

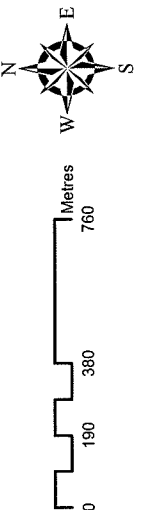
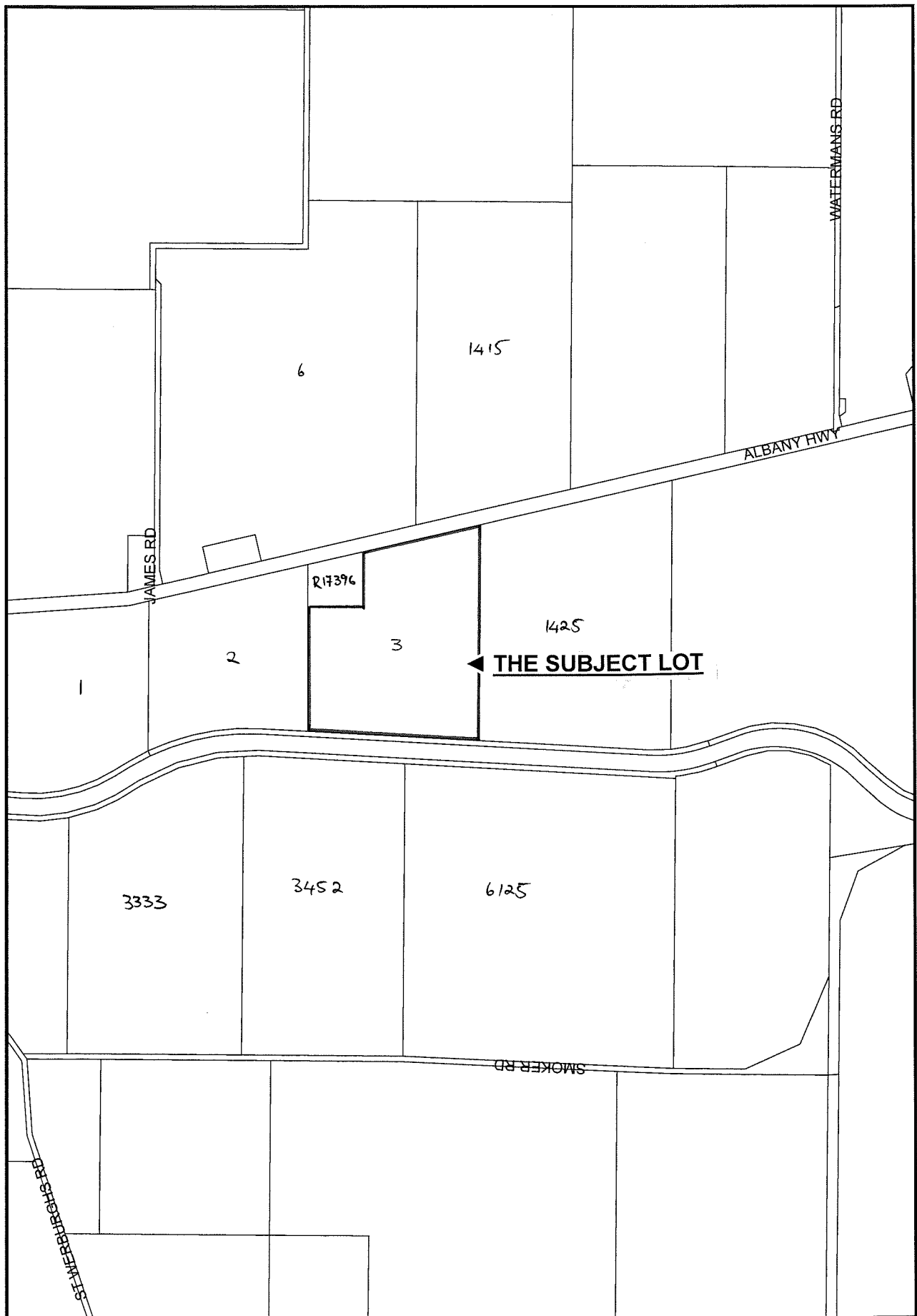
Council

LOT 3 ALBANY HIGHWAY, MOUNT BARKER -
AFFIX COMMON SEAL

Location Plan
Deposited Plan 409002

Meeting Date: 8 November 2016

Number of Pages: 3



LOCATION PLAN

| VER. | AMENDMENT | AUTHORISED BY | DATE |
|------|-----------|---------------|------|
| | | | |

PRELIMINARY PLAN
SUBJECT TO CHANGE

A17396
2384
DP 157588

ENLARGEMENT 'Y'
NOT TO SCALE

3
P 19319
C/T 2170/833

ALBANY
HIGHWAY



1425



999 Hay Street
Perth WA 6000
T: 08 6222 8661
EMAIL: ray.hills@ghd.com
GHD Job No 613 183 625

30 0 SCALE 1 : 1500 @ A2 120
ALL DISTANCES ARE IN METRES

FOR INTEREST PURPOSES ONLY

| | | |
|---|----------------------|------------|
| TYPE | FREEHOLD | S.S.A. NO |
| PURPOSE | INTEREST | |
| PLAN OF EASEMENT AND/OR OTHER INTEREST OVER LOT 3 ON P 19319 | | |
| FORMER TENURE | N/A | |
| LOCAL AUTHORITY | SHIRE OF PLANTAGENET | |
| LOCALITY | MOUNT BARKER | |
| D.O.L. FILE | | |
| FIELD RECORD | N/A | |
| SURVEYOR'S CERTIFICATE - REG 54 I, R.A. HILLS hereby certify that this plan is accurate and is a correct representation of the - (a) "survey; and/or (b) "calculations from measurements recorded in the field records, (c) delete if inapplicable) undertaken for the purposes of this plan and that it complies with the relevant written law(s) in relation to which it is lodged. | | |
| LICENSED SURVEYOR | DATE | |
| LODGED | | |
| DATE | FEE PAID | ASSESS No. |
| I.S.C. | | |
| EXAMINED | | |
| DATE | | |
| WESTERN AUSTRALIAN PLANNING COMMISSION FILE | | |
| Delegated under S.16 P&D Act 2005 | | |
| DATE | | |
| IN ORDER FOR DEALINGS SUBJECT TO | | |
| INSPECTOR OF PLANS AND SURVEYS | | |
| DATE | | |
| APPROVED | | |
| INSPECTOR OF PLANS AND SURVEYS | | |
| DATE | | |
| (S. 18 Licensed Surveyors Act 1969) | | |
|   | | |
| DEPOSITED PLAN 409002 SHEET 1 OF 1 SHEETS VERSION 1 | | |

| INITIAL INTERESTS | | | | | | |
|-------------------|----------|---------------------|--------|-------------------|-------------------|----------|
| SUBJECT | PURPOSE | STATUTORY REFERENCE | ORIGIN | LAND BURDENED | BENEFIT TO | COMMENTS |
| Ⓐ | EASEMENT | | Doc | LOT 3 ON DP 19319 | WATER CORPORATION | |

HELD BY LANDGATE IN DIGITAL FORMAT ONLY

A2 ORIGINAL

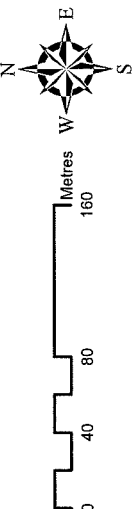
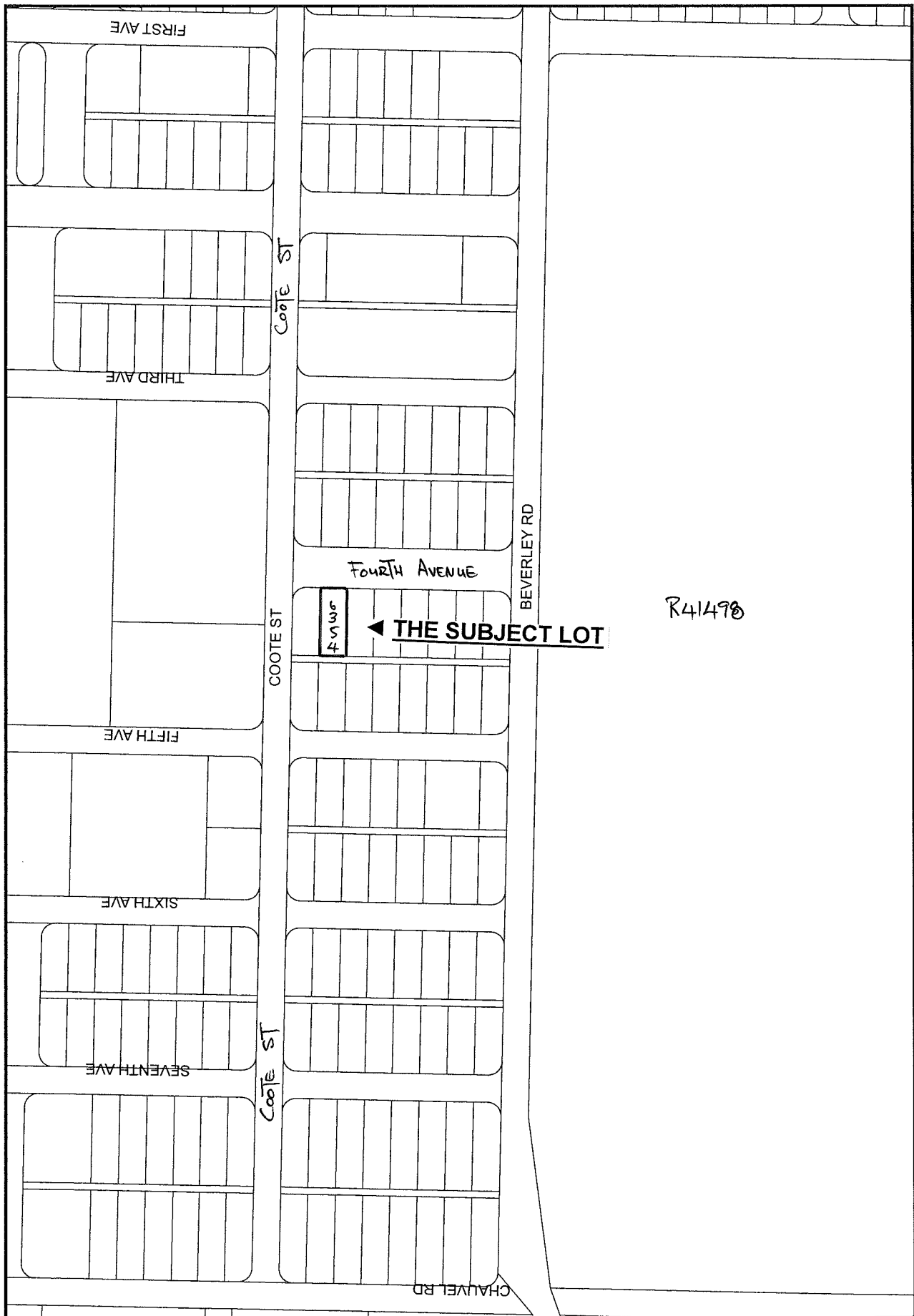
Council

LOT 6354 FOURTH AVENUE, KENDENUP -
RELOCATED HOUSE

Location Plan
Site Plan
Floor Plan
West and East Elevations
North and South Elevations
Photographs

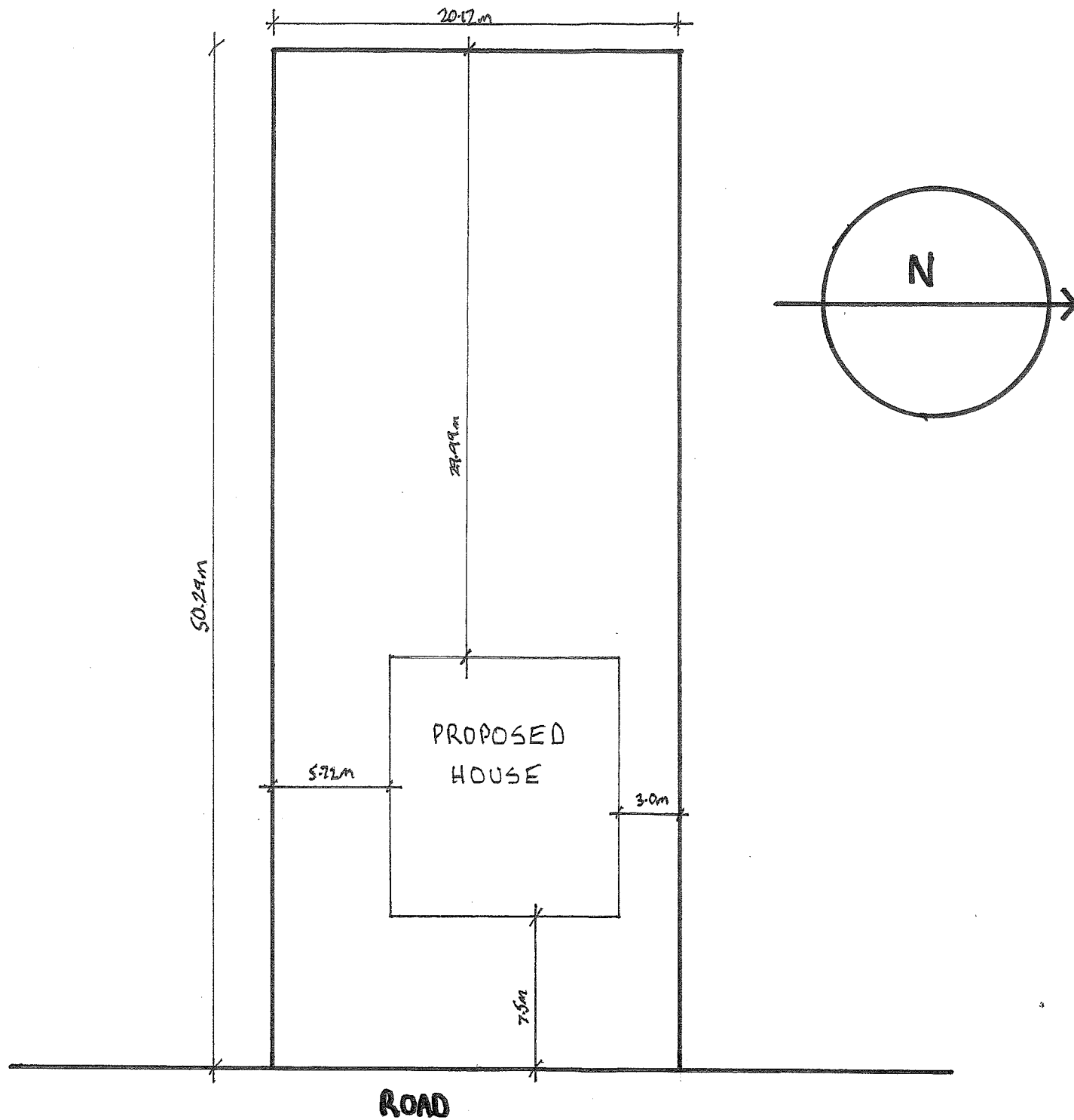
Meeting Date: 8 November 2016

Number of Pages: 8



LOCATION PLAN

SITE PLAN



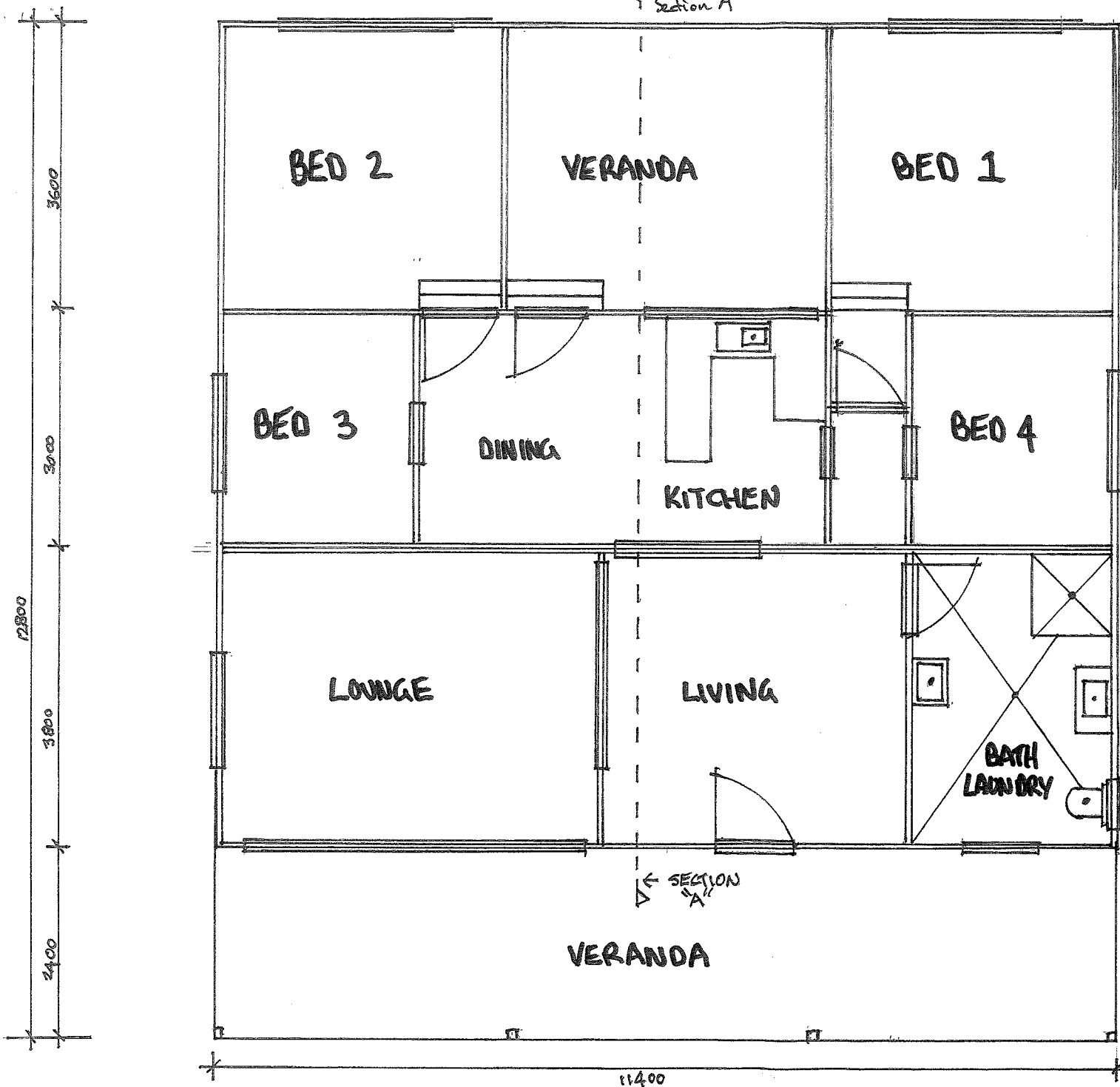
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25 OCT 2016
SHIRE OF PLANTAGENET
DEVELOPMENT SERVICES

