



ORDINARY MINUTES

DATE: Tuesday, 23 May 2017

TIME: 3:00pm

VENUE: Council Chambers, Lowood
Road, Mount Barker WA 6324

John Fathers
ACTING CHIEF EXECUTIVE OFFICER

Resolution Numbers: 90/17 to 111/17

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS.....	1
2	RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED).....	1
3	PUBLIC QUESTION TIME	2
3.1	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	2
3.2	PUBLIC QUESTION TIME - SECTION 5.24 LOCAL GOVERNMENT ACT 1995.....	2
4	PETITIONS / DEPUTATIONS / PRESENTATIONS.....	2
5	DISCLOSURE OF INTEREST	2
6	APPLICATIONS FOR LEAVE OF ABSENCE	2
7	CONFIRMATION OF MINUTES.....	3
8	ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION	3
9	REPORTS OF COMMITTEES AND OFFICERS.....	4
9.1	DEVELOPMENT SERVICES REPORTS.....	4
9.1.1	LOTS 28 AND 29 MARTIN STREET MOUNT BARKER - DEED OF RESTRICTIVE COVENANT FOR SIGNING	4
9.2	WORKS AND SERVICES REPORTS.....	7
9.2.1	WASTE STREAMS AT TRANSFER STATIONS.....	7
9.2.2	LOT 41 (83) BEECH ROAD, NARRIKUP - APPROVAL TO KEEP THREE DOGS IN A TOWNSITE.....	9
9.2.3	LOT 621 (13) ALBANY HIGHWAY, MOUNT BARKER - APPROVAL TO KEEP THREE DOGS IN A TOWNSITE	12
9.2.4	POLICY REVIEW - NATIVE FLORA COLLECTION	15
9.3	COMMUNITY SERVICES REPORTS	20
9.3.1	ANNUAL BUSH FIRE MITIGATION NOTICE 2017/18.....	20

9.3.2	PLANTAGENET DISTRICT HALL - REVITALISATION PROJECT - STAGE FOUR – REGIONAL GRANTS SCHEME FUNDING AGREEMENT.....	23
9.3.3	BUSH FIRE CONTROL OFFICERS POSITIONS - APPOINTMENTS FOR 2017/2018.....	26
9.4	CORPORATE SERVICES REPORTS	30
9.4.1	FINANCIAL STATEMENTS – APRIL 2017.....	30
9.4.2	LIST OF ACCOUNTS – APRIL 2017.....	32
9.4.3	ADOPTION OF SALEYARDS STRATEGIC PLAN - 2017 – 2026.	34
9.4.4	POLICY REVIEW - CEMETERY MEMORIALS.....	37
9.4.5	SALEYARDS ADVISORY COMMITTEE – APPOINTMENT OF NEW MEMBER	41
9.5	EXECUTIVE SERVICES REPORTS.....	43
9.5.1	RETAIL TRADING HOURS - EXTENSION	43
9.5.2	WESTERN AUSTRALIAN LOCAL GOVERNMENT CONVENTION 2017 - COUNCILLOR ATTENDANCE	46
10	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	49
11	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.....	49
12	CONFIDENTIAL.....	50
12.1	WORKS AND SERVICES REPORTS.....	50
12.1.1	WALGA EQUOTE - PROVISION OF WASTE COLLECTION SERVICES	50
13	CLOSURE OF MEETING.....	52

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

3:05pm The Presiding Member declared the meeting open.

2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Members Present:

Cr K Clements	Shire President
Cr B Bell	Councillor
Cr S Etherington	Councillor
Cr L Handasyde	Councillor
Cr J Moir	Councillor (Left the Chambers at 3.35pm, returned 3.36pm)
Cr M O'Dea	Councillor
Cr J Oldfield	Councillor
Cr C Pavlovich	Councillor

In Attendance:

Mr John Fathers	Acting Chief Executive Officer
Mr Peter Duncan	Manager Development Services
Mr Dominic Le Cerf	Manager Works and Services
Ms Fiona Pengel	Manager Community Services
Mrs Linda Sounness	Executive Secretary

Apologies:

Cr J Hamblin

Members of the Public Present:

There was one member of the public present.

Previously Approved Leave of Absence:

Nil

Emergency Evacuation Procedures/Disclaimer:

Working to Occupational Safety and Health Best Practices, Mr John Fathers - Acting Chief Executive Officer, read aloud the emergency evacuation procedures for Councillors, staff and member of the public present in the Council Chambers.

Mr Fathers then read aloud the following disclaimer:

'No responsibility whatsoever is implied or accepted by the Shire of Plantagenet for any act, omission or statement or intimation occurring during Council / Committee meetings or during formal / informal conversations with staff.

The Shire of Plantagenet disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, or statement of intimation occurring during Council /

Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation or approval made by a member or officer of the Shire of Plantagenet during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Plantagenet. The Shire of Plantagenet warns that anyone who has an application with the Shire of Plantagenet must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Plantagenet in respect of the application.'

3 PUBLIC QUESTION TIME

3.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

3.2 PUBLIC QUESTION TIME - SECTION 5.24 LOCAL GOVERNMENT ACT 1995

Nil

4 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

5 DISCLOSURE OF INTEREST

Part 5 Division 6 Local Government Act 1995

Cr J Moir

Item: 9.4.3

Type: Financial/Indirect Financial Interest (Section 5.60(A) and 5.61 LGA)

Nature: Cattle Farmer, Employee of Elders

Extent: Not required

6 APPLICATIONS FOR LEAVE OF ABSENCE

Section 5.25 Local Government Act 1995

Cr Marie O'Dea requested Leave of Absence for period 3 July 2017 to 14 July 2017 inclusive.

Moved Cr C Pavlovich, seconded Cr B Bell:

That Cr Marie O'Dea be granted Leave of Absence from 3 July 2017 to 14 July 2017 inclusive.

CARRIED (8/0)

NO. 90/17

Cr Len Handasyde requested Leave of Absence from 6 August 2017 to 31 August 2017 inclusive.

Moved Cr M O'Dea, seconded Cr B Bell:

That Cr Len Handasyde be granted Leave of Absence from 6 August 2017 to 31 August 2017 inclusive.

CARRIED (8/0)

NO. 91/17

7 CONFIRMATION OF MINUTES

Moved Cr J Moir, seconded Cr J Oldfield:

That the Minutes of the Ordinary Meeting of the Shire of Plantagenet, held on 26 April 2017 as circulated, be taken as read and adopted as a correct record.

CARRIED (8/0)

NO. 92/17

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

The Shire President distributed notes separately.

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 DEVELOPMENT SERVICES REPORTS

9.1.1 LOTS 28 AND 29 MARTIN STREET MOUNT BARKER - DEED OF RESTRICTIVE COVENANT FOR SIGNING

File Ref:	N41406
Attachments:	Location Plan Deposited Plan 410619
Responsible Officer:	Peter Duncan Manager Development Services
Author:	Vincent Jenkins Planning Officer
Proposed Meeting Date:	23 May 2017
Applicant:	Mount Barker Legal

PURPOSE

The purpose of this report is to seek authority for the Shire President and Chief Executive Officer to affix the Common Seal of the Council to a Deed of Restrictive Covenant on Deposited Plan 410619 for new Lots 28 and 29 Martin Street, Mount Barker.

BACKGROUND

Council records show the registered owners of the overall original Lot 263 Martin Street, Mount Barker are PG and CJ Murray.

Lots 28 and 29 Martin Street are new lot numbers proposed by the subdivision of Lot 263 Martin Street into two lots.

The Manager Development Services considered the proposed subdivision of Lot 263 Martin Street, Mount Barker into 2 lots in August 2016 in accordance with Council Delegation LG035.

The subdivision application was supported subject to the following conditions:

- ‘1. All buildings and effluent disposal systems having the necessary clearance from the new lot boundaries.*
- 2. A crossover from lot A being constructed, drained and sealed to the satisfaction of the Manager Works and Services.*
- 3. The north west corner of lot A being truncated at the intersection of the two roads.’*

The subdivision application was approved by the Western Australian Planning Commission (WAPC) on 20 October 2016 subject to a number of conditions including:

‘A restrictive covenant to the benefit of the local government, pursuant to section 129BA of the Transfer of Land Act 1893, is to be placed on the certificates of titles of the proposed lots advising of the existence of a restriction on the use of the land within the areas that have been assessed as BAL-40 or BAL-Flame Zone. Notice of this restriction is to be included on the diagram or plan of survey (deposited plan). The restrictive covenant is to state as follows:

“No habitable buildings shall be erected within areas identified as BAL-40 or BAL-Flame Zone.” ‘

STATUTORY ENVIRONMENT

Land Administration Act 1997

Local Government Act 1995

Transfer of Land Act 1893

FINANCIAL IMPLICATIONS

There are no financial implications for this report.

POLICY IMPLICATIONS

Policy implications do not apply for this report and it is the opinion of the author that policy development is not required.

STRATEGIC IMPLICATIONS

There are no strategic implications for this report.

OFFICER COMMENT

The restrictive covenant will not allow the development of habitable buildings within areas identified as BAL-40 or BAL-Flame Zone as part of the finalisation of the subdivision. The restrictive covenant notification will be placed on the Certificate of Title of the two new lots. Essentially the restrictive covenant does not allow habitable buildings to be erected in an approximately 20m wide strip on the western and southern boundaries of the landholding as shown on the Deposited Plan.

