



CHIEF EXECUTIVE OFFICER APPOINTMENT COMMITTEE

MINUTES

SECTION 5.9(2)(a) LGA 1995

Committee Brief

1. *The duties of the committee are to make recommendations to the Council with regard to:*
 - i. *The recruitment of the substantive CEO*
 - ii. *The Total Reward Package and Employment Contract for the substantive CEO.*
2. *The Committee shall comprise one Independent Person and four Councillors, one of whom shall be the Shire President pursuant to Section 5.10(4) of the Local Government Act 1995.*
3. *The committee shall disband on or before 31 December 2023.*
4. *Cr Pavlovich, Cr Handasyde, Cr O'Dea and Cr Woltering be appointed as members to the Chief Executive Officer Recruitment Committee.*
5. *Panel members sign a confidentiality agreement prior to the first item of business.*

A meeting of the Chief Executive Officer Recruitment Committee was held at the Shire of Plantagenet Committee Room, Mount Barker at 4.15pm on Monday 15 May 2023.


Gary Clark
CHIEF EXECUTIVE OFFICER

Committee Members:

Cr L Handasyde (Chair), Cr C Pavlovich, Cr M O'Dea, Cr K Woltering and Mr Andrew Hammond - (Resolution No. 32/23)

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Chairperson: Cr L Handasyde

Membership: Quorum (3)

Cr C Pavlovich
Cr L Handasyde
Cr M O'Dea
Cr K Woltering

Mr Andrew Hammond

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

4.16pm The Presiding Member Cr Len Handasyde declared the meeting open.

2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Members Present

Cr L Handasyde	Chair
Cr C Pavlovich	Shire President
Cr M O'Dea	Councillor
Cr K Woltering	Councillor
Mr A Hammond	Independent Panel Member

Attendees:

Ms Nolene Wake Executive Officer (Notetaker)

3 DISCLOSURES OF INTEREST

Part 5 Division 6 Local Government Act 1995

Previous declarations as presented to Consultant Emily Bulloch at Beilby Downing Teale.

4 CONFIRMATION OF MINUTES

Moved Cr C Pavlovich, seconded Cr K Woltering:

That the Minutes of the meeting of the Chief Executive Officer Appointment Committee, held on 1 May 2023 as circulated, be taken as read and adopted as a correct record.

CARRIED (5/0)

5 GENERAL BUSINESS

CEO Recruitment timing and process progressing.

COMMITTEE DECISION

Moved Cr C Pavlovich, seconded Cr M O'Dea:

That it be noted:

That the committee recognise Mr Julian Murphy as the preferred candidate for the position of permanent Chief Executive Officer of the Shire of Plantagenet subject to the reference checking being acceptable and a face-to-face interview.

Should the reference checking be acceptable the committee will proceed to the second interview which will be face to face.

CARRIED (5/0)

6 NEXT MEETING

29 May 2023 - Date and time to be confirmed.

7 CLOSURE OF MEETING

4.25pm The Presiding Member declared the meeting closed.

CONFIRMED: PRESIDING MEMBER _____ DATE: ____/____/____