



LOCAL EMERGENCY MANAGEMENT COMMITTEE

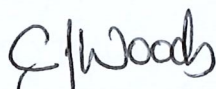
MINUTES

EMERGENCY MANAGEMENT ACT 2005
SECTION 38 (1)

Committee Brief

A Local Government is to establish one or more local emergency management committees for the local government district.

A meeting of the Local Emergency Management Committee was held in the Council Chambers, Lowood Road, Mount Barker WA 6324
2.00pm on Thursday 8 December 2022


Cameron Woods
CHIEF EXECUTIVE OFFICER

Committee Members:

Cr L Handasyde, Sgt D Johnson, Cr S Etherington, Mr D Lynch, Mr M Barnes, Ms A Tucker, Mr Jason Rutter, Mr P Schupp, Ms N Rouse, Ms J Hollingworth, Ms K Hill, Mr Chris Walsh, Mr N Handasyde, Mr Jamie Rutter, Ms K Beidatsch, Ms J Williamson, Mr A Smith, Mr A Fraser (No. 175/21)

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	4
2	RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED).....	4
3	CONFIRMATION OF MINUTES	4
4	BUSINESS ARISING FROM PREVIOUS MEETING.....	4
5	STANDARD AGENDA ITEMS.....	5
5.1	CONFIRMATION OF CONTACT DETAILS AND KEY STAKE HOLDERS.....	5
5.2	POST MAJOR INCIDENT REPORTS	5
5.3	LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS (LEMA)	5
5.4	FUNDING NOMINATIONS AND APPLICATION PROGRESS	5
5.5	ISSUES TO BE RAISED AT DISTRICT EMERGENCY MANAGEMENT COMMITTEE (DEMC).....	5
6	AGENCY REPORTS	5
6.1	SHIRE OF PLANTAGENET	5
6.2	WA POLICE FORCE	6
6.3	BUSHFIRE BRIGADES – CHIEF BUSHFIRE CONTROL OFFICER	6
6.4	MOUNT BARKER VOLUNTEER FIRE AND RESCUE.....	6
6.5	ST JOHN AMBULANCE	6
6.5.1	COMMUNITY PARAMEDIC.....	6
6.5.2	MOUNT BARKER SUB-CENTRE	6
6.5.3	ROCKY GULLY SUB-CENTRE	6
6.6	STATE EMERGENCY SERVICE.....	7
6.7	DEPARTMENT OF FIRE & EMERGENCY SERVICES	7
6.7.1	DISTRICT OFFICER.....	7

6.7.2	DISTRICT EMERGENCY MANAGEMENT ADVISOR.....	7
6.8	PLANTAGENET/CRANBROOK HEALTH SERVICE	7
6.9	DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONAL DEVELOPMENT.....	7
6.10	DEPARTMENT OF BIODIVERSITY CONSERVATIONS AND ATTRACTIONS	7
6.10.1	ALBANY DISTRICT	7
6.10.2	FRANKLAND DISTRICT – REPORT	8
6.11	EDUCATION DEPARTMENT	8
6.11.1	MBCC– PRIMARY EVACUATION CENTRE	8
6.12	DEPARTMENT OF COMMUNITIES	8
6.13	RED CROSS.....	8
6.14	OTHERS	9
7	EXERCISE INFORMATION.....	9
7.1	EXERCISE.....	9
7.2	POST EXERCISE REPORT	9
8	GENERAL BUSINESS	9
8.1	WESTERN POWER PRESENTATION.....	9
8.2	WA COVID 19 CASE SNAPSHOT	9
9	NEXT MEETING	9
10	CLOSURE OF MEETING	9
	ACTION SHEET	10
	ATTACHMENTS.....	11
	ATTACHMENT ONE	11
	ATTACHMENT TWO.....	13

Chairperson: Cr Len Handasyde

Deputy Chairperson: Sgt Wayne Byram – Western Australian Police Force (WAPF)

Membership: Quorum (9)

Cr Sue Etherington	Deputy Council Representative
Mr Adam Smith	District Emergency Management Advisory (
Ms Alex Tucker	Shire of Plantagenet (SOP) – Environmental Health Coordinator
Mr Andrew Fraser	Mount Barker Community College (MBCC)/Evacuation
Centre	
Mr David Lynch	SOP - Executive Manager Works and Services
Ms Kelly Hill	Department of Primary Industry and Regional Development (DPIRD)
Ms Jan Williamson	St John Ambulance – Mount Barker
Mr Chris Walsh	Red Cross
Mr Jason Rutter	SOP - Ranger
Ms Julie Hollingworth	Department of Health
Ms Kirsten Beidatsch	Mount Barker State Emergency Service (SES)
Mr Jamie Rutter	Mount Barker Volunteer Fire & Rescue Service
Mr Mike Barnes	SOP - Community Emergency Services Manager (CESM)
Ms Nikki Rouse	Department of Biodiversity Conservation & Attractions (DBCA)
Mr Norm Handasyde	Chief Bush Fire Control Officer
Mr Michele Duxbury	District Emergency Services Officer (DESO)

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.05pm Cr Handasyde declared the meeting open.