The Shire President and Chief Executive Officer cannot affix the Shire of Plantagenet Common Seal to the Restrictive Covenant under Section 129BA of the Transfer of Land Act 1893 without a Council resolution.

Authority is now sought for the Common Seal to be applied to enable registration of the restrictive covenant to be effected.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr B Bell, seconded Cr C Pavlovich:

That authority be granted to the Shire President and Chief Executive Officer to affix the Common Seal of the Council to the Deed of Restrictive Covenant under Section 129BA of the Transfer of Land Act 1893 pertaining to Lots 28 and 29 Martin Street, Mount Barker on Deposited Plan 410619.

CARRIED (8/0)

NO. 93/17

9.2 WORKS AND SERVICES REPORTS

9.2.1 WASTE STREAMS AT TRANSFER STATIONS

File Ref:	N41510
Responsible Officer:	Dominic Le Cerf Manager Works and Services
Author:	Alexandra Tucker Environmental Officer
Proposed Meeting Date:	23 May 2017

PURPOSE

The purpose of this report is to recommend a reduction in the types of waste stream that the Shire accepts at Rocky Gully, Porongurup and Kamballup waste transfer stations.

BACKGROUND

On 26 April 2017 a workshop was held with Councillors to discuss the option of reducing waste services at the transfer stations. A proposal to streamline waste operations by only accepting tyres, electronic waste, steel waste, household furniture and green waste at the O'Neill Road landfill site and Kendenup transfer station, was supported by Councillors.

STATUTORY ENVIRONMENT

Waste Avoidance and Resource Recovery Act 2007, Part 6, Division 1 – Waste services provided by Local Governments

FINANCIAL IMPLICATIONS

Minor operational cost will be required to update the site information details on the public information entry signs at each site. It is also worth noting that significant staff and plant time is currently being spent transporting these waste streams into O'Neill Rd landfill site prior to arranging for it to be picked up by external recycling contractors.

A further implication will be the need for advertising to inform the community of the changes to service levels at the transfer stations. It is estimated that the advertising costs will be about \$500.00.

POLICY IMPLICATIONS

Policy implications do not apply for this report and it is considered that policy development is not required.

STRATEGIC IMPLICATIONS

The Shire of Plantagenet Strategic Community Plan 2013-2023 provides at Outcome 2.9 (Integrated Waste Management) the following Strategy:

Strategy 2.9.2:

'Manage existing waste disposal sites and transfer stations in accordance with legislative requirements'

Accordingly, the recommended outcome for this report aligns with the Strategic Community Plan.

OFFICER COMMENT

At present tyres and e-waste are accepted for disposal at every transfer station. Steel waste (including white goods), household furniture and green waste are accepted at every transfer station, except for Porongurup. The waste streams at Porongurup have been reduced since March 2016 when the site was re-opened after site improvement works.

All of these waste streams can be recycled and re-used, but due to fluctuations in markets, sometimes it is necessary to hold these materials for a significant time before an external contractor can be engaged. Recently, many of these external contractors have refused to pick up items from any site other than O'Neill Rd landfill or the Kendenup transfer station.

This means that after residents have dropped off these waste streams they must be collected by Shire staff at some point and transported to the O'Neill Rd landfill site prior to collection by the external contractors.

The proposal to reduce the waste streams that are accepted at Rocky Gully, Porongurup and Kamballup transfer stations is based on seeking to improve efficiencies in Council resources.

It is acknowledged that this would be a major change for a number of residents and extensive advertising and notification of residents would need to occur prior to implementation. To allow for this, it is proposed that the change takes effect from 1 August 2017.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr M O'Dea, seconded Cr J Moir:

That as of 1 August 2017, tyres, electronic waste, steel waste, household furniture and green waste be only accepted at the O'Neill Rd waste facility and Kendenup transfer station.

CARRIED (8/0)

NO. 94/17

9.2.2 LOT 41 (83) BEECH ROAD, NARRIKUP - APPROVAL TO KEEP THREE DOGS IN A TOWNSITE

File Ref:	N41468
Attachments:	Location Map
Responsible Officer:	Dominic Le Cerf Manager Works and Services
Author:	Amy Chadbourne Senior Administration/Project Officer Works and Services
Proposed Meeting Date:	23 May 2017

PURPOSE

The purpose of this report is to consider a request from Ms Melinda Logan to keep three dogs at Lot 41 (83) Beech Road, Narrikup.

BACKGROUND

Ms Logan currently has three dogs registered at the above property as follows:

- Penny – sterilised and microchipped eight year old German Short Haired Pointer;
- Lucy – sterilised and microchipped four year old Cairn Terrier; and
- Jerry – sterilised and microchipped ten year old Dachshund.

STATUTORY ENVIRONMENT

Dog Act 1976, Section 26 (3) – ‘Limitations as to numbers’

This section provides for a local government to grant an exemption for the number of dogs that would otherwise be permitted at a property, provided that the approval is only applicable to the dogs at the property in question. Further, no more than six dogs are allowed on any property. Also, the approval may be varied or revoked at any time.

Shire of Plantagenet Dogs Local Law 2008, Section 3.2 – ‘Limitations on the number of dogs’

The Shire of Plantagenet Dogs Local Law 2008 states that the limit on the number of dogs which may be kept on a property within a townsite is two dogs over the age of three months and the puppies of those under three months.

EXTERNAL CONSULTATION

Consultation has occurred with the owner of the property, Ms M Logan and adjoining property owners. All neighbours except one provided written consent for Ms Logan’s request to keep three dogs.

FINANCIAL IMPLICATIONS

There are no financial implications for this report.

POLICY IMPLICATIONS

Policy implications do not apply for this report, however at the Council Meeting held on 28 March 2017 it was resolved:

'That:

3. *The Chief Executive Officer be requested to prepare a draft policy for the Council's consideration relating to the limitation on the number of dogs that may be housed at a property, such policy to be considered by the Council at its meeting to be held on or before 20 June 2017.'*

STRATEGIC IMPLICATIONS

The Shire of Plantagenet Strategic Community Plan 2013-2023 provides at Outcome 1.9 (A safe Plantagenet) the following Strategy:

Strategy 2.9.1:

'Provide animal control in accordance with legislative requirements.'

The Shire of Plantagenet Corporate Business Plan 2016/2017 – 2020/2021 includes Action 1.9.1.1:

'Educate the community regarding rules and requirements associated with keeping animals in rural and urban areas.'

And Action 1.9.1.2:

'Enforce animal controls in order to maintain public safety'

Accordingly, the recommended outcome for this report aligns with the Strategic Community Plan.

OFFICER COMMENT

An application to the Shire was received on 28 March 2017 from Ms Logan to keep three dogs on her property. Ms Logan had initially registered the three dogs to her address in 2012. When attempting to renew the dog's registration in 2016, the administrative error was noted by staff and Ms Logan was advised that the keeping of more than two dogs in a townsite must be approved by the Council.

The subject property is 1,916m² and it is considered that sufficient space is available for the three dogs, two of which are classified as 'small'.

One neighbour objected to Ms Logan keeping the three dogs at the property. The dissenting neighbour informed the Shire Ranger that one dog barks a lot. It should be noted the dogs at the property have never been the cause of any other ranger issues or formal complaints and are not causing a nuisance.

If the dogs at the property were to become a nuisance at any point, the approval could be reconsidered or revoked by the Chief Executive Officer.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr B Bell, seconded Cr C Pavlovich:

That:

1. An exemption from the requirements of the Shire of Plantagenet Dogs Local Law 2008, Section 3.21 'Limitation on the number of dogs' be granted to Ms Melinda Logan to keep three dogs at Lot 41 (83) Beech Road, Narrikup subject to the following:
 - a) The approval is limited to the following dogs:
 - Penny – eight year old sterilised, microchipped German Short Haired Pointer (registration ID – 2176);
 - Lucy – four year old sterilised, microchipped Cairn Terrier (registration ID – 2174)
 - Jerry – ten year old sterilised, microchipped Dachshund (registration ID – 2175).
 - b) No additional dogs be housed at the property should the dog number reduce by either death of a dog or other means;
 - c) The exemption be reconsidered if the dogs are found to be causing a public nuisance;
 - d) No more than three dogs be kept at the premises at any one time; and
 - e) All dogs be registered with the Shire of Plantagenet.
2. The Chief Executive Officer be authorised to revoke the exemption above, should one of the circumstances referred to in Part 1 apply.

CARRIED (8/0)

NO. 95/17

9.2.3 LOT 621 (13) ALBANY HIGHWAY, MOUNT BARKER - APPROVAL TO KEEP THREE DOGS IN A TOWNSITE

File Ref:	N41407
Attachments:	Location Map
Responsible Officer:	Dominic Le Cerf Manager Works and Services
Author:	Amy Chadbourne Senior Administration/Project Officer Works and Services
Proposed Meeting Date:	23 May 2017

PURPOSE

The purpose of this report is to consider a request from Mrs Lynne Birch to keep three dogs at Lot 621 (13) Albany Highway, Mount Barker.

