



CHIEF EXECUTIVE OFFICER APPOINTMENT COMMITTEE

MINUTES

SECTION 5.9(2)(a) LGA 1995

Committee Brief

1. *The duties of the committee are to make recommendations to the Council with regard to:*
 - a) *A suitable person to be employed as:*
 - i. *Acting CEO for a period of no greater than 12 months.*
 - ii. *CEO pursuant to a contract no longer than 5 years at the conclusion of the appointment referred to in 2(a)(i) above.*
 - b) *Remuneration for both positions referred to in 1 and 2 above.*
2. *The committee shall comprise of three Councillors, one of whom shall be the Shire President pursuant to Section 5.10(4) of the Local Government Act 1995.*
3. *The committee shall disband on or before 31 December 2021.*
4. *Cr Pavlovich, Cr Oldfield and Cr Clements be appointed as members to the Chief Executive Officer Appointment Committee.*
5. *A Deputy not be appointed.*

A meeting of the Chief Executive Officer Appointment Committee was held in the Shire of Plantagenet Council Chambers, Lowood Road, Mount Barker at 4.30pm on Tuesday 17 November 2020

Paul Sheedy
ACTING CHIEF EXECUTIVE OFFICER

Committee Members:

Cr C Pavlovich, Cr J Oldfield and Cr K Clements - (Resolution No. 83/20)

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Membership: Quorum (2)

Cr C Pavlovich (Presiding Member)

Cr J Oldfield

Cr K Clements

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

4:33pm The Presiding Member declared the meeting open.

2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Members Present

Cr C Pavlovich	Shire President
Cr J Oldfield	Councillor
Cr K Clements	Councillor

Observers

Cr L Handasyde

3 CONFIRMATION OF MINUTES

Moved Cr K Clements, seconded Cr J Oldfield:

That the Minutes of the meeting of the Chief Executive Officer Appointment Committee, held on 3 November 2020 as circulated, be taken as read and adopted as a correct record.

CARRIED (3/0)

4 DISCLOSURES OF INTEREST

Part 5 Division 6 Local Government Act 1995

Nil

5 GENERAL BUSINESS

5.1 FINAL REPORT – PRICE CONSULTING

Moved Cr K Clements, seconded Cr J Oldfield:

That the final report from Price Consulting (as attached) be received.

CARRIED (3/0)

5.2 SPECIAL COUNCIL MEETING

The Shire President to call a special meeting of the Council to be held at 5.00pm on 24 November 2020 to formally appoint a contracted CEO.

5.3 COMMITTEE RECOMMENDATION

Moved Cr J Oldfield, seconded Cr K Clements:

That it be a recommendation to the Council:

That the Council:

1. Appoints ... to the position of Chief Executive Officer with the Shire of Plantagenet for a period of five years.
2. Believes that ... is suitably qualified for the position of Chief Executive Officer.
3. Is satisfied with the provisions of the proposed employment contract to be entered into with ... for a total remuneration package of \$250,000.00 per annum.
4. Authorises the Shire President to negotiate with ..., the details contained within the total remuneration package.
5. Approves relocation costs from ...'s existing place of residence to the house provided by the Council to be reimbursed at cost, or to the maximum value of \$7,000.00, whichever is the lesser.
6. Grants authority for the Shire President and Acting Chief Executive Officer to endorse and affix the Common Seal of the Council to the Chief Executive Officer Contract of Employment.

CARRIED (3/0)

6 NEXT MEETING

Date to be advised.

7 CLOSURE OF MEETING

5.42pm The Presiding Member declared the meeting closed.

CONFIRMED: PRESIDING MEMBER _____ DATE: ___ / ___ / ___