SITE
PLAN
Scale 1:200

53 4th Avenue
LOT 635A
KENDENUP
WEST AUSTRALIA
6323

DRAWN BY
ANDREW DEARDEN
DRAWING 1

Section "A"

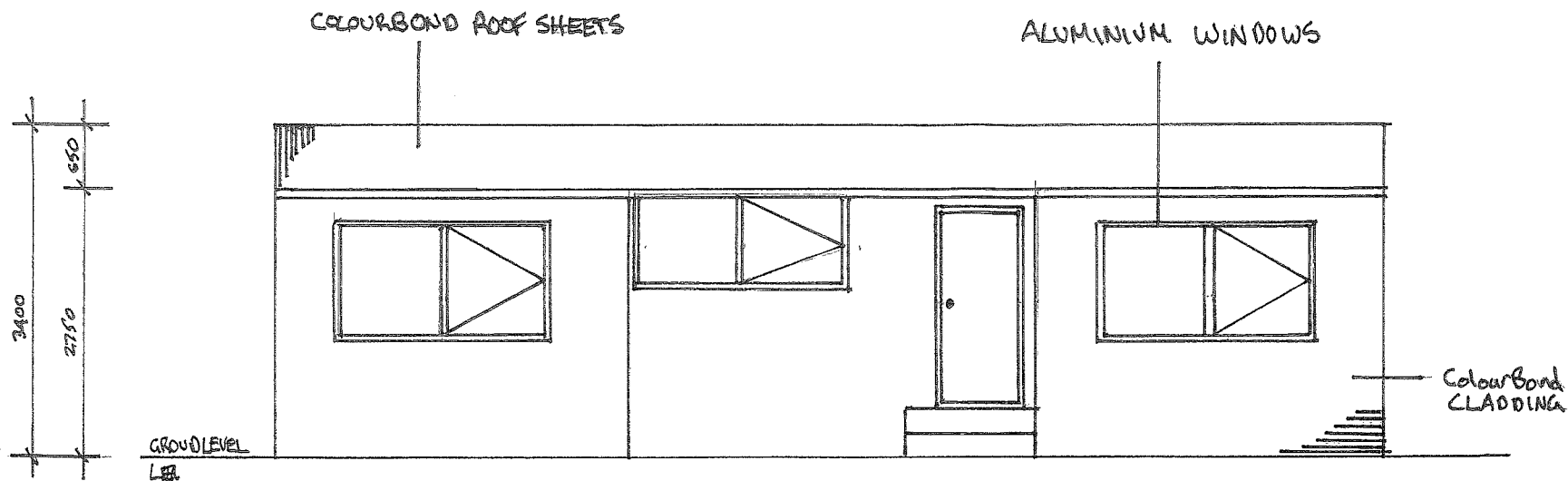


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25 OCT 2016
SHIRE OF PLANTAGENET
DEVELOPMENT SERVICES

FLOOR
PLAN
Scale 1:50

53 4th Avenue
Lot 6354
KENDENUP
WEST AUSTRALIA
6323

DRAWN BY
ANDREW DEARDEN
DRAWING 2



WEST ELEVATION



EAST ELEVATION

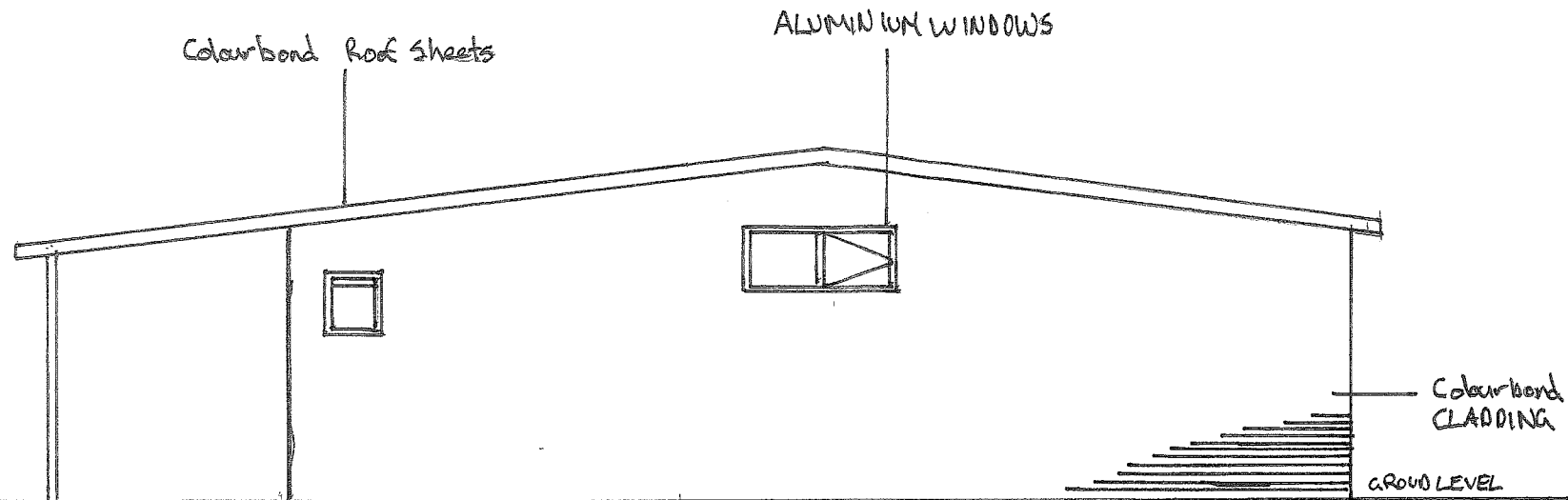
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SHIRE OF PLANTAGENET
DEVELOPMENT SERVICES

**EAST & WEST
ELEVATIONS**

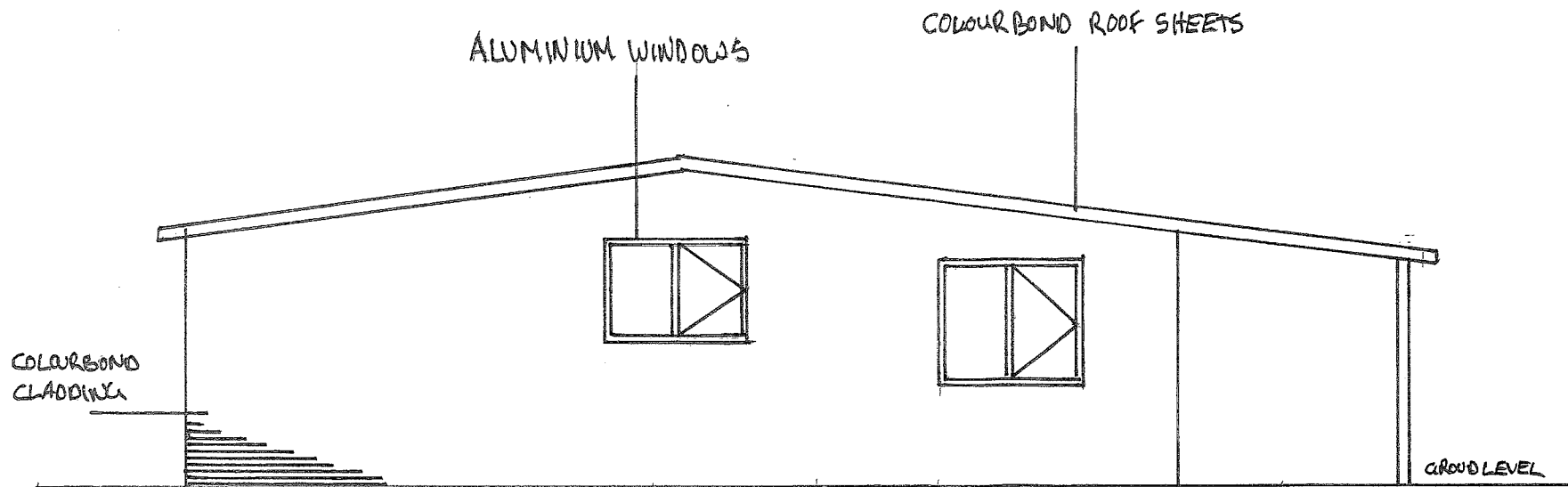
SCALE 1:50

53 4th Avenue
LOT 6354
KENDENUP
WEST AUSTRALIA
6323

**DRAWN BY
ANDREW DEARDEL
DRAWING 3**



NORTH ELEVATION



SOUTH ELEVATION

RECEIVED
25 OCT 2016
SHIRE OF PLANTAGENET
DEVELOPMENT SERVICES

NORTH & SOUTH
ELEVATIONS
Scale 1:50

53 4th Avenue
Lot 6354
KENEDUP
WEST AUSTRALIA
6323

DRAWN BY
ANDREW DEARDEN
DRAWING 4



Council

CORPORATE BUSINESS PLAN – ANNUAL REVIEW

Draft 2016/2017 – 2020/2021 Corporate Business
Plan

Meeting Date: 8 November 2016

Number of Pages: 47



Shire of Plantagenet Corporate Business Plan 2016/2017 – 2020/2021

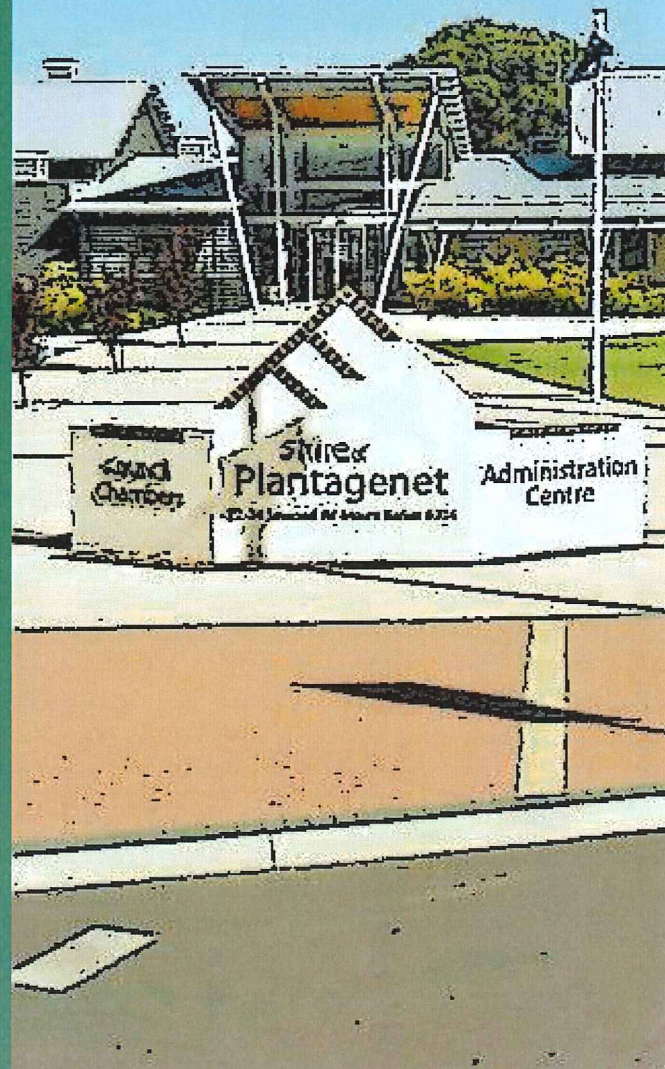


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1.0 Introduction

1.1 Executive Summary

This Corporate Business Plan (CBP) has been developed to deliver clear direction as the Shire continues to provide leadership in a changing environment. This plan will support the development of improved services and outcomes for the people of Plantagenet.

This is the Council's principal statement that sets strategic direction and identifies priority areas informed by the Strategic Community Plan, external factors and internal capability analysis.

The intent of this plan is to identify Council priorities over a shorter time frame to drive integrated planning within the local government. It also integrates community aspirations into the Shire's operations and service delivery.

This plan is subject to a major review every four years (to align with reviews of Strategic Community Plan) and minor reviews each year. This is the third iteration of the original Corporate Business Plan adopted on 24 June 2013.

The Plan activates the Shire's Strategic Community Plan by responding to:

- The Council's distillation and prioritisation of the community's short, medium and long term aspirations;
- Existing operational plans, priorities and external factors impacting on resourcing; and
- The assessment and integration of services and business area plans.

The Integrated Planning and Reporting Framework (IP & R) recognises that, due to the integrated approach to its development, the CBP may be presented in a single document or as a number of separate documents. In this regard, this 'master document' includes a synopsis of the other plans, however the formal CBP includes the following:

- Asset Management Plan (Stage 1);
- Long Term Financial Plan (2013 – 2023); and
- Workforce Plan.

1.2 Shire Snapshot

The Shire of Plantagenet is located in the Great Southern Region of Western Australia, covering 4,792 square kilometres and has spectacular scenery including the Porongurup and a part of the Stirling Range. It is bordered by the Shires of Denmark, Manjimup, Cranbrook, Gnowangerup and the City of Albany.

The Shire encompasses the townsites of Rocky Gully, Kendenup, Porongurup, Narrikup and Mount Barker. Mount Barker serves a wide and diverse agricultural area and is the administrative centre for the Shire of Plantagenet.

The main agricultural focus is cropping, horticulture, plantation timber, sheep, cattle and wine production. There are also many lifestyle opportunities set within a beautiful natural environment.

Mount Barker, the Shire's commercial centre, lies in the middle of the Shire. It is easily accessible from Muir Highway from the south-west, Albany Highway from the north and south and Porongurup Road from the east. In addition to Mount Barker, the Shire includes the rural villages of Kendenup, Narrikup, Rocky Gully and Porongurup.

Mount Barker is an ideal holiday centre with ample shopping and recreation facilities. It is also within easy reach of the southern coastline and other regional tourist attractions.

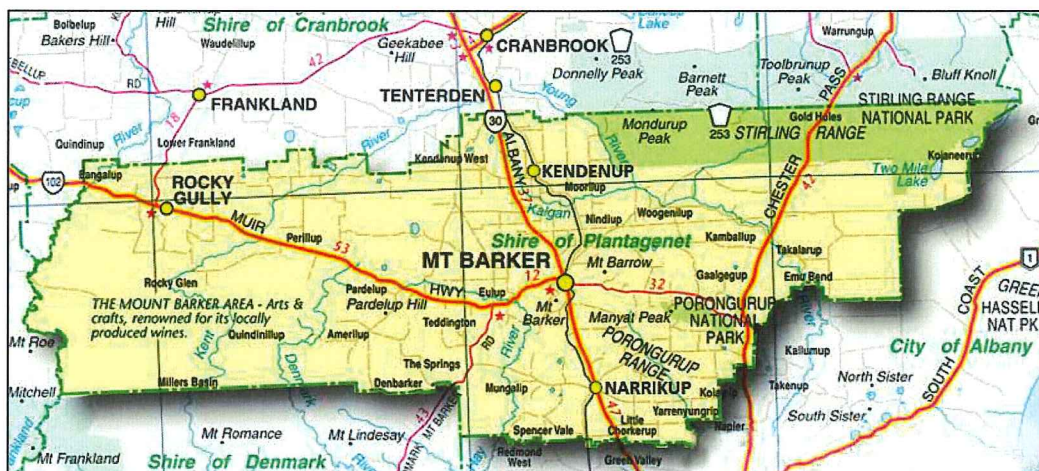


Figure 1: Shire of Plantagenet

2.0 Integrated Planning and Reporting Framework

The Local Government Act 1995 requires each local government to prepare a Plan for the Future. Part of this planning involves considering how the Shire will continue to deliver services to the community on a long term basis.

In October 2010, the WA Department of Local Government (DLG) (now Department of Local Government and Communities) released the Integrated Planning and Reporting (IP & R) Framework. Amendments to the Local Government (Administration) Regulations 1996 came into effect in August 2011 and now define what comprises the Plan for Future, which is the preparation of an Integrated Strategic Plan comprising a Strategic Community Plan (SCP) and CBP (this document).

The SCP has a planning horizon of 10 years, needs to be reviewed every two years (desk top review following local government elections) and updated (full review) every four years. It needs to be developed through engagement of the community and sets out the high level aspirations of the community.

The CBP has a planning horizon of four years with a desktop review, following local government elections, every two years. Preparation of the CBP needs to align with development of the SCP. The CBP is not necessarily one document and can be the combination of several documents. The main thing is that the CBP ties together all of the informing strategies and links them to the SCP.

The diagram at Figure 2 sets out how the various documents required by the IP & R Framework fit together. It also shows the combination of the SCP and CBP comprising the ISP.

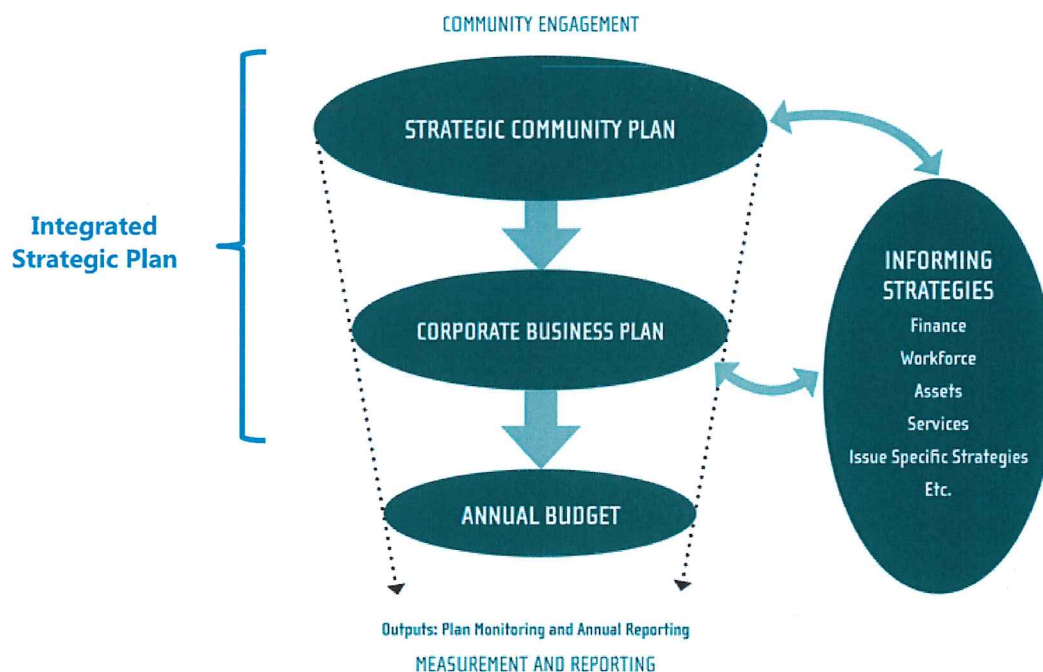


Figure 2: Integrated Planning and Reporting Framework

2.1 Strategic Community Plan

As part of the IP & R Framework, Councils are required to prepare a long term strategic plan that clearly links the community's aspirations with the Council's vision and long term strategy.