BACKGROUND

The Council at its meeting held on 26 April 2016 resolved:

'That:

1. *An exemption from the requirements of the Shire of Plantagenet Dogs Local Law 2008, Section 3.21 'Limitations on the number of dogs' be granted to Mrs L Birch to keep three dogs at Lot 621 (13) Albany Highway, Mount Barker subject to the following:*
 - 1.1 *When the dog numbers reduce to two by either the death of a dog or other means, the exemption shall be withdrawn; and*
 - 1.2 *The approval will be reconsidered if the dogs are found to be causing a nuisance.*
2. *The Chief Executive Officer be authorised to revoke the exemption above, should one of the circumstances referred to in parts 1.1 and 1.2 apply.'*

The exemption was withdrawn when the third dog referred to in the resolution above, a six month old German Shepherd, died. Mrs Birch still owns the two other registered dogs.

In March 2017, Mrs Birch requested to be allowed to keep a third dog 'Tiger', a registered sterilised, microchipped, ten year old Shih Tzu/Papillion cross.

STATUTORY ENVIRONMENT

Dog Act 1976, Section 26 (3) – 'Limitations as to numbers'

This section provides for a local government to grant an exemption for the number of dogs that would otherwise be permitted at a property, provided that the approval is only applicable to the dogs at the property in question. Further, no more than six dogs are allowed on any property. Also, the approval may be varied or revoked at any time.

Shire of Plantagenet Dogs Local Law 2008, Section 3.2 – 'Limitations on the number of dogs'.

The Shire of Plantagenet Dogs Local Law 2008 states that the limit on the number of dogs which may be kept on a property within a townsite is two dogs over the age of three months and the puppies of those dogs under three months.

EXTERNAL CONSULTATION

Consultation has occurred with the owners of the adjoining properties. (see Attachment One).

FINANCIAL IMPLICATIONS

There are no financial implications for this report.

POLICY IMPLICATIONS

Policy implications do not apply for this report, however at the Council Meeting held on 28 March 2017 it was resolved:

'That:

- 3. The Chief Executive Officer be requested to prepare a draft policy for the Council's consideration relating to the limitation on the number of dogs that may be housed at a property, such policy to be considered by the Council at its meeting to be held on or before 20 June 2017.'*

STRATEGIC IMPLICATIONS

The Shire of Plantagenet Strategic Community Plan 2013-2023 provides at Outcome 1.9 (A safe Plantagenet) the following Strategy:

Strategy 2.9.1:

'Provide animal control in accordance with legislative requirements.'

The Shire of Plantagenet Corporate Business Plan 2016/2017 – 2020/2021 includes Action 1.9.1.1:

'Educate the community regarding rules and requirements associated with keeping animals in rural and urban areas.'

And Action 1.9.1.2:

'Enforce animal controls in order to maintain public safety'

Accordingly, the recommended outcome for this report aligns with the Strategic Community Plan.

OFFICER COMMENT

Mrs Birch applied to the Shire on 17 March 2017 to keep an additional dog on her property. Mrs Birch currently owns two registered dogs, the third is a dog 'rescued' by Mrs Birch. She advised that a friend was going to have the dog 'Tiger' euthanized and she offered to re-home him.

Mrs Birch has previously applied to the Council in April 2016 to be able to keep three dogs at her property. Prior to this current application Mrs Birch informed the Shire Ranger that the third dog from the previous application, a six month old un-sterilised German Shepherd had died, hence revoking the previous exemption.

The subject property is 767m² and it is considered that sufficient space is available for the three dogs, two of which are classed as 'small'. There is one adjoining neighbour on the north side of the property who has raised no objections.

A verbal warning was issued to Mrs Birch in July 2016 by the Shire Ranger when two of her dogs were found unrestrained whilst outside of her property. Apart from this one issue, the dogs at the property have not been the cause of other ranger issues and are not causing a nuisance.

If the dogs at the property were to become a nuisance at any point or complaints were received by neighbours, the approval could be reconsidered or revoked by the Chief Executive Officer.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr M O'Dea, seconded Cr B Bell:

That:

- 1. An exemption from the requirements of the Shire of Plantagenet Dogs Local Law 2008, Section 3.21 'Limitation on the number of dogs' be granted to Mrs Lynne Birch to keep three dogs at Lot 621 (13) Albany Highway, Mount Barker subject to the following:**
 - a) The approval is limited to the following dogs:**
 - Bear – seven year old sterilised, microchipped Labrador Retriever (registration ID – 1642);
 - Molly – two year old unsterilised, microchipped Shih Tzu/Maltese terrier (registration ID – 2439)
 - Tiger – ten year old sterilised, microchipped Shih Tzu/Papillion (registration ID – 2594).
 - b) No additional dogs be housed at the property should the dog number reduce by either death of a dog or other means;**
 - c) The exemption be reconsidered if the dogs are found to be causing a public nuisance;**
 - d) No more than three dogs be kept at the premises at any one time; and**
 - e) All dogs be registered with the Shire of Plantagenet.**
- 2. The Chief Executive Officer be authorised to revoke the exemption above, should one of the circumstances referred to in Part 1 apply.**

CARRIED (8/0)

NO. 96/17

9.2.4 POLICY REVIEW - NATIVE FLORA COLLECTION

File Ref:	N40817
Attachments:	Current and Proposed Policy
Responsible Officer:	Dominic Le Cerf Manager Works and Services
Author:	Amy Chadbourne Senior Administration/Project Officer Works and Services
Proposed Meeting Date:	23 May 2017

PURPOSE

The purpose of this report is to review Council Policy NRM/C/2 – Native Flora Collection.

BACKGROUND

Council Policy NRM/C/2 was last reviewed by the Council at its meeting held on 16 September 2014.

Over the last 5 years, the following permits have been issued by the Council:

- Commercial collection permit (valid for 12 months) – eight;
- Non-commercial collection permit (valid for 12 months) – seven.

Currently there is one approved commercial native flora collector operating within the Shire of Plantagenet.

STATUTORY ENVIRONMENT

Local Government Act 1995, Section 3.54 – ‘Reserves under control of a local government’

Wildlife Conservation Act 1950, Section 6 – ‘Terms used, and declaration by Minister’

Environmental Protection Act 1986, Part I (3) – ‘Terms used’

Shire of Plantagenet Activities in Thoroughfares and Public Places and Trading Local Law 2008

EXTERNAL CONSULTATION

Consultation has occurred with the Department of Environmental Regulation (DER) and the WA Local Government Association (WALGA).

FINANCIAL IMPLICATIONS

There are no financial implications for this report.

POLICY IMPLICATIONS

This policy is presented to the Council as part of its ongoing policy review cycle.

STRATEGIC IMPLICATIONS

The Shire of Plantagenet Strategic Community Plan 2013-2023 provides at Outcome 2.7 (Protection of natural environment) the following Strategy:

Strategy 2.7.1:

'Provide effective environmental management and maintenance of the Council's land and reserves.'

The Shire of Plantagenet Corporate Business Plan 2016/2017 – 2020/2021 includes Action 2.7.1.1:

'Maintain the Council's land and reserves in accordance with the requirements of the relevant legislation.'

And further at Action 2.7.1.3:

'Maintain the natural values present on bush reserves controlled by the Shire.'

Accordingly, the recommended outcome for this report aligns with the Strategic Community Plan.

OFFICER COMMENT

A number of changes to this policy are recommended to improve clarity and reinforce compliance with statutory and legislative requirements.

The revised policy makes a clearer distinction between the requirements for commercial and non-commercial collection of native flora. In particular, changes to the policy have been required to ensure reflection of the intent of the Shire of Plantagenet Activities in Thoroughfares and Public Places and Trading Local Law 2008.

The Local Law specifies that the collection of native seeds only be permitted where the seed is used for revegetation in another part of the district. The policy has been updated accordingly (see section 4.1.1(b)).

The Local Law also specifically prevents the commercial harvesting of native flora on thoroughfares. Therefore, the revised policy only allows for commercial harvesting of native flora on reserves (excluding road reserves) under the care, control and management of the Council (see section 4.1.3).

The scope of the policy has been extended to include reference to the collection of native vegetation for firewood. Accordingly, it is recommended that the title of the policy be amended to *Native Flora and Vegetation Collection*.

Advice received from DER indicated that while the removal of dead vegetation from Council reserves would likely be exempt from requiring a permit, it would be problematic to manage due to restrictions on the area allowed per year (five hectares). Therefore, it is recommended that the policy does not permit the collection of native vegetation for firewood from reserves controlled by the Council. This has not previously been covered by a Council policy. The collection of firewood is permitted in areas of crown land designated by the Department of Parks and Wildlife for that purpose.

Proposed changes to the policy will have no impact on the only currently approved commercial native flora collector, who is operating on specified reserves within the Shire and is therefore compliant with the changes to the policy. Any new applications

for commercial flora collection will need to be advised that the policy does not include road reserves.

It is intended that future approvals for persons seeking to collect native flora will be included in a review of the Council's Delegations Register.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr M O'Dea, seconded Cr C Pavlovich:

That amended policy NRM/C/2 Native Flora and Vegetation Collection:

'OBJECTIVE

To provide clear guidelines for persons seeking to collect native flora and vegetation from roads, other reserves and property under the care, control and management of the Council.

