



LOCAL EMERGENCY MANAGEMENT COMMITTEE

MINUTES

**EMERGENCY MANAGEMENT ACT 2005
SECTION 38 (1)**

Committee Brief

A Local Government is to establish one or more local emergency management committees for the local government district.

Meeting of the Local Emergency Management Committee held in the
Council Chambers, Lowood Road, Mount Barker WA 6324
1.00pm on Thursday 2 March 2023

**Cameron Woods
CHIEF EXECUTIVE OFFICER**

Committee Members:

Cr L Handasyde, Cr S Etherington, Mr D Lynch, Mr M Barnes, Ms E French, Mr J Rutter, Sgt W Byram, Ms M Duxbury, Ms N Rouse, Ms J Hollingworth, Ms K Hill, Mr C Walsh, Mr N Handasyde, Mr Jamie Rutter, Ms K Beidatsch, Ms J Williamson, Mr A Smith, Mr A Fraser (No. 175/21)

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Presiding Member: Cr L Handasyde

Deputy Presiding Member: Sgt W Byram

Membership: Quorum (9)

Cr S Etherington	Deputy Council Representative
Mr D Lynch	Executive Manager Works and Services
Mr M Barnes	Community Emergency Services Manager
Ms E French	Environmental Coordinator
Mr J Rutter	Ranger
Ms M Duxbury	District Emergency Management Officer, Department of Communities
Ms N Rouse	Fire Coordinator, Department of Biodiversity, Conservation and Attractions, Walpole District
Ms J Hollingworth	Department of Health
Ms K Hill	Department of Primary Industry and Regional Development
Mr C Walsh	Red Cross, Mount Barker
Mr N Handasyde	Chief Bush Fire Control Officer, Shire of Plantagenet
Mr Jamie Rutter	Captain, Volunteer Fire and Service, Mount Barker
Ms K Beidatsch	Mount Barker State Emergency Service
Ms J Williamson	St John Ambulance – Mount Barker
Mr A Smith	District Emergency Management Advisor, Department of Fire and Emergency Services Albany
Mr A Fraser	Mount Barker Community College /Evacuation Centre

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.05pm In the absence of the Presiding Member and the Deputy Presiding Member, Mr Lynch declared the meeting open.

2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)Members Present

Ms M Duxbury District Emergency Management Officer, Department of Communities
Ms J Hollingworth Department of Health
Ms K Hill Department of Primary Industry and Regional Development
Mr N Handasyde Chief Bush Fire Control Officer, Shire of Plantagenet
Ms J Williamson St John Ambulance – Mount Barker

Staff

Mr D Lynch Executive Manager Works and Services
Mr M Barnes Community Emergency Services Manager
Ms E French Environmental Coordinator
Mr J Rutter Ranger
Ms A Chadbourne Senior Administration Works and Services
Ms V Holloway Bushfire Risk Mitigation Coordinator

Visitors

Mr D Rae Community Paramedic, St John Ambulance
Mr D Jones District Officer, Department of Fire and Emergency Services
Ms J Pollard Recovery Support Officer, National Emergency Management Agency
Ms J Herne Anglicare
Mr T Martin Standby Support After Suicide

Apologies

Cr L Handasyde Council Representative
Mr A Fraser Mount Barker Community College/Evacuation Centre
Ms K Beidatsch Mount Barker State Emergency Service

3 CONFIRMATION OF MINUTES

Moved Mr J Rutter, Seconded Ms J Williamson;

That the Minutes of the meeting of the Local Emergency Management Committee, held 8 December 2022 as circulated, be taken as read and adopted as a correct record.

CARRIED

4 DISCLOSURE OF INTEREST

Part 5 Division 6 Local Government Act 1995

Nil

5 BUSINESS ARISING FROM PREVIOUS MEETING

No business arising.

6 STANDARD AGENDA ITEMS

6.1 CONFIRMATION OF CONTACT DETAILS AND KEY STAKE HOLDERS

Committee members to contact Mr Barnes with any changes.

6.2 POST MAJOR INCIDENT REPORTS

No local major incidents

6.3 LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS (LEMA)

Mr Barnes advised he had received advice of some changes to the draft Local Emergency Management Arrangements (LEMA).

Ms Hill said she would speak with Mr Barnes about some changes in procedures.

See Attachment One for draft LEMA document.

Mr Barnes advised the document with changes will be forwarded to Committee Members.

