

POLICY No: A/PA/2

FORMER POLICY No: P.H.2.

COUNCIL BUILDINGS – CEILING AND / OR ROOF INTERFERENCE:

DIVISION	BUSINESS UNIT	RESPONSIBILITY AREA
Corporate Services	Administration	Property Administration

OBJECTIVE:

To clarify access restrictions to ceiling and roof spaces in Council owned buildings.

POLICY:

1. That access to the ceiling / roof space in any of the buildings under the Council's care and control be restricted to authorised repair contractors and staff only and that any entry by other persons is subject to:
 - a) The approval by the Chief Executive Officer; and
 - b) The parties having appropriate public liability insurance to cover any event, which indemnifies the Council against any claim.
2. All necessary documentation relating to the hire or use of Council buildings will be subject to the applicant having necessary public liability insurance to indemnify the Council against any claim from the set up and function, through to the clean up afterwards.'

ADOPTED:

LAST REVIEWED: 24 FEBRUARY 2009