POLICY

1. Scope

This policy relates to the commercial and non-commercial collection of native flora and vegetation from all reserves under the care, control and management of the Shire of Plantagenet.

2. Legislation

Local Government Act 1995

Environmental Protection Act 1986

Wildlife Conservation Act 1950

Shire of Plantagenet Activities in Thoroughfares and Public Places and Trading Local Law 2008

3. Definitions

Environmentally Sensitive Area

Means an area that is the subject of a declaration that is in force under section 51B of the Environmental Protection Act 1986.

Flora

Flora means any plant (including wildflower, palm, shrub, tree, fern, creeper or vine) which is –

a) Native to the State; or

b) Declared to be flora pursuant to subsection (4),

and includes any part of flora and all seeds and spores thereof.

Flora Road

The local government may declare a thoroughfare which has, in the opinion of the local government, high quality roadside vegetation to be a flora road.

Native Vegetation	Native vegetation means indigenous aquatic or terrestrial vegetation, and includes dead vegetation unless that dead vegetation is of a class declared by regulation to be excluded from this definition but does not include vegetation in a plantation.
Thoroughfare	A road or other thoroughfare and includes structures or other things appurtenant to the thoroughfare that are within its limits, and nothing is prevented from being a thoroughfare only because it is not open at each end.
Road Reserve	A legally described area within which facilities such as roads, footpaths and associated features may be constructed for public travel.
Reserve	Land reserved under the Land Administration Act 1997 and vested in or placed under the control of a local government.

For the purposes of this report, the term 'Council reserve' is used when referring to reserves under the care, control and management of the Shire of Plantagenet.

4. Application of Policy

4.1 Collection of Native Flora

Permits for the collection of native flora from Council reserves will only be issued under specific circumstances, outlined in the sections below.

4.1.1 Non-Commercial Purposes

The Council may permit the collection of flora for non-commercial purposes (such as research, education, local revegetation or hobby purposes) from Council reserves by operators with a Scientific or Other Prescribed Purposes License issued by the Department of Parks and Wildlife, conditional upon:

- a) The obtaining of a permit from the Council valid for twelve (12) months, expiring 30 June annually; and
- b) The collection of native seeds will only be permitted when the seed is being used for revegetation in another part of the district.

4.1.2 Commercial Purposes

The collection of flora for commercial purposes is not permitted on Council controlled thoroughfares or road reserves.

The Council may permit the collection of flora for commercial purposes from Council reserves (excluding road reserves) by operators with a Commercial Purposes license issued by the Department of Parks and Wildlife, conditional upon:

- a) The obtaining of a permit from the Council valid for twelve (12) months, expiring on 30 June annually; and

- b) Agreement by the licensed collector that where the Council requires materials collected they will be available for purchase by the Council at an agreed price as a first option.

4.1.3 General Conditions

- a) The number of licensed collectors approved by the Council to operate on Council managed reserves is limited to four per reserve. Additional collectors may be approved subject to provision of evidence that the reserve and/or species they wish to collect can be sustainably harvested.
- b) No permits will be issued for gazetted Flora Roads and Environmentally Sensitive Areas.
- c) Prior to collection of native flora, the permit holder must additionally have the appropriate permit issued by the Department of Parks and Wildlife, and must comply with that Department's policy. Both permits must be carried by the collector while collecting flora.

4.2 Collection of Native Vegetation for Firewood

The collection of native vegetation for firewood for commercial or non-commercial purposes is not permitted on reserves under the care, control and management of the Council. Gathering of firewood is only permitted in areas of crown land designated for that purpose by the Department of Parks and Wildlife.'

be adopted.

CARRIED (8/0)

NO. 97/17

9.3 COMMUNITY SERVICES REPORTS

9.3.1 ANNUAL BUSH FIRE MITIGATION NOTICE 2017/18

File Ref:	N41450
Attachments:	2017-18 Draft AFN
Responsible Officer:	Fiona Pengel Manager Community Services
Author:	Isabelle Draffehn Community Development Officer
Proposed Meeting Date:	23 May 2017

PURPOSE

The purpose of this report is to endorse the Annual Bush Fire Mitigation Notice (ABFMN) 2017/2018 for publication and distribution to owners of land within the Shire of Plantagenet.

BACKGROUND

The Shire of Plantagenet publishes an ABFMN for distribution to all landholders, which is posted with the Rates Notice.

Minor amendments have been made to the 2016/2017 ABFMN, to simplify the information presented and provide a clearer format. No change to the actual content has been made.

Following consultation, a draft 2017/2018 ABFMN was prepared and subsequently endorsed by the Shire of Plantagenet Bush Fire Advisory Committee on 3 May 2017.

STATUTORY ENVIRONMENT

Bush Fires Act 1954

Planning and Development Act 2005

Western Australian Planning Commission State Planning Policy 3.7 – Planning in Bushfire Prone Areas 2015.

Bush Fire Management and Response Plan

Bush Fire Brigades Local Law 2008.

EXTERNAL CONSULTATION

Consultation has occurred with members of the Bush Fire Advisory Committee and the ABFMN Review Group.

FINANCIAL IMPLICATIONS

Funds have been allocated in the annual budget to facilitate the printing and distribution of the ABFMN. Printing costs will be in the order of \$2,200.00.

POLICY IMPLICATIONS

Policy implications do not apply for this report and it is the opinion of the author that policy development is not required.

STRATEGIC IMPLICATIONS

The Shire of Plantagenet Strategic Community Plan 2013-2023 provides at Outcome 1.9 (A safe Plantagenet) the following Strategy:

Strategy 1.9.2:

‘Support the community in emergency and fire management planning, preparedness, response and recovery’.

Accordingly, the recommended outcome for this report aligns with the Strategic Community Plan.

OFFICER COMMENT

The draft 2017/2018 ABFMN has no major changes, with minor changes to wording, update of contact details and information added to the map on the back of the notice.

In 2015/2016, the prohibited burning times were extended by two weeks due to changes in seasonal weather.

However, with increasing pressure from wine producers regarding the effects of smoke taint on their industry, it has been proposed that the restricted burning time revert back to the earlier date of 14 February. This will allow farmers to burn off canola rows in favourable conditions that will reduce the effect of smoke on the vineyards.

At its meeting on 3 May 2017, the Bush Fire Advisory Committee made a recommendation to the Council that:

‘The Council request approval from the DFES Commissioner to permanently amend the prohibited burning times:

From the current dates

Eastern Zone – 15 November to 28 February and Good Friday

Western Zone – 15 December to 28 February and Good Friday

To be amended to

Eastern Zone – 15 November to 14 February and Good Friday

Western Zone – 15 December to 14 February and Good Friday.’

On 13 July 2015 the Shire sent a request to change restricted burning times which was refused by the DFES Commissioner. Therefore approval for this permanent change of date may not be forthcoming.

The Chief Executive Officer has the authority to shorten the prohibited burning period by up to 14 days to reflect seasonal weather conditions. Therefore the change can be administered without the approval of the DFES Commissioner on a year by year basis.

The draft 2017/2018 ABFMN was presented to the Ordinary Meeting of the Bush Fire Advisory Committee on 3 May 2017. It was resolved that the Annual Bush Fire Mitigation Notice be recommended to the Council for endorsement without the changes to the prohibited burning times.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr L Handasyde, seconded Cr B Bell:

That the Annual Bush Fire Mitigation Notice 2017/2018 as attached be endorsed.

CARRIED (8/0)

NO. 98/17

9.3.2 PLANTAGENET DISTRICT HALL - REVITALISATION PROJECT - STAGE FOUR – REGIONAL GRANTS SCHEME FUNDING AGREEMENT

File Ref: N41534
Responsible Officer: Rob Stewart
Chief Executive Officer
Author: Fiona Pengel
Manager Community Services
Proposed Meeting Date: 23 May 2017

PURPOSE

The purpose of this report is to seek authorisation for the Chief Executive Officer to enter into a funding agreement with the Great Southern Development Commission (GSDC) for Regional Grants Scheme (RGS) funding. The purpose of the grant is for stage four of the Plantagenet District Hall Revitalisation project.

BACKGROUND

On 27 February 2017 the Manager Community Services provided Councillors with a memorandum discussing the progress of the revitalisation project for the Plantagenet District Hall. The catalyst for this workshop was that the RGS funding submission for stage four had been partially funded and would require an undertaking from the Council to consider an allocation of \$39,500.00 to enable the completion of stage four of the revitalisation project.

Stage four consists;

- Refurbishment of the east, south and west entrances;
- Construction of mezzanine floor above changing rooms; and
- Painting of the hall interior.

During a workshop prior to its meeting on 28 February 2017, Councillors informally agreed to make an allowance of \$40,000.00 in the 2017/2018 budget to complete stage four.

At that workshop, the Manager Community Services reported to Councillors that negotiations would be required to confirm the RGS funding, noting the change of overall project costs would need to be acceptable to the GSDC for the funding to be secured.

On 15 May 2017 the Chief Executive Officer and Manager Community Services met with GSDC officers to confirm their support for alterations in the project costings and that the GSDC level of financial support would not be affected by those changes.

STATUTORY ENVIRONMENT

There are no statutory implications for this report.

