



LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING

MINUTES

**Emergency Management Act 2005
SECTION 38 (1)**

A Local Government is to establish one or more local emergency management committees for the local government district.

Meeting of the Local Emergency Management Committee
held at the
Shire of Plantagenet
2.30pm Thursday 1 February 2018

**Rob Stewart
CHIEF EXECUTIVE OFFICER**

Committee Members

Cr B Lang, Cr S Etherington (Deputy), (Resolution No.235/17), Ms F Pengel, Sgt A McRae, Mr K Forbes AM, Mr N Blackburn, Mr J Stasev, Ms K Beidatsch, Mr E Drage, Ms J Hollingworth, Mr W Bailye, Mr W Hood, Shire of Plantagenet Environmental Health Officer (vacant) Mr S Player and Ms J Weekes

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MEMBERSHIP

Cr B Lang (Chairperson)
Cr Sue Etherington (Deputy)
Ms F Pengel
Ms J Weekes
Shire of Plantagenet Environmental Health Officer (vacant)
Mr S Player
Sgt A McRae
Mr K Forbes AM
Mr N Blackburn
Ms E Drage
Mr J Stasev
Ms J Hollingworth
Mr W Bailye
Mr W Hood
Ms K Beidatsch

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2 RECORD OF ATTENDANCE / APOLOGIES

Present

Cr Bevan Lang	Shire of Plantagenet
Fiona Pengel	Shire of Plantagenet
Jo Weekes	Shire of Plantagenet
Jason Stasev	Mount Barker Volunteer Fire and Rescue
Elsa Drage	Mount Barker St John Ambulance
Neville Blackburn	Department of Communities
Wayne Hood	Mount Barker Red Cross
Leanne Laurie	Plantagenet Cranbrook Health Service

Visitors

Adam Smith	Office of Emergency Management
Ian Foote	Mount Barker State Emergency Service

Apologies

Kevin Forbes AM	Chief Bush Fire Control Officer
Sgt A McRae	Mount Barker Police
Kirsten Beidatsch	Mount Barker State Emergency Service
Lorna Woodward	Department of Communities
Kris McDonald	Mount Barker Police

3 CONFIRMATION OF MINUTES

Moved Neville Blackburn seconded Wayne Hood

That the Minutes of the Ordinary Meeting of the Local Emergency Management Committee held 2 November 2017 be confirmed.

CARRIED

4 BUSINESS ARISING FROM PREVIOUS MEETINGS

4.1 Reply from the Great Southern District Emergency Management Committee in regards to fire mitigation on state land discussed. LEMC also advised of meeting between CBFCO Mr Kevin Forbes AM and Main Roads in regards to mitigation on road verges and parking bays. The meeting was very productive with Mains Road agreeing to assist with mitigation works on their land tenure.

5 STANDARD AGENDA ITEMS

5.1 Confirmation of Contact details and key stakeholders

Contact details updated.

5.2 Post Major Incident Reports

Nil

5.3 Post Exercise reports

The Department of Communities held a Welfare Evacuation Centre Exercise on 9 November 2017 to test the Shire of Plantagenet Local Emergency Management Arrangements. Mr Neville Blackburn from the Department of Communities gave an overview of the exercise and the outcomes achieved.

Report Attached

5.4 Funding Nominations and Application Progress

Nil

6 GENERAL BUSINESS

6.1 Alliance Regional LEMC proposal report.

Discussion was held on the proposal to form an Alliance Regional LEMC. Adam Smith informed the LEMC what the requirements were to form such a committee.

After further discussions it was decided that a trial period of a joint LEMC to establish if an Alliance Regional LEMC would be beneficial to all parties.

6.2 The next exercise to test the Local Emergency Management Arrangements will be held August/September.

7 NEXT MEETING

Thursday 3 May 2018 at 3.30PM

Shire of Plantagenet Committee Room

8 MEETING CLOSED

3.37 pm

CONFIRMED:

CHAIRPERSON _____ **DATE:** ____ / ____ / ____