The Strategic Community Plan represents the culmination of input from the consultants and facilitated staff and councillor workshops. These activities synthesised current corporate plans and the results of the community survey into a cohesive and representative high level document, aimed at guiding the direction of the Shire over the next ten years.

At its meeting held on 25 June 2013, the Council adopted its Strategic Community Plan 2013 – 2023. The SCP includes the following Vision, Mission and Values:

VISION

Plantagenet, building a sustainable community, where natural beauty and diversity provide opportunities for all.

MISSION

To enhance the quality of life for the people of Plantagenet and the region, through the provision of leadership, services and infrastructure.

VALUES

- **Integrity** through honesty, ethical behaviour and trustworthiness
- **Professionalism** through understanding our roles and responsibility, the need to work efficiently and strive for excellence
- **Accountability** through openness and transparency
- **Supportiveness** by being patient, caring and friendly
- **Responsibility** by taking ownership and not blaming others
- **Customer Focus** by understanding needs, being proactive and responsive

The Strategic Community Plan was developed using the following framework. This Corporate Business Plan follows that same framework, in order to link actions and tasks to the SCP strategies.

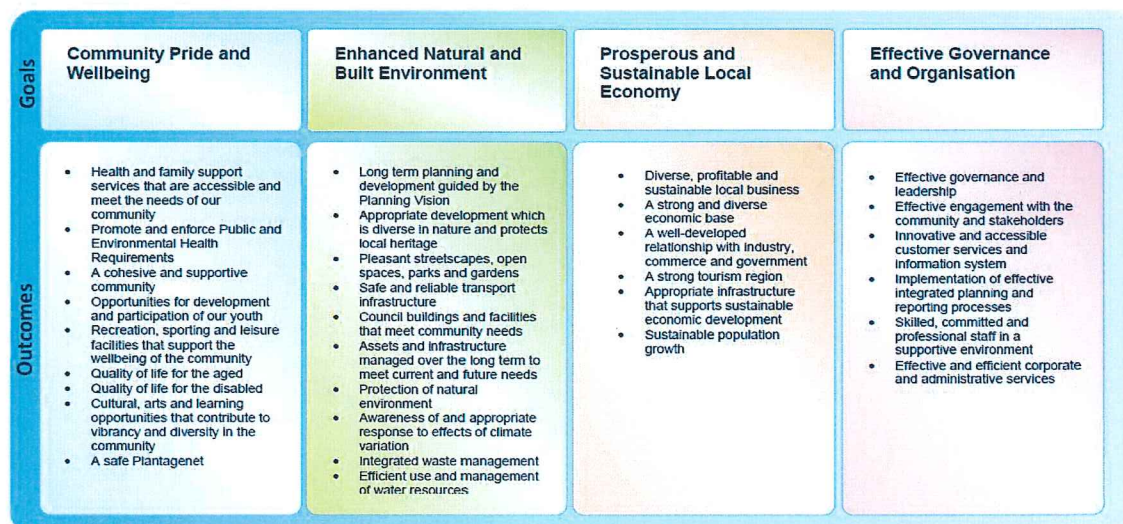
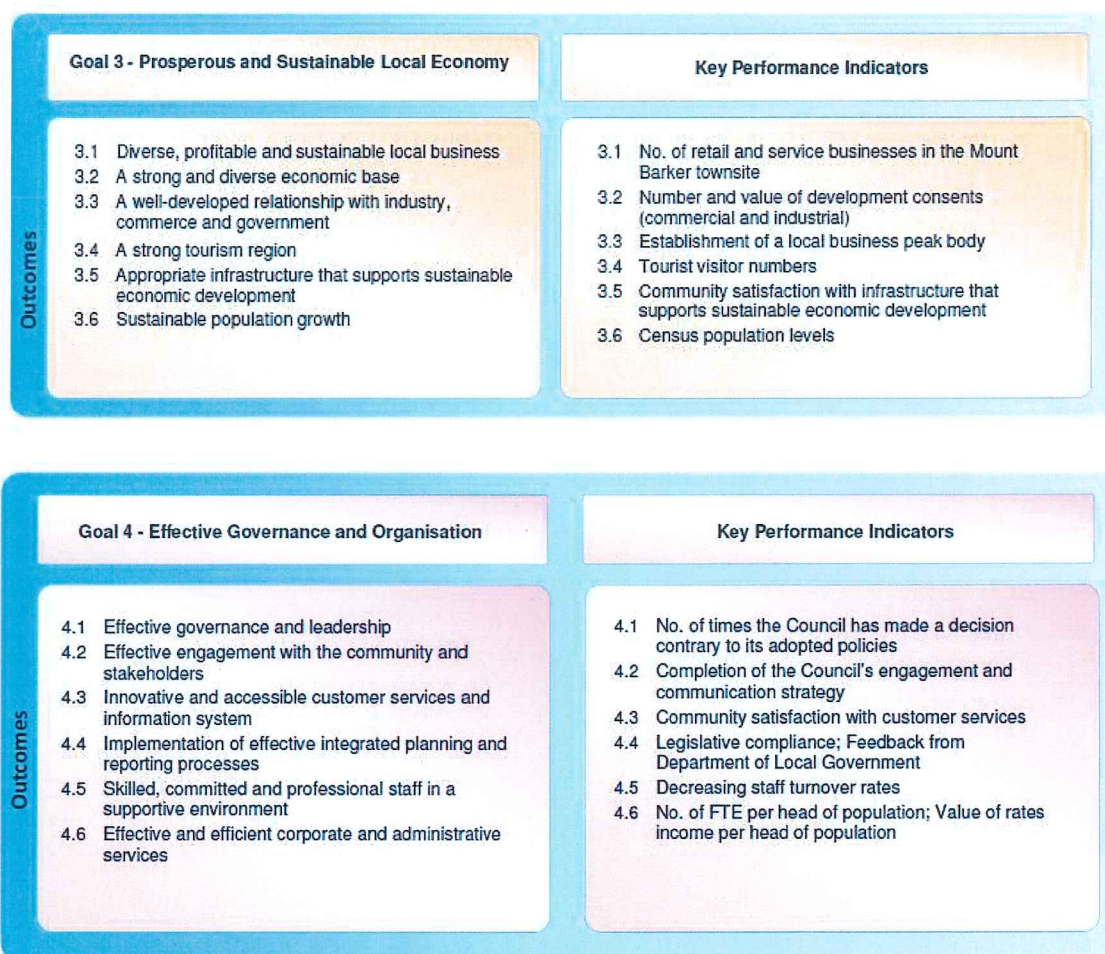


Figure 3: Strategic Community Plan Framework

2.2 Measuring Outcomes

In developing this plan, the Council has considered the ways of measuring the achievement of strategic outcomes by the application of performance indicators. The following strategic measures or key performance indicators will be monitored to track the Shire's progress in achieving the outcomes identified in the Strategic Community Plan.

| Goal 1 - Community Pride and Wellbeing | | Key Performance Indicators | |
|---|--|--|--|
| Outcomes | 1.1 Health and family support services that are accessible and meet the needs of our community | 1.1 Availability of health and family support services in Plantagenet | |
| | 1.2 Promote and enforce Public and Environmental Health Requirements | 1.2 Percentage of food premises that meet minimum public health standards | |
| | 1.3 A cohesive and supportive community | 1.3 No. of volunteers increasing | |
| | 1.4 Opportunities for development and participation of our youth | 1.4 No. of organisations in the district catering for our youth | |
| | 1.5 Recreation, sporting and leisure facilities that support the wellbeing of the community | 1.5 No. of people engaging in recreation and sporting facilities | |
| | 1.6 Quality of life for the aged | 1.6 No. of aged people choosing to live in Plantagenet | |
| | 1.7 Quality of life for the disabled | 1.7 Implementation of Disability Access and Inclusion Plan outcomes | |
| | 1.8 Cultural, arts and learning opportunities that contribute to vibrancy and diversity in the community | 1.8 No. of cultural, arts and learning opportunities available to the people of Plantagenet | |
| | 1.9 A safe Plantagenet | 1.9 Crime statistics increasing or decreasing | |
| Goal 2 - Enhanced Natural and Built Environment | | Key Performance Indicators | |
| Outcomes | 2.1 Long term planning and development guided by the Planning Vision | 2.1 Percentage of Council planning decisions in line with the Planning Vision | |
| | 2.2 Appropriate development which is diverse in nature and protects local heritage | 2.2 Number and value of building (dwelling) approvals; and development consents in line with the TPS | |
| | 2.3 Pleasant streetscapes, open spaces, parks and gardens | 2.3 Community satisfaction with parks, gardens and open spaces; Annual expenditure on parks maintenance | |
| | 2.4 Safe and reliable transport infrastructure | 2.4 Annual expenditure on transport infrastructure; No. of roads closed due to inclement weather or over-use | |
| | 2.5 Council buildings and facilities that meet community needs | 2.5 Usage rates of council facilities | |
| | 2.6 Assets and infrastructure managed over the long term to meet current and future needs | 2.6 Asset consumption ratio, asset sustainability ratio, asset renewal funding ratio | |
| | 2.7 Protection of natural environment | 2.7 Level of satisfaction of catchment groups with the Shire's management of the natural environment | |
| | 2.8 Awareness of and appropriate response to effects of climate variation | 2.8 Number of strategic actions implemented in regard to response to climate variation | |
| | 2.9 Integrated waste management | 2.9 Percentage of community waste diverted from landfill | |
| | 2.10 Efficient use and management of water resources | 2.10 Decreasing reliance on mains water consumption. | |



2.3 Asset Management Plan

Asset Management is an informing strategy to the ISP. The DLG has also prepared an Asset Management Framework that defines what local governments should strive to develop in order to have sufficient information to inform the ISP. The Asset Management Framework is set out in Figure 4.

The Asset Management Improvement Strategy is a key component of the informing strategies that comprise the Asset Management Framework and sets out the following:

- Where are we now with asset management?
- Where do we want to be in five years?
- What are the tasks that we need to undertake to fill the gap?
- What are the timeframes over which each task will be carried out?
- Who will be responsible for each task?; and
- What resources do we need (\$ and/or Officer time) to achieve each task in the selected timeframe.

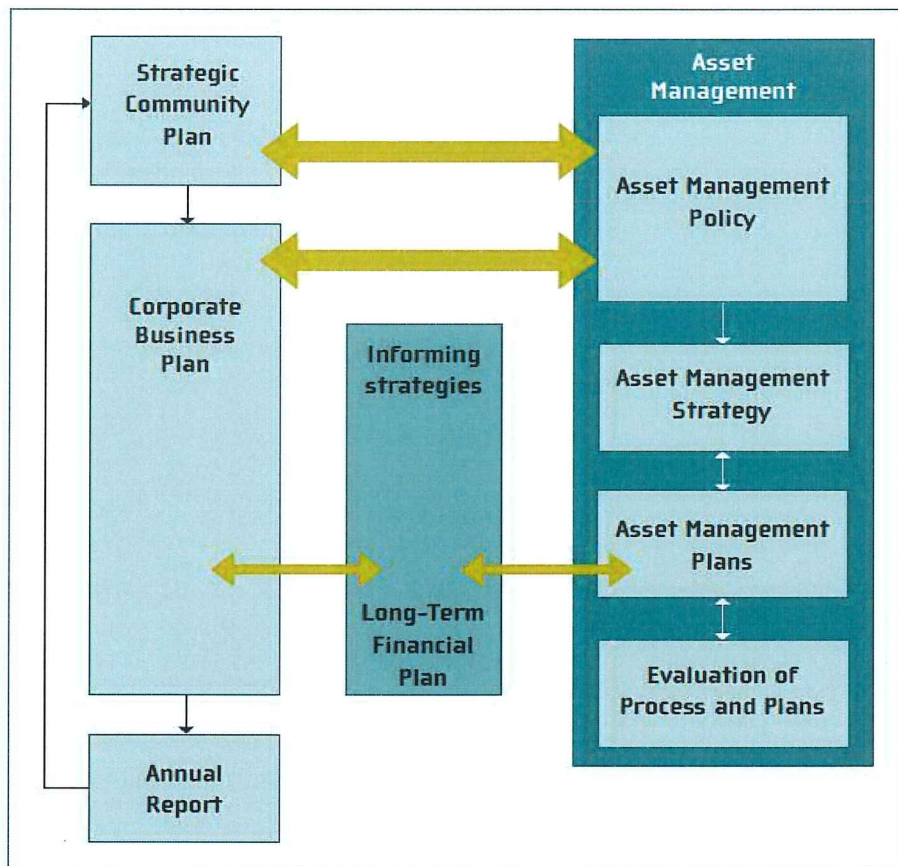
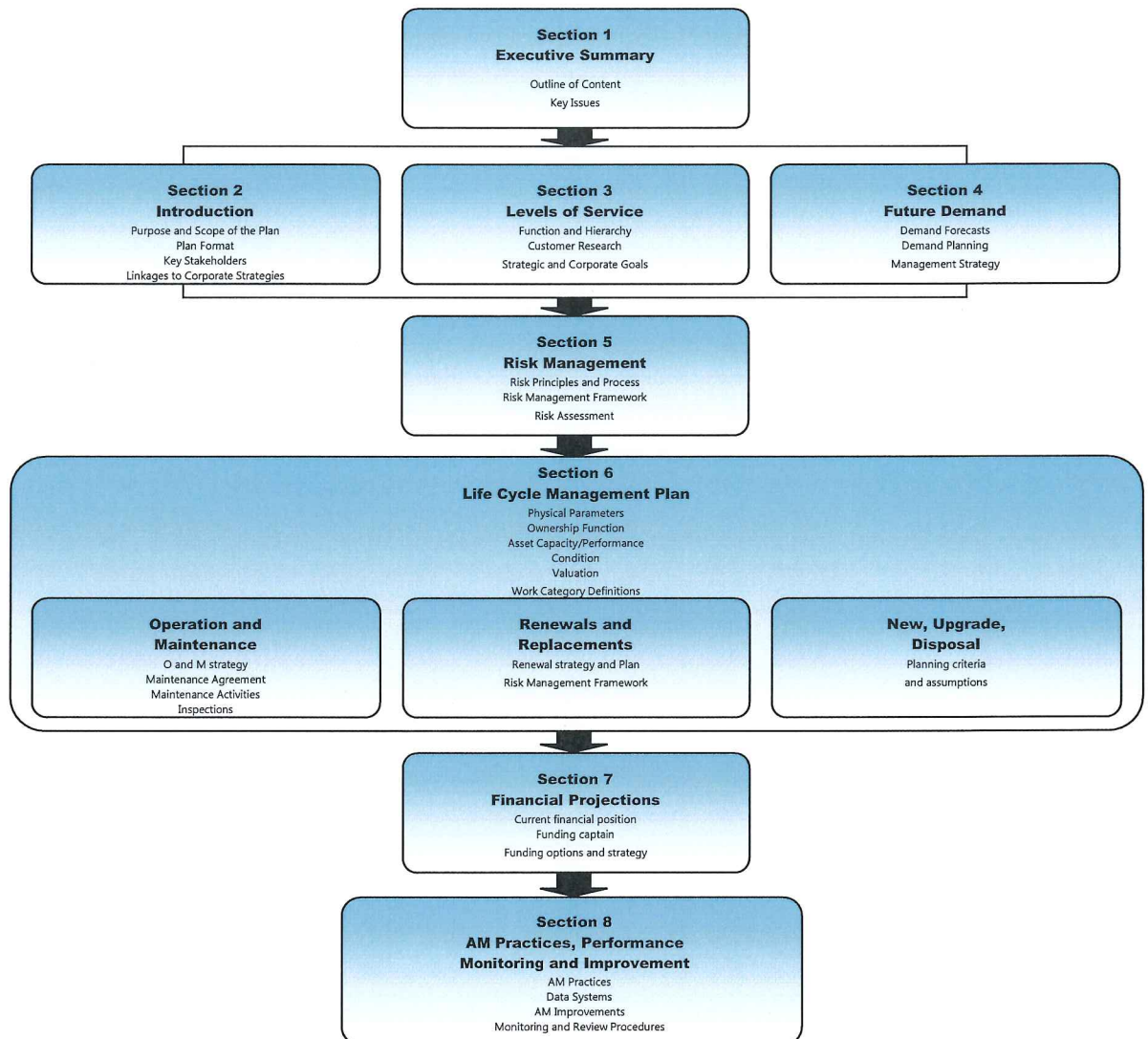


Figure 4: IP&R Asset Management Framework

The Asset Management Improvement Plan attempts to answer all of the above questions. The first version (1st Cut) of the plan may not be fully complete as it may rely on a task/s identified in the Improvement Task List to be completed before the information in the plan can be considered robust. Nonetheless it is a first step on the Shire's asset management journey and will be regularly updated by the Asset Management Working Group (AMWG).

The format of the AMP is as follows:



A summary of recommendations made in the AMP is as follows:

| No. | Recommendation |
|-----|---|
| 1 | Develop a Stakeholder Engagement methodology and detail in a future version of the AMP. |
| 2 | Determine and document current Technical and Customer Levels of Service. |
| 3 | Develop targeted criteria to consult the community on in relation to each asset group. |
| 4 | Develop demand forecasts and detail their implication for each major asset group |
| 5 | Establish a Risk Management Committee with the task of developing a Risk Management Framework and a Risk Management Plan. |

| | |
|----|---|
| 6 | Develop and maintain a comprehensive record of asset responsibilities. |
| 7 | Develop an Operations and Maintenance Strategy. |
| 8 | Develop an asset inspection process and procedure. |
| 9 | Develop an Asset Renewal and Replacement Strategy. |
| 10 | Develop a Capital Evaluation Process. |
| 11 | Develop a Roles and Responsibilities Matrix and documents this in the AMP and cross reference individual Position Descriptions. |
| 12 | Undertake a data and systems audit of all software and data used across the organisation and document this in the AMP. |
| 13 | Develop monitoring criteria against which performance monitoring of the effectiveness of the AMP can be measured and reported. |

2.4 Long Term Financial Plan

The Long Term Financial Plan (LTFP) is a modelling tool to project the Shire's financial commitments over the next ten years as a means of helping ensure financial sustainability. The LTFP is part of the Integrated Planning and Reporting Framework that includes the following separate components:

- A ten year Strategic Community Plan (SCP);
- A four year Corporate Business Plan (CBP);
- A Workforce Plan; and
- The Asset Management Framework.

The LTFP is a dynamic tool which analyses financial trends over a ten year period on a range of assumptions and provides us with information to assess the impacts of current decisions and budgets on our future financial sustainability.

