



LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING

MINUTES

**Emergency Management Act 2005
SECTION 38 (1)**

A Local Government is to establish one or more local emergency management committees for the local government district.

Meeting of the Local Emergency Management Committee
held at the
Shire of Plantagenet
2.30pm Thursday 2 August 2018

**Rob Stewart
CHIEF EXECUTIVE OFFICER**

Committee Members

Cr B Lang, Cr S Etherington (Deputy), (Resolution No.235/17), Ms F Pengel, Sgt A McRae, Mr N Handasyde, Mr N Blackburn, Mr J Stasev, Ms K Beidatsch, Mr E Drage, Ms J Hollingworth, Mr W Bailye, Mr W Hood, Ms A Tucker, Mr S Player and Ms J Weekes

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MEMBERSHIP

Cr B Lang (Chairperson)
Cr Sue Etherington (Deputy)
Ms F Pengel
Ms J Weekes
Ms A Tucker
Mr S Player
Sgt A McRae
Mr N Handasyde
Mr N Blackburn
Ms E Drage
Mr J Stasev
Ms J Hollingworth
Mr W Bailye
Mr W Hood
Ms K Beidatsch

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**2 RECORD OF ATTENDANCE / APOLOGIES**Present

Cr Sue Etherington	Shire of Plantagenet (Presiding Chair)
Fiona Pengel	Shire of Plantagenet
Jo Weekes	Shire of Plantagenet
Jason Stasev	Mount Barker Volunteer Fire and Rescue Service
Wayne Hood	Mount Barker Red Cross
Neville Blackburn	Department of Communities
Norm Handasyde	Chief Bush Fire Control Officer
Alexandra Tucker	Shire of Plantagenet
Julie Hollingworth	WA Country Health Service

Visitors

Ian Foote	Mount Barker State Emergency Service
Adam Smith	Department of Fire and Emergency Services
Sgt Laurie Seton	Western Australian Police Force

Apologies

Cr Bevan Lang	Shire of Plantagenet (Presiding Member)
Elsa Drage	Mount Barker St John Ambulance
Wes Bailye	Department of Biodiversity, Conservation and Attractions
Sgt Andy McRae	West Australian Police Force
Steve Player	Shire of Plantagenet
Kirsten Beidatsch	Mount Barker State Emergency Service

3 CONFIRMATION OF MINUTES

Moved Neville Blackburn seconded Jason Stasev

That the Minutes of the Ordinary Meeting of the Local Emergency Management Committee held 3 May 2018 be confirmed.

CARRIED

4 BUSINESS ARISING FROM PREVIOUS MEETINGS

4.1 The need for increased consultation with vulnerable community groups was highlighted. Contact names and numbers of those groups, so that information can be included in the LEMA in case of an emergency would be beneficial.

4.2 Exercise update

Due to other commitments the VFRS are unable to organise the exercise. Adam Smith the District Emergency Management Advisor from the Department of Fire and Emergency Services will be organising the exercise and will give more details at a later date. He is hoping to exercise the LEMA around vulnerable groups

5 STANDARD AGENDA ITEMS

5.1 Confirmation of Contact details and key stakeholders. (attached)

Contact details updated.

5.2 Post Major Incident Reports - Attached

Neville Blackburn from Department of Communities tabled the Post Operations Report from the Albany fires. One of the major fires was located within the Shire of Plantagenet and a discussion was held around how notification could be ensured in future events. (attached)

5.3 Post Exercise reports

Nil

5.4 Funding Nominations and Application Progress

Nil

6 GENERAL BUSINESS

6.1 Local Emergency Welfare Plan. - Attached.

Neville Blackburn from the Department of Communities tabled the revised Local Emergency Welfare Plan for the Shire of Plantagenet. Members are requested to review the plan and forward any changes to Community Emergency Services Manager. Responses will be collated and forwarded to Department of Communities for plan endorsement at the November meeting of the LEMC.(attached)

6.2 Member Reports

6.2.1 District Emergency Management Advisor.

District Emergency Management Committee will have a new chair as of the next meeting. The National Disaster Resilience Program will be available soon for grant applications.

Also tabled were the National Principles for Disaster Recovery, to be reviewed at the next LEMC for inclusion in the LEMA. (attached)

6.2.2 Western Australian Police Force.

The LEMC was informed of new procedures at control points that may be affected by wildfire. The Police officers will leave the control point if the predicted fire front comes within an hour of their position.

6.2.3 Bush Fire Service

The fires of 24 – 25 May caused some problems with the Barrow Road fire quite involved. Unexpected wind changes also caused some issues and were a good learning experience for all involved.

6.2.4 Mount Barker State Emergency Service

Due to bad weather conditions the Mount Barker unit has attended 10 storm damage call outs over the last couple of months.

7 NEXT MEETING

Thursday 1 November 2018 at 2.30 pm

Shire of Plantagenet Committee Room

8 MEETING CLOSED

3.25 pm

CONFIRMED:

CHAIRPERSON _____ **DATE:** ____ / ____ / ____