



## LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING

# MINUTES

Emergency Management Act 2005  
SECTION 38 (1)

Meeting of the Local Emergency Management Committee  
held at the  
Mount Barker State Emergency Service  
5.30pm Tuesday 14 October 2014

**Peter Duncan**  
**A/CHIEF EXECUTIVE OFFICER**

Committee Members

*Cr S Etherington, Cr B Bell (Resolution No.260/13), Mrs F Saurin, Mr E Howard, Sgt Hamilton, Mr M Wills, Mr A Buchanan, Ms K Beidatsch, Mr E Drage, Ms A Robbins, Mr W Bailye, Mr W Hood and Ms J Weekes*

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## 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

## 2 RECORD OF ATTENDANCE / APOLOGIES

### Present

Fiona Saurin	Shire of Plantagenet
Murray Wills	Chief Bush Fire Control Officer
Neville Blackburn	Department of Child Protection and Family Support
Jo Weekes	Shire of Plantagenet
Sgt Gailene Hamilton	Mount Barker Police
Wes Bailye	Department of Parks and Wildlife
Jeff Drage	Mt Barker Volunteer Fire and Rescue
Elsa Drage	Mt Barker St John Ambulance
Eric Howard	Shire of Plantagenet
Ruth Godden	Plantagenet Cranbrook Health Service
Kirsten Beidatsch	Mount Barker State Emergency Service
Rosemary Richardson	Red Cross
Adam Smith	SEMC Secretariat

### Apologies

Cr Sue Etherington	Shire of Plantagenet
Lorna Woodwood	Department of Child Protection and Family Support
Wayne Hood	Red Cross
Alanna Robins	Plantagenet Cranbrook Health Service

## 3 CONFIRMATION OF MINUTES

**Moved Neville Blackburn, seconded Jeff Drage**

**That the Minutes of the Ordinary Meeting of the Local Emergency Management Committee held 5 August 2014 be confirmed.**

**CARRIED**

## **4 REPORTS OF COMMITTEE MEMBERS AND OFFICERS**

Chair Fiona Saurin requested that reports be specific to members' organisations preparation for the ANZAC Commemoration Weekend in Albany.

### **4.1 COMMUNITY EMERGENCY SERVICES REPORT**

Addressed in the Shire of Plantagenet report.

### **4.2 MOUNT BARKER VOLUNTEER FIRE AND RESCUE**

The Mount Barker VFRS will be attending a high level road crash rescue course on the weekend 18/19 October to enhance current skill level. Possibility of an extra Light Tanker with rescue trailer been positioned at brigade over the period. The Brigade has being informed that they will not be receiving backup from other stations. With this in mind Chief Bush Fire Control Officer Murray Wills offered backup from Bush Fire Brigades for non specialised assistance.

Brigade has liaised with Mt Barker Co-Op to ensure fuel supplies over ANZAC period.

### **4.3 WEST AUSTRALIAN POLICE**

Chair introduced Sgt Gailene Hamilton the new Officer in Charge of the Mount Barker Police Station.

Sgt Hamilton informed the LEMC it will be business as usual for the station but there will be no leave over the period and current rosters will be maintained. Backup for the station will be available if required.

### **4.4 MOUNT BARKER STATE EMERGENCY SERVICE**

All members are available and if leaving district will inform the Local Manager of their absence. Additional training has been conducted over the last few months with emphasis on tourist areas in National Parks.

### **4.5 BUSH FIRE SERVICE**

Dependant on the weather situation it will be business as usual for brigades. A pre fire season meeting will be held 15 October and all members will be encouraged to be available if required, a majority of the volunteers are farmers and this time of the year very busy. Permits in the

eastern sector are in place and the western sector will begin on the 2 November and at this stage will not be changed.

Due to the distance from Mt Barker the Rocky Gully brigade are happy to assist either St John Ambulance or the Police with traffic etc in the case of a road accident if required.

#### **4.6 ST JOHN AMBULANCE**

There will be a special roster in place and a paramedic will be stationed in Mt Barker for the ANZAC period. Day to day business such as hospital transfers etc will be as normal. Some concerns raised in regards to communication if the mobile network collapses.

#### **4.7 DEPARTMENT OF PARKS AND WILDLIFE**

The burning program in place will be continued as per normal, most of the burns are towards Walpole and due to the weather patterns smoke should not affect the Mt Barker or Albany area. There will be a spotter plane available if required.

#### **4.8 PLANTAGENET CRANBROOK HEALTH SERVICE**

Preparations for the ANZAC centenary are well advanced with nurse staffing at the hospital fully covered for that period. Doctors will be on call and the Mt Barker chemist has been liaised with and may extend trading hours depending on demand. (Saturday only).

#### **4.9 RED CROSS**

Members will attend training 16 October and will be available if required.

#### **4.10 SEMC SECRETARIAT**

There will be 3 main control areas over the period.

1. Event Management which will be for the event only and will be located at the Senior Citizen hall.
2. A Multi Agency control point at the City of Albany and will include representatives from the event management team.
3. Operational area support group, within this group Main Roads will give a briefing each day on traffic conditions

The District Emergency Management Committee will be having their final pre ANZAC meeting 16 October and minutes will be available in the near future.

#### **4.11 SHIRE OF PLANTAGENET**

The Shire has put in contingency plans in place with regards to ensuring fuel supply for a two week period i.e. the week before and after the ANZAC weekend. The Ranger will be patrolling areas such as lay-bys and parking bays to inform people of camping areas and moving them on. The ranger will also monitor illegal camp fires etc.

The polocross field has been allocated as a temporary camping area with the back of the town hall a RV designated area. Temporary signage will be in place directing visitors the the designated RV and Caravan overflow areas.

No major road works will occur unless urgent maintenance is required.

All Shire of Plantagenet plant and equipment will be stored in the depot over the weekend of the commemorations.

The Shire emergency call out phone will be with the ranger but please be aware it does go to an answering service for filtering.

#### **5 NEXT MEETING**

5.30pm Tuesday 18 November 2014  
St John Ambulance Mt Barker Road

#### **6 MEETING CLOSURE**

Meeting closed 6.37 pm.

**CONFIRMED:**

**CHAIRPERSON** \_\_\_\_\_ **DATE:** \_\_\_\_/\_\_\_\_/\_\_\_\_