



LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING

MINUTES

**Emergency Management Act 2005
SECTION 38 (1)**

A Local Government is to establish one or more local emergency management committees for the local government district.

Special Meeting of the Local Emergency Management Committee
held at the Shire of Plantagenet Committee Room and via Microsoft
Teams at 10.00am Monday 8 June 2020

**Rob Stewart
CHIEF EXECUTIVE OFFICER**

Committee Members

Cr M O'Dea (Chairman), Sgt D Johnson (Deputy), Cr Chris Pavlovich (Deputy Shire Representative), Mr M Barnes (Executive Officer), Mr A Smith, Ms A Tucker, Mr D Lynch, Ms E Drage, Mr J Stasev, Ms J Hollingworth, Ms K Beidatsch, Ms K Hill, Mr N Blackburn, Ms N Rouse, Mr N Handasyde, Mr S Player, Mr W Hood, (Resolution No. 217/19 & 107/20)

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DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

10.01 am The Chairman declared the meeting open.

Special Business

Incident – **HUMAN EPIDEMIC**

Incident Name – **COVID 19**

Incident Level – **CHO (State Human Epidemic Controller)
Declared Level 3**

RECORD OF ATTENDANCE / APOLOGIES

Members Attended

Ms Alex Tucker (AT)	Environmental Health Officer
Cr Chris Pavlovich (CP)	Deputy Council Representative
Mr David Lynch (DL)	Executive Manager Works and Services
Snr Con Alan Somerville (AS)	Western Australian Police Force (proxy)
Mr Mike Barnes (MB)	Community Emergency Services Manager
Mr Neville Blackburn (NB)	District Emergency Services Officer

Members by Microsoft Teams Video Conference

Nil

Visitors

Mr Andrew Fraser (AF) Mount Barker Community College

Visitors by Microsoft Teams Video Conference

Nil

Apologies

Cr Marie O'Dea (MOD)	Council Representative
Sgt David Johnson (DJ)	Western Australian Police Force
Mr David Rae (DR)	St John Ambulance Paramedic
Mr Gary Tempany (GT)	Mount Barker Coop
Supt Jodi Miller (JM)	Pardelup Prison Farm
Mr Jono Wesley (JW)	Community Resource Centre (CRC)
Ms Julie Hollingworth (JH)	Department of Health
Ms Kylie Spencer (KS)	Department of Health Mount Barker and Denmark COVID-19 Coordinator
Mr Rob Stewart (RS)	Chief Executive Officer
Cr Sue Etherington (SE)	Shire of Plantagenet
Mr Wes Bailie (WB)	Department of Fire and Emergency Services

1 CONFIRMATION OF MINUTES

Moved Ms A Tucker, Seconded Mr A Fraser;

That the Minutes of the Special Business Meeting of the Local Emergency Management Committee held on 4 May 2020, as circulated, be taken as read and adopted as a correct record.

CARRIED

2 BUSINESS ARISING FROM PREVIOUS MEETINGS

Refer to action sheet

3 STANDING ITEMS

3.1 REPORTED CASES

No reported cases of COVID 19 within the Shire of Plantagenet.

29 cases reported in the State of Western Australia as of 2 June 2020. (Attachment Two)

4 OPERATIONAL AREA SUPPORT GROUP (OASG) UPDATE

Information received – Media Statement ‘State Recovery Advisory Group to guide WA's COVID-19 recovery’ (Attachment One)

OASG will run a state wide COVID 19 second wave exercise on 9 June 2020. Focusing on meatworks, Culturally and Linguistically Diverse (CALD) community and schools. This will include lessons learnt.

5 AGENCY REPORTS

5.1 PLANTAGENET/CRANBROOK HEALTH SERVICE

A well person testing, ‘Operation Snapshot’, will conclude on Wednesday 10 June 2020. This testing has tested persons in the industries of healthcare, retail, meat workers and front line policing. Of the voluntary testing only 1700 tests have taken place over the whole state.