2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Members Present

Cr L Handasyde	Council Representative
Sgt W Byram	Mount Barker Police
Ms J Williamson	St John Ambulance, Mount Barker
Mr M Barnes	Community Emergency Services Manager
Mr N Handasyde	Chief Bush Fire Control Officer
Mr V Hilder	DBCA
Mr D Rae	St John Ambulance
Mr D Jones	Department of Fire and Emergency Services (DFES)

Staff

Mr D Lynch	Executive Manager Works and Services
Mr J Rutter	Ranger
Ms A Chadbourne	Senior Administration, Works and Services

Visitors

Ms V Holloway Bushfire Risk Mitigation Officer

Apologies

Ms A Tucker	Environmental Health Coordinator
Mr A Fraser	MBCC/Evacuation Centre
Ms K Hill	DPIRD
Ms K Beidatsch	Mount Barker SES

3 CONFIRMATION OF MINUTES

Moved Sgt W Byram, seconded Mr J Rutter:

That the Minutes of the meeting of the Local Emergency Management Committee, held 1 September 2022 as circulated with amendments as above, be taken as read and adopted as a correct record.

CARRIED

4 BUSINESS ARISING FROM PREVIOUS MEETING

Refer to Action List – 8.1 Exercise in planning phase. Will be run at the end of fire season.

5 STANDARD AGENDA ITEMS

5.1 CONFIRMATION OF CONTACT DETAILS AND KEY STAKE HOLDERS

The contact details were confirmed.

An exercise is planned for March 2023 TBC.

See [Attachment One](#).

5.2 POST MAJOR INCIDENT REPORTS

Nil.

5.3 LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS (LEMA)

As part of the March 2023 LEMC meeting will be held to approve the (LEMA).

Draft copies will be sent out to Committee Members three weeks prior to the meeting.

Once approved this will need to go to Council to be adopted.

5.4 FUNDING NOMINATIONS AND APPLICATION PROGRESS

Planning will commence in January 2023 for applications for the Local Government Grant Scheme for Operational and Capital Grants respectively. Applications are to be submitted in March.

The capital grant for appliances has already been submitted for 2023 as shown below.

Bush Fire Brigades

- Middle Ward 2.4 replacement – submission upgraded to a 3.4 dual cab.
- Kendenup 3.4 replacement – submission upgraded to a 3.4 dual cab.

State Emergency Service

- Mount Barker SES – 2 Bay facility and amenities – approved carryover.
- Mount Barker SES – general rescue utility – approved carryover expected 2023-2024.

5.5 ISSUES TO BE RAISED AT DISTRICT EMERGENCY MANAGEMENT COMMITTEE (DEMC)

Nil.

6 AGENCY REPORTS

6.1 SHIRE OF PLANTAGENET

A dedicated Bushfire Risk Mitigation Officer (BRMO) has been appointed. Ms Victoria (Vic) Holloway commenced in June. The BRMO position is for three years working jointly for the Shires of Plantagenet and Denmark respectively.

Ms Holloway advised she had been successful in receiving funding of \$300,000 for fire mitigation works to be carried out in the SOP from March 2023.

Mr Barnes advised that a local contractor has commenced fire mitigation works on Unallocated Crown Land (UCL) and Unmanaged Reserve (UMR) blocks in the SOP.

The Perillup Brigade's stolen application has been located and returned. Repairs have been made and tools reimbursed.

Training has been completed for 2023.

Burning prescriptions were discussed and Ms Holloway advised she was writing the prescriptions for the SOP fire mitigation burns. The land next to the Porongurup Fire Shed was highlighted and Ms Holloway advised she was still working on the prescription with the aim of it being carried out in autumn 2023.

6.2 WA POLICE FORCE

Nothing to report from Sgt Byram.

6.3 BUSHFIRE BRIGADES – CHIEF BUSHFIRE CONTROL OFFICER

Mr N Handasyde highlighted the age of the Pardelup Prison Farm appliance. He discussed the possibility of prisoners working with the Forest Hill Brigade to obtain experience in mopping up after fires.

He also highlighted the need for improved communication between different agencies at events.

Derek Jones (DFES) to investigate the possibility of Pardelup obtaining a newer appliance from DFES.

6.4 MOUNT BARKER VOLUNTEER FIRE AND RESCUE

No representative present.

6.5 ST JOHN AMBULANCE

6.5.1 COMMUNITY PARAMEDIC

The radio towers at Mount Barker and Rocky Gully have had battery back-ups fitted. The batteries are estimated to last up to five days.

Both batteries were funded by the Mount Barker Sub-Centre.

There are currently no exercises planned.

