATIONS

The Shire is a member and provides representation on the Southern Link Voluntary Region of Councils.

OFFICER COMMENT

At a Special Meeting held 18 October 2011 it was recommended that the Council's representatives on these Boards be ex-officio non-voting members. This recommendation stood for the 29 October 2013 meeting.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr L Handasyde, seconded Cr B Bell:

That the Chief Executive Officer's Report relating to the:

- 1. Formation/creation of committees;**
- 2. Appointment of committee members; and**
- 3. Appointment of external representatives**

be received.

CARRIED (9/0)

NO. 222/15

7.1 COUNCIL INTERNAL COMMITTEES

7.1.1 AUDIT AND RISK MANAGEMENT COMMITTEE (FM/103/1)

Type: Section 7.1 (A) LGA (1995) – Council Members (Majority), others (no employees)

Former Members as at 29 October 2013:

Cr Clements
Cr Handasyde
Cr Moir
Cr Pavlovich
Cr Oldfield (Deputy)

Brief:

1. *Provide guidance and assistance to the local government -
 - a) as to the carrying out of its functions in relation to audits carried out under Part 7 of the Act; and
 - b) as to the development of a process to be used to select and appoint a person to be an auditor; and*
2. *May provide guidance and assistance to the local government as to -
 - a) matters to be audited; and
 - b) the scope of audits; and
 - c) its functions under Part 6 of the Act; and
 - d) the carrying out of its functions relating to other audits and other matters related to financial management; and*
3. *Is to review a report given to it by the CEO under Local government (Audit) Regulations 1996 Regulation 17(3) (the CEO's report) and is to -
 - a) report to the Council the results of that review; and
 - b) give a copy of the CEO's report to the Council.*

Voting requirements

Absolute Majority

OFFICER RECOMMENDATION

Moved Cr B Bell, seconded Cr L Handasyde:

That:

1. **Cr K Clements, Cr L Handasyde, Cr J Moir and Cr C Pavlovich be appointed as members of the Audit and Risk Management Committee; and**
2. **Cr J Hamblin be appointed as Deputy to act on behalf of any individual member appointed in part 1 when that member is unable to attend.**

AMENDMENT

Moved Cr S Etherington, seconded Cr J Moir:

That the motion be amended to read: 'That all Councillors be appointed to the Audit and Risk Management Committee as a "Committee of the Whole".'

LOST (4/5)

The motion was then put

CARRIED (9/0)

NO. 223/15

Absolute Majority

7.1.2 BUSH FIRE ADVISORY COMMITTEE (ES/103/6)

Type: Bush Fires Act (1954) Section 67

Former Council members as at 29 October 2013 were:

Cr L Handasyde
Cr B Bell
Cr J Oldfield (Deputy)

Current Non Council members appointed at a meeting of the Council held on 23 June 2015 were:

Mr Kevin Forbes AM – Chief Bush Fire Control Officer
Mr Norm Handasyde – Deputy Chief Bush Fire Control Officer No. 1
Mr John Russell – Deputy Chief Bush Fire Control Officer No. 2
Mrs Sharon Lynch – Base Radio Operator
Mr Brian Appleby – Deputy Base Radio Operator
Mrs Carolyn Lindberg – Deputy Base Radio Operator
Mr David Burcham – Chief Fire Weather Reporting Officer
Mr Mark Wallace – Deputy Fire Weather Reporting Officer

Brief:

To advise the Local Government regarding all matters relating to the preventing, controlling and extinguishing of bush fires, the planning of the layout of fire breaks in the district, prosecutions for breaches of the Bush Fires Act 1954, the formation of bush fire brigades and the grouping thereof under group brigade officers and the ensuring of cooperation and coordination of bush fire brigades in their efforts and activities.

OFFICER COMMENT

The membership of the Committee was determined at the Council meeting held on 23 June 2015.

It is now necessary to appoint two Council representatives.

Voting requirements

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr B Bell, seconded Cr S Etherington:

That:

1. Cr L Handasyde and Cr J Oldfield be appointed as Council members on the Bush Fire Advisory Committee; and
2. Cr B Bell be appointed as Deputy to act on behalf of any individual member appointed in part 1 when that member is unable to attend.

CARRIED (9/0)

NO. 224/15

Absolute Majority

7.1.3 COMMUNITY RECREATION CENTRE ADVISORY COMMITTEE (CS/103/1)

Type: Required pursuant to Deed of Arrangement between the Council and the Minister for Education relating to the operation of the Community Recreation Centre.

Former Members as at 29 October 2013:

Cr S Etherington
Cr C Pavlovich (Deputy)
Rob Stewart Chief Executive Officer
Fiona Saurin Manager Community Services
Ronnie Smith
Karen Webb
Greg Sounness
Andrew Fraser; and
Shirley Reynolds.

Brief:

The role of the Committee will be to provide advice to the Parties:

- *As to how disputes in connection with the facilities could be dealt with;*
- *As to how this Agreement can be improved or varied; and*
- *On the day-to-day operations of the facilities.*

OFFICER COMMENT

The recommendation set out below is in line with Clause 24 of the Agreement between the Minister for Education and the Shire of Plantagenet for the running of the Recreation Centre.

