



HEAVY PLANT COMMITTEE

MINUTES

SECTION 5.9(2)(c) LGA 1995

The functions of the Heavy Plant Committee are:

- (1) *To review the existing Policy I/PM/1 Plant – General Policy and make recommendations to the Council regarding but not limited to:
 - a. *Specifications of heavy plant;*
 - b. *Type and number of heavy plant;*
 - c. *Maintenance regime;*
 - d. *Optimum replacement; and*
 - e. *Operator efficiency and productivity.**

And

- (2) *The Heavy Plant Committee shall report to the Council on or before its meeting to be held on 16 September 2014 at which time the Committee shall be dissolved.*

Ordinary Meeting of the Heavy Plant Committee held in the Council Committee Room, Lowood Road, Mount Barker WA 6324, 3.00pm Tuesday 1 July 2014

Rob Stewart
CHIEF EXECUTIVE OFFICER

Committee Members

Cr Len Handasyde, Cr Chris Pavlovich, Cr Jon Oldfield (Resolution No. 77/14)

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Chairperson: Cr Chris Pavlovich

Deputy Chairperson: Cr Jon Oldfield

Membership: Quorum (2)

Cr C Pavlovich
Cr L Handasyde
Cr J Oldfield

Councillor
Councillor
Councillor

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

At 3.00pm the Presiding Member declared the meeting open.

2 RECORD OF ATTENDANCE / APOLOGIESMembers Present

Cr C Pavlovich (Presiding Member)

Cr L Handasyde

Cr J Oldfield

Staff

Rob Stewart - Chief Executive Officer

Dominic Le Cerf – Manager Works and Services

Amy Chadbourne – Senior Administration/Project Officer Works and Services

3 DISCLOSURE OF MEMBERS' INTERESTS

There were no disclosures by Committee Members.

4 CONFIRMATION OF MINUTES

Moved Cr J Oldfield, Seconded Cr L Handasyde:

That the minutes of the Ordinary Meeting of the Heavy Plant Committee, held on Tuesday 10 June 2014 as circulated, be taken as read and adopted as a correct record.

CARRIED

5 REPORTS OF COMMITTEE MEMBERS AND OFFICERS**5.1 LIST OF SHIRE OF PLANTAGENET HEAVY PLANT**

The Committee discussed the draft Heavy Plant Replacement matrix provided by Mr Le Cerf (see Appendix One).

Cr Pavlovich presented a draft Plant Policy Review Model for review by Committee Members (see Appendix Two). The meeting discussed the spreadsheet and the categories within it. The importance of each heavy plant item was looked at and the risk to Shire operations if it was under repair. The example of the hooklift truck was used to demonstrate the risk of down time and how it could be detrimental to the community.

Committee Members agreed that the Fit For Purpose (FFP) category was an important one for determining whether a heavy plant item could be put up for review. Three different levels for a category were suggested – not important, mainstream or a critical rating.

The Meeting discussed its role as a Committee and agreed it would meet once a year in March to evaluate the heavy plant on the matrix. Following this meeting, the Committee would make a recommendation to the Council in April of heavy plant items needing to be replaced.

Action: Mr Le Cerf advised he would populate the Heavy Plant Replacement Matrix with heavy plant items as per the plant items listed in category 1 from the original draft and would circulate to Committee Members for comment.

6 NEXT MEETING

Tuesday 2 September 2014 at 3.00pm.

7 MEETING CLOSURE

At 4.18pm the Presiding Member declared the meeting closed.

CONFIRMED
PRESIDING MEMBER _____ DATE _____