EXTERNAL CONSULTATION

Negotiations have taken place with the GSDC to seek approval for the change in project costs for stage four of the Plantagenet District Hall Revitalisation project.

FINANCIAL IMPLICATIONS

In signing this contract, the Shire will be able to access the RGS funding of \$140,000.00.

POLICY IMPLICATIONS

Policy implications do not apply for this report and it is the opinion of the author that policy development is not required.

LEGAL IMPLICATIONS

Once stage four has been completed, the lease between Plantagenet Players Inc. and the Shire will become active.

ASSET MANAGEMENT IMPLICATIONS

The Plantagenet District Hall will remain on the Shire Asset Register. Day to day maintenance of this facility will be the responsibility of the lessee, Plantagenet Players Inc.

STRATEGIC IMPLICATIONS

The Shire of Plantagenet Strategic Community Plan 2013-2023 provides at Outcome 1.8 (Cultural, arts and learning opportunities that contribute to vibrancy and diversity in the community) the following Strategy:

Strategy 1.8.3:

‘Support the provision of appropriate, accessible arts facilities and activities to encourage artistic and cultural expression’

Accordingly, the recommended outcome for this report aligns with the Strategic Community Plan.

OFFICER COMMENT

The GSDC has agreed to maintain its original funding level as the Shire has been able to keep the project within the original project scope.

Entering into the funding agreement will enable the revitalisation of the Plantagenet District Hall to be completed.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr J Oldfield, seconded Cr C Pavlovich:

That the Chief Executive Officer be authorised to enter into a funding agreement with the Great Southern Development Commission for Regional Grants Scheme funding of \$140,000.00 for the Plantagenet District Hall Revitalisation Project – Stage Four.

CARRIED (8/0)

NO. 99/17

9.3.3 BUSH FIRE CONTROL OFFICERS POSITIONS - APPOINTMENTS FOR 2017/2018

File Ref:	N41292
Responsible Officer:	Fiona Pengel Manager Community Services
Author:	Joanne Weekes Community Emergency Services Manager
Proposed Meeting Date:	23 May 2017

PURPOSE

The purpose of this report is to recommend the appointment of the Shire of Plantagenet Bush Fire Control Officers, executive Bush Fire Service Roles and Bush Fire Advisory Committee and Proxies for 2017/2018.

BACKGROUND

The Shire of Plantagenet appoints delegates to a number of positions on an annual basis in accordance with the Bush Fires Act 1954 and the Shire of Plantagenet Bush Fire Management and Response Plan.

At its meeting held on 3 May 2017, the Shire of Plantagenet Bush Fire Advisory Committee (BFAC) endorsed the nominations for the appointment of the Chief Bush Fire Control Officer, Deputy Chief Bush Fire Control Officers, Chief Fire Weather Reporting Officer, Deputy Chief Fire Weather Reporting Officer, Base Radio Operator, Deputy Base Radio Operators, Bush Fire Control Officers and the BFAC Delegates and Proxies of each Bush Fire Brigade for 2017/2018.

STATUTORY ENVIRONMENT

Bush Fires Act 1954 – Section 38 details the appointment and duties of Bush Fire Control Officers, Dual Bush Fire Control Officers, Chief Bush Fire Control Officer, Deputy Chief Bush Fire Control Officer, Chief Fire Weather Reporting Officer and Deputy Chief Fire Weather Reporting Officer.

The role of the Base Radio Operator is defined in the Shire of Plantagenet Bush Fire Management Plan.

Shire of Plantagenet Bush Fire Brigades Local Law 2008.

EXTERNAL CONSULTATION

The BFAC has made the recommendations detailed in this report.

FINANCIAL IMPLICATIONS

There are no financial implications for this report.

POLICY IMPLICATIONS

Policy implications do not apply for this report and it is the opinion of the author that policy development is not required.

STRATEGIC IMPLICATIONS

The Shire of Plantagenet Strategic Community Plan 2013-2023 provides at Outcome 1.9 (A Safe Plantagenet) the following Strategy:

Strategy 1.9.2

'Support the community in emergency and fire management planning, preparedness, response and recovery'

Accordingly, the recommended outcome for this report aligns with the Strategic Community Plan.

OFFICER COMMENT

It will be recommended that the nominations for Bush Fire Control Officers, Designated positions, Delegates and Proxies for the Shire of Plantagenet for 2017/2018 be appointed.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr L Handasyde, seconded Cr M O'Dea:

That:

1. All previous appointments for the positions of Bush Fire Control Officers and designated Bush Fire Service positions for the Shire of Plantagenet be cancelled as from 30 June 2017.
2. The following be appointed as Bush Fire Control Officers within the designated Bush Fire Brigade areas for 2017/2018, taking effect from 1 July 2017:

Shire of Plantagenet Bush Fire Brigade	Bush Fire Control Officer Nominee
Denbarker	Norm Handasyde
	Ben Grylls
	Warren Drage
	John Rogers
	Neville Lindberg
Forest Hill	Len Handasyde
	Brad Lynch
	Craig Moore
	Murray McLean
Kendenup	Brian Appleby
	David Burcham
	Phillip Webb
	Rod Stan-Bishop
	Stephen Beech
	Ken Frost

	Ray Shepherd
	Nigel Craig
Middle Ward	Colin Taylor
	Iain Mackie
	Kim Stothard
	Kevin Forbes AM
	Paul Spinks
Narpyn	Michael Cave
	Marcus McPharlin
	Owen Sounness
	Robert Wright
	Mark Wallace
Narrikup	Warren Forbes
	Graeme Frusher
	Chris Norton
	Paul Billeskov
	John Pugh
Perillup	Robin Ditchburn
	Syd Anning
	Dean Trotter
	Stuart Irwin
Porongurup	John Russell
	Grant Cooper
	Warren Thomas
	Brad Cluett
	Ray Williams
Rocky Gully	Murray Wills
	Andy Simmons
	Ian Higgins
South Porongurup	Jim Baily
	Richard Stan-Bishop
	Wayne Mathews
Woogenellup	Bryce Skinner
	Stephen Adams
	Nathan Hunt
	Mark Adams
Kojaneerup (Dual FCO)	Craig Nelson
South Stirlings (Dual FCO)	Graeme Pyle
	John Howard
Shire of Plantagenet	Steve Player
	Kevin Forbes AM
	Jason Rutter
	Joanne Weekes
Mount Barker Volunteer Fire and Rescue	Andrew Buchanan
	Jason Stasev
	Jamie Rutter

3. The following be appointed as Designated Bush Fire Service Positions for 2017/2018, taking effect 1 July 2017:

Designated Position	Officer
Chief Bush Fire Control Officer	Kevin Forbes AM
Deputy Chief Bush Fire Control Officer No.1	Norm Handasyde
Deputy Chief Bush Fire Control Officer 2.	John Russell
Base Radio Operator	Roger Randall
Deputy Base Radio Operators	Brian Appleby Ron Caudwell
Chief Fire Weather Reporting Officer	Norm Handasyde
Deputy Fire Weather Reporting Officer	Mark Wallace

4. The following be appointed as Bush Fire Advisory Committee Delegates and Deputies 2017/2018, taking effect from 1 July 2017:

BRIGADE	DELEGATE	DEPUTY
Denbarker	Norm Handasyde	Geoff Mather
Forest Hill	Brad Lynch	Craig Moore
Kendenup	Brian Appleby	Jamie Lawn
Middle Ward	Ian Mackie	Kim Stothard/Paddy Henderson
Narpyn	Robert Wright	Kevin Purnell
Narrikup	Warren Forbes	Chris Norton
Perillup	Dean Trotter	Stuart Irwin
Porongurup	Kathleen Thomas	John Russell
Rocky Gully	Ian Higgins	Andy Simmons
South Porongurup	Jim Baily	Wayne Matthews
Woogenellup	Mark Adams	Nathan Hunt
South Stirlings	Graeme Pyle	Luke Bennett
Chief Bush Fire Control Officer	Kevin Forbes AM	John Russell
Chief Fire Weather Officer	Norm Handasyde	Mark Wallace
Base Radio Officer	Roger Randall	Ron Caudwell
Mt Barker VFRS	Wes Beck	Jason Stasev

CARRIED (8/0)

NO. 100/17

9.4 CORPORATE SERVICES REPORTS

9.4.1 FINANCIAL STATEMENTS – APRIL 2017

File Ref:	N41459
Attachment:	Financial Statements (separate attachment)
Responsible Officer:	John Fathers Deputy Chief Executive Officer
Author:	Alison Kendrick Senior Administration Officer - Finance
Proposed Meeting Date:	23 May 2017

PURPOSE

The purpose of this report is to present the financial position of the Shire of Plantagenet for the period ending 30 April 2017.

STATUTORY ENVIRONMENT

Regulation 34 of the Financial Management Regulations (1996) requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- a) annual budget estimates;
- b) budget estimates to the end of the month;
- c) actual amount of expenditure and revenue;
- d) material variances between comparable amounts in b) and c) above; and
- e) the net current assets at the end of the month to which the statement relates (ie: surplus/(deficit) position).

The Statement is to be accompanied by:

- a) explanation of the composition of net current assets, less committed assets and restricted assets;
- b) explanation of the material variances; and
- c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

There are no financial implications for this report.

