



LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING

MINUTES

**Emergency Management Act 2005
SECTION 38 (1)**

A Local Government is to establish one or more local emergency management committees for the local government district.

Meeting of the Local Emergency Management Committee
held at the
Shire of Plantagenet
2.30pm Thursday 7 February 2019

**Rob Stewart
CHIEF EXECUTIVE OFFICER**

Committee Members

Cr B Lang (Presiding Member), Cr S Etherington (Deputy), (Resolution No.235/17), Ms F Pengel, Sgt D Johnson, Mr N Handasyde, Mr N Blackburn, Mr J Stasev, Ms K Beidatsch, Mr E Drage, Ms J Hollingworth, Mr W Bailye, Mr W Hood, Ms A Tucker, Mr S Player and Ms J Weekes

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MEMBERSHIP

Cr B Lang (Presiding Member)
Cr Sue Etherington (Deputy)
Ms F Pengel
Ms J Weekes
Ms A Tucker
Mr S Player
Sgt D Johnson
Mr N Handasyde
Mr N Blackburn
Ms E Drage
Mr J Stasev
Ms J Hollingworth
Mr W Bailye
Mr W Hood
Ms K Beidatsch

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2:38 pm – The Presiding Member declared the meeting open.

2 RECORD OF ATTENDANCE / APOLOGIES

Present

Cr Bevan Lang	Shire of Plantagenet (Presiding Member)
Fiona Pengel	Shire of Plantagenet
Jo Weekes	Shire of Plantagenet
Alexandra Tucker	Shire of Plantagenet
Wes Bailye	Department of Biosecurity, Conservation and Attractions
Wayne Hood	Mount Barker Red Cross
Neville Blackburn	Department of Communities
David Johnson	Western Australia Police Force

Visitors

Ian Foote	Mount Barker State Emergency Service
Simon Jenkins	St John Ambulance
Steve Farmer	Department of Justice

Apologies

Kirsten Beidatsch	Mount Barker State Emergency Service
Jason Stasev	Mount Barker Volunteer Fire and Rescue Service
Julie Hollingworth	WA Country Service
Lorna Woodward	Department of Communities

3 CONFIRMATION OF MINUTES

Moved Neville Blackburn, seconded Wayne Hood:

That the Minutes of the Ordinary Meeting of the Local Emergency Management Committee held 1 November 2018 be confirmed.

CARRIED

4 BUSINESS ARISING FROM PREVIOUS MEETINGS

4.1 As discussed at the previous meeting the annual exercise of the Local Emergency Management Arrangements will be held as a community engagement survey. It was scheduled to be held in February but due to operational commitments of Department of Fire and Emergency Services staff it has been delayed and the new date will be advised to members when confirmed.

5 STANDARD AGENDA ITEMS

5.1 Confirmation of Contact details and key stakeholders. (attached)

Contact details updated.

5.2 Post Major Incident Reports

Neville Blackburn from the Department of Communities gave an overview of the Bremer Bay fire for background and information that could assist the Shire of Plantagenet if a major incident occurred within the Shire.

5.3 Post Exercise reports

Neville Blackburn from the Department of Communities also gave an overview of a Welfare Evacuation exercise held in the Shire of Denmark.

5.4 Funding Nominations and Application Progress

Nil

6 GENERAL BUSINESS

6.1 Local Emergency Welfare Plan Update

The updated Local Emergency Welfare Plan for the Shire of Plantagenet was tabled for confirmation of information contained in the plan. There was also discussion on whether additional information could be contained in the plan such as a vulnerable people register or a specific plan for pets to be included

7 NEXT MEETING

Thursday 2 May 2019 at 2.30 pm

Shire of Plantagenet Committee Room

8 MEETING CLOSED

3.36 pm

CONFIRMED:

CHAIRPERSON _____ **DATE:** ____/____/____