6.4 FUNDING NOMINATIONS AND APPLICATION PROGRESS

Planning has commenced for applications for the Local Government Grant Fund for Operational and Capital Grants respectively. Applications are to be submitted in March.

6.5 ISSUES TO BE RAISED AT DISTRICT EMERGENCY MANAGEMENT COMMITTEE (DEMC)

No issues to be discussed.

7 AGENCY REPORTS

7.1 SHIRE OF PLANTAGENET

The season is well underway with a few fires in the last few months. There has been a good response from brigades and appliances.

A couple of suspicious fires have occurred; Muir Highway near Frost Park, and Narrikup. An individual has been charged with offences relating to the lighting of the Narrikup fire.

Rocky Gully have a new fast fill trailer funded by the LG Grant Scheme.

Narpyn have received a high season fast attack appliance for this bushfire season. These appliances are supplied by DFES and are moved around the state to the relevant bushfire threat area.

A report is to be presented at the February Council meeting as part of the first step in the application to DFES to request new facilities for Rocky Gully and Woogenellup BF brigades. It is proposed that a self-supporting loan be taken out to build the two facilities.

A full review of the LEMA arrangements has been undertaken and sent out to LEMC committee members for comment.

7.2 WA POLICE FORCE

No representative at the meeting.

7.3 BUSHFIRE BRIGADES – CHIEF BUSHFIRE CONTROL OFFICER

Mr Handasyde reported the Shire had recently experienced a couple of fires which were quickly brought under control. Water bombers were used at one.

He highlighted the importance of using 000 – it reduced confusion about the location of the fire.

A truck from the Kendenup brigade was to be re-located at Narpyn brigade. Mr Handasyde suggested a light vehicle/truck would be useful at the Kendenup brigade.

7.4 MOUNT BARKER VOLUNTEER FIRE AND RESCUE

No representative at the meeting.

7.5 ST JOHN AMBULANCE

7.5.1 COMMUNITY PARAMEDIC

Mr Rae reported that he had a new vehicle. He also reported that training was ongoing.

7.5.2 MOUNT BARKER SUB-CENTRE

A bush crash exercise is being planned.

Training is underway.

7.5.3 ROCKY GULLY SUB-CENTRE

No representative at the meeting.

7.6 STATE EMERGENCY SERVICE

No representative at the meeting.

7.7 DEPARTMENT OF FIRE & EMERGENCY SERVICES

7.7.1 DISTRICT OFFICER

See report at Attachment Two.

7.7.2 DISTRICT EMERGENCY MANAGEMENT ADVISOR

No representative at the meeting.

7.8 PLANTAGENET/CRANBROOK HEALTH SERVICE

Ms Hollingworth advised the Emergency Management Plan had been upgraded.

Desktop training for bushfire had been run in late 2022.

The use of an isolation room was being discussed.

7.9 DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONAL DEVELOPMENT

Ms Hill reported that activity was still going on up in the north of the state following the recent weather event.

She reported the locusts were gone but the mice were still around!

7.10 DEPARTMENT OF BIODIVERSITY CONSERVATIONS AND ATTRACTIONS

7.10.1 ALBANY DISTRICT

No representative at the meeting.

7.10.2 FRANKLAND DISTRICT – REPORT

No representative at the meeting.

7.11 EDUCATION DEPARTMENT – EVACUATION CENTRE

No representative at the meeting.

7.12 DEPARTMENT OF COMMUNITIES

Ms Duxbury reported on recent involvement with the community following the Kimberley floods through the provision of welfare services to residents.

See Attachment Three for the full report.

7.13 RED CROSS

No representative at the meeting.

7.14 OTHERS

8 EXERCISE INFORMATION

8.1 EXERCISE

Planning for a May exercise is in progress with the assistance of the WAPF.

A separate date will be set for the exercise to keep it apart from the LEMC meetings. The content for the event is coming together. The Hazard Management Agency (HMA) could be any organisation. It will be determined on the day depending on the threat/incident.

8.2 POST EXERCISE REPORT

Nothing to report.

9 GENERAL BUSINESS

Mr Handasyde reported on some issues recently experienced with fire trucks.

10 NEXT MEETING

1.00pm, Thursday 8 June 2023

11 CLOSURE OF MEETING

1.40pm Mr Lynch declared the meeting closed.

Presiding Member

Date

Attachment Three