Voting requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr L Handasyde, seconded Cr B Bell:

That:

1. a) Cr S Etherington;
b) The officer occupying the position of Manager Community Services;
c) Andrew Fraser Education Department; and
d) Dwayne Sobey Education Department
be appointed as members of the Community Recreation Centre Advisory Committee.
2. Cr C Pavlovich be appointed as Deputy to act on behalf of Cr S Etherington when Cr Etherington is unable to attend.
3. The CEO be authorised, in consultation with the Principal of the Community College to appoint the three community representatives, after advertising, to the Committee.

CARRIED (9/0)

NO. 225/15

7.1.4 SALEYARDS ADVISORY COMMITTEE (CA/103/1)

Type: Section 5.9(2)9a) LGA 1995

Former Members as at 29 October 2013:

Cr B Bell
Cr J Moir
Cr L Handasyde
Cr J Oldfield (Deputy)

Brief:

The duties of the committee shall be to:

- *Make recommendations to the Council regarding the strategic direction of the Saleyards;*
- *Make recommendations to the Council regarding the Environmental Action Plan for the Saleyards;*
- *Bring to the attention of the Chief Executive Officer, industry matters regarding the cattle industry that may not be readily available to persons external to that industry; and*
- *Make recommendations to the Council regarding development works on the site.'*

OFFICER COMMENT

At its meeting held on 29 October 2013 the Council resolved to reconstitute the Committee and also appoint three Councillors and one other industry person to the committee. Mr Michael Skinner was appointed as the 'other industry' person on 4 February 2014.

Voting requirements

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr C Pavlovich, seconded Cr J Hamblin:

That:

1. **Cr J Oldfield, Cr J Moir and Cr B Bell be appointed as members of the Saleyards Advisory Committee;**
2. **Mr Michael Skinner be appointed as the 'Other Industry Person' member;**
3. **Cr L Handasyde be appointed as Deputy to act on behalf of any individual member appointed in part 1 when that member is unable to attend.**

CARRIED (9/0)

NO. 226/15

Absolute Majority

7.1.5 HEAVY HAULAGE COMMITTEE

Type: Section 5.9(2)9a) LGA 1995 – Council Members

Former Members as at 29 October 2013:

Cr C Pavlovich
Cr B Bell
Cr L Handasyde
Cr G Messmer

Brief:

The duties of the committee shall be to:

- *Advise the Council relating to heavy haulage movement within the Shire of Plantagenet; and*
- *Make recommendations to the Council relating to the use of local roads by classes of heavy vehicles.*

Voting requirements

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr S Etherington, seconded Cr J Moir:

That Cr M O’Dea, Cr C Pavlovich, Cr B Bell and Cr J Oldfield be appointed as members of the Heavy Haulage Committee.

CARRIED (9/0)

NO. 227/15

Absolute Majority

7.1.6 HEAVY PLANT REVIEW COMMITTEE

Type: Section 5.9(2)(a) LGA 1995 – Council Members

Former Members as at 29 April 2014

Cr L Handasyde
Cr J Oldfield
Cr C Pavlovich

Brief:

The functions of the Committee shall be to review the existing Policy I/PM/1 Plant - General Policy and make recommendations to the Council regarding but not limited to:

- a. Specifications of heavy plant*
- b. Type and number of heavy plant;*
- c. Maintenance Regime;*
- d. Optimum replacement;*
- e. Operator efficiency and productivity; and*
- f. Disposal of heavy plant.*

OFFICER COMMENT

At its meeting held on 16 September 2014, the Council resolved:

'That the Heavy Plant Committee Function (2) be amended as follows: That the Heavy Plant Committee shall report to the Council on or before its meeting to be held in January 2015 at which time the Committee shall be dissolved.'

Although the Committee finalised its deliberations in December 2014, no Council Meeting was scheduled for January 2015 and the report was presented to the February 2015 meeting of the Council at which time the Committee dissolved.

Further, at its meeting held on 23 June 2015 the Council resolved:

'That:

- 1. A proposal be brought before the Council at the first meeting of the Council to be held after the October 2015 Ordinary Council Elections regarding the creation of a Heavy Plant Review Committee pursuant to Section 5.9 (2) (a) of the Local Government Act 1995.*
- 2. The function of the Committee shall be to review the 12 Year Plant Replacement Program annually prior to budget adoption and to make recommendations to the Council as to plant purchases to be funded.*
- 3. The membership of the Committee shall comprise three Councillors.'*

Voting requirements

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr S Etherington, seconded Cr J Moir:

That:

1. Pursuant to Section 5.9 (2) (a) of the Local Government Act 1995 a Heavy Plant Review Committee be created, with the function being:
'To review the 12 Year Plant Replacement Program annually prior to budget adoption and to make recommendations to the Council as to plant purchases to be funded'; and
2. Cr L Handasyde, Cr C Pavlovich and Cr J Oldfield be appointed as members of the Heavy Plant Review Committee.

