



CHIEF EXECUTIVE OFFICER APPOINTMENT COMMITTEE

MINUTES

SECTION 5.9(2)(a) LGA 1995

Committee Brief

1. *The duties of the committee are to make recommendations to the Council with regard to:*
 - a) *A suitable person to be employed as:*
 - i. *Acting CEO for a period of no greater than 12 months.*
 - ii. *CEO pursuant to a contract no longer than 5 years at the conclusion of the appointment referred to in 2(a)(i) above.*
 - b) *Remuneration for both positions referred to in 1 and 2 above.*
2. *The committee shall comprise of three Councillors, one of whom shall be the Shire President pursuant to Section 5.10(4) of the Local Government Act 1995.*
3. *The committee shall disband on or before 31 December 2021.*
4. *Cr Pavlovich, Cr Oldfield and Cr Clements be appointed as members to the Chief Executive Officer Appointment Committee.*
5. *A Deputy not be appointed.*

A meeting of the Chief Executive Officer Appointment Committee was held in the Shire of Plantagenet Council Chambers, Lowood Road, Mount Barker at 10.00am on Tuesday 16 June 2020

Rob Stewart
CHIEF EXECUTIVE OFFICER

Committee Members:

Cr C Pavlovich, Cr J Oldfield and Cr K Clements - (Resolution No. 83/20)

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Membership: Quorum (2)

Cr C Pavlovich (Presiding Member)

Cr J Oldfield

Cr K Clements

Others:

Cr L Handasyde (Observer)

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

10.00am The Presiding Member declared the meeting open.

2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Members Present

Cr C Pavlovich	Shire President
Cr J Oldfield	Councillor
Cr K Clements	Councillor

3 CONFIRMATION OF MINUTES

Moved Cr J Oldfield, seconded Cr K Clements:

That the Minutes of the meeting of the Chief Executive Officer Appointment Committee, held on 12 May 2020 as circulated, be taken as read and adopted as a correct record.

CARRIED (3/0)

4 DISCLOSURES OF INTEREST

Part 5 Division 6 Local Government Act 1995

Nil

5 GENERAL BUSINESS

Responses were received from a number of recruitment consultants for the position of a contracted term CEO. Contacts were derived from other LG recommendations or experience in LG executive recruitment. Some of the organisations contacted were:

1. Hays Recruiting
2. WALGA Recruitment (no longer active)
3. Price Consulting Group
4. Lester Blades
5. Local Government Appointments

The process and selection criteria was similar with most recruitment consultants. However, there was some variation in relation to fees and charges. The Committee reviewed the various proposals and requested more information from a shortlist of 'Local Government Appointments' and 'Price Consulting Group' as relevant to our tier 3 position in regard to the LG structure in WA.

On request for a more specific consultancy:

1. Local Government Appointments Manager, Melissa Hanson, was quite blunt when contacted and informed the Shire President that all the relevant information had been provided previously.
2. Price Consulting Group Managing Director, Di Jasas, on the other hand was very accommodating and was actually the consultant that recommended engaging Mr Stewart almost two decades ago.

Price also suggested that, as the Shire of Plantagenet has time on our side, the first stage may be to put our CEO position out on the digital platforms (ie: Link in and Seek), which have Australia- wide networks.

If this sparks adequate interest then our cost will be well below budget. If a more targeted approach is required in the second instance than we have a budget allocation in line with the Price Consultancy estimate.

COMMITTEE RECOMMENDATION

Moved Cr K Clements, seconded Cr J Oldfield:

That it be a recommendation to the Council:

That:

1. **Price Consulting Group be engaged to undertake the CEO recruitment process.**
2. **The Price Consulting Group quotation titled 'Executive Recruitment Services' dated May 2020 be accepted.**
3. **The intention of the Chief Executive Officer Appointment Committee to review the Price Consulting Group scope of proposal and advise the Council as required through this process be noted.**

CARRIED (3/0)

6 NEXT MEETING

Date to be advised.

7 CLOSURE OF MEETING

10.12am The Presiding Member declared the meeting closed.

CONFIRMED: PRESIDING MEMBER_____ **DATE:** ____/____/____