



LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING

MINUTES

**Emergency Management Act 2005
SECTION 38 (1)**

A Local Government is to establish one or more local emergency management committees for the local government district.

Meeting of the Local Emergency Management Committee
held at the
Shire of Plantagenet
2.30pm Thursday 2 November 2017

**John Fathers
Acting CHIEF EXECUTIVE OFFICER**

Committee Members

Cr B Lang, Cr S Etherington (Deputy), (Resolution No.235/17), Ms F Pengel, Sgt A McRae, Mr K Forbes AM, Mr N Blackburn, Mr J Stasev, Ms K Beidatsch, Mr E Drage, Ms J Hollingworth, Mr W Bailye, Mr W Hood, Shire of Plantagenet Environmental Health Officer (vacant) Mr S Player and Ms J Weekes

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MEMBERSHIP

Cr B Lang (Chairperson)
Cr Sue Etherington (Deputy)
Ms F Pengel
Ms J Weekes
Shire of Plantagenet Environmental Health Officer (vacant)
Mr S Player
Sgt A McRae
Mr K Forbes AM
Mr N Blackburn
Ms E Drage
Mr J Stasev
Ms J Hollingworth
Mr W Bailye
Mr W Hood
Ms K Beidatsch

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Manager Community Services opened the meeting for the purpose of electing a Chairperson.

2 ELECTION OF PRESIDING MEMBER

Cr Bevan Lang was nominated for the position and he indicated his willingness to accept. There being no further nominations, the Manager Community Services declared Cr Lang elected unopposed to the position of Presiding Member.

3 RECORD OF ATTENDANCE / APOLOGIES

Present

| | |
|-------------------|--|
| Cr Bevan Lang | Shire of Plantagenet |
| Fiona Pengel | Shire of Plantagenet |
| Jo Weekes | Shire of Plantagenet |
| Steve Player | Shire of Plantagenet |
| Sgt A McRae | Mount Barker Police |
| Jason Stasev | Mount Barker Volunteer Fire and Rescue |
| Elsa Drage | Mount Barker St John Ambulance |
| Neville Blackburn | Department of Communities |
| Wayne Hood | Mount Barker Red Cross |
| Kirsten Beidatsch | Mount Barker State Emergency Service |

Visitors

| | |
|----------------|--------------------------------|
| Adam Smith | Office of Emergency Management |
| Erin Fuery | Red Cross |
| Karen Edmendes | Red Cross |
| Jamie Lawn | Shire of Plantagenet |

Apologies

| | |
|-----------------|--|
| Wes Bailye | Department of Biodiversity, Conservation and Attractions |
| Kevin Forbes AM | Chief Bush Fire Control Officer |

4 CONFIRMATION OF MINUTES

Moved Jason Stasev seconded Wayne Hood

That the Minutes of the Ordinary Meeting of the Local Emergency Management Committee held 4 February 2017 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MEETINGS

Nil

6 STANDARD AGENDA ITEMS

6.1 Confirmation of Contact details and key stakeholders

Contact details updated.

6.2 Post Major Incident Reports

Sgt A McRae gave an overview of a fatal plane crash on the border of Shire of Plantagenet, Shire of Denmark and the City of Albany.

6.3 Post Exercise reports

Nil

6.4 Funding Nominations and Application Progress

Nil

7 GENERAL BUSINESS

7.1 Red Cross presentation

Erin Fuery and Karen Edmeades from Australian Red Cross gave a presentation on the roles of the Red Cross in times of emergencies and what services they can provide. They also discussed the interaction they would have between Red Cross, Department of Communities and Local Government especially in the recovery period after the emergency.

7.2 Tenure blind fire mitigation – Main Roads WA responsibility

The Shire of Plantagenet Bush Fire Brigades would like to seek the support of the Local Emergency Management with a letter to the District Emergency Management Committee in regards to State Government departments mitigating fire hazards on their land. Of particular concern were road verges and parking bays under the control of Main Roads WA.

Committee Decision:

Moved Jo Weekes, Seconded Neville Blackburn

That the Chief Executive Officer be requested to write a letter to the District Emergency Management Committee requesting that it assists with ensuring state government departments have hazard mitigations methods in place on their land.

CARRIED

7.3 Welfare evacuation exercise overview

Neville Blackburn from the Department of Communities gave an overview of an evacuation exercise to be held 9 November 2017 at the Mount Barker Recreation Centre. The background of the exercise is to be a fire in the Cranbrook Shire that requires the evacuation of the Cranbrook town site.

Neville also informed the committee of the changes within the department that will extend the capabilities of the department to respond to emergencies.

8 NEXT MEETING

Thursday 1 February 2018 at 2.30PM

Shire of Plantagenet Committee Room

9 MEETING CLOSED

3.55 pm

CONFIRMED:

CHAIRPERSON _____ **DATE:** ____/____/____