CARRIED (9/0)

NO. 228/15

Absolute Majority

7.1.7 PORONGURUP HALL MANAGEMENT COMMITTEE (CP/103/5)

Type: Section 5.9(2)(d) LGA 1995 – Council Members and Other Persons

Former Members as at 29 October 2013:

Cr G Messmer
Mr Scott Drummond
Mr Mark Vitler
Ms Fiona Glen; and
Ms Lucia Quearry

Brief:

The duties of the Committee shall be:

- *Have responsibility for taking bookings at the Hall;*
- *Issuing receipts in relation to Hall bookings, on behalf of the Council;*
- *Forwarding Hall booking receipts to the Council;*
- *Advising the Council of maintenance requirements for the Hall;*
- *Assisting the Council in the preparation of its budget with relation to the Hall;*
- *Ensuring that the Hall is clean, tidy and undamaged after any function; and*
- *Advising the Council regarding the refund of Hall Booking Bonds.*

OFFICER COMMENT

At its meeting held 23 June 2015 the Council resolved the following:

'That:

Authority be granted to the Shire President and the Chief Executive Officer to affix the common seal of the Council to the lease agreement between the Shire of Plantagenet and the Porongurup Community Association Inc. (as attached) for Locations 3569 and 3570 (Reserve 15133) Porongurup Road, Porongurup (Porongurup Hall) with the following provisions:

1. *Rental amount to be \$1.00 per annum if and when demanded.*
2. *The term of the lease to be twenty one years.*
3. *The Lessee be responsible for contents insurance on fittings and fixtures not the property of the Council, building maintenance not of a structural nature, garden and ground maintenance and supply charges.*
4. *The Lessee will, at the Lessee's expense, effect and keep current a policy covering public liability providing a minimum cover of ten million dollars (\$10,000,000.00) or such higher amount as the Lessor specifies, provided that the premium for such policy will be reimbursed to the Lessee by the Lessor annually.'*

The brief for the Porongurup Hall Management Committee is no longer required as the management of this facility is now the responsibility of the Porongurup Community Association Inc.

Voting requirements

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr S Etherington, seconded Cr B Bell:

That the Porongurup Hall Management Committee be disbanded.

CARRIED (9/0)

NO. 229/15

7.1.8 RECREATION ADVISORY COMMITTEE (RC/125/3)

Type: Section 5.9(2)(a) LGA 1995 – Council Members

Former Members as at 29 October 2013:

Cr S Etherington
Cr J Moir
Cr A Budrikis
Cr K Clements

Brief:

- *Oversee and make recommendation to the Council regarding the implementation of the Shire of Plantagenet Recreation Strategic Plan;*
- *Liaise as necessary with community groups Recreation Centre Advisory Group, the Department of Sport and Recreation and other bodies; and*
- *To advise the Council on the strategic direction of recreation throughout Plantagenet.*

OFFICER COMMENT

It is noted that this Committee has not met since October 2013.

Voting requirements

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr B Bell, seconded Cr J Hamblin:

That Cr K Clements, Cr S Etherington, Cr J Hamblin and Cr C Pavlovich be appointed as members on the Recreation Advisory Committee.

CARRIED (9/0)

NO. 230/15

Absolute Majority

7.1.9 ROADWISE COMMITTEE

Type: Section 5.9(2)(c) LGA 1995 – Council Members, Employees, Other Persons

Former Members at 29 October 2013:

Cr L Handasyde
Cr G Messmer
Cr B Bell (Deputy for Cr Handasyde)
Cr C Pavlovich (Deputy for Cr Messmer)
Mr D LeCerf Manager Works and Services
Ms E McDonald-Lee – RoadWise Safety Officer
Mr A Duffield – Main Roads WA
Sergeant A Keogh – Mount Barker Police
Mr R Barratt – Mount Barker Community College
Mr A Patterson – Community Representative
Mr G Sounness – Mount Barker Community College Parents and
Citizens Association; and
Ms Mabelle Jeffrey – Department of Transport

Brief:

The functions of the RoadWise Committee are:

- *To provide a structured forum for stakeholders to consider and discuss road safety issues; and*
- *To discuss and make recommendation regarding the identification and appropriate counter measures to negative attitudinal, behavioural and environment factors lined to enforcement, engineering, education, encouragement and evaluation of road safety initiatives.*

OFFICER COMMENT

Changes to the Committee membership has occurred on three occasions during the past two years, these being:

1. At the Council meeting held 24 June 2014 – Mr Greg Sounness resigned and Mrs Heather Adams was appointed as the Mount Barker Community College Parents and Citizens representative. Mr Andrew Fraser was appointed as deputy for Mrs Adams.
2. At the Council meeting held 11 November 2014 Sergeant Alan Keogh was replaced by Sergeant Gailene Hamilton and First Class Constable Ken Brown was appointed as Deputy for Sergeant Gailene Hamilton.
3. At the Council meeting held 26 May 2015:
 - a) Mrs Heather Adams resigned and Ms Megan Ballard appointed as the Mount Barker Community College Parents and Citizens representative. Mr Andrew Fraser was appointed as Deputy for Megan Ballard.
 - b) Ms Mabelle Jeffrey and Mr Brenda Murphy representing the Department of Transport resigned. It was resolved that there would no longer be a representative from Department of Transport.