The aim of developing the LTFP is to achieve the following objectives:

- Help us to project commitments regarding costs for new services or projects as a result of community growth or changing demographics;
- Maintain a strong cash position, ensuring that the Council remains financially sustainable in the long-term, delivering capacity to respond to unexpected opportunities or unpredictable events such as natural disasters;
- Strategically pursue State and Federal government grant funding opportunities where aligned with the Strategic Community Plan and the Corporate Business Plan requirements;
- Plan rate increases to balance the budget so we can provide for service delivery that meets reasonable community needs;
- Ensure that critical infrastructure asset renewal is funded at the optimum time.
- We are required to undertake a broad review of our Strategic Community Plan every two years and a full review every four years. This LTFP will be reviewed annually in conjunction with the budget process to ensure continued sustainability.

A principle of long term financial planning is to ensure that the Shire remains financially sustainable. Whilst there are many definitions of sustainability, a definition of financial sustainability can be found in the report entitled 'National Financial Sustainability Study of Local Government' for the Australian Local Government Association as follows:

'The financial sustainability of a council is determined by its ability to manage expected financial requirements and financial risks and shocks over the long term without the use of disruptive revenue or expenditure measures; which is determined by:

- *healthy finances in the current period and long term outlook based on continuation of the council's present spending and funding policies and given likely economic and demographic developments; and*
- *ensuring infrastructure renewals/replacement expenditure matches forward looking asset management plan expenditure needs.'*

To ensure we remain financially sustainable, it is important that sound financial strategies and principles are developed and continually reviewed in line with the changing economic and demographic outlook for the community.

2.5 Workforce Plan

Strategic workforce planning is a critical aspect in the long term planning for an organisation. Such a plan helps to ensure that there are sufficient people to carry out the organisation's purpose. It also helps to ensure that the right people are in the right place at the right time to build a resilient, cohesive and sustainable organisation.

Workforce planning in Australia, particularly in rural Australia has a number of challenges:

- The workforce is changing within Australia. We are seeing more women in the workforce: there are fewer young people entering the job market each year and the workforce is aging;
- In 2011 more people exited the workforce than entered it;
- Over the next 40 years the proportion of Australians aged over 65 will double; and
- Australia will have shortages of more than 200,000 skilled workers over the next 5 years.

Workforce Planning is the key to forecasting future labour markets, but is also used to:

- Identify staffing problems;
- Monitor and contain workforce costs;
- Develop and highlight existing and new workforce skills; and
- Ensure that there is adequate service delivery into the future.

The Shire of Plantagenet is a significant employer within the Lower Great Southern area of Western Australia. It employs 65 employees (52 full and 13 part time), representing approximately 2.9% of the employment within the area. The Shire of Plantagenet has a strong relationship with its workforce – long term employees, a relatively small workforce number and tight knit community all support the connected, professional and personal approach by management.

The Integrated Planning and Reporting Framework requires all Councils in WA to develop long term Community Strategic Plans and four year Delivery Programs. This Workforce Plan forms part of the Integrated Planning Strategy and outlines how the Shire of Plantagenet will implement the priorities and strategies within its Delivery Program, in line with the Council's budget.

The Shire of Plantagenet faces a number of long term challenges relating to its workforce, and in particular in relation to the implementation of the Delivery Program. These challenges include:

- Ageing labour force;
- Attracting and retaining skilled and qualified staff;
- Meeting community service and infrastructure expectations;
- Funding required positions;
- Changes in technology and machinery; and
- Changing Occupational Safety & Health requirements and the potential impacts on productivity and budget.

This strategy focuses on the context of workforce planning, explores regional and local challenges, and outlines the responses that the Shire of Plantagenet will take to support the implementation of the Delivery Program.

The Workforce Plan aims to ensure the Shire of Plantagenet's workforce has the right skills, at the right time and in the right quantities to ensure sustainable service delivery in the future.

Key objectives of the Workforce Plan are to identify:

- Gaps between current and future workforce capability;
- Areas of skills shortage;
- Issues arising from an ageing workforce;
- Areas of workforce growth and shrinkage;
- Strategies to address the gaps and mitigate risk; and
- A succession plan for critical positions.

3.0 Corporate Business Plan

3.1 Regulatory Requirements

A Corporate Business Plan:

- (i) Is for a minimum of 4 years.
- (ii) Identifies and prioritises the principal strategies and activities the council will undertake in response to the aspirations and objectives stated in the Strategic Community Plan.
- (iii) States the services, operations and projects that a local government will deliver over the period of the plan, the method for delivering these and the associated cost.
- (iv) References resourcing considerations such as asset management plans, finances and workforce plans.
- (v) Is adopted by council by absolute majority.

Regulations also require that:

- (i) Notice has been given to the public when the Corporate Business Plan is adopted (or modified).
- (ii) The Corporate Business Plan is reviewed annually. This is because it is the main 'driver' for the local government's annual budget.

3.2 Plan Preparation

The process through which the CBP has been developed incorporates:

- Activating the Strategic Community Plan; and
- Operations Planning – including Asset Management, Financial Management and Workforce Management.

These strategies and plans have been influenced by and will continue to be shaped by other documents such as:

- Strategic Community Plan;
- Council policies and decisions;
- Planning Vision;
- Local Planning Strategy;
- Town Planning Scheme No.3;
- Public Open Space Strategy;
- Mount Barker and Kendenup Sport and Recreation Plans;
- Disability Access and Inclusion Plan;
- EEO Management Plan;
- Information Technology Strategic Plan;
- Saleyards Strategic Plan;
- Strategic Marketing Plan;
- Environmental Health Plan;

- Facility Business Plans, Management Plans and Maintenance Schedules;
- Plantagenet Trails Masterplan;
- Asset Management Strategy;
- Asset Register;
- Forward Capital Works Plan;
- Gravel Sheeting Strategy;
- Townsite Drainage Plans;
- Roman Database;
- Five year Plant Replacement Program;
- Five Year Road Construction Program;

Conversely, such plans (proposed and updated) may also be outputs from this framework.

The Plan incorporates four year priorities set by the Council and a ten year rolling financial plan (by reference to the Long Term Financial Plan). Reviews of this plan will drive the operations of the Shire of Plantagenet within its resourcing capabilities.

In developing this plan, the Council has considered the capacity of its current resources and the anticipated capacity of its future resources. The Council has also considered demographic trends and the ways of measuring the achievement of strategic outcomes by the application of performance indicators. The plan will be reviewed annually to deliver the annual budget, but the software supporting this plan will enable it to be continually updated.

3.3 Service Delivery

The Shire of Plantagenet delivers services to its community in line with the Strategic Community Plan 2013 – 2023 under reporting programs defined by the Local Government (Financial Management) Regulations 1996. The services and their associated strategies have been listed under each program.

| Program | Shire Services | Associated Strategies |
|------------------------------|---------------------------------------|---|
| Governance | Administration | 1.3.4 • 2.3.1 • 4.1.6 • 4.4.3 • 4.4.4 • 4.5.4 • 4.6.1 • 4.6.2 • 4.6.3 • 4.6.4 • 4.6.5 • 4.6.6 |
| | Asset Management | 2.6.1 • 4.4.2 |
| | Community Engagement | 3.6.1 • 4.2.1 |
| | Customer Service | 4.3.1 • 4.3.2 • 4.3.3 • 4.3.4 |
| | Financial Management | 1.9.3 • 4.4.2 • 4.6.1 |
| | Governance and Elected Member Support | 4.1.1 • 4.1.2 • 4.1.3 • 4.1.4 • 4.1.5 • 4.1.6 • 4.1.7 |
| | Human Resource Development | 4.1.2 • 4.5.1 • 4.5.2 • 4.5.3 • 4.5.4 |
| | Information Technology | 4.1.5 • 4.3.3 |
| | Long Term Strategic Planning | 4.4.1 • 4.4.2 • 4.4.3 • 4.4.4 |
| | Procurement | 4.6.1 • 4.6.6 |
| | Political and Industry Lobbying | 3.3.3 • 3.5.2 • 3.5.3 • 4.2.4 |
| | Regional Collaboration | 2.1.3 • 3.4.3 • 4.2.3 |
| | Support for Volunteers | 1.3.2 • 1.3.3 |
| Law, Order and Public Safety | Animal Control | 1.9.1 |
| | Bushfire | 1.9.2 |
| | Community Safety | 1.9.3 • 1.9.4 • 1.9.5 • 2.4.4 |
| | Emergency Services | 1.9.2 |
| | Fire Protection | 1.9.2 |
| | Parking Control | 2.4.3 |
| | Unauthorised Clearing | 2.7.4 |
| Health | Contaminated Sites | 2.7.1 |
| | General and Public Health | 1.2.1 • 1.2.2 |
| | Health Promotion | 1.2.3 |
| | Infectious Diseases | 1.2.4 • 1.2.5 |
| | Outdoor Dining and Trading | 1.2.3 |

| | | |
|------------------------|--|---|
| Education and Welfare | Aged Services | 1.6.1 • 1.6.2 • 1.6.3 |
| | Childhood Development | 1.1.3 |
| | Disabled Services | 1.7.1 • 1.7.2 |
| | Health and Family Support Services | 1.1.2 |
| | Youth Programs | 1.4.1 |
| Community Amenities | Advertising Signs | 2.2.3 |
| | Cemeteries Maintenance | 2.3.3 |
| | Development Control and Compliance | 2.2.1 • 2.2.2 |
| | Design of Public Spaces | 2.3.2 |
| | Heritage Conservation | 2.2.6 |
| | Outdoor Amenities | 2.3.1 • 2.5.1 |
| | Planning Scheme | 2.1.3 • 4.1.4 |
| | Refuse Sites | 2.9.2 |
| | Septage | 2.9.2 |
| | Strategic Land Use Planning | 2.1.1 • 2.1.2 • 2.1.3 • 2.1.4 • 2.2.4 • 2.2.5 • 2.2.7 • 3.5.1 • 3.6.1 |
| | Waste Collection and Disposal | 2.9.1 • 2.9.2 • 2.9.3 • 2.9.4 • 2.9.5 |
| Recreation and Culture | Conservation | 2.2.6 • 2.7.2 • 2.7.3 • 2.7.4 • 2.10.1 • 2.10.2 • 2.10.3 • 2.10.4 |
| | Council Reserves (Undeveloped and Bush Reserves) | 2.7.1 • 2.7.3 |
| | Design of Public Spaces | 1.8.3 • 1.8.4 |
| | Events and Festivals | 1.3.1 • 1.8.5 |
| | Leisure Programs | 1.3.4 • 1.5.1 • 1.5.4 • 1.5.5 • 1.5.6 • 2.3.4 |
| | Libraries | 1.8.1 • 1.8.2 |
| | Museums and Art Gallery | 1.8.3 • 2.2.6 |
| | Parks and Reserves Maintenance | 2.3.1 |
| | Road Signage – Banners | 2.4.5 |
| | Sporting Clubs | 1.5.2 • 1.5.3 • 1.5.4 |
| | Swimming Pool | 1.5.6 |
| | Youth Programs | 1.4.2 • 1.4.3 |
| Transport | Bridges and Culverts | 2.2.6 • 2.4.1 |
| | Constructed Drainage Systems | 2.4.2 |
| | Footpaths – Trails – Cycleways | 2.3.4 • 2.4.1 |
| | Gates on Road Reserves | 2.7.1 |
| | Road Building Materials | 2.4.1 |

| | | |
|-----------------------------|--|---|
| | Road Closures – Temporary and Permanent | 2.4.4 |
| | Road Signage – Streets, Directional, Service and Tourist | 2.4.5 |
| | Roads | 2.4.1 |
| | Road Resumptions | 2.4.1 |
| | Street Lighting | 1.9.4 |
| | Sustainability | 1.9.3 • 2.7.1 • 2.8.1 • 2.8.3 • 2.8.4 |
| Economic Services | Building Maintenance and Security | 1.5.4 • 2.5.1 • 2.5.3 • 4.5.2 |
| | Building Regulation - Education | 2.2.2 |
| | Building Regulation - Enforcement | 2.2.2 |
| | Building Regulation - Issue of Licences | 2.2.2 |
| | Business and Regional Development | 3.3.2 • 3.3.3 • 3.4.1 • 3.4.2 • 4.1.4 • 4.2.3 |
| | Community and Grant Funding | 3.3.1 • 4.3.4 • 4.6.6 |
| | Economic Development and Marketing | 2.6.1 • 2.6.2 • 3.2.3 • 3.5.1 • 3.5.2 • 3.5.3 • 3.5.4 • 4.2.1 |
| | Extractive Industries | 2.2.8 |
| | Mount Barker Regional Saleyards | 3.5.5 |
| | New Council Buildings | 2.5.2 • 2.8.2 |
| | Pests – Council Property | 2.7.2 |
| | Rehabilitation – Gravel Pits | 2.7.1 |
| | Salinity | 2.7.1 |
| | Strengthening Rural Communities | 3.1.1 • 3.1.2 • 3.1.3 • 3.1.4 • 3.2.1 • 3.2.2 • 3.2.4 • 3.2.5 • 4.2.2 |
| Other Property and Services | Fleet Management | 2.6.1 |
| | Other Property and Services | 4.6.4 |
| | Plant and Machinery | 2.6.1 |
| | Private Works | 1.9.2 • 4.6.4 |

3.4 Capital Program

A number of capital projects are forecast to be undertaken during the life of this plan. These activities are summarised below, which is based on the 2016/2017 budget and the Long Term Financial Plan 2013/14 – 2022/23. This list is not exhaustive, as many projects are on the 'drawing board', but subject to more detailed planning and identification of funding sources.

| Strategy Ref | Strategy Description | Action / Task Ref | Action | 2016/17 | 2017/18 | 2018/19 | 2019/20 | 2020/21 |
|--------------|--|-------------------|--|-------------|-------------|-------------|-------------|-------------|
| 1.5.4 | Promote the development of Frost Park as a major equine centre in the Great Southern Region | 1.5.4.1 | Work in conjunction with the Mount Barker Turf Club and Frost Park User Group to prepare a capital development plan and explore potential management / lease options | \$80,000 | \$60,000 | \$50,000 | \$80,000 | \$80,000 |
| 1.5.5 | Improve and promote Recreation Centre services and programs to encourage increased patronage | 1.5.5.1.1 | Gym Equipment - Ongoing replacement and upgrade program | \$11,000 | \$11,500 | \$12,000 | \$12,000 | \$12,000 |
| 1.5.6 | Maintain a safe pool facility and enhance aquatic programs to encourage increased patronage | 1.5.6.1 | Maintain and promote the Shire's pool facilities and programs | \$15,000 | \$15,450 | \$15,914 | \$16,391 | \$16,883 |
| 1.9.2 | Support the community in emergency and fire management planning, preparedness, response and recovery | 1.9.2.3.1 | Work with DFES to ensure the appropriate replacement of fire fighting vehicles, equipment and additional resources such as brigade sheds | \$335,000 | \$250,000 | \$250,000 | \$250,000 | \$250,000 |
| 2.3.1 | Manage and maintain the Council's parks, gardens and open space at appropriate standards | 2.3.1.1 | Maintain parks, gardens and open space at standards acceptable to the community | \$180,000 | \$185,400 | \$146,000 | \$150,380 | \$154,891 |
| 2.4.1 | Maintain and further develop roads and pathways at appropriate standards | 2.4.1.2 | Maintain and improve constructed footpath infrastructure | \$90,000 | \$75,000 | \$76,500 | \$78,030 | \$79,591 |
| 2.4.1 | Maintain and further develop roads and pathways at appropriate standards | 2.4.1.6 | Construct and maintain Shire roads and associated infrastructure to the standard adopted by the Council and in accordance with requirements of State agencies | \$3,200,000 | \$3,264,000 | \$3,329,280 | \$3,395,866 | \$3,463,783 |
| 2.5.1 | Ensure Council buildings, facilities and public amenities are provided and maintained to an appropriate standard | 2.5.1.1 | Ensure all Council buildings are maintained and secured to defined service levels (In line with Asset Management Plan and Building Maintenance Program) | \$411,000 | \$155,000 | \$159,650 | \$164,440 | \$169,373 |
| 2.6.1 | Develop and implement long-term Service and Asset Management Plans for all Council assets, having regard for current and future asset needs and the Shire's long-term financial plan | 2.6.1.2 | Ensure the Council has an efficient and cost effective light fleet management program | \$353,000 | \$250,000 | \$257,500 | \$265,225 | \$273,182 |
| 2.6.1 | Develop and implement long-term Service and Asset Management Plans for all Council assets, having regard for current and future asset needs and the Shire's long-term financial plan | 2.6.1.3 | Ensure the Council has an efficient and cost effective plant and machinery management program | \$640,000 | \$725,739 | \$242,500 | \$542,130 | \$751,000 |
| 2.9.2 | Manage existing waste disposal sites and transfer stations in accordance with legislative requirements | 2.9.2.2 | Provide waste facilities that are readily accessible to all stakeholders | \$37,000 | \$38,110 | \$39,253 | \$40,431 | \$41,644 |
| 3.5.5 | Manage and maintain the Saleyards to ensure that the facility is successful and self-sustaining | 3.5.5.1 | Saleyards Infrastructure Improvements | \$525,000 | \$105,000 | \$108,150 | \$111,395 | \$114,736 |

Note the following inclusions:

- 1.5.4.1 – Frost Park Pavilion upgrades over the course of this plan.
- 1.9.2.3.1 – Development of a new fire shed for the Denbarker BFB.
- 2.3.1.1 – Upgrade of Kendenup Agricultural Grounds Hall (Stage 1)
- 2.5.1.1 – Upgrade of Plantagenet District Hall (Stage 1)
- 3.5.5.1 – Construction of roof over northern dirt pens at the Mount Barker Regional Saleyards.

Detailed Strategies and Actions

The following tables reflect the future actions to be undertaken for each strategy, which have been divided into the four elements of the Strategic Community Plan framework.



