



## **LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING**

# **MINUTES**

**Emergency Management Act 2005  
SECTION 38 (1)**

A Local Government is to establish one or more local emergency management committees for the local government district.

Meeting of the Local Emergency Management Committee  
held at the  
Shire of Plantagenet  
2.30pm Thursday 3 May 2018

**Rob Stewart  
CHIEF EXECUTIVE OFFICER**

Committee Members

*Cr B Lang, Cr S Etherington (Deputy), (Resolution No.235/17), Ms F Pengel, Sgt A McRae, Mr K Forbes AM, Mr N Blackburn, Mr J Stasev, Ms K Beidatsch, Mr E Drage, Ms J Hollingworth, Mr W Bailye, Mr W Hood, Ms A Tucker, Mr S Player and Ms J Weekes*

# TABLE OF CONTENTS

---

ITEM	SUBJECT	PAGE NO
1	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS.....	1
2	RECORD OF ATTENDANCE / APOLOGIES .....	1
3	CONFIRMATION OF MINUTES.....	1
4	BUSINESS ARISING FROM PREVIOUS MEETINGS.....	1
5	STANDARD AGENDA ITEMS .....	2
7	NEXT MEETING.....	3
8	MEETING CLOSED .....	3

MEMBERSHIP

Cr B Lang (Chairperson)  
Cr Sue Etherington (Deputy)  
Ms F Pengel  
Ms J Weekes  
Ms A Tucker  
Mr S Player  
Sgt A McRae  
Mr K Forbes AM  
Mr N Blackburn  
Ms E Drage  
Mr J Stasev  
Ms J Hollingworth  
Mr W Bailye  
Mr W Hood  
Ms K Beidatsch

**1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS****2 RECORD OF ATTENDANCE / APOLOGIES**Present

Cr Bevan Lang	Shire of Plantagenet (Presiding Member)
Fiona Pengel	Shire of Plantagenet
Jo Weekes	Shire of Plantagenet
Jason Stasev	Mount Barker Volunteer Fire and Rescue Service
Elsa Drage	Mount Barker St John Ambulance
Neville Blackburn	Department of Communities
Kevin Forbes AM	Chief Bush Fire Control Officer
Sgt A McRae	Mount Barker Police
Steve Player	Shire of Plantagenet
Wes Bailye	Department of Biodiversity, Conservation and Attractions
Vince Hilder	Department of Biodiversity, Conservation and Attractions

Visitors

Ian Foote	Mount Barker State Emergency Service
Francine Gregory	Mount Barker Red Cross
Jamie Lawn	Shire of Plantagenet

Apologies

Lorna Woodward	Department of Communities
Wayne Hood	Mount Barker Red Cross
Adam Smith	Office of Emergency Management

**3 CONFIRMATION OF MINUTES**

**Moved Neville Blackburn seconded Elsa Drage**

**That the Minutes of the Ordinary Meeting of the Local Emergency Management Committee held 1 February 2018 be confirmed.**

**CARRIED**

**4 BUSINESS ARISING FROM PREVIOUS MEETINGS**

A summary of the progress of the proposal for a Regional LEMC between the Alliance members, Shire of Plantagenet, Shire of Denmark and the City of Albany was provided.

## 5 STANDARD AGENDA ITEMS

### 5.1 Confirmation of Contact details and key stakeholders

Contact details updated.

### 5.2 Post Major Incident Reports

Nil

### 5.3 Post Exercise reports

Nil

### 5.4 Funding Nominations and Application Progress

Nil

## 6 GENERAL BUSINESS

### 6.1 Pre Evacuation Plans.

Discussion was held on the proposal to create pre evacuation plans for the five major town sites within the Shire of Plantagenet, these being; Mount Barker, Narrikup, Porongurup, Kendenup and Rocky Gully.

After further discussions it was decided that the Pardelup Prison should also have a dedicated pre evacuation plans.

### 6.2 Local Emergency Management Arrangements

Discussion was held on the LEMA and how we can inform and promote public education.

The discussions included suggestions of the; Identification of Community Groups, Strategies, what message we want to deliver and how are we going to achieve this.

It was suggested that the next LEMC meeting focus on this.

### 6.3 The next exercise to test the Local Emergency Management Arrangements has been moved to the November meeting. A draft plan of the desired outcomes for the exercise will be discussed at the next LEMC meeting.

**7 NEXT MEETING**

Thursday 2 August 2018 at 2.30 pm

Shire of Plantagenet Committee Room

**8 MEETING CLOSED**

3.40 pm

**CONFIRMED:**

**CHAIRPERSON** \_\_\_\_\_ **DATE:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_