- c) Mr Peter Stringer resigned as deputy for Mr Andrew Duffield and Mr Lindsay McCartin was appointed as his new Deputy.

Voting requirements

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr L Handasyde, seconded Cr J Hamblin:

That:

1.
 - a) Cr J Hamblin and Cr L Handasyde;
 - b) Mr Dominic LeCerf – Manager Works and Services;
 - c) Ms Erin McDonald-Lee – Roadwise Safety Officer;
 - d) Mr Andrew Duffield – Main Roads Department;
 - e) Mr Lindsay McCartin Deputy for Mr Andrew Duffield;
 - f) Sergeant Gailene Hamilton - Mount Barker Police;
 - g) Mr Roger Barratt – Mount Barker Community College;
 - h) Mr Arthur Patterson – Community Representative; and
 - i) Ms Megan Ballard – Mount Barker Community College Parents and Citizens Associationbe appointed as members of the Roadwise Committee.

2.
 - a) Cr J Oldfield be appointed as Deputy to act on behalf of either Cr Hamblin or Cr Handasyde when Cr Hamblin or Cr Handasyde are unable to attend;
 - b) First Class Constable Ken Brown as Deputy for Sergeant Gailene Hamilton; and
 - c) Mr Andrew Fraser Deputy for Ms Megan Ballard.

CARRIED (9/0)

NO. 231/15

Absolute Majority

7.2 COUNCIL EXTERNAL COMMITTEES

7.2.1 DENMARK WATER PLANNING ADVISORY GROUP (CR/17/1)

Former Members as at 29 October 2013:

Cr C Pavlovich
Cr G Messmer
Manager Development Services

Brief:

The role of the Denmark Water Planning Advisory Group (DWPAG) is to assist the development of the Allocation and Protection Plans by endeavouring to ensure that:

- All relevant and available information provided by government agencies and other stakeholders is considered;*
- Consultation is carried out in a manner that ensures local issues and aspirations are taken into account; and*
- The plans provide comprehensive assessment of water availability and protection issues in the Denmark River catchment area.*

OFFICER COMMENT

It is understood that meeting are called when required. A meeting has not been held within the past two years.

Voting requirements

Simple Majority

OFFICER RECOMMENDATION

That:

1. Cr and Cr.....; and
2. The officer occupying the position of Manager Development Services;

be appointed as the Council's representatives on the Denmark Water Planning Advisory Group Committee.

COUNCIL DECISION

Moved Cr C Pavlovich, seconded Cr B Bell:

That the CEO investigate the need for representation with regard to the Denmark Water Planning Advisory Committee and submit a further report for Council consideration on or before the meeting of the Council scheduled to be held on 1 March 2016.

CARRIED (9/0)

NO. 232/15

Reason for Change

Councillors wanted investigations to take place regarding the need for representation.

7.2.2 DEVELOPMENT ASSESSMENT PANELS (DAP) MINISTERIAL APPOINTMENT

Current members appointed 29 October 2013:

Cr K Clements
Cr G Messmer
Cr L Handasyde (alternate member)
Cr A Budrikis (alternate member)

Development Assessment Panels (DAPs) were introduced by the State Government as part of amendments to legislation governing the planning system. These amendments to legislation of which DAPs are a key component seek to enhance planning expertise in decision making by improving the balance between technical advice and local knowledge. DAP consist of a mix of three technical experts (specialist members) and two Local government representatives. DAPs are responsible for determining all development applications in excess of \$7million in value and optionally (at the election of the applicant) those applications between \$3million and \$7million in value.

The frequency of DAPs meetings varies depending on the volume of applications received.

Voting requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr L Handasyde, seconded Cr J Oldfield:

That:

- 1. Cr K Clements and Cr L Handasyde be nominated as representatives;
and**
- 2. Cr C Pavlovich and Cr J Oldfield be nominated as deputy
representatives**

for a two year Ministerial appointment term to the Great Southern Joint Development Assessment Panel noting an expiry of April 2017.

