



HEAVY PLANT REVIEW COMMITTEE

MINUTES

Section 5.9(2)(c) LGA 1995

The function of the Heavy Plant Committee is to review the 12 Year Plant Replacement Program annually prior to budget adoption and to make recommendations to the Council as to plant purchases to be funded.

A Meeting of the Heavy Plant Review Committee
Held in the Council Committee Room
Lowood Road, Mount Barker WA 6324
at 11.30am on Tuesday 6 October 2020

PAUL SHEEDY
ACTING CHIEF EXECUTIVE OFFICER

Committee Members

Cr C Pavlovich, Cr J Oldfield, Cr L Handasyde, Cr J Moir (Resolution No. 205/19)

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	1
2	RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)	1
3	CONFIRMATION OF MINUTES	1
4	DISCLOSURES OF INTEREST	1
5	REPORTS OF COMMITTEE MEMBERS AND OFFICERS	1
	5.1 POLICY REVIEW – PLANT - GENERAL	1
	5.2 HEAVY PLANT REPLACEMENT PROGRAM	3
6	NEXT MEETING	3
7	MEETING CLOSURE	3

Presiding Member: Cr J Oldfield

Membership: Quorum (2)

Cr L Handasyde	Council Representative
Cr J Oldfield	Council Representative
Cr J Moir	Council Representative
Cr C Pavlovich	Council Representative

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

11.30am Cr Oldfield declared the meeting open.

2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)Members Present

Cr L Handasyde	Council Representative
Cr J Oldfield	Council Representative
Cr C Pavlovich	Council Representative
Cr J Moir	Council Representative

Staff

Mr P Sheedy	Acting Chief Executive Officer
Mr D Lynch	Executive Manager, Works and Services
Ms A Chadbourne	Senior Administration Officer, Works and Services

3 CONFIRMATION OF MINUTES

Moved Cr L Handasyde, Seconded Cr C Pavlovich

That the Minutes of the Ordinary Meeting of the Heavy Plant Committee, held on 24 March 2020 as circulated, be taken as read and adopted as a correct record, subject to the following correction:

- 1. The final paragraph at point 5.1 Heavy Plant Replacement Program – Draft be amended by changing ‘that G2 be used more often’ to ‘G3 be used more often’.**

CARRIED

4 DISCLOSURES OF INTEREST

Part 5 Division 6 Local Government Act 1995

Nil

5 REPORTS OF COMMITTEE MEMBERS AND OFFICERS**5.1 POLICY REVIEW – PLANT - GENERAL**

Council Policy I/PM/1 Plant – General was discussed by members of the Committee. See attachment One - Council Policy I/PN/1 Plant – General.

It was agreed that the policy has been thoroughly reviewed over the years and has generally provided good guidance to Shire staff and to Councillors.

Discussion focused on when plant disposal should take place and as a result, it was recommended some changes be made to the policy and a report be presented to the Council at its meeting of 3 November 2020.

The following changes to the plant disposal guidelines were recommended.

Item	Original hrs/km	Change to
Grader	7,000 to 10,000 hrs	10,000 to 15,000 hrs
Heavy Loader	7,000 to 10,000 hrs	10,000 to 13,000 hrs
Backhoe/Loader	6,000 to 8,000 hrs	8,000 to 10,000 hrs

And:

Item	Original years	Change to
Backhoe/Loader	6-8 years	10-15 years
Heavy Loader	5-12 years	7-12 years

COMMITTEE DECISION

Moved Cr J Moir, Seconded Cr L Handasyde;

That it be a recommendation to the Council that amended policy I/PM/1 Plant – General:

OBJECTIVE

To provide clear guidelines relating to the replacement period for the Council's heavy plant.

