



CHIEF EXECUTIVE OFFICER APPOINTMENT COMMITTEE

MINUTES

SECTION 5.9(2)(a) LGA 1995

Committee Brief

1. *The duties of the committee are to make recommendations to the Council with regard to:*
 - i. *The recruitment of the substantive CEO*
 - ii. *The Total Reward Package and Employment Contract for the substantive CEO.*
2. *The Committee shall comprise one Independent Person and four Councillors, one of whom shall be the Shire President pursuant to Section 5.10(4) of the Local Government Act 1995.*
3. *The committee shall disband on or before 31 December 2023.*
4. *Cr Pavlovich, Cr Handasyde, Cr O'Dea and Cr Woltering be appointed as members to the Chief Executive Officer Recruitment Committee.*
5. *Panel members sign a confidentiality agreement prior to the first item of business.*

A meeting of the Chief Executive Officer Recruitment Committee was held at the Shire of Plantagenet Committee Room, Mount Barker at 4.00pm on Monday 29 May 2023.


Gary Clark
CHIEF EXECUTIVE OFFICER

Committee Members:

Cr L Handasyde (Chair), Cr C Pavlovich, Cr M O'Dea, Cr K Woltering and Mr Andrew Hammond - (Resolution No. 32/23)

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	1
2	RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED).....	1
3	DISCLOSURES OF INTEREST.....	1
4	CONFIRMATION OF MINUTES	1
5	GENERAL BUSINESS	2
	COMMITTEE RECOMMENDATION.....	2
6	NEXT MEETING	2
7	CLOSURE OF MEETING	2

Chairperson: Cr L Handasyde

Membership: Quorum (3)

Cr C Pavlovich
Cr L Handasyde
Cr M O'Dea
Cr K Woltering

Mr Andrew Hammond

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

4.33pm The Presiding Member Cr Len Handasyde declared the meeting open.

2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Members Present

Cr L Handasyde	Chair
Cr M O'Dea	Councillor
Cr K Woltering	Councillor
Mr A Hammond	Independent Panel Member

Apologies

Cr C Pavlovich	Shire President
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Attendees:

Ms Nolene Wake	Executive Officer (Notetaker)
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3 DISCLOSURES OF INTEREST

Part 5 Division 6 Local Government Act 1995

Previous declarations as presented to Consultant Emily Bulloch at Beilby Downing Teale.

4 CONFIRMATION OF MINUTES

Nil

5 GENERAL BUSINESS

Consideration of permanent CEO position.

COMMITTEE RECOMMENDATION

Moved Cr M O'Dea, seconded Cr K Woltering:

That it be a recommendation to the Council:

That the Council:

1. Receives and endorses the Summary Report from Consultant, Beilby Downing Teal.
2. Offers the position of Chief Executive Officer with the Shire of Plantagenet for a period of five years to Julian Peter Murphy.
3. Believes that Julian Peter Murphy is suitably qualified for the position of Chief Executive Officer.
4. Authorise the Shire President and Chair of the CEO Recruitment Panel to communicate and discuss the offer of employment with Julian Peter Murphy for a Total Rewards Package of \$265,000.00. Any requested changes to be resubmitted to Council for consideration.
5. Authorise the Shire President to affix the common seal to the employment contract should no changes be required.
6. Approves the payment of relocation costs, to be reimbursed at cost, or to the maximum of \$5,000.00, whichever is the lesser.
7. Offers the provision of the CEO house on the basis of no rent, with the applicant responsible for the cost of utilities. Council is responsible for the provision of gardening services.

Footnote:

This matter remains confidential until the offer is accepted, and the appointment communicated by the Shire President.

6 NEXT MEETING

Date to be confirmed.

7 CLOSURE OF MEETING

4.37pm The Presiding Member declared the meeting closed.

CONFIRMED: PRESIDING MEMBER _____ DATE: ____/____/____