CARRIED (9/0)

NO. 233/15

7.2.3 DISTRICT EMERGENCY MANAGEMENT COMMITTEE (ES/103/8)

Type: Section 3 of the Emergency Management Act 2005
Section 31 (1) of the Emergency Management Act 2005
Section 32 of the Emergency Management Act 2005
Emergency Management Regulations 2006

Brief:

The functions of the District Emergency Management Committee (DEMC) are:

- a) to assist in the establishment and maintenance of effective emergency management arrangements for the district for which it is constituted;*
- b) to undertake other such functions as are prescribed in the regulations;*
- c) prepare an Annual Business Plan in accordance with State Emergency Management Procedure ADP3 – Emergency Management Committee Business Planning.*
- d) prepare a DEMC Annual Report in accordance with SEMP 2-6 – Annual Reporting [s33 of the Act]*
- e) confirm DEMC key contacts at least quarterly (a meeting does not have to be held for this purpose)*
- f) review any post-incident/exercise reports received and make recommendations in relation to operational effectiveness.*
- g) provide advice and support to local emergency management committees in relation to draft local emergency management arrangements [ref: SEMP 2.5, par 31].*
- h) provide advice and support to LEMC's in the development of an exercise schedule.*

OFFICER COMMENT

At its meeting held 29 October 2013 the Council nominated Cr Ken Clements to be the WALGA Great Southern Zone representative on the DEMC. Cr Roger Seeney, was elected as representative.

The Great Southern Zone of WALGA will appoint a new Local Government representative for the DEMC at the Annual General Meeting of the Zone which will be held on 27 November.

There is no future requirement for the Shire of Plantagenet to forward a nomination for this position as it will be determined by the Zone delegates.

**7.2.4 GREAT SOUTHERN REGIONAL RECREATION ADVISORY GROUP
(CS/103/12)**

Former Members as at 29 October 2013:

Cr S Etherington
Cr J Moir (Deputy)
Cr J. Oldfield (Reserve Deputy)
Officer occupying the position of Manager Community Services

Brief:

The group is in the business of developing community sport and recreation opportunity for residents of the Great Southern and visitors or potential visitors.

It does this by:

- *Helping to create cooperation across the Shires;*
- *Being a forum for sharing ideas;*
- *Providing advice and direction; and*
- *Acting as a reference point on sport and recreation issues.*

Voting requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr S Etherington, seconded Cr C Pavlovich:

That:

- 1. Cr S Etherington and the officer occupying the position of Manager Community Services be appointed as the Council's representatives on the Great Southern Regional Recreation advisory Group.**
- 2. Cr C Pavlovich be appointed as Deputy to act on behalf of Cr S Etherington when Cr Etherington is unable to attend.**

CARRIED (9/0)

NO. 234/15

7.2.5 KENT RIVER LAND CONSERVATION DISTRICT COMMITTEE

Former Member as at 29 October 2013:

Cr G Messmer

Brief:

A Land Conservation District Committee (LCDC) is a statutory body formed under Section 23 of the Soil and Land Conservation Act 1945. Membership of an LCDC must include one or more persons appointed by the Commissioner of Soil and Land Conservation on the nomination of the local government of each district what is wholly or in part, comprised within the land conservation district.

OFFICER COMMENT

The Office of the Commissioner of Soil and Land Conservation, Biosecurity and Regulation, Department of Agriculture and Food advised in April 2015 that Cr G Messmer's representation had expired and were seeking advice as to who would be the Shire's representative on the 2015-2018 Committee.

In June 2015 advice was received that the Kent River LCDC was in the process of winding up however was still in the very early stages and no formalities had been undertaken. The winding up process was believed to take some time and involves advertising the committee's intentions, giving the community time for feedback and then dispersing any assets and funds.

It is understood that Cr Messmer has not received any invitations to meetings in the past two years and it could be presumed that this will continue in the future.

Voting requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr S Etherington, seconded Cr L Handasyde:

That the Office of the Commission of Soil and Land Conservation Biosecurity and Regulation, Department of Agriculture and Food be advised that the Shire of Plantagenet will not be nominating a Councillor for a Ministerial appointment to the Kent River Soil Conservation District Committee.

CARRIED (9/0)

NO. 235/15

7.2.6 LOCAL EMERGENCY MANAGEMENT COMMITTEE (ES/103/7)Cr M O'Dea

Type: Financial/Indirect Financial Interest (Section 5.60(A) and Section 5.61 LGA)

Nature: Financial

Extent: Employee of DFES and on the SEMC

Cr O'Dea sought permission to speak and vote on this matter pursuant to Section 5.68 (1)(b)(ii)(I) of the Local Government Act 1995 as the interest is so trivial or insignificant as to be unlikely to influence her conduct in relation to the matter.

11:25 pm Cr M O'Dea withdrew from the meeting.

COUNCIL DECISION

Moved Cr B Bell, seconded Cr C Pavlovich:

That Cr M O'Dea be permitted to remain in the room and participate in discussion and voting pursuant to Section 5.68 (1)(b)(ii)(I) of the Local Government Act 1995 as Cr O'Dea's interest is so trivial or insignificant as to be unlikely to influence her conduct in relation to the matter.

CARRIED (8/0)

NO. 236/15

11:26 am Cr M O'Dea returned to the meeting.

