



LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING

MINUTES

**Emergency Management Act 2005
SECTION 38 (1)**

A Local Government is to establish one or more local emergency management committees for the local government district.

Meeting of the Local Emergency Management Committee
held at the
Shire of Plantagenet
2.30pm Thursday 1 November 2018

**Rob Stewart
CHIEF EXECUTIVE OFFICER**

Committee Members

Cr B Lang (Presiding Member), Cr S Etherington (Deputy), (Resolution No.235/17), Ms F Pengel, Sgt A McRae, Mr N Handasyde, Mr N Blackburn, Mr J Stasev, Ms K Beidatsch, Mr E Drage, Ms J Hollingworth, Mr W Bailye, Mr W Hood, Ms A Tucker, Mr S Player and Ms J Weekes

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MEMBERSHIP

Cr B Lang (Presiding Member)
Cr Sue Etherington (Deputy)
Ms F Pengel
Ms J Weekes
Ms A Tucker
Mr S Player
Sgt A McRae
Mr N Handasyde
Mr N Blackburn
Ms E Drage
Mr J Stasev
Ms J Hollingworth
Mr W Bailye
Mr W Hood
Ms K Beidatsch

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2:35 pm – The Presiding Member declared the meeting open.

2 RECORD OF ATTENDANCE / APOLOGIES

Present

Cr Bevan Lang	Shire of Plantagenet (Presiding Member)
Fiona Pengel	Shire of Plantagenet
Jo Weekes	Shire of Plantagenet
Alexandra Tucker	Shire of Plantagenet
Jason Stasev	Mount Barker Volunteer Fire and Rescue Service
Wayne Hood	Mount Barker Red Cross
Neville Blackburn	Department of Communities
Kylie Spencer	WA Country Health Service

Visitors

Ian Foote	Mount Barker State Emergency Service
Adam Smith	Department of Fire and Emergency Services
Luis Benavides	Mount Barker Volunteer Fire and Rescue Service
Jamie Lawn	Shire of Plantagenet (trainee)

Apologies

Elsa Drage	Mount Barker St John Ambulance
Kirsten Beidatsch	Mount Barker State Emergency Service
Norm Handasyde	Bush Fire Service

3 CONFIRMATION OF MINUTES

Moved Neville Blackburn, seconded Wayne Hood:

That the Minutes of the Ordinary Meeting of the Local Emergency Management Committee held 2 August 2018 be confirmed.

CARRIED

4 BUSINESS ARISING FROM PREVIOUS MEETINGS

4.1 Adam Smith the District Emergency Management Advisor from the Department of Fire and Emergency Service provided a presentation on the annual exercise of the Local Emergency Management Arrangements as required by the Emergency Management Act, 2005.

It is proposed that the exercise will take place in February 2019, date to be confirmed (presentation attached).

5 STANDARD AGENDA ITEMS

5.1 Confirmation of Contact details and key stakeholders. (attached)

Contact details updated.

5.2 Post Major Incident Reports

Nil

5.3 Post Exercise reports

Nil

5.4 Funding Nominations and Application Progress

Nil

6 GENERAL BUSINESS

6.1 Local Emergency Welfare Plan. - Exercise.

Neville Blackburn from the Department of Communities advised the committee that he will be holding a Local Emergency Welfare Plan exercise in Denmark on 20 November 2018. The Plantagenet LEMC are most welcome to attend as observers, please advise Neville before the date if attending.

6.2 Local Waste Management Arrangements for Emergency events.

Alex Tucker Environmental Co-ordinator from the Shire of Plantagenet gave an overview of a workshop she attended in regards to Local Waste Management Arrangements for Emergency events. How that could affect the recovery process, including some of the difficulties that the local government may face in the disposal of hazardous materials, such as asbestos.

7 NEXT MEETING

Thursday 7 February 2019 at 2.30 pm

Shire of Plantagenet Committee Room

8 MEETING CLOSED

3.25 pm

CONFIRMED:

CHAIRPERSON _____ **DATE:** ____ / ____ / ____