



**LOCAL EMERGENCY MANAGEMENT
COMMITTEE MEETING**

MINUTES

Meeting of the Local Emergency Management Committee
held at the
Mount Barker Court House
Mount Barker Road, Mount Barker
5.30pm Tuesday 2 November 2010

Rob Stewart
CHIEF EXECUTIVE OFFICER

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS.....	1
2	RECORD OF ATTENDANCE / APOLOGIES	1
3	CONFIRMATION OF MINUTES.....	1
4	REPORTS OF COMMITTEE MEMBERS AND OFFICERS.....	2
5	GENERAL BUSINESS / MATTERS ARISING.....	2
6	NEXT MEETING.....	4
7	MEETING CLOSURE.....	4

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Meeting declared open by the Chairperson at 5.30pm

2 RECORD OF ATTENDANCE / APOLOGIES

Present:

Cr Sue Etherington (Chair)	Shire of Plantagenet
Sarah Evans	Department for Child Protection
Barry Cross	State Emergency Service
Gary Wann	State Emergency Service
Rob Clarke	St John Ambulance
Wesley Beck	Mount Barker Volunteer Fire & Rescue Service
Jeff Drage	Mount Barker Volunteer Fire & Rescue Service
Nicole Selesnew	Shire of Plantagenet
Eric Howard	Shire of Plantagenet
Andrew Buchanan	Shire of Plantagenet
Murray Wills	Plantagenet Bush Fire Service
Cr Len Handasyde	Plantagenet Bush Fire Service
Allan Keogh	Mount Barker Police
Stuart Wilkinson	Department of Corrections – Pardelup Prison Farm
Alanna Robins	Department of Health

3 CONFIRMATION OF MINUTES

Moved Jeff Drage, Seconded Gary Wann:

That the minutes of the Local Emergency Management Committee meeting held 3 August 2010 be confirmed.

CARRIED

4 REPORTS OF COMMITTEE MEMBERS AND OFFICERS

COMMUNITY EMERGENCY SERVICES MANAGER REPORT

Location / Address: N / A
Name of Applicant: N / A
Author: Andrew Buchanan
Date of Report: 12 October 2010

Evacuation Plan

The Evacuation Plan for the Shire is currently under development. If anyone wishes to raise any issues, concerns or would like to participate please call me on 9892 1149.

2010 2011 Fire Season Outlook

Over recent weeks there have been a number of fires in this and surrounding shires. The soils dryness and drought index are much higher than what can normally be expected at this time of year. The State Emergency Service (SES) have provided much needed support at recent fires and will no doubt be very busy over the coming months. The Shire's Bush Fire Brigades are all aware of the risks this season and are remaining vigilant to make sure that response to fires is quick and effective.

5 GENERAL BUSINESS / MATTERS ARISING

Mount Barker Volunteer Fire and Rescue Service

The Brigade has been unusually quiet over the last few months having only responded to 3 grass fires. Wesley Beck has developed a table of Radio Equipment and Infrastructure available to each emergency service.

Department of Child Protection (DCP)

Sarah Evans and Andrew Buchanan recently visited all of the welfare centres around the Shire. The Local Welfare Plan for the Shire of Plantagenet has been updated with appropriate information for each centre. The Local Welfare Emergency Committee (LWEC) will meet in the first week in December and run through a mock exercise to help the committee understand their various roles during an evacuation of the community.

Shire of Plantagenet – Manager of Community Services

Rayona Evans from the Shire of Plantagenet was recently successful in applying for funding to install an external generator port at the Mount Barker Recreation Centre. The port will allow a generator to be connected directly to the power supply for the building providing emergency back up power for lighting and basic electrical appliances.

St John Ambulance

The Mount Barker Sub-Branch will be redeveloping their emergency arrangements shortly. Consultation will take place with Andrew Buchanan to ensure that the Local Emergency Management Arrangements are updated with any relevant information.

State Emergency Service (SES)

The SES has recently responded to requests for support at fires in this Shire and in the City of Albany. Barry Cross is welcomed to the LEMC as the new Unit Manager of the Mount Barker SES taking over from Gary Wann.

Shire of Plantagenet Bush Fire Service

Murray Wills Chief Bushfire Control Officer advised that over the summer fire season any fires have the potential to be particularly bad due to the very dry conditions. Any help provided by support agencies such as the SES will be very much appreciated.

Pardelup Prison Farm

Pardelup Prison Farm now has an operational fire appliance and staff and prisoners have received training in bush fire fighting. A Western Australian Emergency Radio Network (WAERN) Radio will be installed shortly and appropriate people will be trained in its operation.

Mount Barker Police

Allan Keogh has recently conducted some research into the availability of back up generators from machinery hire providers. It was identified that priority would not be given to emergencies or emergency services should a back up generator be required. In the event of an extended power outage, the Shire of Plantagenet, the Mount Barker Cooperative (IGA) and the SES buildings are the only facilities with back up power. Western Power may have large generators available however the lead time may be substantial.

Action:

Allan Keough and Andrew Buchanan to explore the availability of back up generators for use in emergencies.

Department of Health

If an event occurs requiring the evacuation of the Mount Barker Hospital, substantial resources will be required. This will include staff, buses and light vehicles. The Local Emergency Management Arrangements have a list of buses and trucks available to conduct an evacuation of this or similar facilities. The evacuation plan for the Hospital should reflect the resources required to ensure the effective and timely transport of patients and associated equipment.

Action:

Alanna Robbins to liaise with Andrew Buchanan once an evacuation plan has been developed for the hospital. An abbreviated version of the Hospitals evacuation plan is to be included in the evacuation plan for the Shire.

North West Major Fire Event

Cr Len Handasyde presented a mock exercise to the Committee describing a major fire originating north of Kendenup on a very high fire danger day. The Committee discussed the issues that may arise in an event similar to this such as access through police road blocks, damage to communications infrastructure and the resources necessary to manage large incidents.

6 NEXT MEETING

5.30pm Tuesday 1 February 2011 at the Mount Barker St Johns Ambulance Sub-Centre.

7 MEETING CLOSURE

Meeting closed 7.30pm

CONFIRMED:CHAIRPERSON _____ DATE: __/__/__