Type: Section 3 of the Emergency Management Act 2005
Section 38 of the Emergency Management Act 2005
Section 39 of the Emergency Management Act 2005
Section 40 of the Emergency Management Act 2005
Emergency Management Regulations 2006

Former Members as at 29 October 2013:

Cr S Etherington
Cr B Bell (Deputy)
Officer occupying the position of Manager Community Services
Officer occupying the position of Community Emergency Services
Manager
Officer occupying the position of Environment Health officer
Officer occupying the position of Ranger

Brief:

The duties of the Committee shall be, pursuant to Sections 39 and 40 of the Emergency Management Act 2005:

- *To advise and assist the local government in ensuring that local emergency management arrangements are established for its district;*
- *To liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements;*
- *To carry out other emergency management activities as directed by the State Emergency Management committee or prescribed by the Regulations; and*
- *After the end of each financial year, prepare and submit to the District Emergency Management Committee (DEMC) an annual report of activities undertaken by it during the year.*

Voting requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr C Pavlovich, seconded Cr J Oldfield:

That:

1.
 - a) **Cr S Etherington;**
 - b) **The officer occupying the position of Manager Community Services;**
 - c) **The officer occupying the position of Community Emergency Services Manager;**
 - d) **Environmental Health Officer Mr Eric Howard; and**
 - e) **The officer occupying the position of Ranger**
be appointed as the Council's representatives on the Local Emergency Management committee.
2. **Cr J Moir be appointed as Deputy to Act on behalf of Cr S Etherington when Cr Etherington is unable to attend.**

CARRIED (9/0)

NO. 237/15

7.2.7 MOUNT BARKER COMMUNITY CENTRE BOARD

Former Members as at 29 October 2013:

Cr K Clements
Cr S Etherington (Deputy)

Brief:

The Mount Barker Community Resource Centre Board will oversee the programs delivered from the Community Centre building. The Shire representative on the Board will also focus on the integration of the Public Library activities into the Community Centre Programs. The Board comprises members from the Baptist Union of WA, Mount Barker Baptist Church, Community Members, the Council and ex-officio non voting member.

OFFICER COMMENT

This Board is considered to be one where the Shire's representative should be an ex-officio non voting member.

Voting requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr L Handasyde, seconded Cr J Oldfield:

That:

1. Cr K Clements be appointed as the Council's representative on the Mount Barker Community Centre Board (ex-officio, non voting)
2. Cr M O'Dea be appointed as Deputy to act on behalf of Cr K. Clements when Cr Clements is unable to attend.

CARRIED (9/0)

NO. 238/15

7.2.8 MOUNT BARKER COMMUNITY COLLEGE COUNCILCr J Hamblin

Type: Financial/Indirect Financial Interest (section 5.60(A) and Section 5.61 LGA)
Nature: Employee of Department of Education WA, Mount Barker Community College
Extent: Not required

11:45am Cr J Hamblin withdrew from the meeting.

Former Member as at 29 October 2013:

Cr S Etherington
Cr L Handasyde (Deputy)

Brief:

The Mount Barker Community School Council is the decision making group to approve policies and budgets for the college. The council provides the principal with input on what programs can be developed at the college to support the community and approves the financial and schools strategic plan. The council is made up of school staff, parents, students and community members. The council meets once a term on a Tuesday afternoon.

Voting requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr M O'Dea, seconded Cr J Oldfield:

That:

- 1. Cr C Pavlovich be recommended as the Council's representative on the Mount Barker Community College Council; and**
- 2. Cr S Etherington be appointed as Deputy to act on behalf of Cr C Pavlovich when Cr Pavlovich is unable to attend.**

CARRIED (8/0)

NO. 239/15

11:46am Cr J Hamblin returned to the meeting.

7.2.9 MOUNT BARKER TOURIST BUREAU BOARD (ED/103/4)

Former Member as at 29 October 2013:

Cr G Messmer

Brief:

- *Strategic Planning with the purpose of promoting the region by developing a strategic market plan; overseeing the implementation of the plan and the regular and systematic monitoring of the plan.*
- *Management of the Mount Barker Visitor Centre.*
- *Financial management of the organisation that includes developing strategies to source funding, maintain and increase membership funding as well as identify business and community sponsorship support wherever possible.*
- *Reporting to Shire of Plantagenet and Great Southern Development Commission as our main funding bodies.*
- *Ensure the memorandum of Understanding (MOU) between the Board and the Council is adhered to.*

Officer Comment:

This Board is considered to be one where the Shire's representative should be an *ex-officio* non voting member.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr L Handasyde, seconded Cr J Hamblin:

That:

- 1. Cr M O'Dea be appointed as the Council's representative on the Mount Barker Tourist Bureau Board (*ex-officio* non voting); and**
- 2. Cr J Oldfield be appointed as Deputy to act on behalf of Cr M O'Dea when Cr O'Dea is unable to attend.**

CARRIED (9/0)

NO. 240/15

7.2.10 OYSTER HARBOUR CATCHMENT GROUP

Former Member as at 29 October 2013:

Cr J Oldfield

Brief:

- *To foster and encourage natural resource management activities by like minded community groups in the Oyster Harbour Catchment.*
- *To co-ordinate projects that improve the environment of Oyster Harbour.*
- *To initiate projects that contribute to sustainable, productive farming systems, enhance the natural environment and improve the equilibrium between environmental and agricultural uses of the Oyster Harbour Catchment.*
- *To solely apply the property and income of the Association towards the promotion of the objectives of the Association and no part of that property or income shall be paid or otherwise distributed directly, or indirectly, to members except in good faith in the promotion of these objectives.*

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr L Handasyde, seconded Cr M O’Dea:

That Cr J Oldfield be appointed as the Council’s representative on the Oyster Harbour Catchment Group.

