



Shire of
Plantagenet

Mount Barker • Kendenup • Narrikup
Porongurup • Rocky Gully

AUDIT RISK AND IMPROVEMENT COMMITTEE AGENDA

**NOTICE IS HEREBY GIVEN that a
meeting of the Audit Risk and Improvement Committee
will be held in the Committee Room,
Lowood Road, Mount Barker WA 6324
at 10.00am on Wednesday 3 June 2026**

**Julian Murphy
CHIEF EXECUTIVE OFFICER**

Committee Function

Under section 16 of the *Local Government (Audit) Regulations 1996*, the Audit Committee is responsible for:

Guiding and assisting Council in carrying out:

- a) Its functions under Part 6 of the Act
- b) Its functions relating to other audits and other matters related to financial management; and,
- c) Part 7 of the Act in relation to auditing the Shire's financial accounts.
- d) Reviewing the CEO's report required under regulation 17(3).

Monitoring and advising the CEO when the CEO is carrying out functions in relation to a review under:

- (a) regulation 17(1); and
- (b) the *Local Government (Financial Management) Regulations 1996* regulation 5(2)(c).

Supporting the Auditor conducting an audit and carrying out the Auditor's other duties under the Act.

Overseeing the implementation of any action that Council:

- (a) is required to take, has stated it has taken or intends to take, in respect to matters raised by the audit report;
- (b) has accepted should be taken on receipt of the CEO's report of a review under regulation 17(1); and
- (c) has accepted should be taken on receipt of the CEO's report under regulation 5(2)(c) of *Local Government (Financial Management) Regulations 1996*.

The Audit Committee's duties include:

- (a) considering the Auditor's interim audit of the Shire's accounting and internal control procedures for the financial year;
- (b) reviewing the audited financial report for the previous financial year;
- (c) reviewing the interim and final audit reports for the financial year;
- (d) reviewing the annual Compliance Audit Return;
- (e) reviewing the CEO's triennial report on the appropriateness and effectiveness of the Shire's systems and procedures regarding risk management, internal controls and legislative compliance;
- (f) reviewing the CEO's triennial report on the appropriateness and effectiveness of the Shire's financial management systems and procedures; and
- (g) providing a report to Council on those matters.

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Membership

Cr L Handasyde (Presiding Member)
Cr J Liebeck (Deputy Presiding Member)
Cr K Tyrer
Cr W Sheard

Deputies

Cr K Clements
Cr M O'Dea

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Presiding Member will declare the meeting open at _____pm.

2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Members Present

Observers

Staff

Apologies

Members of the Public

3 CONFIRMATION OF MINUTES

Minutes, as circulated, of the meeting of the Audit, Risk and Improvement Committee held on 10 March 2026.

OFFICER RECOMMENDATION

That the minutes of the meeting of the Audit, Risk and Improvement Committee held on 10 March 2026 be confirmed as a true and accurate record.

4 DEPUTATIONS/PRESENTATIONS

Mr Vignesh Raj CA, Director Financial Audit, Office of the Auditor General will be in attendance to meet with the Committee.

5 DISCLOSURE OF INTEREST

Part 5 Division 6 *Local Government Act 1995*

6 REPORTS OF COMMITTEE MEMBERS AND OFFICERS

6.1 COMMITTEE STATUS REPORT

Refer to attachment 6.1.1. A summary of the open items on the Status Report each meeting is as follows:

Summary:

Month	August 2025	December 2025	March 2026	June 2026
Number of Active Items	40	37	33	33

7 GENERAL BUSINESS

7.1 ITEMS FOR THE COMMITTEE'S INFORMATION

The following documents are for the information of the Committee:

1. Local Government 2025 – Financial Audit Results:
[Local Government 2025 – Financial Audit Results](#)
2. WALGA Economic Briefing – Quarter 1 2026:
[WALGA-Q1-2026-Economic-Briefing.pdf](#)

8 NEXT MEETING

8 September 2026

9 CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member shall declare the meeting closed at _____pm.