6.5.2 MOUNT BARKER SUB-CENTRE

Black out contingency planning has been taking place. Ambulances have one to two days of back-up power as do the bay doors. A generator switch is being installed for long power outages.

COVID-19 is still in the community. Cleaning the van after transporting patients is extra work.

A bus crash exercise has just been held with multiple casualties.

6.5.3 ROCKY GULLY SUB-CENTRE

Four volunteers have recently joined the group which allows for two crews. The availability of volunteers is currently good.

No exercises are planned.

6.6 STATE EMERGENCY SERVICE

No representative present.

6.7 DEPARTMENT OF FIRE & EMERGENCY SERVICES

6.7.1 DISTRICT OFFICER

Exercises have recently been carried out.

The Albany SES premises are now open and are good for incident management teams.

Harvest has been delayed in some areas of the Great Southern.

Bombers have been put out east for the harvest period, in particular Esperance. Mitigation works are currently underway in the SOP.

The seasonal outlook is for more dryness in the west.

The Wooroloo bushfire review has been released.

6.7.2 DISTRICT EMERGENCY MANAGEMENT ADVISOR

No report.

6.8 PLANTAGENET/CRANBROOK HEALTH SERVICE

No representative present.

6.9 DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONAL DEVELOPMENT

Ms K Hill provided a report which was read out in her absence.

- Predictions are the 2022 State grain harvest will exceed last year's record harvest (more than 24 million tonnes in 2022). Be prepared for more grain trucks on roads.
- The rainfall in November has delayed harvest within the region – harvest has commenced but very stop, start. Expect to see harvest continue through January.
- An elevated fire risk is predicted this summer as high crop yields will result in a high stubble load, combined with an anticipated hot, dry January.
- Mice populations remain widespread, and grain on the ground from recent hail events (in neighbouring Shires) will provide mice with a ready food source.

Ms Hill advised she is able to respond to any questions for DPIRD.

6.10 DEPARTMENT OF BIODIVERSITY CONSERVATIONS AND ATTRACTIONS

6.10.1 ALBANY DISTRICT

Currently the after-hours Parks number goes through to the rostered duty officer.

The vacant Senior Ranger position should soon be filled.

Water bombers will be available as of 15 December 2022. Communication is key in their use.

6.10.2 FRANKLAND DISTRICT – REPORT

No report.

6.11 EDUCATION DEPARTMENT

6.11.1 MBCC– PRIMARY EVACUATION CENTRE

The following answers to questions were provided by Mr A Fraser, Principal of the MBCC.

Yes, we have an emergency management plan which includes bushfire preparedness plan.

Given COVID restrictions eased, it would be good to do the simulated exercise for our leavers with the mock accident in 2023.

Our last evacuation practice occurred on Wednesday 23 November.

No new learnings apart for making sure acting people are made aware of their roles.

6.12 DEPARTMENT OF COMMUNITIES

The following answers to questions were provided by Ms M Duxbury, DESO, Communities.

Communities staff training has been ongoing and will continue. DESO Great Southern has been providing presentations at staff District Meetings and Leadership in relation to the activation process.

Communities has been fine tuning processes around activation and DESO Great Southern will continue to roll out internal training.

DESO Great Southern recently completed training in Katanning and Pingelly. I am keen to do training with Plantagenet and book in a date for local government and surrounding agencies and local governments.

In preparation for the season, booking in to go through the evacuation centre/s will be of benefit and will discuss with CESM about booking a date, or best person to organise.

As a support agency, DESO Great Southern will endeavour to build the capabilities with local governments as the first responder to open an evacuation centre.

Communities is organising a virtual meet n greet for welfare groups state-wide.

Communities always have the capacity to build resilience and any opportunity to do so is a bonus.

I am working with WACOSS in relation to food security and trying to have Katanning area included due to the lack of food resources in the event of an incident as well as due to the diverse culture of the area.

6.13 RED CROSS

No representative present.

6.14 OTHERS

Nil

7 EXERCISE INFORMATION**7.1 EXERCISE**

In progress with the assistance of WAPF. A separate date will be set for the exercise to keep it apart from the LEMC meetings.

7.2 POST EXERCISE REPORT

Nil.

8 GENERAL BUSINESS**8.1 WESTERN POWER PRESENTATION**

Mr Lynch reported on the recent presentation by Western Power in Denmark. New sources of power were discussed as Western Power were looking at getting rid of coal fired power stations by 2030. Future plans include making power available regionally.

8.2 WA COVID 19 CASE SNAPSHOT

See [Attachment Two](#) for statistics.

<https://experience.arcgis.com/experience/359bca83a1264e3fb8d3b6f0a028d768>

9 NEXT MEETING

1.00pm, Thursday 2 March 2023

10 CLOSURE OF MEETING

1.49pm Cr Handasyde declared the meeting closed.

CONFIRMED

PRESIDING MEMBER _____ **DATE:** ____/____/____