



LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING

MINUTES

**Emergency Management Act 2005
SECTION 38 (1)**

Meeting of the Local Emergency Management Committee
held at the
Shire of Plantagenet
5.30pm Thursday 5 February 2015

**Rob Stewart
CHIEF EXECUTIVE OFFICER**

Committee Members

Cr S Etherington, Cr B Bell (Resolution No.260/13), Mrs F Saurin, Mr E Howard, Sgt G Hamilton, Mr K Forbes AM, Mr J Drage, Ms K Beidatsch, Mr E Drage, Ms A Robbins, Mr W Bailye, Mr W Hood and Ms J Weekes

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	1
2	RECORD OF ATTENDANCE / APOLOGIES	1
3	CONFIRMATION OF MINUTES	1
4	REPORTS OF COMMITTEE MEMBERS AND OFFICERS	2
4.1	COMMUNITY EMERGENCY SERVICES REPORT	2
4.2	MOUNT BARKER VOLUNTEER FIRE AND RESCUE	2
4.3	WEST AUSTRALIAN POLICE	2
4.4	MOUNT BARKER STATE EMERGENCY SERVICE	2
4.5	BUSH FIRE SERVICE	2
4.6	MOUNT BARKER ST JOHN AMBULANCE	2
4.7	DEPARTMENT OF PARKS AND WILDLIFE	2
4.8	PLANTAGENET CRANBROOK HEALTH SERVICE	2
4.9	MOUNT BARKER RED CROSS	2
4.10	DEPARTMENT FOR CHILD PROTECTION AND FAMILY SUPPORT	2
4.11	SHIRE OF PLANTAGENET	2
5	GENERAL BUSINESS/MATTERS ARISING	3
6	NEXT MEETING	3

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2 RECORD OF ATTENDANCE / APOLOGIES

Present

Sue Etherington	Shire of Plantagenet
Fiona Saurin	Shire of Plantagenet
Kevin Forbes AM	Chief Bush Fire Control Officer
Jo Weekes	Shire of Plantagenet
Sgt Gailene Hamilton	Mount Barker Police
Elsa Drage	Mountt Barker St John Ambulance
Eric Howard	Shire of Plantagenet
Wayne Hood	Mount Barker Red Cross
Kirsten Beidatsch	Mount Barker State Emergency Service

Apologies

Alanna Robins	Plantagenet Cranbrook Health Service
Wes Bailye	Department of Parks and Wildlife
Neville Blackburn	Department for Child Protection and Family Support
Lorna Woodward	Department of Child Protection and Family Support
Jeff Drage	Mount Barker Volunteer Fire and Rescue

3 CONFIRMATION OF MINUTES

Moved Elsa Drage, seconded Wayne Hood

That the Minutes of the Ordinary Meeting of the Local Emergency Management Committee held 18 November 2014 be confirmed.

CARRIED

4 REPORTS OF COMMITTEE MEMBERS AND OFFICERS

4.1 COMMUNITY EMERGENCY SERVICES REPORT

Nil

4.2 MOUNT BARKER VOLUNTEER FIRE AND RESCUE

Nil

4.3 WEST AUSTRALIAN POLICE

Due to major fire activity local resources are stretched and on standby if required.

4.4 MOUNT BARKER STATE EMERGENCY SERVICE

Training continuing with an emphasis on burn over blankets in case unit required near the fire zone.

4.5 BUSH FIRE SERVICE

Report attached, a general discussion on the major fire at Northcliffe was also had.

4.6 ST JOHN AMBULANCE

Business as usual and very busy

4.7 DEPARTMENT OF PARKS AND WILDLIFE

Absent

4.8 PLANTAGENET CRANBROOK HEALTH SERVICE

The Regional Director had offered assistance to the Northcliffe fire if required which placed members from the hospital on standby.
The hospital has also now been issued PPE for the Ebola virus if required.

4.9 RED CROSS

The local members were placed on standby for the Australia Day weekend and may lose two members to the Northcliffe fire if required. This will still leave four members in case of an emergency in the Shire or surrounding area.

4.10 DEPARTMENT FOR CHILD PROTECTION AND FAMILY SUPPORT

Absent

4.11 SHIRE OF PLANTAGENET

Nil

5 GENERAL BUSINESS/MATTERS ARISING

A General Discussion was held on the role of the LEMC and how best to review and improve the Local Emergency Managements (LEMA).

It was felt that risk assessment was the first item that needed to be addressed to form a starting point for reviewing of the LEMA, this included public consultation.

All members were asked to submit ideas by the 19 February 2015 in relation to what questions should be asked on the survey to best capture the general public's conception of the risk and how resilient they felt the community was.

There was also concern raised about the lack of awareness by the general public in relation to the LEMC committee and its role. It was suggested that an article be placed in the Plantagenet News.

6 NEXT MEETING

7 May 2015 at 5.30PM

Shire of Plantagenet Committee Room

7 MEETING CLOSED

6.24pm

CONFIRMED:

CHAIRPERSON _____ **DATE:** ____ / ____ / ____