Goal 1: Community Pride and Wellbeing

Scope:

Foster community pride, safety, well-being and involvement through the provision of services

| Outcome / Action Ref. Strategy | Action | Operating/Capital | 2016/17 | 2017/18 | 2018/19 | 2019/20 | 2020/21 onwards |
|-----------------------------------|--------|-------------------|---------|---------|---------|---------|--------------------|
|-----------------------------------|--------|-------------------|---------|---------|---------|---------|--------------------|

Outcome 1.1 - Health and family support services that are accessible and meet the needs of our community

Strategy 1.1.1 - Advocate for medical and hospital services within the region

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 1.1.1.1 | Aim to at least retain and preferably increase health professional to population ratios in the district (doctors, dentists, other health professionals) | Operating | ● | ● | ● | ● | ● |
| 1.1.1.2 | Advocate for improved medical and hospital facilities in Albany and Denmark | Operating | ● | ● | ● | ● | ● |
| 1.1.1.3 | Establish a relationship with medical and hospital services in the region | Operating | ● | ● | ● | ● | ● |

Strategy 1.1.2 - Advocate for health and family support services

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 1.1.2.1 | Assist Government Departments to promote their health and family support services | Operating | ● | ● | ● | ● | ● |
|---------|---|-----------|---|---|---|---|---|

Strategy 1.1.3 - Provide and promote childhood development services and facilities

| | | | | | | | |
|---------|--|-----------|---|---|---|---|---|
| 1.1.3.1 | Support the provision of long day care services | Operating | ● | ● | ● | ● | ● |
| 1.1.3.2 | Support the provision of programs such as Playgroup, Toy Library and after school activities | Operating | ● | ● | ● | ● | ● |
| 1.1.3.3 | Address low Australian Early Development Index scores in the Shire | Operating | ● | ● | ● | ● | ● |

Outcome 1.2 - Promote and enforce Public and Environmental Health Requirements

Strategy 1.2.1 - Provide food premises inspections

| | | | | | | | |
|---------|--|-----------|---|---|---|---|---|
| 1.2.1.1 | Undertake inspections of food premises to ensure they are of a high standard | Operating | ● | ● | ● | ● | ● |
| 1.2.1.3 | Ensure legislative requirements relative to public health are met | Operating | ● | ● | ● | ● | ● |

Strategy 1.2.2 - Provide public buildings inspections

| | | | | | | | |
|---------|--|-----------|---|---|---|---|---|
| 1.2.2.1 | Ensure legislative requirements relative to public buildings are met | Operating | ● | ● | ● | ● | ● |
|---------|--|-----------|---|---|---|---|---|

Strategy 1.2.3 - Undertake food safety and public health promotion

| | | | | | | | |
|---------|--|-----------|---|---|---|---|---|
| 1.2.3.1 | Ensure outdoor dining and trading are conducted to the benefit of both retailers and the community | Operating | ● | ● | ● | ● | ● |
| 1.2.3.2 | Promote public health as an important community issue | Operating | ● | ● | ● | ● | ● |

| Outcome / Strategy | Action Ref. | Action | Operating/Capital | 2016/17 | 2017/18 | 2018/19 | 2019/20 | 2020/21 onwards |
|---|-------------|---|-------------------|---------|---------|---------|---------|-----------------|
| Strategy 1.2.4 - Work with the State Government to control infectious diseases | | | | | | | | |
| | 1.2.4.1 | Address infectious diseases in accordance with the Health Act 1911 and Health Local Law 2008 | Operating | ● | ● | ● | ● | ● |
| | 1.2.4.2 | Monitor notices issued by the Health Department and ensure whatever action required is carried out immediately | Operating | ● | ● | ● | ● | ● |
| Strategy 1.2.5 - React to emerging health threats | | | | | | | | |
| | 1.2.5.1 | Respond to emerging health threats when notified by the Health Department of WA | Operating | ● | ● | ● | ● | ● |
| Outcome 1.3 - A cohesive and supportive community | | | | | | | | |
| Strategy 1.3.1 - Promote and support community and cultural events | | | | | | | | |
| | 1.3.1.1 | Encourage and support community groups to host public events | Operating | ● | ● | ● | ● | ● |
| | 1.3.1.2 | Advocate for local hosting of regional events or components of regional events | Operating | ● | ● | ● | ● | ● |
| Strategy 1.3.2 - Promote and support the initiatives and achievements of our volunteers | | | | | | | | |
| | 1.3.2.1 | Recognise volunteer contributions in the community | Operating | ● | ● | ● | ● | ● |
| | 1.3.2.2 | Encourage the delivery of volunteer training opportunities offered through the Club Development Officer program | Operating | ● | ● | ● | ● | ● |
| Strategy 1.3.3 - Work in partnership with community groups to assist in attracting new volunteers | | | | | | | | |
| | 1.3.3.1 | Consult regularly with community groups regarding volunteer requirements | Operating | ● | ● | ● | ● | ● |
| Strategy 1.3.4 - Actively promote and assist community groups and clubs | | | | | | | | |
| | 1.3.4.1 | Co-ordinate the promotion of community groups and clubs | Operating | ● | ● | ● | ● | ● |
| | 1.3.4.2 | Provide grant / funding assistance to community groups | Operating | ● | ● | ● | ● | ● |
| Strategy 1.3.5 - Review access to community services within the Shire | | | | | | | | |
| | 1.3.5.1 | Develop an understanding of the issues impacting on the delivery of services within the Shire | Operating | ● | ● | ● | ● | ● |
| | 1.3.5.2 | Develop an understanding of the barriers to people accessing services | Operating | ● | ● | ● | ● | ● |

| Outcome / Strategy | Action Ref. | Action | Operating/Capital | 2016/17 | 2017/18 | 2018/19 | 2019/20 | 2020/21 onwards |
|--------------------|-------------|--------|-------------------|---------|---------|---------|---------|-----------------|
|--------------------|-------------|--------|-------------------|---------|---------|---------|---------|-----------------|

| | | | | | | | |
|---------|--|-----------|---|---|---|---|---|
| 1.3.5.3 | Review access to community services within the Shire | Operating | ● | ● | ● | ● | ● |
|---------|--|-----------|---|---|---|---|---|

Outcome 1.4 - Opportunities for development and participation of our youth

Strategy 1.4.1 - Promote programs that assist in youth development and leadership

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 1.4.1.1 | Identify and support programs that assist in youth development and leadership | Operating | ● | ● | ● | ● | ● |
|---------|---|-----------|---|---|---|---|---|

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 1.4.1.2 | Assist with the dissemination of information on youth development and leadership programs | Operating | ● | ● | ● | ● | ● |
|---------|---|-----------|---|---|---|---|---|

Strategy 1.4.2 - Provide and promote appropriate and accessible facilities and activities for youth

| | | | | | | | |
|---------|--|-----------|---|---|---|---|---|
| 1.4.2.1 | Promote existing programs and identify gaps in service provision | Operating | ● | ● | ● | ● | ● |
|---------|--|-----------|---|---|---|---|---|

Strategy 1.4.3 - Support youth training and employment programs

| | | | | | | | |
|---------|--|-----------|---|---|---|---|---|
| 1.4.3.1 | Support the delivery of post secondary education in the district | Operating | ● | ● | ● | ● | ● |
|---------|--|-----------|---|---|---|---|---|

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 1.4.3.2 | Encourage the hosting of apprenticeships and traineeships in the district | Operating | ● | ● | ● | ● | ● |
|---------|---|-----------|---|---|---|---|---|

Outcome 1.5 - Recreation, sporting and leisure facilities that support the wellbeing of the community

Strategy 1.5.1 - Maintain and improve sporting and recreation facilities in the District based on catchment needs

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 1.5.1.1 | Encourage the development of a regional recreation plan | Operating | ● | ○ | ○ | ○ | ○ |
|---------|---|-----------|---|---|---|---|---|

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 1.5.1.2 | Develop a playground upgrade and replacement strategy | Operating | ○ | ○ | ● | ○ | ○ |
|---------|---|-----------|---|---|---|---|---|

| | | | | | | | |
|---------|---|---------|---|---|---|---|---|
| 1.5.1.3 | Address recommendations from the Mount Barker and Kendenup Sport and Recreation Plans including development of new infrastructure | Capital | ● | ● | ● | ● | ● |
|---------|---|---------|---|---|---|---|---|

| | | | | | | | |
|---------|--|-----------|---|---|---|---|---|
| 1.5.1.4 | Identify opportunities for co-hosting and rationalisation of recreation facilities | Operating | ● | ● | ● | ● | ● |
|---------|--|-----------|---|---|---|---|---|

Strategy 1.5.2 - Promote sporting, recreation and leisure facilities and programs in the District

| | | | | | | | |
|---------|--|-----------|---|---|---|---|---|
| 1.5.2.2 | Help develop clubs and organisations to cater for increasing attendances | Operating | ● | ● | ● | ● | ● |
|---------|--|-----------|---|---|---|---|---|

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 1.5.2.3 | Establish a marketing strategy based on optimising use of facilities and increasing program attendances | Operating | ● | ● | ● | ● | ● |
|---------|---|-----------|---|---|---|---|---|

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 1.5.2.4 | Encourage and support the establishment of new sport and recreation clubs in the district | Operating | ● | ● | ● | ● | ● |
|---------|---|-----------|---|---|---|---|---|

| Outcome / Action Ref. Strategy | Action | Operating/Capital | 2016/17 | 2017/18 | 2018/19 | 2019/20 | 2020/21 onwards |
|--|--|-------------------|---------|---------|---------|---------|--------------------|
| Strategy 1.5.4 - Promote the development of Frost Park as a major equine centre in the Great Southern Region | | | | | | | |
| 1.5.4.1 | Work in conjunction with the Mount Barker Turf Club and Frost Park User Group to prepare a capital development plan and explore potential management / lease options | Operating | ● | ● | ● | ● | ● |
| 1.5.4.2 | Lobby RWWA for financial assistance for racecourse developments | Operating | ● | ● | ● | ● | ● |
| Strategy 1.5.5 - Improve and promote Recreation Centre services and programs to encourage increased patronage | | | | | | | |
| 1.5.5.1 | Prepare and implement Business Plan for the Recreation Centre | Operating | ● | ● | ● | ● | ● |
| 1.5.5.2 | Maintain positive relations with the Department of Education and Training regarding joint management of Recreation Centre | Operating | ● | ● | ● | ● | ● |
| Strategy 1.5.6 - Maintain a safe pool facility and enhance aquatic programs to encourage increased patronage | | | | | | | |
| 1.5.6.1 | Maintain and promote the Shire's pool facilities and programs | Operating | ● | ● | ● | ● | ● |
| 1.5.6.2 | Prepare and implement Business Plan for the Swimming Pool | Operating | ● | ● | ● | ● | ● |
| Outcome 1.6 - Quality of life for the aged | | | | | | | |
| Strategy 1.6.1 - Advocate the provision and promotion of services and facilities that meet the needs of the aged | | | | | | | |
| 1.6.1.1 | Support the delivery of programs for the aged | Operating | ● | ● | ● | ● | ● |
| Strategy 1.6.2 - Support quality accommodation for the aged | | | | | | | |
| 1.6.2.1 | Support the provision of quality accommodation for the aged | Operating | ● | ● | ● | ● | ● |
| Strategy 1.6.3 - Support the provision of active ageing activities for seniors | | | | | | | |
| 1.6.3.1 | Support the provision of active ageing and social activities for all seniors | Operating | ● | ● | ● | ● | ● |
| Outcome 1.7 - Quality of life for the disabled | | | | | | | |
| Strategy 1.7.1 - Provide and promote services and facilities that meet the needs of disabled persons | | | | | | | |
| 1.7.1.1 | Support the provision of services for disabled people in the district | Operating | ● | ● | ● | ● | ● |
| 1.7.1.2 | Meet with community members to identify gaps in service and facility provision | Operating | ● | ● | ● | ● | ● |

| Outcome / Action Ref. Strategy | Action | Operating/Capital | 2016/17 | 2017/18 | 2018/19 | 2019/20 | 2020/21 onwards |
|--|--|-------------------|---------|---------|---------|---------|--------------------|
| Strategy 1.7.2 - Implement the Shire's Disability Access and Inclusion Plan | | | | | | | |
| 1.7.2.1 | Progress the Shire's Disability Access and Inclusion Plan and review annually | Operating | ● | ● | ● | ● | ● |
| Outcome 1.8 - Cultural, arts and learning opportunities that contribute to vibrancy and diversity in the community | | | | | | | |
| Strategy 1.8.1 - Provide library services and programs that help improve literacy and community engagement | | | | | | | |
| 1.8.1.1 | Support the provision of library services that suit the needs of the community | Operating | ● | ● | ● | ● | ● |
| 1.8.1.2 | Promote library services to the community | Operating | ● | ● | ● | ● | ● |
| 1.8.1.3 | Prepare and implement Business Plan for the Library | Operating | ● | ● | ● | ● | ● |
| 1.8.1.4 | Identify opportunities to develop library outreach programs and services | Operating | ● | ● | ● | ● | ● |
| 1.8.1.5 | Continue to support the provision of regional library services | Operating | ● | ● | ● | ● | ● |
| 1.8.1.6 | Embrace and investigate use of technology to provide services to customers | Operating | ● | ● | ● | ● | ● |
| Strategy 1.8.2 - Support programs that assist in developing lifelong learning opportunities | | | | | | | |
| 1.8.2.1 | Provide and support programs that support lifelong learning opportunities | Operating | ● | ● | ● | ● | ● |
| 1.8.2.2 | Support education programs with Library resources | Operating | ● | ● | ● | ● | ● |
| 1.8.2.3 | Develop partnerships with educational institutions to create an 'environment of learning' | Operating | ● | ● | ● | ● | ● |
| Strategy 1.8.3 - Support the provision of appropriate, accessible arts facilities and activities to encourage artistic and cultural expression | | | | | | | |
| 1.8.3.2 | Encourage the maintenance and restoration of the museum, art gallery and items of historical significance to the Shire | Operating | ● | ● | ● | ● | ● |
| 1.8.3.3 | Maintain and promote the Shire's art collection | Operating | ● | ● | ● | ● | ● |
| 1.8.3.4 | Support the exhibition of cultural and artistic activities within the Shire | Operating | ● | ● | ● | ● | ● |
| Strategy 1.8.4 - Include arts and cultural considerations in all aspects of urban and social planning | | | | | | | |
| 1.8.4.1 | Consider arts and cultural considerations in all aspects of urban and social planning | Operating | ● | ● | ● | ● | ● |

| Outcome / Action Ref. Strategy | Action | Operating/Capital | 2016/17 | 2017/18 | 2018/19 | 2019/20 | 2020/21 onwards |
|---|--|-------------------|---------|---------|---------|---------|--------------------|
| Strategy 1.8.5 - Promote and support community and cultural events | | | | | | | |
| 1.8.5.1 | Support and encourage events and festivals to be hosted within the Shire | Operating | ● | ● | ● | ● | ● |
| Outcome 1.9 - A safe Plantagenet | | | | | | | |
| Strategy 1.9.1 - Provide animal control in accordance with legislative requirements | | | | | | | |
| 1.9.1.1 | Educate the community regarding rules and requirements associated with keeping animals in rural and urban areas | Operating | ● | ● | ● | ● | ● |
| 1.9.1.2 | Enforce animal controls in order to maintain public safety | Operating | ● | ● | ● | ● | ● |
| Strategy 1.9.2 - Support the community in emergency and fire management planning, preparedness, response and recovery | | | | | | | |
| 1.9.2.1 | Maximise community safety through the management of the risks associated with fire, natural events and large scale emergencies | Operating | ● | ● | ● | ● | ● |
| 1.9.2.2 | Support the position of Community Emergency Services Manager in achieving the actions and goals detailed in the Business Plan | Operating | ● | ● | ● | ● | ● |
| 1.9.2.3 | Develop partnerships with hazard management agencies to help plan for emergency events | Operating | ● | ● | ● | ● | ● |
| 1.9.2.4 | Educate the community in matters of emergency prevention and preparedness | Operating | ● | ● | ● | ● | ● |
| Strategy 1.9.3 - Promote and support planning and activities that encourage a safe and responsible community | | | | | | | |
| 1.9.3.1 | Support initiatives to improve community safety | Operating | ● | ● | ● | ● | ● |
| 1.9.3.2 | Promote the Shire as a Tidy Town and encourage community ownership | Operating | ● | ● | ● | ● | ● |
| Strategy 1.9.4 - Advocate for appropriate lighting in streets and public places | | | | | | | |
| 1.9.4.1 | Ensure Western Power is notified of street light faults | Operating | ● | ● | ● | ● | ● |
| 1.9.4.2 | Ensure appropriate street lighting is provided in new and existing developments | Operating | ● | ● | ● | ● | ● |
| 1.9.4.3 | Seek funds for appropriate lighting in public places | Operating | ● | ● | ● | ● | ● |
| Strategy 1.9.5 - Continue to develop CCTV coverage in Mount Barker | | | | | | | |
| 1.9.5.1 | Maintain and expand CCTV initiative, including Mount Barker Railway Station | Capital | ● | ● | ● | ● | ● |

Goal 2: Enhancing Natural and Built Environment

Scope:

Planning, provision and maintenance of physical infrastructure that supports service delivery as well as protection and care of our natural environment.



| Outcome / Action Ref. Strategy | Action | Operating/Capital | 2016/17 | 2017/18 | 2018/19 | 2019/20 | 2020/21 onwards |
|-----------------------------------|--------|-------------------|---------|---------|---------|---------|--------------------|
|-----------------------------------|--------|-------------------|---------|---------|---------|---------|--------------------|

Outcome 2.1 - Long term planning and development guided by the Planning Vision

Strategy 2.1.1 - Review, update and implement the Planning Vision

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 2.1.1.1 | Monitor the Council's Planning Vision as a Planning Scheme Policy to guide growth 20 years and beyond | Operating | ● | ● | ● | ● | ● |
|---------|---|-----------|---|---|---|---|---|

Strategy 2.1.2 - Adopt a regional approach to planning and development issues

| | | | | | | | |
|---------|--|-----------|---|---|---|---|---|
| 2.1.2.1 | Actively work with neighbouring Councils on a regional approach to planning and development issues | Operating | ● | ● | ● | ● | ● |
|---------|--|-----------|---|---|---|---|---|

Strategy 2.1.3 - Collaborate with the State Government to ensure that local planning development and long term growth needs are met

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 2.1.3.1 | Ensure that local planning development and long term growth needs are met | Operating | ● | ● | ● | ● | ● |
|---------|---|-----------|---|---|---|---|---|

Strategy 2.1.4 - Encourage and promote the use of good agricultural land for food production

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 2.1.4.1 | Encourage and promote the use of agricultural land with good soil and water for food production | Operating | ● | ● | ● | ● | ● |
|---------|---|-----------|---|---|---|---|---|

Outcome 2.2 - Appropriate development which is diverse in nature and protects local heritage

Strategy 2.2.1 - Encourage appropriate major land developments

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 2.2.1.1 | Provide supportive planning and development guidance and liaison on appropriate major land developments | Operating | ● | ● | ● | ● | ● |
|---------|---|-----------|---|---|---|---|---|

Strategy 2.2.2 - Ensure quality, consistent and responsive development and building assessment approval processes and enforcement

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 2.2.2.1 | Guide local development in accordance with the Planning Scheme | Operating | ● | ● | ● | ● | ● |
| 2.2.2.2 | Promote and encourage local development compliance with the Planning Scheme | Operating | ● | ● | ● | ● | ● |
| 2.2.2.3 | Educate the public about the need for building permits | Operating | ● | ● | ● | ● | ● |
| 2.2.2.4 | Ensure all conditions relative to building permits are complied with | Operating | ● | ● | ● | ● | ● |
| 2.2.2.5 | Ensure building permits are issued in a timely and efficient manner | Operating | ● | ● | ● | ● | ● |