5.2 MOUNT BARKER COMMUNITY COLLEGE

Mount Barker Community College has started stage three of the recovery. This has allowed volunteers into the canteen, but still no parents allowed on campus.

An increase in aggression has been recorded amongst the 740 children now attending the college. This will be closely monitored.

A symptomatic testing of the teachers has commenced this morning.

5.3 SHIRE OF PLANTAGENET

The Shire will be opening the gym during office hours. The skate parks and playgrounds will also reopen.

The Library will open limited hours due to staff resourcing. Select and collect is still available.

Health Officer is working with businesses to implement their COVID 19 operating plan.

5.4 WA POLICE FORCE (WAPF)

With stage three of the restrictions have started there is increase in traffic on the road. More speeding and drink driving offences have occurred.

Monitoring of gatherings will continue; 100 persons inside and 300 person outdoors.

There has been an increase of domestic violence.

5.5 PARDELUP PRISON

Stage three restrictions now in place.

A plan is being worked through to start section 95 work parties in three weeks limiting community engagement.

Family visits due to start in three weeks.

5.6 DEPARTMENT OF COMMUNITIES (DOC)

The DOC remains ready to assist persons affected by the COVID 19 Virus.

The stage three restrictions has reduced the distancing between individuals and will increase the number of persons allowed in the evacuation centre.

There is on average 900 persons per week returning from overseas that the DOC are supporting while they are in quarantine.

The DOC national COVID 19 call centre is receiving 100's of calls per day.

6 OTHER BUSINESS

Information Received –

LEMC Briefing Note from the OASG – LEMCs recommended meeting schedule moved to every four weeks and every third meeting to be a normal full meeting. (Attachment Three)

7 ISSUES TO OPERATIONAL AREA SUPPORT GROUP (OASG)

Nil

8 DATE OF NEXT MEETING

The next meeting date for the LEMC special meeting COVID 19 will be at 10.00am, on Thursday 9 July 2020 at the Shire of Plantagenet Chambers, Lowood Road Mount Barker:

9 CLOSURE

10.28am The Chairman declared the meeting closed.

CONFIRMED _____
Chairman Date

**LOCAL EMERGENCY MANAGEMENT COMMITTEE SPECIAL BUSINESS MEETING
MINUTES 8 JUNE 2020**

ACTION LIST

**Local Emergency Management Committee Meeting
4 May 2020**

Item No	Date	Subject	Action Officer	Action	Date Completed	Initial
Outstanding from Previous Action Sheets						
5.5 - 4	4 May 2020	Meals on Wheels - Delivery of hot meals to Dementia patients living at home	SE	Contact Ms Julie Hollingworth	4 May 2020	MB
6.0 - 2	4 May 2020	DOC Albany and Mount Barker are Local communities Coordination areas	MB	Advertise the Mount Barker contact	10 May 2020	MB
6.0 - 2	4 May 2020	DOC Albany and Mount Barker are Local communities Coordination areas	NB	Average number of calls to the Mount Barker contact to date.	8 June 2020	MB
	8 June 2020			Only a few calls received numbers to be sent through		
3.1	28 April 2020	COVID 19 Testing: How many people have been tested for COVID 19 to date?	AS	Report next meeting	8 May 2020	MB
	8 May 2020			947 Persons tested to date		
3.1	28 April 2020	COVID 19 Testing: On average how many people are tested for COVID 19 daily?	AS	Report next meeting	8 May 2020	MB
	8 May 2020			Average of 18 Persons tested daily		
7	28 April 2020 Special Meeting	The Local Emergency Management Committee support a request to open up our communities to promote economic recovery: while keeping current restrictions on region boundaries.	MB & CP	MB Forward to the OASG for comment/action CP Present this issue at the next regional meeting	10 May 2020	MB
				State Government has released stage one of relaxing the restrictions		

ATTACHMENTS

Attachment One:

Media Statement 'State Recovery Advisory Group to guide WA's COVID-19 recovery'

Attachment Two:

29 cases reported in the State of Western Australia as of 2 June 2020.

Attachment Three:

OASG – LEMC Briefing Note.

Attachment Four:

Contact List