



AUDIT COMMITTEE MEETING

MINUTES

Committee Brief

- *Recommend the appointment of the auditor to the Council;*
- *Assist the auditor to ensure audits are conducted successfully and timely;*
- *Examine the audit report and ensure appropriate action is taken;*
- *Prepare reports on actions taken and forward to the Minister;*
- *Meet with the auditor at least once a year; and*
- *Review enhanced scope of audit.*

An ordinary meeting of the Audit Committee was held in the
Committee Room, Lowood Road, Mount Barker WA 6324,
10.45am Tuesday 19 May 2009

Rob Stewart
CHIEF EXECUTIVE OFFICER

Committee Members

Cr K Forbes; Cr M Skinner; Cr J Mark

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	2
2	RECORD OF ATTENDANCE / APOLOGIES	2
3	MEETING CLOSURE	2

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

10.45 am The Chairperson declared the meeting open.

2 RECORD OF ATTENDANCE / APOLOGIES

Members Present

Cr M Skinner (Chairperson)
Cr K Forbes, AM
Cr J Mark

Staff

Mr Rob Stewart, Chief Executive Officer

RESOLVED:

That the Chief Executive Officer be advised that in the opinion of the Audit Committee, and prior to the expiry of the current Audit Contract, formal quotations be sought from qualified Auditors to undertake the Council's Audit function, including increased scope of audit, for a term of five years.

CARRIED

3 MEETING CLOSURE

11.05 am The Chairperson declared the meeting closed.

CONFIRMED: CHAIRPERSON _____ DATE: ____ / ____ / ____