POLICY IMPLICATIONS

Policy implications do not apply for this report and it is the opinion of the author that policy development is not required.

STRATEGIC IMPLICATIONS

There are no strategic implications for this report.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr L Handasyde, seconded Cr B Bell:

That the Financial Statement for the period ending 30 April 2017 be received.

CARRIED (8/0)

NO. 101/17

9.4.2 LIST OF ACCOUNTS – APRIL 2017

File Ref:	N41448
Attachment:	April 2017
Responsible Officer:	John Fathers Deputy Chief Executive Officer
Author:	Emma Gardner Accounts Officer
Proposed Meeting Date:	23 May 2017

PURPOSE

The purpose of this report is to present the list of payments that were made during the month of April 2017.

STATUTORY ENVIRONMENT

Regulation 12(1)(a) of the Local Government (Financial Management) Regulations 1996 provides that payment may only be made from the municipal fund or trust fund if the Local Government has delegated the function to the Chief Executive Officer.

The Chief Executive Officer has delegated authority to authorise payments (21 June 2016). Relevant staff have also been issued with delegated authority to issue orders for the supply of goods and services subject to budget limitations.

Regulation 13 of the Local Government (Financial Management) Regulations 1996 provides that if the function of authorising payments is delegated to the Chief Executive Officer then a list of payments is to be presented to the Council at the next ordinary meeting and recorded in the minutes.

FINANCIAL IMPLICATIONS

There are no financial implications for this report.

POLICY IMPLICATIONS

Council Policy F/FM/7 – Purchasing and Tender Guide applies.

STRATEGIC IMPLICATIONS

There are no strategic implications for this report.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

Moved Cr S Etherington, seconded Cr M O'Dea:

That in accordance with Regulation 13 (1) of the Local Government (Financial Management) Regulations 1996, the list of payments made under delegated authority for the month ended 30 April 2017 be received and recorded in the minutes of the Council, the summary of which is as follows:

1. Electronic Payments and Direct Debits totalling \$1,035,421.58;
2. Municipal Cheques 45902- 45908 and 45910 - 45922 totalling \$76,306.07;
3. Trust Cheque 435 totalling \$10,000.00; and
4. Cancelled cheque 45909.

Motion to adjourn the question

Moved Cr J Moir, seconded Cr L Handasyde:

That this question be adjourned and moved to the confidential section of this meeting to allow a matter to be discussed which involves a staff issue.

CARRIED (8/0)

NO. 102/17

9.4.3 ADOPTION OF SALEYARDS STRATEGIC PLAN - 2017 – 2026

Cr J Moir

Type: Financial/Indirect Financial Interest (Section 5.60(A) and 5.61 LGA)
Nature: Cattle Farmer, Employee of Elders
Extent: Not required

3:35pm Cr J Moir withdrew from the meeting.

File Ref: N41460
Attachments: [Strategic Plan](#)
Responsible Officer: Rob Stewart
Chief Executive Officer
Author: John Fathers
Deputy Chief Executive Officer
Proposed Meeting Date: 23 May 2017

PURPOSE

The purpose of this report is to recommend to the Council the adoption of a revised strategic plan (2017 – 2026) for the Mount Barker Regional Saleyards.

BACKGROUND

At its meeting held on 24 June 2014, the Council adopted the Mount Barker Regional Saleyards - Strategic Plan 2014 – 2023.

In 2016, the Saleyards Advisory Committee initiated a review of the strategic plan. It held a workshop on 25 October 2016 and discussed a range of issues with representatives of each livestock agent in December 2016 and January 2017. At its meeting held on 26 April 2017, the attached revised plan was recommended for adoption by the Council.

STATUTORY ENVIRONMENT

The Saleyards Strategic Plan acts as an informing document for the Council's Strategic Community plan adopted pursuant to Section 5.56 of the Local Government Act 1995.

EXTERNAL CONSULTATION

Meetings were held with representatives of livestock agents Landmark Operations Ltd, Elders Rural Services Australia Ltd and Primaries of WA Pty Ltd in December 2016 and January 2017 to discuss, among other things, strategic issues.

FINANCIAL IMPLICATIONS

There are no financial implications for this report.

POLICY IMPLICATIONS

Policy implications do not apply for this report and it is the opinion of the author that policy development is not required.

ASSET MANAGEMENT IMPLICATIONS

The plan incorporates asset management principles such as continuation of the preventative maintenance program for infrastructure and an ongoing affordable forward capital works plan.

STRATEGIC IMPLICATIONS

The Shire of Plantagenet Strategic Community Plan 2013-2023 provides at Outcome 3.5: (Appropriate infrastructure that supports sustainable economic development) the following strategy:

Strategy 3.5.5 – *‘Manage and maintain the Saleyards to ensure that the facility is successful and self-sustaining.’*

The Shire’s Corporate Business Plan 2016-17 - 2020-21 incorporates the following actions under this strategy:

- 3.5.5.1 *Manage and maintain the Saleyards in accordance with the Strategic Plan and Business Plan for the facility.*
- 3.5.5.2 *Ensure compliance with DEC (Now known as DER) environmental licence and other relevant requirements.*
- 3.5.5.3 *Operate the Saleyards as a self-sustaining business unit.*
- 3.5.5.4 *Market the Saleyards as the best in Western Australia.*

OFFICER COMMENT

This plan provides an overview of the Shire’s long term plans for the Saleyards and the actions needed to achieve those goals. It also provides some measures of success. This Plan is one of the Shire’s strategies that ‘inform’ its Strategic Community Plan and Business Plan.

This plan is similar to the original 2014 – 2023 strategic plan, but has been updated to reflect discussions by the Saleyards Advisory Committee and comments from livestock agents. A summary of the changes is as follows:

- Photos have been updated.
- The Strategic Plan Framework section has been updated in several areas as a result of the above sessions. The main additions are:
 1. Be flexible in accommodating special sales and holding cattle for shipping trade.
 2. Aim to achieve higher cattle throughput, while recognising limitations and variables outside our control.
 3. Maintain a fee structure that suits relevant stakeholders.
 4. Continue to develop proposals and seek grant funding for the development of new infrastructure which meets strategic and/or operational goals.
 5. Consider opportunities for interfacing with electronic selling systems (AuctionsPlus and the like).
- The Performance Measurement section has been updated to remove successful de-sludging of settlement ponds as this has been carried out.

The plan recognises that primary production is subject to many factors that are out of the Shire's control including the vagaries of world prices. Nevertheless, the plan does focus on the things that the Shire can reasonably do over the next ten years bearing in mind its resource constraints.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr B Bell, seconded Cr L Handasyde:

That the Mount Barker Regional Saleyards - Strategic Plan 2017 – 2026 be adopted.

CARRIED (7/0)

NO. 103/17

3:36pm Cr J Moir returned to the meeting.

9.4.4 POLICY REVIEW - CEMETERY MEMORIALS

File Ref:	N41462
Attachments:	Policy – Cemetery Memorials
Responsible Officer:	Rob Stewart Chief Executive Officer
Author:	John Fathers Deputy Chief Executive Officer
Proposed Meeting Date:	23 May 2017

PURPOSE

The purpose of this report is to review Council Policy No. A/CA/2 – Cemetery Memorials.

BACKGROUND

This policy was last reviewed by the Council at its meeting held on 26 May 2015.

STATUTORY ENVIRONMENT

There are no statutory implications for this report.

FINANCIAL IMPLICATIONS

There are no financial implications for this report.

POLICY IMPLICATIONS

This policy is presented to the Council as part of its ongoing policy review cycle and also to review subsequent Council direction.

STRATEGIC IMPLICATIONS

The Shire of Plantagenet Strategic Community Plan 2013-2023 provides at Outcome 2.3 (Pleasant streetscapes, open spaces, parks and gardens) the following Strategy:

Strategy 2.3.3

‘Provide appropriately maintained cemeteries for our community’

Accordingly, the recommended outcome for this report aligns with the Strategic Community Plan.

OFFICER COMMENT

The current policy is considered to be appropriate except for one change. Since the opening of the new cemetery, plaques in the gardens next to the lawn cemetery have been placed on concrete plinths abutting the garden kerb. Due to instances where plaques have been moved from their allotted locations, the mounting style of the niche plaques was changed in 2016 to make them more secure.

The plaques were removed from their plinths and permanently attached to the kerbing in the correct position. As well as preventing further intended or unintended

disturbance of the plaques, the proposal has resulted in a more consistent approach for the display of plaques in the cemetery.

It is considered that, with this revision in Clause 2.4.1 (f), the policy can be endorsed.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr M O'Dea, seconded Cr C Pavlovich:

That amended Council Policy No. A/CA/2 Cemetery Memorials, as follows:

'OBJECTIVE:

To ensure that the memorials and monumental work in Shire of Plantagenet cemeteries conforms to certain standards, is constructed from materials and erected in a manner that:

1. Does not present a risk to members of the public and employees of the Shire of Plantagenet;
2. Is acceptable to the environment; and
3. Maintains appropriate aesthetic standards.