Strategy 2.2.4 - Actively work with other government bodies on state, regional planning and development issues

| | | | | | | | |
|---------|--|-----------|---|---|---|---|---|
| 2.2.4.1 | Work with other government bodies on state, regional planning and development issues | Operating | ● | ● | ● | ● | ● |
|---------|--|-----------|---|---|---|---|---|

| Outcome / Strategy | Action Ref. | Action | Operating/Capital | 2016/17 | 2017/18 | 2018/19 | 2019/20 | 2020/21 onwards |
|--|-------------|--|-------------------|---------|---------|---------|---------|-----------------|
| Strategy 2.2.5 - Encourage industry, business and residential development that is consistent with the individual character of towns | | | | | | | | |
| | 2.2.5.1 | Encourage development that is consistent with the individual character of towns | Operating | ● | ● | ● | ● | ● |
| Strategy 2.2.6 - Support the conservation and maintenance of heritage buildings, heritage items and places of interest | | | | | | | | |
| | 2.2.6.1 | Recognise and protect Aboriginal and European heritage places throughout the Shire | Operating | ● | ● | ● | ● | ● |
| | 2.2.6.2 | Identify and conserve places of cultural heritage significance | Operating | ● | ● | ● | ● | ● |
| | 2.2.6.3 | Support and promote Shire's Museum | Operating | ● | ● | ● | ● | ● |
| Strategy 2.2.7 - Support the development of a comprehensive long term regional planning strategy for the Great Southern Region prepared under the supervision of a regional planning committee | | | | | | | | |
| | 2.2.7.1 | Support a comprehensive long term regional planning strategy prepared under the supervision of a regional planning committee which involves local government planners | Operating | ● | ● | ● | ● | ● |
| Strategy 2.2.8 - Control extractive industries | | | | | | | | |
| | 2.2.8.1 | Ensure that all extractive industries are in compliance with the Extractive Industries Local Law 2008 and the Planning Scheme | Operating | ● | ● | ● | ● | ● |
| Outcome 2.3 - Pleasant streetscapes, open spaces, parks and gardens | | | | | | | | |
| Strategy 2.3.1 - Manage and maintain the Council's parks, gardens and open space at appropriate standards | | | | | | | | |
| | 2.3.1.1 | Maintain parks, gardens and open space at standards acceptable to the community | Operating | ● | ● | ● | ● | ● |
| | 2.3.1.4 | Establish outdoor amenities that suit the needs of the community in a safe and pleasant manner | Operating | ● | ● | ● | ● | ● |
| Strategy 2.3.2 - Develop, maintain and enhance town streetscapes and public spaces | | | | | | | | |
| | 2.3.2.1 | Promote and design the upgrading of public spaces | Operating | ● | ● | ● | ● | ● |
| Strategy 2.3.3 - Provide appropriately maintained cemeteries for our community | | | | | | | | |
| | 2.3.3.1 | Administer the Shire's cemeteries in accordance with relevant legislation and modern practices | Operating | ● | ● | ● | ● | ● |
| | 2.3.3.2 | Ensure all cemeteries are managed in accordance with established plans and industry standards and maintained and approved in accordance with all necessary legal and administrative requirements | Operating | ● | ● | ● | ● | ● |

| Outcome / Action Ref. Strategy | Action | Operating/Capital | 2016/17 | 2017/18 | 2018/19 | 2019/20 | 2020/21 onwards |
|---|---|-------------------|---------|---------|---------|---------|--------------------|
| Strategy 2.3.4 - Encourage the development of trails in line with the Trails Master Plan | | | | | | | |
| 2.3.4.1 | Seek funding to progress the development of priority trails identified in the Plantagenet Trails Masterplan (Wildflower Walk Trail and Tower Hill Trail) | Capital | ● | ● | ● | ● | ● |
| Outcome 2.4 - Safe and reliable transport infrastructure | | | | | | | |
| Strategy 2.4.1 - Maintain and further develop roads and pathways at appropriate standards | | | | | | | |
| 2.4.1.1 | Ensure the Council's ongoing access to materials for the construction and maintenance of its road network | Operating | ● | ● | ● | ● | ● |
| 2.4.1.2 | Maintain and improve constructed footpath infrastructure | Both | ● | ● | ● | ● | ● |
| 2.4.1.3 | Encourage the establishment, promotion and resourcing of appropriate dual use path facilities | Capital | ● | ● | ● | ● | ● |
| 2.4.1.4 | Identify outstanding road encroachments and rectify | Operating | ● | ● | ● | ● | ● |
| 2.4.1.5 | Identify the need for road resumptions for future road construction and maintenance and instigate those resumptions | Operating | ● | ● | ● | ● | ● |
| 2.4.1.6 | Construct and maintain Shire roads and associated infrastructure to the standard adopted by the Council and in accordance with requirements of State agencies | Both | ● | ● | ● | ● | ● |
| Strategy 2.4.2 - Maintain Shire drainage systems | | | | | | | |
| 2.4.2.1 | Manage drainage infrastructure in a manner which minimises flooding on private property and public infrastructure | Both | ● | ● | ● | ● | ● |
| 2.4.2.2 | Identify and record existing drainage systems to provide the basis for future infrastructure requirements | Operating | ● | ● | ● | ● | ● |
| Strategy 2.4.3 - Provide appropriate on-road and off-street car parking as well as parking control activities | | | | | | | |
| 2.4.3.1 | Review the provision of on and off street parking | Operating | ● | ● | ● | ● | ● |
| 2.4.3.2 | Enforce parking restrictions in controlled areas | Operating | ● | ● | ● | ● | ● |
| Strategy 2.4.4 - Investigate and respond to road safety and traffic issues throughout the District | | | | | | | |
| 2.4.4.1 | Support the Roadwise Program | Operating | ● | ● | ● | ● | ● |

| Outcome / Strategy | Action Ref. | Action | Operating/Capital | 2016/17 | 2017/18 | 2018/19 | 2019/20 | 2020/21 onwards |
|---|-------------|---|-------------------|---------|---------|---------|---------|-----------------|
| | 2.4.4.2 | Ensure both temporary and permanent road closures are processed and approved in accordance with all necessary legal and administrative requirements | Operating | ● | ● | ● | ● | ● |
| | 2.4.4.3 | Effectively communicate with external agencies as required | Operating | ● | ● | ● | ● | ● |
| Strategy 2.4.5 - Maintain and control street signs, banners and directional signage | | | | | | | | |
| | 2.4.5.1 | Encourage the display of promotional banners in Lowood Road and other places as appropriate | Operating | ● | ● | ● | ● | ● |
| | 2.4.5.2 | Ensure the provision of directional, service and tourism signage, is acceptably integrated into the urban and rural landscape and the amenity of the locality is maintained and protected | Operating | ● | ● | ● | ● | ● |
| | 2.4.5.3 | Ensure that all signs and other road safety devices are adequately maintained and replaced if showing signs of deterioration or damage | Operating | ● | ● | ● | ● | ● |

Outcome 2.5 - Council buildings and facilities that meet community needs

Strategy 2.5.1 - Ensure Council buildings, facilities and public amenities are provided and maintained to an appropriate standard

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 2.5.1.1 | Ensure all Council buildings are maintained and secured to defined service levels (In line with Asset Amnagement Plan and Building Maintenance Program) | Operating | ● | ● | ● | ● | ● |
|---------|---|-----------|---|---|---|---|---|

Strategy 2.5.2 - Develop new buildings and facilities in accordance with asset management principles and based on a planned and prioritised approach

| | | | | | | | |
|---------|--|-----------|---|---|---|---|---|
| 2.5.2.1 | Ensure new Council buildings are planned and constructed in line with policy and fit for purpose | Operating | ● | ● | ● | ● | ● |
|---------|--|-----------|---|---|---|---|---|

Strategy 2.5.3 - Continue to investigate opportunities to rationalise or devolve obsolete buildings and other assets

| | | | | | | | |
|---------|--|-----------|---|---|---|---|---|
| 2.5.3.1 | Pursue rationalisation of old halls and other buildings, in line with Community Halls and Buildings Policy | Operating | ● | ● | ● | ● | ● |
|---------|--|-----------|---|---|---|---|---|

Outcome 2.6 - Assets and infrastructure managed over the long term to meet current and future needs

Strategy 2.6.1 - Develop and implement long-term Service and Asset Management Plans for all Council assets, having regard for current and future asset needs and the Shire's long-term financial plan

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 2.6.1.1 | Implement Asset Management Framework and Principles | Operating | ● | ● | ● | ● | ● |
| 2.6.1.2 | Ensure the Council has an efficient and cost effective light fleet management program | Capital | ● | ● | ● | ● | ● |
| 2.6.1.3 | Ensure the Council has an efficient and cost effective plant and machinery management program | Capital | ● | ● | ● | ● | ● |

| Outcome / Action Ref. Strategy | Action | Operating/Capital | 2016/17 | 2017/18 | 2018/19 | 2019/20 | 2020/21 onwards |
|--|--|-------------------|---------|---------|---------|---------|--------------------|
| 2.6.1.4 | Investigate development options for Council owned land and buildings | Operating | ● | ● | ● | ● | ● |
| Strategy 2.6.2 - Maintain effective liaison with other levels of government and regional bodies to ensure coordinated provision of regional infrastructure | | | | | | | |
| 2.6.2.1 | Maintain effective liaison with other levels of government and regional bodies to ensure coordinated provision of regional infrastructure | Operating | ● | ● | ● | ● | ● |
| Outcome 2.7 - Protection of natural environment | | | | | | | |
| Strategy 2.7.1 - Provide effective environmental management and maintenance of the Council's land and reserves | | | | | | | |
| 2.7.1.1 | Maintain the Council's land and reserves in accordance with the requirements of the relevant legislation | Operating | ● | ● | ● | ● | ● |
| 2.7.1.2 | Maintain undeveloped Council reserves to the standard adopted by the Council | Operating | ● | ● | ● | ● | ● |
| 2.7.1.3 | Maintain the natural values present on bush reserves controlled by the Shire | Operating | ● | ● | ● | ● | ● |
| 2.7.1.5 | Identify and monitor areas affected by salinity impacting on Council land | Operating | ● | ● | ● | ● | ● |
| 2.7.1.6 | Minimise long-term financial impacts from salinity due to the shortened life span of infrastructure assets Infrastructure assets include roads, bridges, drainage systems, service utilities and buildings | Operating | ● | ● | ● | ● | ● |
| 2.7.1.7 | Rehabilitate all exhausted gravel pits | Operating | ● | ● | ● | ● | ● |
| 2.7.1.8 | Ensure the Council maintains control over the erection of gates and stock grids across road reserves within the Shire | Operating | ● | ● | ● | ● | ● |
| 2.7.1.9 | Ensure that drainage and road design does not adversely impact on the natural environment | Operating | ● | ● | ● | ● | ● |
| Strategy 2.7.2 - Support the management of feral animals | | | | | | | |
| 2.7.2.1 | Ensure pest control is a component of long-term sustainable management | Operating | ● | ● | ● | ● | ● |
| 2.7.2.2 | Support programs to control and / or eradicate feral animals throughout the Shire | Operating | ● | ● | ● | ● | ● |
| Strategy 2.7.3 - Reduce the incursion of weeds on Council controlled roads and reserves | | | | | | | |
| 2.7.3.1 | Develop a Shire of Plantagenet Weed Strategy suitable for Council adoption | Operating | ○ | ○ | ○ | ○ | ● |
| Strategy 2.7.4 - Promote and support community based environmental initiatives and protections | | | | | | | |

| Outcome / Strategy | Action Ref. | Action | Operating/Capital | 2016/17 | 2017/18 | 2018/19 | 2019/20 | 2020/21 onwards |
|--------------------|-------------|---|-------------------|---------|---------|---------|---------|-----------------|
| | 2.7.4.1 | Manage natural resources in a sustainable manner on land owned or vested with the Council | Operating | ● | ● | ● | ● | ● |
| | 2.7.4.2 | Ensure no unauthorised clearing occurs within the Shire | Operating | ● | ● | ● | ● | ● |

Outcome 2.8 - Awareness of and appropriate response to effects of climate variation

Strategy 2.8.1 - Support community education and promotion of energy and water efficiency

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 2.8.1.1 | Work with relevant organisations to hold a program of workshops to encourage more sustainable practices around the home | Operating | ● | ● | ● | ● | ● |
|---------|---|-----------|---|---|---|---|---|

Strategy 2.8.2 - Investigate and adopt energy efficiency practices in Council operations

| | | | | | | | |
|---------|--|-----------|---|---|---|---|---|
| 2.8.2.1 | Ensure energy efficiency is a consideration in new building construction | Operating | ● | ● | ● | ● | ● |
|---------|--|-----------|---|---|---|---|---|

Strategy 2.8.3 - Investigate green energy initiatives

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 2.8.3.1 | Integrate sustainability into all aspects of the Shire operations | Operating | ● | ● | ● | ● | ● |
|---------|---|-----------|---|---|---|---|---|

Strategy 2.8.4 - Consider climate variability in planning matters to minimise impact on the natural environment

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 2.8.4.1 | Develop management plans that improve the performance of Council operations to address global warming | Operating | ● | ● | ● | ● | ● |
|---------|---|-----------|---|---|---|---|---|

Outcome 2.9 - Integrated waste management

Strategy 2.9.1 - Undertake rubbish collection services in Mount Barker, Kendenup and Narrikup townsites

| | | | | | | | |
|---------|--|-----------|---|---|---|---|---|
| 2.9.1.1 | Provide an efficient and economic waste collection and disposal service that is readily accessible to commercial and domestic properties in Mount Barker, Kendenup, Narrikup and Rocky Gully townsites | Operating | ● | ● | ● | ● | ● |
|---------|--|-----------|---|---|---|---|---|

Strategy 2.9.2 - Manage existing waste disposal sites and transfer stations in accordance with legislative requirements

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 2.9.2.1 | Ensure the Shire's waste management sites are environmentally compliant | Operating | ● | ● | ● | ● | ● |
| 2.9.2.2 | Provide waste facilities that are readily accessible to all stakeholders | Operating | ● | ● | ● | ● | ● |
| 2.9.2.3 | Undertake appropriate forward planning to meet the Shire's long-term waste disposal needs | Operating | ● | ● | ● | ● | ● |
| 2.9.2.4 | Provide a liquid waste facility that is readily accessible to all stakeholders | Operating | ● | ● | ● | ● | ● |

| Outcome / Strategy | Action Ref. | Action | Operating/Capital | 2016/17 | 2017/18 | 2018/19 | 2019/20 | 2020/21 onwards |
|---|-------------|--|-------------------|---------|---------|---------|---------|-----------------|
| Strategy 2.9.3 - Develop and implement integrated waste management programs in line with the State Government's waste management principles | | | | | | | | |
| | 2.9.3.1 | Promote waste minimisation through education and improved infrastructure and resources within waste management sites | Operating | ● | ● | ● | ● | ● |
| Strategy 2.9.4 - Investigate regional waste management co-operation opportunities | | | | | | | | |
| | 2.9.4.1 | Investigate possibility of regional cooperation for refuse disposal | Operating | ● | ● | ● | ● | ● |
| Strategy 2.9.5 - Investigate and implement recycling capability | | | | | | | | |
| | 2.9.5.1 | Develop recycling facilities and services | Both | ● | ● | ● | ● | ● |
| Outcome 2.10 - Efficient use and management of water resources | | | | | | | | |
| Strategy 2.10.1 - Support development of sustainable potable water infrastructure | | | | | | | | |
| | 2.10.1.1 | Develop partnerships with State Government agencies to identify initiatives to reduce the use of reticulated potable water | Operating | ● | ● | ● | ● | ● |
| Strategy 2.10.2 - Promote effective water management practices | | | | | | | | |
| | 2.10.2.1 | Implement strategies to conserve water, while still retaining amenity, sport and recreation and biodiversity outcomes | Operating | ● | ● | ● | ● | ● |
| | 2.10.2.2 | Provide water standpipes in Mount Barker, Kendenup and Narrikup to support local residents and emergency services requirements | Operating | ● | ● | ● | ● | ● |
| Strategy 2.10.4 - Support a coordinated approach to water resource management, including drainage | | | | | | | | |
| | 2.10.4.1 | Support a co-ordinated approach to local water resource management, including drainage | Operating | ● | ● | ● | ● | ● |
| | 2.10.4.2 | Support a co-ordinated approach to regional water resource management | Operating | ● | ● | ● | ● | ● |



Goal 3: Prosperous and sustainable local economy

Scope:

A strong local economy supports the business and residential sectors and contributes to employment opportunities and a broad range of services.

| Outcome / Action Ref. Strategy | Action | Operating/Capital | 2016/17 | 2017/18 | 2018/19 | 2019/20 | 2020/21 onwards |
|---|--|-------------------|---------|---------|---------|---------|--------------------|
| Outcome 3.1 - Diverse, profitable and sustainable local business | | | | | | | |
| Strategy 3.1.1 - Promote the District as a good business destination | | | | | | | |
| 3.1.1.1 | Encourage business development within the district | Operating | ● | ● | ● | ● | ● |
| 3.1.1.2 | Advocate for increased resources for business development | Operating | ● | ● | ● | ● | ● |
| Strategy 3.1.2 - Encourage employment and training programs for local business | | | | | | | |
| 3.1.2.1 | Assist in the dissemination of information for employment and training programs for local business | Operating | ● | ● | ● | ● | ● |
| Strategy 3.1.3 - Support the promotion and marketing of local businesses | | | | | | | |
| 3.1.3.1 | Where appropriate, assist with the promotion and marketing of local businesses | Operating | ● | ● | ● | ● | ● |
| Strategy 3.1.4 - Promote the long term growth of the District | | | | | | | |
| 3.1.4.1 | Promote the long term growth of the District by encouraging diverse, profitable and sustainable business | Operating | ● | ● | ● | ● | ● |
| Outcome 3.2 - A strong and diverse economic base | | | | | | | |
| Strategy 3.2.1 - Identify and attract value adding and compatible new industries to the region | | | | | | | |
| 3.2.1.1 | Facilitate the attraction of value adding and compatible new industries to the region | Operating | ● | ● | ● | ● | ● |
| Strategy 3.2.2 - Promote and support local industry development initiatives, including export in partnership with the State Government and regional organisations | | | | | | | |
| 3.2.2.1 | Recognise and develop Plantagenet's unique rural character | Operating | ● | ● | ● | ● | ● |
| 3.2.2.2 | Advocate the development of the Yerriminup Special Industrial Site | Operating | ● | ● | ● | ● | ● |
| Strategy 3.2.3 - Develop and review policy to facilitate and support business development and economic growth | | | | | | | |
| 3.2.3.1 | Prepare an economic development plan | Operating | ● | ● | ○ | ○ | ○ |
| Strategy 3.2.4 - Advocate for downstream processing in established industries | | | | | | | |
| 3.2.4.1 | Advocate for downstream processing activities in the district | Operating | ● | ● | ● | ● | ● |

| Outcome / Action Ref. Strategy | Action | Operating/Capital | 2016/17 | 2017/18 | 2018/19 | 2019/20 | 2020/21 onwards |
|-----------------------------------|--------|-------------------|---------|---------|---------|---------|--------------------|
|-----------------------------------|--------|-------------------|---------|---------|---------|---------|--------------------|

