



LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING

MINUTES

Meeting of the Local Emergency Management Committee
held at the
Shire of Plantagenet Administration Building
5.30pm Tuesday 6 August 2013

Rob Stewart
CHIEF EXECUTIVE OFFICER

Committee Members

Cr S Etherington, Cr A Budrikis - Deputy (Resolution No.251/11), Mrs N Selesnew Mr E Howard, Sgt Al Keogh, Mr K Forbes, Mr A Buchanan, Mr B Cross, Mr B Gladwin, Ms A Robbins, Mr W Bailey and Ms J Weekes

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4 REPORTS OF COMMITTEE MEMBERS AND OFFICERS

COMMUNITY EMERGENCY SERVICES REPORT

Location / Address: N / A

Name of Applicant: N / A

Author: Jo Weekes

Date of Report: 22 July 2013

Mock Incident

A mock incident was held on 8 June 2013 at the Mount Barker Community College and involved the local St Johns Ambulance, Mount Barker State Emergency Service, Mount Barker Volunteer Fire and Rescue and the Mount Barker Police. There were also a number of volunteers from the Community College who acted as casualties and made the proceedings very realistic so our thanks go out to them. A number of the Local Emergency Management Committee also attended.

The Incident was critiqued by District Officer Lynda Elms from the Department of Fire and Emergency Services and also Mr Wes Bailey from the Department of Parks and Wildlife.

A debrief was held with all senior members from the various services and the report is attached.

Bush Fire Hazard Reduction Work

The bush fire hazard reduction work on Shire properties, Crown land and bush land is underway. Due to the work done by Andrew Buchanan most fire breaks only require spraying, with just a few areas needing more extensive work.

LEMC Annual Report

The LEMC Annual Report and Business Plan have been submitted to Mr Adam Smith, the Community Emergency Management Officer (CEMO) as per the requirement from the State Emergency Management Committee (SMEC)

DEPARTMENT OF PARKS and WILDLIFE

Wes Bailye went through the name change from The Department of Environment and Conservation to The Department of Parks and Wildlife (DPaW) and the Department of Environmental Regulations (DER).

DPaW focuses on nature conservation and the community's enjoyment and appreciation of Western Australia's world-class network of national and marine parks.

DER focuses on environmental regulation, approvals and appeals processes, and pollution prevention.

BUSH FIRE SERVICE

Kevin Forbes introduced himself as the new Chief Bush Fire Control Officer and gave a short talk on his experience and back ground. Kevin also stated the wish for a quite upcoming fire season.

WESTERN AUSTRALIAN POLICE

Sgt Al Keogh stated that the contact list for the annual update of the LEMC updates needed doing and he had the resources to achieve this.

Action: Jo Weekes to provide current contact list to Al Keogh.

LEMC CHAIR

Chair Cr Sue Etherington advised that her council term expires this year. Dependent on the upcoming elections, the Councillor representation on the committee may change.

5 GENERAL BUSINESS / MATTERS ARISING

Department of Child Protection and Family Support

Neville Blackburn was introduced as the new District Emergency Services Officer Great Southern for the Department of Child Protection and Family Support. Neville gave an overview of his position, his area of responsibility and how his role can assist local Government.

Community Emergency Management Officer – SMEC

Adam Smith gave a presentation on the composition and roles of an Incident Support Group and related it to the Shire Plantagenet and the

LEMC. Adam also covered how an Incident Support Group would relate to the Incident Management Team. An explanation of the various position and roles is attached.

Welfare Trailer

Bryn Gladwin proposed the LEMC seek funding for the purchase of a Welfare Trailer for the use of all of the Emergency Services within the Shire Plantagenet at prolonged incidents. It would be used to provide basic comforts such as food and water at a central point without the need for continuous ferrying to remote areas.

Moved: Bryn Gladwin, seconded Andrew Buchanan

That the Chief Executive Officer be requested to support the purchase of a Welfare Trailer for use within the Shire of Plantagenet for all Emergency Services at prolonged incidents and that potential funding sources be identified.

CARRIED

Recovery Exercise

Adam Smith conducted a recovery exercise using local scenarios that had occurred over the last few years within the Shire, explaining the composition and roles of the Recovery Committee and effect it would have on the community. Also discussed were the types of funding available to the Shire and what level of damage was needed for them to be activated.

Dissemination of information to the public was highlighted as an important part of Recovery and the possible use of Social Media.

Attached is an example of a storm scenario and the issues that would come up in most circumstances. These issues were discussed around the table with input from all.

6 ATTACHMENTS

Mock Incident Report
Incident Support Group Definition and Roles
Exercise Mt Barker Storm

7 NEXT MEETING

5.30pm Tuesday 5 November 2013 at Court House, Mount Barker Police Station.

8 MEETING CLOSURE

Meeting closed 6.45 pm.

CONFIRMED:

CHAIRPERSON _____ **DATE:** ____ / ____ / ____