POLICY:

1. Mount Barker (East), Kendenup and Rocky Gully Cemeteries

1.1 Niche Wall Memorial Plaques

1.1.1 All memorial plaques placed on a niche wall shall be supplied and installed by the Shire and shall –

- a) be made of admiralty bronze, granite or glass; and
- b) be of dimensions 143mm x 117mm (single) or 280mm x 117mm (double).

1.2 Headstones

1.2.1 All monuments and headstones shall -

- a) be made of bronze, granite, slate or marble and may include a glass fascia;
- b) be placed on proper and substantial foundations;
- c) not display any trade names or marks of any manufacturers.
- d) comply with the following specifications –
 - i. All Graves:
 - A. The overall height of the monument above the original surface of the grave shall not exceed 1,550mm; and
 - B. The height of the base of the monument above the original surface of the grave shall not be less than 150mm nor more than 305mm;
 - ii. Single Graves:
 - A. The length of the base of the monument shall not exceed 2,500mm and the width shall not exceed 1,250mm; and

- B. The length of the monument shall not exceed 1,120mm and the width shall not exceed 380mm;
- iii. Double Graves:
 - A. The length of the base of the monument shall not exceed 2,500mm and the width shall not exceed 2,450mm; and
 - B. The length of the monument shall not exceed 1,120mm and the width not exceed 380mm;

1.2.2 No gravesites bigger than a double grave will be permitted.

2. Mount Barker Cemetery (West)

2.1 All memorials, except for monuments and headstones in Section E, shall be purchased from and installed by the Shire.

2.2 Section A – Burials in the Lawn with Ground Memorial Plaques

2.2.1 Memorial plaques in Lawn Section A –

- a) shall be made from admiralty bronze (and may incorporate coloured elements and photos) or vitreous enamelled stainless steel;
- b) shall have the number of the grave / site displayed;
- c) shall not exceed 20mm in thickness.
- d) shall be of the dimensions 380mm x 280mm; and
- e) shall be affixed to a substantial foundation, with no portion of the memorial above ground level.

2.3 Section E – Burials in the Lawn with Above Ground Level Headstones

2.3.1 All monuments and headstones shall -

- a) be made of bronze, granite, slate or marble and may include glass or vitreous enamelled stainless steel fascias;
- b) be placed on a concrete foundation provided by the Council. Such concrete beam footings shall be 330mm wide, to accommodate a line of single headstones.
- c) comply with the following specifications –
 - i. All Graves-
 - A. The overall height above the original surface of the grave shall not exceed 1,050mm;
 - B. The length of the headstones shall not exceed 920mm and width not exceed 300mm; and
 - C. The height of the base of the monument above the surface of the concrete footing shall not be less than 150mm nor more than 305mm.
 - ii. Single Graves-
 - A. The length of the base of the monument shall not exceed 920mm and width not exceed 300mm; and
 - iii. Double Graves-
 - A. The length of the base of the monument shall not exceed 2,130mm and width not exceed 300mm; and

2.3.2 No gravesites bigger than a double grave will be permitted. An admiralty bronze memorial plaque may be attached to the concrete foundation, in lieu of a headstone.

2.4 Garden Niche (for placement of ashes)

2.4.1 Garden Niche plaques -

- a) shall be made from admiralty bronze (and may incorporate coloured elements and photos) or vitreous enamelled stainless steel;
- b) shall have the number of the site displayed;
- c) shall not exceed 20mm in thickness;
- d) shall be of the dimensions 143mm x 117mm;
- e) shall be aligned against the inside of the garden kerbing; and
- f) shall be affixed to a garden kerb.

2.5 Gardens of Remembrance (No ashes)

2.5.1 Plaques in Gardens of Remembrance—

- a) shall be made from admiralty bronze (and may incorporate coloured elements and photos) or vitreous enamelled stainless steel;
- b) shall have the number of the site displayed;
- c) shall not exceed 20mm in thickness;
- d) shall be of the dimensions 136mm x 75mm;
- e) shall be affixed to a garden kerb.

2.6 Memorial Shrubs and Trees

2.6.1 Plaques at Memorial Shrubs and Trees –

- a) shall be made from admiralty bronze (and may incorporate coloured elements and photos) or vitreous enamelled stainless steel;
- b) shall have the number of the site displayed;
- c) shall not exceed 20mm in thickness;
- d) shall be of the dimensions 229mm x 229mm or 143mm x 117mm;
- e) shall be placed in conjunction with an individual shrub or tree; and
- f) shall be affixed to a substantial foundation.

2.7 Memorial Rocks (Either ashes in Memorial Garden or No ashes – in Garden of Remembrance)

2.7.1 Plaques on Memorial Rocks –

- a) shall be made from admiralty bronze (and may incorporate coloured elements and photos) or vitreous enamelled stainless steel;
- b) shall have the number of the site displayed;
- c) shall not exceed 20mm in thickness;
- d) shall be of the dimensions 229mm x 229mm; and
- e) shall be affixed to the memorial rock.'

be endorsed.

CARRIED (8/0)

NO. 104/17

9.4.5 SALEYARDS ADVISORY COMMITTEE – APPOINTMENT OF NEW MEMBER

File Ref:	N41461
Responsible Officer:	Rob Stewart Chief Executive Officer
Author:	John Fathers Deputy Chief Executive Officer
Proposed Meeting Date:	23 May 2017

PURPOSE

The purpose of this report is to consider the appointment of Cr L Handasyde as a member of the Saleyards Advisory Committee and appoint a deputy member to the committee.

BACKGROUND

The membership of the Saleyards Advisory Committee currently comprises Cr J Oldfield, Cr J Moir, Cr B Bell and Mr M Skinner as the 'Other Industry Person' member. Cr L Handasyde was appointed as Deputy to act on behalf of any councillor when a member is unable to attend.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 5.8 – 'Establishment of committees'

The Saleyards Advisory Committee was formed under Section 5.9(2)(d) of the Act which provides that a Committee is to comprise '...council members and other person.' These appointments must be adopted by an Absolute Majority.

Sections 5.10 and 5.11 refer to 'Appointment of committee members' and 'Tenure of committee membership' respectively.

FINANCIAL IMPLICATIONS

There are no financial implications for this report.

POLICY IMPLICATIONS

Policy implications do not apply for this report and it is the opinion of the author that policy development is not required.

STRATEGIC IMPLICATIONS

The Shire of Plantagenet Strategic Community Plan 2013-2023 provides at Outcome 3.5: (Appropriate infrastructure that supports sustainable economic development) the following strategy:

Strategy 3.5.5:

'Manage and maintain the Saleyards to ensure that the facility is successful and self-sustaining.'

OFFICER COMMENT

Due to interests disclosed by Cr Moir and Mr Skinner, dispensation was sought from the Department of Local Government and Communities for both members to fully participate in discussion and voting at committee meetings and, in the case of Cr Moir, Council meetings.

Approval has been received from the Department of Local Government and Communities via a letter dated 29 March 2017, giving permission for Cr J Moir and Mr M Skinner to participate in the discussion only on matters relating to the Mount Barker Regional Saleyards until 30 April 2018. This applies to the Saleyards Advisory Committee only. This is a more restricted dispensation than those provided previously. Those members will not be able to be present for any decision of the Committee, except for a decision to confirm the minutes.

Due to that, it is considered prudent to appoint another member to the Saleyards Advisory Committee, as any further absences will result in the loss of a quorum. It is recommended that the current deputy member, Cr L Handasyde be appointed as a full member. The Committee has endorsed this proposal. It is considered that it would also be useful to appoint a deputy member to the committee.

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr B Bell, seconded Cr J Moir:

That:

- 1. Cr L Handasyde be appointed as a committee member on the Saleyards Advisory Committee in lieu of his appointment as a deputy member.**
- 2. Cr M O'Dea be appointed as a deputy member on the Saleyards Advisory Committee.**

CARRIED (8/0)

NO.105/17

Absolute Majority

9.5 EXECUTIVE SERVICES REPORTS

9.5.1 RETAIL TRADING HOURS - EXTENSION

File Ref:	N41456
Attachments:	Summary of Submissions
Responsible Officer:	Rob Stewart Chief Executive Officer
Author:	Linda Sounness Executive Secretary
Proposed Meeting Date:	23 May 2017

PURPOSE

The purpose of this report is to present to the Council public comment and submissions received relating to the advertised proposal to apply for an extension of retail trading hours within the Shire of Plantagenet.

BACKGROUND

At its meeting held on 28 March 2017 the Council resolved:

'That:

- 1. An application for the extension of trading hours within the boundary of the Shire of Plantagenet for the following hours:
Monday, Tuesday, Wednesday and Friday 8.00am to 6.00pm
Thursday 8.00am to 9.00pm
Saturday 8.00am to 5.00pm
Sunday 9.00am to 4.00pm
Inclusive of public holidays except for (Christmas Day and Good Friday)
Anzac Day trading 12noon to 4.00pm
be prepared.*
- 2. Local public advertising be undertaken for 28 days to invite public comment and submissions.*
- 3. Following the submission period a further report be prepared for the Council's consideration regarding whether or not an application should be made to the Department of Commerce.*
- 4. The report referred to in (3) above be considered by the Council no later than 23 May 2017.'*

Advertisements seeking comment and submissions were published in the Plantagenet News on 12 April 2017 and the Albany Advertiser on 11 April 2017, with a closing date of 10 May 2017.