Strategy 3.2.5 - Support the establishment of manufacturing businesses

| | | | | | | | |
|---------|--|-----------|---|---|---|---|---|
| 3.2.5.1 | Ensure sufficient appropriately zoned land is available for manufacturing purposes | Operating | ● | ● | ● | ● | ● |
|---------|--|-----------|---|---|---|---|---|

Outcome 3.3 - A well-developed relationship with industry, commerce and government

Strategy 3.3.1 - Develop, maintain and strengthen relationships with local businesses

| | | | | | | | |
|---------|--|-----------|---|---|---|---|---|
| 3.3.1.1 | Develop and maintain a local business database | Operating | ● | ● | ● | ● | ● |
|---------|--|-----------|---|---|---|---|---|

| | | | | | | | |
|---------|--|-----------|---|---|---|---|---|
| 3.3.1.2 | Identify and promote various appropriate grant programs throughout the community | Operating | ● | ● | ● | ● | ● |
|---------|--|-----------|---|---|---|---|---|

Strategy 3.3.2 - Encourage and support the development of a local Chamber of Commerce

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 3.3.2.1 | Encourage the creation of a peak body for business development in Plantagenet | Operating | ● | ● | ● | ● | ● |
|---------|---|-----------|---|---|---|---|---|

Strategy 3.3.3 - Develop and maintain intergovernmental relationships

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 3.3.3.1 | Actively liaise with the GSDC regarding State initiatives that may benefit the region and Council initiatives that may benefit the region | Operating | ● | ● | ● | ● | ● |
|---------|---|-----------|---|---|---|---|---|

| | | | | | | | |
|---------|--|-----------|---|---|---|---|---|
| 3.3.3.2 | Develop mechanisms to ensure communication with government departments in the region | Operating | ● | ● | ● | ● | ● |
|---------|--|-----------|---|---|---|---|---|

Outcome 3.4 - A strong tourism region

Strategy 3.4.1 - Promote and support local and regional tourism initiatives

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 3.4.1.1 | Participate in the development of a Destination Marketing Strategy and Tourism Development Strategy with Lower Great Southern Alliance partners | Operating | ● | ● | ○ | ○ | ○ |
|---------|---|-----------|---|---|---|---|---|

| | | | | | | | |
|---------|--|-----------|---|---|---|---|---|
| 3.4.1.2 | Collaborate with tourism peak bodies to promote the region | Operating | ● | ● | ● | ● | ● |
|---------|--|-----------|---|---|---|---|---|

Strategy 3.4.2 - Provide infrastructure and services to support tourism

| | | | | | | | |
|---------|--|-----------|---|---|---|---|---|
| 3.4.2.1 | Provide infrastructure and services to support local tourism | Operating | ● | ● | ● | ● | ● |
|---------|--|-----------|---|---|---|---|---|

Outcome 3.5 - Appropriate infrastructure that supports sustainable economic development

Strategy 3.5.1 - Promote release of serviced industrial, commercial and residential land

| | | | | | | | |
|---------|--|-----------|---|---|---|---|---|
| 3.5.1.1 | Investigate release of serviced industrial, commercial and residential land with appropriate authorities | Operating | ● | ● | ● | ● | ● |
|---------|--|-----------|---|---|---|---|---|

| Outcome / Action Ref. Strategy | Action | Operating/Capital | 2016/17 | 2017/18 | 2018/19 | 2019/20 | 2020/21 onwards |
|--|---|-------------------|---------|---------|---------|---------|--------------------|
| Strategy 3.5.2 - Advocate for improved provision of utility services across the region | | | | | | | |
| 3.5.2.1 | Liaise with utility providers to ensure that adequate power, water and sewer services are available in Plantagenet | Operating | ● | ● | ● | ● | ● |
| Strategy 3.5.3 - Advocate for improved telecommunications infrastructure in the region | | | | | | | |
| 3.5.3.1 | Advocate for improved mobile telephone and broadband internet infrastructure in Plantagenet and the region | Operating | ● | ● | ● | ● | ● |
| Strategy 3.5.4 - Support development of a Regional Economic Development Strategy | | | | | | | |
| 3.5.4.1 | Participate in the development of a Strategic Regional Economic Development Plan and subject to funding, a Lower Great Southern Growth Plan | Operating | ● | ● | ● | ● | ● |
| Strategy 3.5.5 - Manage and maintain the Saleyards to ensure that the facility is successful and self-sustaining | | | | | | | |
| 3.5.5.1 | Manage and maintain the Saleyards in accordance with the Strategic Plan and Business Plan for the facility | Operating | ● | ● | ● | ● | ● |
| 3.5.5.2 | Ensure compliance with DEC environmental licence and other relevant requirements | Operating | ● | ● | ● | ● | ● |
| 3.5.5.3 | Operate the Mount Barker Regional Saleyards as a self-sustaining business unit | Operating | ● | ● | ● | ● | ● |
| 3.5.5.4 | Market the Mount Barker Regional Saleyards as the best in Western Australia | Operating | ● | ● | ● | ● | ● |
| Outcome 3.6 - Sustainable population growth | | | | | | | |
| Strategy 3.6.1 - Attract new residents through promoting and marketing the benefits of living in the area | | | | | | | |
| 3.6.1.1 | Develop a sustainable population growth strategy (See Action 3.5.4.1) | Operating | ● | ● | ● | ● | ● |
| 3.6.1.2 | Investigate and promote housing development | Operating | ● | ● | ● | ● | ● |
| 3.6.1.3 | Encourage variety in land use and housing to promote a diverse population and stronger community | Operating | ● | ● | ● | ● | ● |
| 3.6.1.4 | Consider the diverse needs of various groups and communities in planning for the services required to cater for population growth | Operating | ● | ● | ● | ● | ● |
| 3.6.1.5 | Monitor Shire population and demographic statistics | Operating | ● | ● | ● | ● | ● |

Goal 4: Effective Governance and Organisation

Scope:

An open and accountable professional organisation providing leadership for the community.



| Outcome / Strategy | Action Ref. | Action | Operating/Capital | 2016/17 | 2017/18 | 2018/19 | 2019/20 | 2020/21 onwards |
|---|-------------|---|-------------------|---------|---------|---------|---------|-----------------|
| Outcome 4.1 - Effective governance and leadership | | | | | | | | |
| Strategy 4.1.1 - Provide effective leadership for the community | | | | | | | | |
| | 4.1.1.1 | Inform and engage with the community | Operating | ● | ● | ● | ● | ● |
| Strategy 4.1.2 - Ensure the corporate structure is aligned with the Shire's strategic direction | | | | | | | | |
| | 4.1.2.1 | Review the corporate structure in terms of the Shire's strategic direction | Operating | ● | ● | ● | ● | ● |
| Strategy 4.1.3 - Ensure the Council's decision making process is effective and transparent | | | | | | | | |
| | 4.1.3.1 | Ensure that agendas and minutes are prepared and Council and Committee meetings are held in accordance with the appropriate legislation, local law and policies and corporate standards | Operating | ● | ● | ● | ● | ● |
| Strategy 4.1.4 - Support strategic alliances, stakeholder forums and advisory committees that assist Shire in policy development and service planning | | | | | | | | |
| | 4.1.4.1 | Actively investigate resource sharing initiatives with VROC partners | Operating | ● | ● | ● | ● | ● |
| Strategy 4.1.5 - Strengthen the governance role of Councillors by informing, resourcing, skilling and supporting their role | | | | | | | | |
| | 4.1.5.1 | Undertake ongoing training for Councillors and senior staff emphasising the role of corporate governance | Operating | ● | ● | ● | ● | ● |
| Strategy 4.1.6 - Provide administrative support to Shire for Governance functions | | | | | | | | |
| | 4.1.6.1 | Ensure that a system of processes through which the Shire conducts its decision making and directs, controls and monitors the operation of the organisation is implemented and maintained | Operating | ● | ● | ● | ● | ● |
| | 4.1.6.2 | Provide the Council and staff with policies that cover a range of issues that are not binding but provide a basis for determining individual applications or requests | Operating | ● | ● | ● | ● | ● |
| | 4.1.6.3 | Provide through delegation a mechanism to enable day to day business of the Council to be handled by the administration | Operating | ● | ● | ● | ● | ● |
| | 4.1.6.4 | Maximise awareness of and compliance with relevant legislation | Operating | ● | ● | ● | ● | ● |
| Strategy 4.1.7 - Continue to support local government elections being conducted by an external body | | | | | | | | |
| | 4.1.7.1 | Ensure that the election of Councillors is conducted in accordance with the Local Government Act (1995) and other appropriate legislation | Operating | ○ | ● | ○ | ● | ● |
| Outcome 4.2 - Effective engagement with the community and stakeholders | | | | | | | | |

| Outcome / Strategy | Action Ref. | Action | Operating/Capital | 2016/17 | 2017/18 | 2018/19 | 2019/20 | 2020/21 onwards |
|---|-------------|---|-------------------|---------|---------|---------|---------|-----------------|
| Strategy 4.2.1 - Have a well informed community | | | | | | | | |
| | 4.2.1.1 | Develop a community engagement and communication strategy | Operating | ○ | ● | ● | ● | ○ |
| Strategy 4.2.2 - Encourage and support local independent media | | | | | | | | |
| | 4.2.2.1 | Encourage and support the continuation of a local independent media presence | Operating | ● | ● | ● | ● | ● |
| Strategy 4.2.3 - Develop positive relations with other Councils | | | | | | | | |
| | 4.2.3.1 | Encourage ongoing development and support of Southern Link Voluntary Regional Organisation of Councils | Operating | ● | ● | ● | ● | ● |
| Strategy 4.2.4 - Promote the profile of the District and the Region at appropriate regional, State and Federal forums | | | | | | | | |
| | 4.2.4.1 | Represent and promote the Council at appropriate regional, State and Federal forums | Operating | ● | ● | ● | ● | ● |
| | 4.2.4.2 | Develop the skills and information required for Councillors and senior staff to represent the interests of the Shire | Operating | ● | ● | ● | ● | ● |
| Outcome 4.3 - Innovative and accessible customer services and information system | | | | | | | | |
| Strategy 4.3.1 - Provide and promote responsive customer and licensing services | | | | | | | | |
| | 4.3.1.1 | Provide customer service to internal and external customers in line with the Customer Service Charter. Deliver timely, accurate and consistent information to our customers, ensure customer service is accessible and convenient to the whole community and maintain a positive image of the Shire | Operating | ● | ● | ● | ● | ● |
| Strategy 4.3.2 - Implement review processes in service delivery | | | | | | | | |
| | 4.3.2.1 | Implement review processes in service delivery on a regular basis and as needed | Operating | ● | ● | ● | ● | ● |
| Strategy 4.3.3 - Ensure effective integration and management of information and communication technology systems | | | | | | | | |
| | 4.3.3.1 | Maintain and upgrade IT infrastructure to appropriate standards | Both | ● | ● | ● | ● | ● |
| | 4.3.3.2 | Provide staff with efficient access to information, research material, government documentation and organisations. | Operating | ● | ● | ● | ● | ● |
| | 4.3.3.3 | Provide a presence on the internet through the Shire web site in order to provide information to stakeholders, accept payment of accounts and general enquiries and to market the Shire and its activities. | Operating | ● | ● | ● | ● | ● |

| Outcome / Strategy | Action Ref. | Action | Operating/Capital | 2016/17 | 2017/18 | 2018/19 | 2019/20 | 2020/21 onwards |
|--------------------|-------------|--|-------------------|---------|---------|---------|---------|-----------------|
| | 4.3.3.4 | Protect the Shire's IT Infrastructure from computer viruses and theft, vandalism, or breach of confidentiality by computer hackers. In addition, to ensure that corporate electronic records are adequately backed up and protected and able to be restored and re-deployed if required. | Operating | ● | ● | ● | ● | ● |
| | 4.3.3.5 | Provide a cost effective IT service which supports and provides efficiencies in internal procedures and work practices, enhances communication between staff, elected members and external stakeholders | Operating | ● | ● | ● | ● | ● |
| | 4.3.3.6 | Provide the Council, staff and stakeholders with financial and other information relating to the operations of the Shire to satisfy legal requirements, facilitate an efficient decision making process and to assist managers and other staff in managing their business areas more effectively and efficiently | Operating | ● | ● | ● | ● | ● |

Strategy 4.3.4 - Increase use of new technology to engage with the public and keep them informed

| | | | | | | | |
|---------|--|-----------|---|---|---|---|---|
| 4.3.4.1 | Investigate and utilise new technology to engage with the public | Operating | ● | ● | ● | ● | ● |
|---------|--|-----------|---|---|---|---|---|

Outcome 4.4 - Effective integrated planning and reporting processes

Strategy 4.4.1 - Develop, implement and maintain a Strategic Community Plan and Corporate Business Plan

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 4.4.1.1 | Comply with legislation for Plan for the Future | Operating | ● | ● | ● | ● | ● |
|---------|---|-----------|---|---|---|---|---|

Strategy 4.4.2 - Develop, implement and maintain Asset Management Plans and the Long Term Financial Plan

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 4.4.2.1 | Ensure that the Council's non-current assets are correctly identified and recorded in our books of account and registers in accordance with legislation and user requirements | Operating | ● | ● | ● | ● | ● |
| 4.4.2.2 | Further develop Asset Management Planning beyond Stage 1 | Operating | ● | ● | ● | ● | ● |
| 4.4.2.3 | Maintain the Long Term Financial Plan | Operating | ● | ● | ● | ● | ● |

Strategy 4.4.3 - Develop, implement and maintain other plans required by the Integrated Planning process

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 4.4.3.1 | Develop and maintain all other plans required by the Integrated Planning process, as identified | Operating | ● | ● | ● | ● | ● |
|---------|---|-----------|---|---|---|---|---|

Strategy 4.4.4 - Implement Council wide performance management reporting

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 4.4.4.1 | Enable comparison of key performance indicators and overall performance with organisations undertaking comparable roles | Operating | ● | ● | ● | ● | ● |
| 4.4.4.2 | Develop a benchmarking process | Operating | ● | ● | ● | ● | ● |

| Outcome / Strategy | Action Ref. | Action | Operating/Capital | 2016/17 | 2017/18 | 2018/19 | 2019/20 | 2020/21 onwards |
|--------------------|-------------|--------|-------------------|---------|---------|---------|---------|-----------------|
|--------------------|-------------|--------|-------------------|---------|---------|---------|---------|-----------------|

Outcome 4.5 - Skilled, committed and professional staff in a supportive environment

Strategy 4.5.1 - Provide opportunities for the professional development of Shire staff members

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 4.5.1.1 | Attract, retain and develop staff that are best suited to the Shire | Operating | ● | ● | ● | ● | ● |
|---------|---|-----------|---|---|---|---|---|

Strategy 4.5.2 - Ensure safe work practices through implementation of appropriate Occupational, Health, Safety and Welfare practices

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 4.5.2.1 | Maintain a safe working environment, ensuring legislative and internal compliance | Operating | ● | ● | ● | ● | ● |
|---------|---|-----------|---|---|---|---|---|

| | | | | | | | |
|---------|--|-----------|---|---|---|---|---|
| 4.5.2.2 | Aim to reduce Workers Compensation Claims cost and improve the level of workplace based rehabilitation | Operating | ● | ● | ● | ● | ● |
|---------|--|-----------|---|---|---|---|---|

Strategy 4.5.3 - Implement an appropriate staff performance appraisal and development systems linked to strategic and business plans

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 4.5.3.1 | Undertake annual development reviews of all staff | Operating | ● | ● | ● | ● | ● |
|---------|---|-----------|---|---|---|---|---|

Strategy 4.5.4 - Maintain and develop human resource management policies, procedures and systems for current and future workforce needs

| | | | | | | | |
|---------|--|-----------|---|---|---|---|---|
| 4.5.4.2 | Ensure that recruitment, selection and induction of staff is carried out efficiently in accordance with the Workforce Plan | Operating | ● | ● | ● | ● | ● |
|---------|--|-----------|---|---|---|---|---|

Outcome 4.6 - Effective and efficient corporate and administrative services

Strategy 4.6.1 - Provide a full range of financial services to support Shire's operations and to meet planning, reporting and accountability requirements

| | | | | | | | |
|---------|--|-----------|---|---|---|---|---|
| 4.6.1.1 | Ensure accounting systems provide accurate recording, management, security and reporting functions | Operating | ● | ● | ● | ● | ● |
|---------|--|-----------|---|---|---|---|---|

| | | | | | | | |
|---------|--|-----------|---|---|---|---|---|
| 4.6.1.2 | Ensure the Audit function is carried out in accordance with legislative requirements | Operating | ● | ● | ● | ● | ● |
|---------|--|-----------|---|---|---|---|---|

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 4.6.1.3 | Ensure that the Shire's purchasing practises are in accordance with the Council's Purchasing Policy, relevant legislation and appropriate internal controls | Operating | ● | ● | ● | ● | ● |
|---------|---|-----------|---|---|---|---|---|

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 4.6.1.4 | Ensure that all moneys owed to the Shire are collected in accordance with the Council's policies and all debtors are treated in a fair and equitable manner | Operating | ● | ● | ● | ● | ● |
|---------|---|-----------|---|---|---|---|---|

| | | | | | | | |
|---------|---|-----------|---|---|---|---|---|
| 4.6.1.5 | Ensure that annual budgets are realistic, accurate, comply with legislation and achieve the aims established by the Council in its Long Term Planning documents | Operating | ● | ● | ● | ● | ● |
|---------|---|-----------|---|---|---|---|---|

| | | | | | | | |
|---------|--|-----------|---|---|---|---|---|
| 4.6.1.6 | Responsibly manage the Council's financial resources | Operating | ● | ● | ● | ● | ● |
|---------|--|-----------|---|---|---|---|---|

