



LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING

MINUTES

**Emergency Management Act 2005
SECTION 38 (1)**

A Local Government is to establish one or more local emergency management committees for the local government district.

Meeting of the Local Emergency Management Committee
held at the
Shire of Plantagenet
5.30pm Thursday 4 February 2016

A handwritten signature in black ink, appearing to read "Rob Stewart".

**Rob Stewart
CHIEF EXECUTIVE OFFICER**

Committee Members

Cr S Etherington, Cr Jeff Moir (Resolution No.237/15), Mrs F Saurin, Mr E Howard, Sgt G Hamilton, Mr K Forbes AM, Mr J Drage, Ms K Beidatsch, Mr E Drage, Ms R Godden, Mr W Bailye, Mr W Hood, Mr S Player and Ms J Weekes

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	1
2	RECORD OF ATTENDANCE / APOLOGIES	1
3	CONFIRMATION OF MINUTES	1
4	REPORTS OF COMMITTEE MEMBERS AND OFFICERS	1
5	GENERAL BUSINESS/MATTERS ARISING	2
6	NEXT MEETING	2

MEMBERSHIP

Cr S Etherington (Chairperson)
Cr J Moir (Deputy)
Ms F Saurin
Ms J Weekes
Mr S Player
Sgt G Hamilton
Mr K Forbes AM
Ms E Drage
Mr E Howard
Mr J Drage
Ms R Godden
Mr W Bailye
Mr W Hood
Ms K Beidatsch

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2 RECORD OF ATTENDANCE / APOLOGIES

Present

Fiona Saurin	Shire of Plantagenet
Jo Weekes	Shire of Plantagenet
Eric Howard	Shire of Plantagenet
Sgt Gailene Hamilton	Mount Barker Police
Jeff Drage	Mount Barker Volunteer Fire and Rescue
Kevin Forbes AM	Plantagenet Bush Fire Service
Elsa Drage	Mount Barker St John Ambulance
Kirsten Beidatsch	Mount Barker State Emergency Service
Wes Bailye	Department of Parks and Wildlife
Wayne Hood	Mount Barker Red Cross

Visitors

Lorna Woodward	Department of Child Protection and Family Support
Neville Blackburn	Department of Child Protection and Family Support
Adam Smith	State Emergency Management Committee

Apologies

Ruth Godden	Plantagenet Hospital
Sue Etherington	Shire of Plantagenet
Steve Player	Shire of Plantagenet

3 CONFIRMATION OF MINUTES

Moved Elsa Drage, seconded Wayne Hood

That the Minutes of the Ordinary Meeting of the Local Emergency Management Committee held 4 November 2015 be confirmed.

CARRIED

4 REPORTS OF COMMITTEE MEMBERS AND OFFICERS

No reports were received.

5 GENERAL BUSINESS/MATTERS ARISING

Adam Smith the State Emergency Management Committee Executive Officer gave an overview of the process for the review of the Shire of Plantagenet Local Emergency Management Arrangements which has to be undertaken every five years. The priority for review was identification of critical infrastructure within the Shire of Plantagenet. Also, some minor adjustments to the administrative processes had been identified.

The process for identifying critical infrastructure along with groups which may need special attention in the case of an emergency was then initiated. The resulting document will be submitted at the next meeting to be held 5 May 2016.

6 NEXT MEETING

Thursday 5 May 2016 at 5.30PM

Shire of Plantagenet Committee Room

7 MEETING CLOSED

7.00pm

CONFIRMED:

CHAIRPERSON



DATE:

5 / 5 / 2016