STATUTORY ENVIRONMENT

Retail Trading Hours Act 1987

All shops are regarded as general retail shops unless they fall under any one of the other categories including: small retail shops, special retail shops, filling – service stations or motor vehicle shops.

EXTERNAL CONSULTATION

Prior to placing any request before the Department of Commerce a local government is required to canvas widely the proposed extension of hours, including retail and tourism interests affected and the local member for Warren-Blackwood.

FINANCIAL IMPLICATIONS

There are no financial implications for this report.

POLICY IMPLICATIONS

Policy implications do not apply for this report and it is the opinion of the author that policy development is not required.

STRATEGIC IMPLICATIONS

The Shire of Plantagenet Strategic Community Plan 2013-2023 provides Goal 3: Prosperous and sustainable local economy Outcome 3.2 (A strong and diverse economic base) the following Strategy:

Strategy 3.2.3:

‘Develop and review policy to facilitate and support business development and economic growth’

Further at Outcome 3.3, A well-developed relationship with industry, commerce and government the following Strategy:

Strategy 3.3.1

‘Develop, maintain and strengthen relationships with local business.’

Accordingly, the recommended outcome for this report aligns with the Strategic Community Plan.

REGIONAL IMPLICATIONS

Residents of nearby jurisdictions treat Mount Barker as a regional centre and conduct business in Mount Barker. Extended trading hours would be beneficial for those visitors.

OFFICER COMMENT

Advertising commenced on the 11 April 2017 and closed on 10 May 2017 seeking public comment and submissions. At the time of this report only three submissions were received and these were all supportive of the proposal to apply for an extension of retail trading hours (refer to attachment).

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr S Etherington, seconded Cr M O'Dea:

That the Department of Commerce be advised that after canvassing businesses within the district of the Shire of Plantagenet and considering submissions received, the Shire is of the opinion that the following trading hours should apply to the Shire of Plantagenet:

- Monday, Tuesday, Wednesday and Friday 8.00am to 6.00pm
- Thursday 8.00am to 9.00pm
- Saturday 8.00am to 5.00pm
- Sunday 9.00am to 4.00pm
- Inclusive of public holidays except for (Christmas Day and Good Friday)
- Anzac Day trading 12noon to 4.00pm

CARRIED (8/0)

NO. 106/17

9.5.2 WESTERN AUSTRALIAN LOCAL GOVERNMENT CONVENTION 2017 - COUNCILLOR ATTENDANCE

File Ref:	N41449
Attachment:	Program Information
Responsible Officer:	Rob Stewart Chief Executive Officer
Author:	Linda Sounness Executive Secretary
Proposed Meeting Date:	23 May 2017

PURPOSE

The purpose of this report is to consider Councillors' attendance at the Western Australian Local Government Association (WALGA) Convention to be held Thursday 3 August to Friday 4 August 2017 and note the attendance of Shire President Cr Ken Clements and Deputy Shire President Cr Len Handasyde at the WALGA Annual General Meeting on Wednesday 2 August 2017.

BACKGROUND

Shire President Cr Ken Clements, Deputy Shire President Cr Len Handasyde and Cr Marie O'Dea were registered to attend the 2016 Convention. Cr O'Dea was unable to attend and therefore, Cr Jacqui Hamblin attended in her place.

At a Special Meeting held on 27 October 2015 the Council resolved:

'That:

- 1. Cr K Clements and Cr L Handasyde be appointed as the Council's voting delegates for Western Australian Local Government Association (WALGA) Annual Conference and Zone Meetings.*
- 2. Cr J Moir be appointed as Deputy to act on behalf of Cr K Clements when Cr Clements is unable to attend; and*
- 3. Cr B Bell be appointed as Deputy to act on behalf of Cr L Handasyde when Cr Handasyde is unable to attend.'*

Further at an Ordinary meeting held on 19 July 2016 the Council resolved:

'Cr S Etherington be appointed as Deputy to act on behalf of Cr K Clements at Western Australian Local Government Association Great Southern Zone Meetings and Conferences when Cr Clements is unable to attend.'

STATUTORY ENVIRONMENT

There are no statutory implications for this report.

FINANCIAL IMPLICATIONS

Full delegate convention fees per person - \$1,475.00 Convention Breakfast – \$88.00

Convention Gala Dinner - \$120.00

Accommodation – approximately \$205.00 per room per night not including meals

Approximate cost per delegate (Including 3 nights' accommodation but not including meals) is estimated at \$2,298.00.

Life Member, Shire President Cr Clements', registration is complimentary.

Budget Item 20026-0032 (Local Government Convention) has a current budget allocation of \$10,000.00. It is expected that a similar budget allocation will be proposed for the 2017/2018 budget considerations.

POLICY IMPLICATIONS

Council Policy No. CE/CS/1 'Elected Members Expenses to be Reimbursed' applies.

STRATEGIC IMPLICATIONS

The Shire of Plantagenet Strategic Community Plan 2013-2023 provides at Outcome 4.1 (Effective governance and leadership) the following Strategy:

Strategy 4.1.5:

'Strengthen the governance role of Councillors by informing, resourcing, skilling and supporting their role'

Accordingly, the recommended outcome for this report aligns with the Strategic Community Plan.

REGIONAL IMPLICATIONS

The Southern Link VROC Strategic Directions 2015-2020 identifies under Governance at Goal Two (*Provide sub regional leadership through the VROC*) the following action:

'Continue to develop and discuss options for reform and best practice in local government.'

OFFICER COMMENT

An extract from the CEO's report on the previous year's convention indicated *'Congress was better than those of previous years but that the benefit was marginal at best. We (Shire President and CEO) agreed that there would be definite benefits for Councillors who had never attended a Congress before to attend at least once to discover who the 'movers and shakers' of Local Government are and to meet like-minded elected representatives and officers from across the State.'*

'We agreed that the AGM still has matters listed for discussion that should not be part of an AGM. However, we also agreed that this AGM did not have the numerous late items of previous meetings.'

'By all accounts, delegate numbers were up this year so it is evident that Councils are not voting with their feet and staying away.'

The program still has 'feel good' speakers and it is evident that these speakers are well received by the majority of those present even though the value from Local Government point of view is questionable.'

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr M O'Dea, seconded Cr S Etherington:

That Cr K Clements, Cr L Handasyde, Cr B Bell and Cr C Pavlovich be authorised to attend the WALGA Local Government Convention 2 August 2017 to 4 August 2017 and that the associated costs be charged to account 20026.0032 (Local Government Convention) and account 20026.0029 (Conferences, Training and Accommodation).

CARRIED (8/0)

NO. 107/17

10 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

**11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY
DECISION OF THE MEETING**

Nil

12 CONFIDENTIAL

12.1 WORKS AND SERVICES REPORTS

12.1.1 WALGA EQUOTE - PROVISION OF WASTE COLLECTION SERVICES

File Ref: N41138
Responsible Officer: Rob Stewart
Chief Executive Officer
Author: Dominic Le Cerf
Manager Works and Services
Proposed Meeting Date: 23 May 2017

PURPOSE

The purpose of this report is to consider the submission from Cleanaway Waste Management Ltd for the provision of kerbside waste and recycling collection services via a WALGA Equote.

MOTION TO PROCEED BEHIND CLOSED DOORS

Moved Cr L Handasyde, seconded Cr S Etherington:

3:50pm That in accordance with Section 5.23 (2) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

(a) a matter affecting an employee or employees; and

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

CARRIED (8/0)

NO. 108/17

MOTION TO PROCEED IN PUBLIC

Moved Cr B Bell, seconded Cr M O'Dea:

4:05pm That the meeting proceed in public.

CARRIED (8/0)

NO. 109/17

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr J Oldfield, seconded Cr B Bell:

That:

1. The eQuote submitted by Cleanaway Waste Management Ltd for the provision of kerbside waste and recycling collection services for an initial three year period, at the following pricing schedule (inc GST):

Collection Service	Price per lift (inc GST)
General household waste collection (120L, weekly)	\$1.375
Household recycling collection (240L, fortnightly)	\$2.783
Non-domestic collection	\$1.375
Public bin collection	\$6.60

be accepted; and

2. The Chief Executive Officer be authorised to extend the contract for two further three year periods at the conclusion of the initial three year period, subject to satisfactory performance.

CARRIED (8/0)

NO. 110/17

Item 9.4.2 LIST OF ACCOUNTS (previously adjourned – refer to page 33 of these Minutes)

COUNCIL DECISION

That in accordance with Regulation 13 (1) of the Local Government (Financial Management) Regulations 1996, the list of payments made under delegated authority for the month ended 30 April 2017 be received and recorded in the minutes of the Council, the summary of which is as follows:

1. Electronic Payments and Direct Debits totalling \$1,035,421.58;
2. Municipal Cheques 45902- 45908 and 45910 - 45922 totalling \$76,306.07;
3. Trust Cheque 435 totalling \$10,000.00; and
4. Cancelled cheque 45909.

CARRIED (8/0)

NO. 111/17

13 CLOSURE OF MEETING

4:06pm The Presiding Member declared the meeting closed.

CONFIRMED: CHAIRPERSON _____ **DATE:** ____/____/____