POLICY

1. This policy applies to the Council's plant, which includes:
 - a. Trucks (over 4.5 tonnes); and
 - b. Vehicular plant, including (but not limited to) loaders, graders, and backhoes.
2. Plant purchases are to be structured around a replacement program intended to maintain consistent annual expenditure and based upon the benchmark standards developed by the Institute of Public Works Engineering Australia Limited (IPWEA): Plant and Vehicle Management Manual - Third Edition (2012).
3. Plant disposal should occur where the cost of ownership of the vehicle is optimised. Generally, plant will be disposed of where the time of disposal maximises the financial advantage to the Council, as outlined in the following table.

Type	Years	Hours/km
Grader	5-9 years	10,000hrs to 15,000hrs

Type	Years	Hours/km
Heavy Loader	7-9 years	10,000hrs to 13,000hrs
Backhoe/Loader	10-15 years	8,000hrs to 10,000hrs
Heavy Truck 6x4	5-7 years	250,000km to 500,000km
Medium Truck 4x2	7-12 years	300,000km
Light Truck	7-12 years	300,000km
Roller	7-12 years	7,000hrs to 9,000hrs
Tractor	4-8 years	3,000hrs to 6,000hrs
Heavy Trailer	10-25 years	N/A-

4. Plant may be kept past the suggested optimum hours/kms if considered to be providing ongoing value to the Council and will therefore fall outside the purview of this Policy.'

be adopted.

5.2 HEAVY PLANT REPLACEMENT PROGRAM

Committee Members viewed the Heavy Plant Replacement Program (Attachment Two). It was agreed the spreadsheet would need to be updated to reflect the amendments to the policy made in Section 5.1

Mr Lynch discussed the possibility of reducing the Shire's grader fleet to two instead of three machines. He highlighted the third grader was not used year round and the use of a private contractor when required (in its place) could be considered. Further discussion on this matter would take place at the February 2021 meeting.

Action: Mr Lynch be requested to amend the Heavy Plant Replacement Program to reflect the changes to Council Policy I/PM/1 Plant – General and to present it at the next Heavy Plant Review Committee Meeting in February 2021.

6 NEXT MEETING

A date in February 2021 to be decided.

7 MEETING CLOSURE

12.20pm Cr Oldfield declared the meeting closed.

ATTACHMENT ONE

COUNCIL POLICY I/PM/1 – PLANT – GENERAL

PLANT - GENERAL POLICY

DIVISION	BUSINESS UNIT	RESPONSIBILITY AREA
Works and Services	Infrastructure	Plant & Machinery

OBJECTIVE

To provide clear guidelines relating to the replacement period for the Council's heavy plant.

POLICY

1. This policy applies to the Council's plant, which includes:
 - a. Trucks (over 4.5 tonnes); and
 - b. Vehicular plant, including (but not limited to) loaders, graders, and backhoes.
2. Plant purchases are to be structured around a replacement program intended to maintain consistent annual expenditure and based upon the benchmark standards developed by the Institute of Public Works Engineering Australia Limited (IPWEA): Plant and Vehicle Management Manual - Third Edition (2012).
3. Plant disposal should occur where the cost of ownership of the vehicle is optimised. Generally, plant will be disposed of where the time of disposal maximises the financial advantage to the Council, as outlined in the following table.

Type	Years	Hours/km
Grader	5-9 years	7,000hrs to 10,000hrs
Heavy Loader	7-9 years	7,000hrs to 10,000hrs
Backhoe/Loader	6-8 years	6,000hrs to 8,000hrs
Heavy Truck 6x4	5-7 years	250,000km to 500,000km
Medium Truck 4x2	7-12 years	300,000km
Light Truck	5-12 years	300,000km
Roller	7-12 years	7,000hrs to 9,000hrs
Tractor	4-8 years	3,000hrs to 6,000hrs

Heavy Trailer	10-25 years	N/A
---------------	-------------	-----

4. Plant may be kept past the suggested optimum hours/kms if considered to be providing ongoing value to the Council and will therefore fall outside the purview of this Policy.

ADOPTED: OCTOBER 2006

LAST REVIEWED: 26 APRIL 2017

ATTACHMENT TWO
PLANT REPLACEMENT PROGRAM