CARRIED (9/0)

NO. 241/15

7.2.11 PARDELUP COMMUNITY LIAISON GROUP

Former Members as at 29 October 2013:

Cr K Clements
Cr L Handasyde (Deputy)
Manager Community Services (Chair)
Manager Works and Services (Deputy Chair)

Brief:

The Pardelup Community Liaison Group was re-established after a period of inaction. The new Assistant Superintendent Dave Pattenden approached the Shire with a view to reforming this group. The Manager Community Services and Manager Works and Services provide the administrative support to the Group.

The Inaugural Meeting was held on Thursday 19 May 2011.

The aim is to prioritise community work for the Pardelup Work Camp participants and review the progress of ongoing Work Camp commitments.

Officer Comment

Meetings occur on quarterly basis and are held in the Committee Room at the Shire Office.

It would be preferable if the Councillor representative chaired this group.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr S Etherington, seconded Cr C Pavlovich:

That:

1. a) **Cr K Clements;**
b) **The officer occupying the position of Manager Community Services; and**
c) **The officer occupying the position of Manager Works and Services**
be appointed as the Council's representatives on the Pardelup Community Liaison Group.
2. **Cr L Handasyde be appointed as Deputy to act on behalf of Cr K Clements when Cr Clements is unable to attend.**

CARRIED (9/0)

NO. 242/15

7.2.12 PLANTAGENET SPORTING CLUB INC

Appointments to this Committee will be considered when the Incorporation of the Plantagenet Sporting Club occurs.

The Shire will appoint a Council representative and also the Inaugural Social Representative and these appointments will be subject to a separate report to be presented to a future meeting of the Council.

**7.2.13 PORONGURUP RANGE NATIONAL PARK FIRE ADVISORY COMMITTEE
(ES/103/10)**

Former Members as at 29 October 2013:

Cr B Bell
Chief Bush Fire Control Officer
Cr J Oldfield (Deputy)

Brief:

The role of this group is to discuss Fire Hazard Planning and Prevention strategies for the Porongurup National Park. The Committee is coordinated by the Department of Parks and Wildlife (DPAW) and includes captains from the local brigades, the Chief Bush Fire Control Officer, DPAW staff and Department of Fire and Emergency Services (DFES) and key neighbours.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr L Handasyde, seconded Cr J Hamblin:

That:

1. a) Cr B Bell; and
b) The Chief Bush Fire Control Officer;
be appointed as the Council's representatives on the Porongurup Range National Park Fire Advisory Committee.
2. Cr J Oldfield be appointed as Deputy to act on behalf of Cr B Bell when Cr Bell is unable to attend.

CARRIED (9/0)

NO. 243/15

7.2.14 PLANTAGENET HISTORICAL SOCIETY (CS/103/15)

Former Member as at 29 October 2013

Cr K Clements
Cr J Oldfield (Deputy)

Brief:

- *encourage the study and writing of history within the Plantagenet district.*
- *promote public interest in and support for the preservation of historical relics, including buildings and sites and the recognition of notable anniversaries.*
- *records are collected, classified and preserved; and*
- *articles are published and information exchanged (readings, discussion and exhibition).*

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr J Moir, seconded Cr L Handasyde:

That:

1. **Cr K Clements be appointed as the Council's representative on the Plantagenet Historical Society Committee; and**
2. **Cr C Pavlovich be appointed as Deputy to act on behalf of Cr K Clements when Cr Clements is unable to attend.**

CARRIED (9/0)

NO. 244/15

7.2.15 REGIONAL ROAD GROUP (RO/103/1)

Former Members as at 29 October 2013:

Cr L Handasyde
Cr K. Clements (Deputy)
Cr C Pavlovich (Reserve Deputy)

Brief:

Regional Road Groups (RRGs) have been established to recommend Local Government road funding priorities to the Advisory Committee and to monitor the implementation of the Local Government program in their own regions. Each Regional Road Group will be chaired by a Local Government member. Main Roads will provide technical and administrative support. Regional Road Sub Groups have been established in some regions to assist the Regional Road Groups with management and consideration of local roads issues.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr J Moir, seconded Cr B Bell:

That:

- 1. Cr L Handasyde be appointed as the Council's representative on the Regional Road Group Committee.**
- 2. Cr C Pavlovich be appointed as Deputy to act on behalf of Cr L Handasyde when Cr Handasyde is unable to attend; and**
- 3. Cr K Clements be appointed as Reserve Deputy to act on behalf of Cr L Handasyde and Cr C Pavlovich when Cr L Handasyde and Cr C Pavlovich are both unable to attend.**

CARRIED (9/0)

NO. 245/15

7.2.16 SOUTHERN LINK VOLUNTARY REGIONAL ORGANISATION OF COUNCILS

Former Members as at 29 October 2013

Cr K Clements
Cr L Handasyde
Cr B Bell (Deputy for Cr Clements)
Cr J Moir (Deputy for Cr Handasyde)

Officer Comment

The Council has a Partnering Agreement that provides the framework for future resource sharing between the Councils of Broomehill-Tambellup, Cranbrook, Kojonup and Plantagenet. This agreement does not create any legal obligation between the parties. It is a statement that incorporates the spirit of cooperation and shared discourse. Its aim is simply to establish the guiding principles for future resource sharing so that these may be implemented in a manner that provides cost benefits to the community, greater efficiency in the management of resources, and better outcomes for members and their communities.

It is appropriate for the Shire President and Deputy to be the Council's representatives on the VROC. The other members do likewise.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr L Handasyde, seconded Cr C Pavlovich:

That:

- 1. Cr K Clements and Cr L Handasyde be appointed as the Council's representatives on the Southern Link Voluntary Regional Organisation of Councils;**
- 2. Cr C Pavlovich be appointed as Deputy to act on behalf of Cr K Clements when Cr Clements is unable to attend; and**
- 3. Cr J Moir be appointed as Deputy to act on behalf of Cr L Handasyde when Cr Handasyde is unable to attend.**

CARRIED (9/0)

NO. 246/15

**7.2.17 STIRLING RANGE NATIONAL PARK FIRE ADVISORY COMMITTEE
(ES/103/11)**

Former Members as at 29 October 2013:

Cr J Oldfield
Chief Bush Fire Control Officer

Brief:

The role of this group is to discuss Fire Hazard Planning and Prevention strategies for the Porongurup National Park. The Committee is coordinated by the Department of Parks and Wildlife (DPAW) and includes captains from the local brigades, the Chief Bush Fire Control Officer, Department of Fire and Emergency Services staff and Department Fire and Emergency Services (DFES) and key neighbours.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr L Handasyde, seconded Cr J Oldfield:

That Cr M O’Dea and the Chief Bush Fire Control Officer be appointed as the Council’s representatives on the Stirling Range National Park Fire Advisory Committee.

CARRIED (9/0)

NO. 247/15

7.2.18 WALGA VOTING DELEGATES (ANNUAL CONFERENCE AND ZONE MEETING) (GR/103/5)

Former members as at 29 October 2013:

Cr K Clements
Cr L Handasyde
Cr B Bell (Deputy for Cr Clements)
Cr G Messmer (Deputy for Cr Handasyde)

Brief:

The WA Local Government Association (WALGA) lobbies and negotiates on behalf of the Local Government industry in WA.

Officer Comment

Generally the Shire President and Deputy Shire President represent the Council.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr J Oldfield, seconded Cr C Pavlovich:

That:

1. Cr K Clements and Cr L Handasyde be appointed as the Council's voting delegates for Western Australian Local Government Association (WALGA) Annual Conference and Zone Meetings.
2. Cr J Moir be appointed as Deputy to act on behalf of Cr K Clements when Cr Clements is unable to attend; and
3. Cr B Bell be appointed as Deputy to act on behalf of Cr L Handasyde when Cr Handasyde is unable to attend.

CARRIED (9/0)

NO. 248/15

7.2.19 WAR MEMORIAL WARDEN

Former Warden appointed 29 October 2013:

Cr B Bell

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr J Moir, seconded Cr J Hamblin:

That Cr B Bell be appointed as the Council's War Memorial Warden.

CARRIED (9/0)

NO. 249/15

7.2.20 WILSON INLET CATCHMENT COMMITTEE INC.

Former Member as at 10 December 2013:

Cr J Oldfield

Brief:

The Wilson Inlet Catchment Committee Inc (WICC) is a peak community based organisation in the Wilson Inlet Catchment which has been operating as an incorporated body since 1995. The area of responsibility includes three local governments; the City of Albany, and the Shires of Plantagenet and Denmark.

The WICC is involved in all areas of Landcare, Catchment management, and natural resource management - achieving results with farmers and landholders on-the-ground; deep rooted perennials, nutrient reduction, fencing, weed control and revegetation; and fertiliser workshops.

The WICC has obtained funding through: Natural Heritage Trust (NHT), Envirofund, Lotterywest, and National Action Plan for Salinity and Water Quality (NAP). The South Coast Regional NRM Strategy has also enabled WICC to access funds.

Officer Comment:

This Board is considered to be one where the Shire's representative should be an *ex-officio* non voting member.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr L Handasyde, seconded Cr B Bell:

That Cr J Hamblin be appointed as the Council's representative on the Wilson Inlet Catchment Committee (*ex-officio* non voting).

CARRIED (9/0)

NO. 250/15

8 CLOSURE OF MEETING

12:40pm The Presiding Member declared the meeting closed.

CONFIRMED: CHAIRPERSON _____ DATE: ____ / ____ / ____