Strategy 4.6.2 - Develop and maintain Risk Management policies and procedures

| Outcome / Action Ref. Strategy | Action | Operating/Capital | 2016/17 | 2017/18 | 2018/19 | 2019/20 | 2020/21 onwards |
|--|--|-------------------|---------|---------|---------|---------|--------------------|
| 4.6.2.2 | Develop policies regarding risk mitigation to satisfy new Local Government Act requirements | Operating | ● | ● | ● | ● | ● |
| Strategy 4.6.3 - Maintain, develop and monitor rating and property strategies | | | | | | | |
| 4.6.3.1 | Set fair and reasonable property rating levels, which aim to achieve equity in the maintenance of infrastructure between generations and maintain accurate rating roll records | Operating | ● | ● | ● | ● | ● |
| 4.6.3.3 | Undertake reviews of street numbering where issues arise or as a result of infill development | Operating | ● | ● | ● | ● | ● |
| 4.6.3.2 | Identify and resolve boundary encroachments which impact on Shire properties | Operating | ● | ● | ● | ● | ● |
| Strategy 4.6.4 - Provide support services for works and plant operations | | | | | | | |
| 4.6.4.2 | Ensure any private works undertaken by the Council are both cost effective and in accordance with the organisation's objectives | Operating | ● | ● | ● | ● | ● |
| 4.6.4.3 | Develop internal controls to protect and secure the Council's small plant and equipment | Operating | ● | ● | ● | ● | ● |
| Strategy 4.6.5 - Staff remuneration and other benefits are accurate and paid in a timely manner | | | | | | | |
| 4.6.5.1 | Maintain and develop payroll systems and procedures | Operating | ● | ● | ● | ● | ● |
| Strategy 4.6.6 - Ensure Shire's property, administration and records systems are managed effectively and efficiently | | | | | | | |
| 4.6.6.1 | Ensure that streets, parks, buildings and other Council infrastructure are appropriately named | Operating | ● | ● | ● | ● | ● |
| 4.6.6.2 | Maintain the Council's records of its freehold, vested and leased land | Operating | ● | ● | ● | ● | ● |
| 4.6.6.3 | Maintain registers as required by legislation | Operating | ● | ● | ● | ● | ● |
| 4.6.6.4 | Maintain accurate and complete documentation of the policies and records of the Shire | Operating | ● | ● | ● | ● | ● |
| 4.6.6.5 | Establish and maintain mechanisms of control with respect to records creation and appropriate preservation in accordance with legislative requirements | Operating | ● | ● | ● | ● | ● |
| 4.6.6.6 | Maintain mechanisms of control with respect to disposal of records in accordance with legislative requirements | Operating | ● | ● | ● | ● | ● |
| 4.6.6.6 | Ensure that the Shire's tendering and contracting practises are in accordance with the Council's Purchasing Policy, relevant legislation and appropriate internal controls | Operating | ● | ● | ● | ● | ● |
| 4.6.6.7 | Improve the effectiveness and efficiency of the Council's management systems | Operating | ● | ● | ● | ● | ● |

Council

FINANCIAL STATEMENTS – OCTOBER 2016

Financial Statements

Meeting Date: 8 November 2016

Number of Pages: Separate Attachment

FINANCIAL STATEMENTS



FOR THE PERIOD ENDING

31 October 2016

Shire of Plantagenet
Financial Statements

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REPORT BY THE CHIEF EXECUTIVE OFFICER

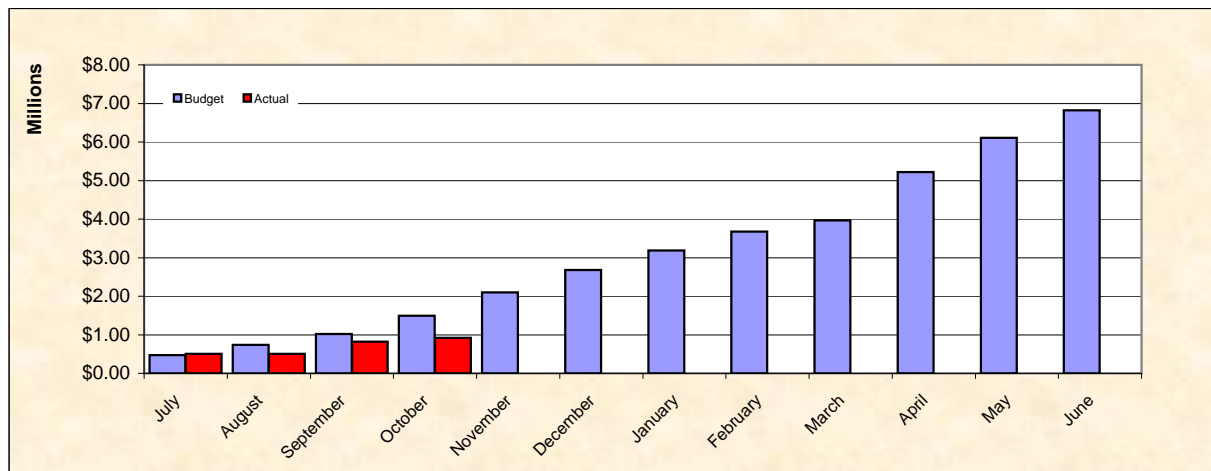
Basis of the Report

This report is prepared to meet the compliance requirements of the Local Government (Financial Management) Regulations for monthly reports and applicable Accounting Standards. The report has been prepared on an accrual basis under the convention of historical cost accounting.

The financial information in this report has been compiled to show the annual budget (original and adjusted), year to date budget and the income and expenditure for the period ended 31 October 2016. This provides a comparison of the financial performance against the forecasts for the same period. Accounts with a budget variance as specified by the Council have been identified and details are included in Note 4.

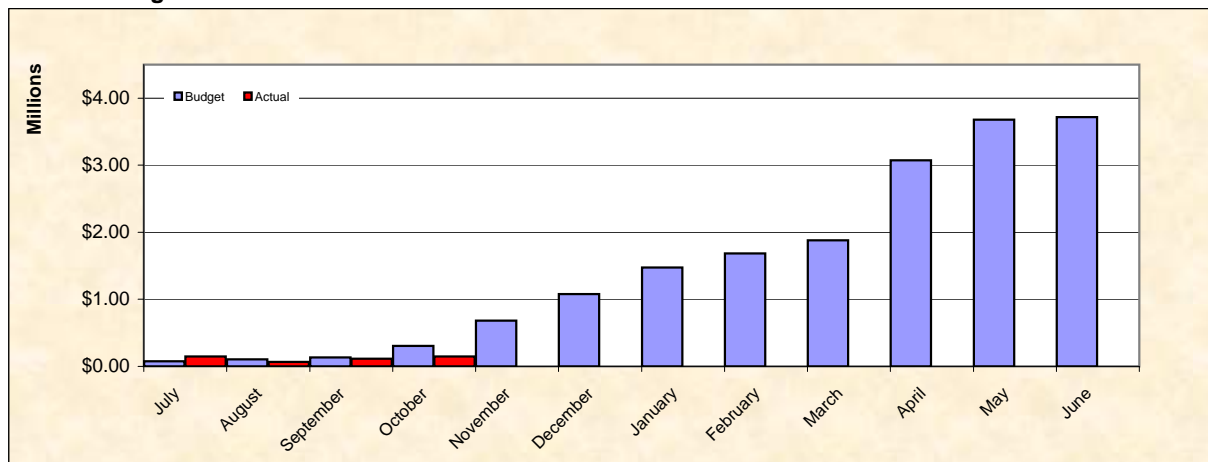
All bank account reconciliations are complete and up to date.

All Capital Projects



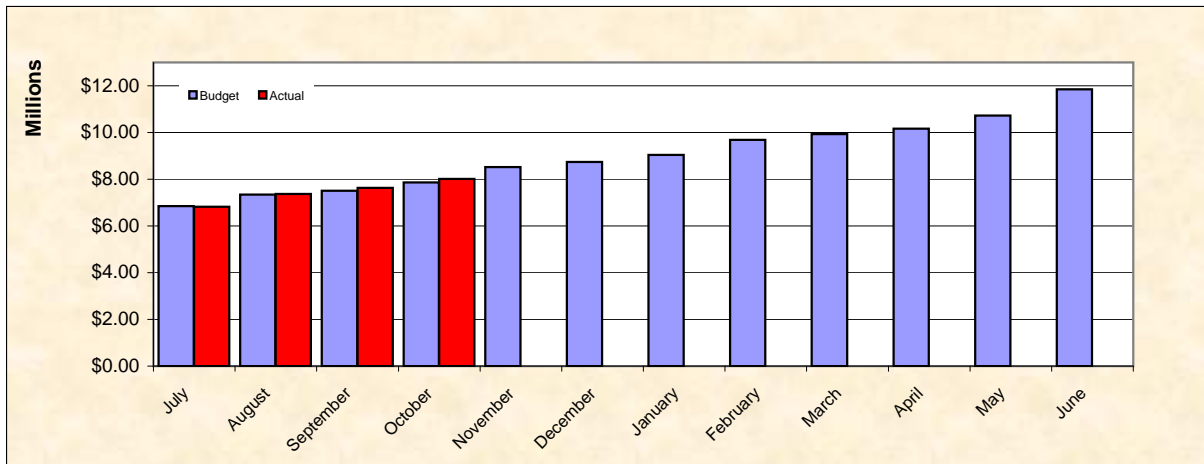
Capital outlays are currently running 38% under budget.

Roadworks Program



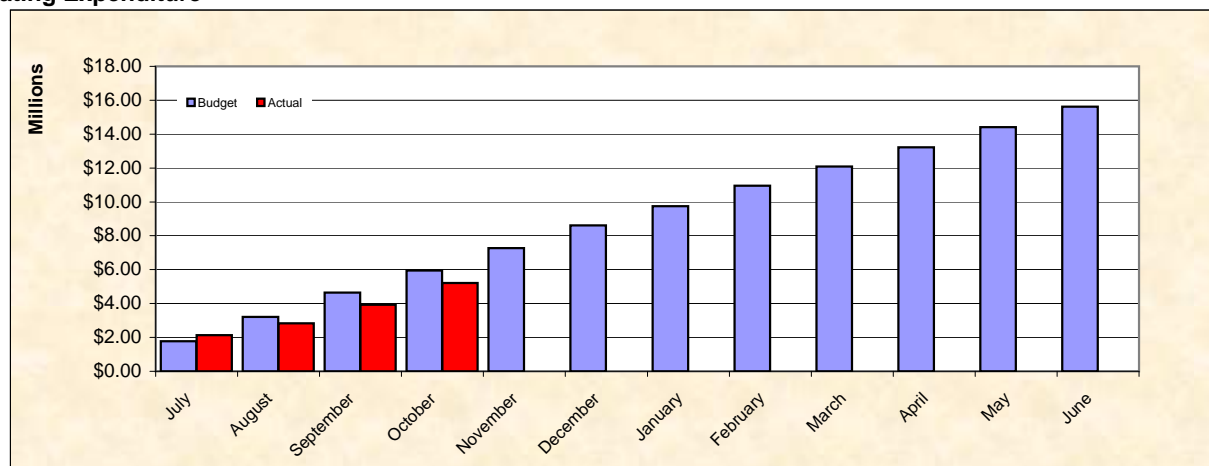
The roadworks program is currently running 50.4% under budget.

Operating Income



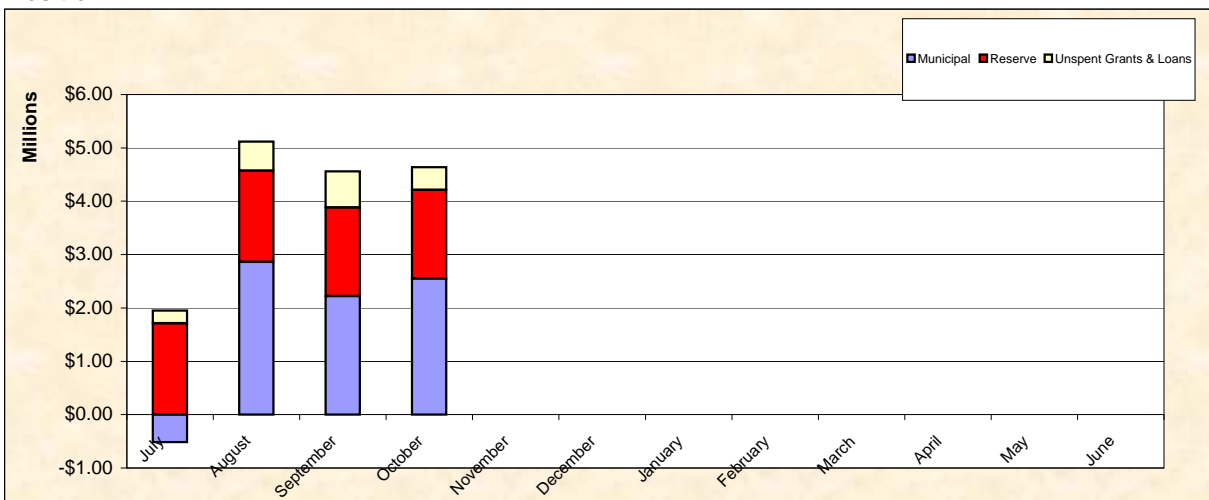
Operating income is currently running 1.9% over budget.

Operating Expenditure

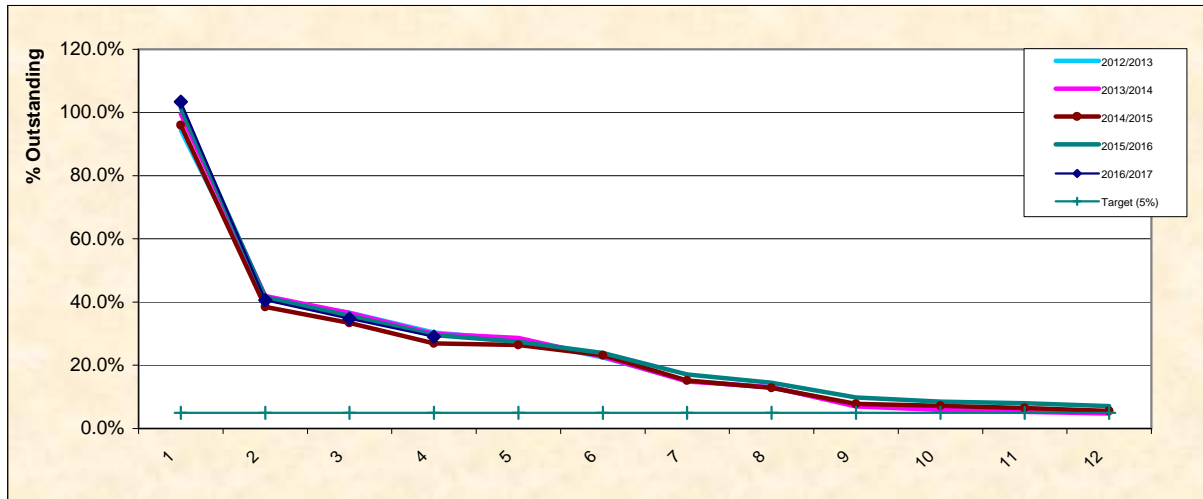


Operating Expenditure is currently running 12.27% under budget.

Cash Position



Rates Outstanding (Percent of Rates Raised)



Outstanding Rates are currently at 29%

Rob Stewart
Chief Executive Officer

| | Original Budget 30-Jun-17 | Amended Budget 30-Jun-17 | Budget YTD 31-Oct-16 | Actual YTD 31-Oct-16 | Variance Actual to Budget YTD % |
|--|---------------------------------|--------------------------------|----------------------------|----------------------------|---------------------------------------|
| Surplus/Deficit at Start of Financial Year | \$ 1,034,960 | \$ 1,034,960 | | \$ 1,342,377 | |
| Revenues (Excluding Rates and Non-Operating Grants Subsidies and Contributions) | | | | | |
| General Purpose Funding | \$ 2,021,371 | \$ 2,021,371 | \$ 651,668 | \$ 677,366 | 104% |
| Governance | \$ 93,897 | \$ 93,897 | \$ 20,473 | \$ 29,618 | 145% |
| Law, Order & Public Safety | \$ 192,145 | \$ 201,016 | \$ 51,999 | \$ 86,788 | 167% |
| Health | \$ 139,375 | \$ 139,375 | \$ 27,983 | \$ 44,885 | 160% |
| Education & Welfare | \$ 59,510 | \$ 59,510 | \$ 8,011 | \$ 2,604 | 100% |
| Community Amenities | \$ 468,673 | \$ 488,673 | \$ 365,821 | \$ 391,785 | 107% |
| Recreation & Culture | \$ 347,743 | \$ 349,043 | \$ 83,411 | \$ 81,869 | 98% |
| Transport | \$ 1,463,276 | \$ 868,898 | \$ 333 | \$ 764 | 229% |
| Economic Services | \$ 978,650 | \$ 978,650 | \$ 189,614 | \$ 188,819 | 100% |
| Other Property & Services | \$ 172,949 | \$ 175,449 | \$ 28,920 | \$ 31,989 | 111% |
| | \$ 5,937,589 | \$ 5,375,882 | \$ 1,428,234 | \$ 1,536,487 | 108% |
| Expenditure | | | | | |
| General Purpose Funding | \$ (378,169) | \$ (378,169) | \$ (121,522) | \$ (104,763) | 86% |
| Governance | \$ (910,370) | \$ (910,370) | \$ (305,861) | \$ (280,332) | 92% |
| Law, Order & Public Safety | \$ (1,079,067) | \$ (1,087,937) | \$ (415,646) | \$ (337,643) | 81% |
| Health | \$ (363,991) | \$ (344,904) | \$ (122,253) | \$ (117,534) | 96% |
| Education & Welfare | \$ (157,935) | \$ (157,934) | \$ (63,888) | \$ (36,110) | 57% |
| Community Amenities | \$ (1,461,494) | \$ (1,461,495) | \$ (506,507) | \$ (457,930) | 90% |
| Recreation & Culture | \$ (3,076,847) | \$ (3,105,410) | \$ (1,142,089) | \$ (991,227) | 87% |
| Transport | \$ (6,270,786) | \$ (6,074,792) | \$ (2,490,957) | \$ (2,336,378) | 94% |
| Economic Services | \$ (1,972,366) | \$ (1,972,366) | \$ (714,515) | \$ (562,702) | 79% |
| Other Property & Services | \$ (115,176) | \$ (125,176) | \$ (59,059) | \$ 11,325 | -19% |
| | \$ (15,786,201) | \$ (15,618,553) | \$ (5,942,297) | \$ (5,213,295) | 88% |
| Adjustments for Non Cash Items: | | | | | |
| (Profit)/Loss on Asset Disposals | \$ (52,844) | \$ (52,844) | \$ 16,183 | \$ - | 0% |
| Annual Leave Accrual | \$ 55,258 | \$ 55,259 | \$ 18,420 | \$ - | 0% |
| Long Service Leave Accrual | \$ 44,133 | \$ 44,135 | \$ 14,712 | \$ - | 0% |
| Depreciation on Assets | \$ 6,540,200 | \$ 6,540,200 | \$ 2,185,067 | \$ 2,038,906 | 93% |
| Amount Attributable to Operating Activities | \$ (2,226,905) | \$ (2,620,961) | \$ (2,279,683) | \$ (295,525) | |
| Investing Activities | | | | | |
| Non-operating Grants, Subsidies and Contributio | \$ 2,444,897 | \$ 2,756,484 | \$ 245,358 | \$ 245,358 | 100% |
| - Land & Buildings | \$ (1,073,825) | \$ (1,270,332) | \$ (577,549) | \$ (477,637) | 83% |
| - Plant & Machinery | \$ (1,356,375) | \$ (1,337,580) | \$ (440,619) | \$ (188,557) | 43% |
| - Furniture & Equipment | \$ (78,543) | \$ (114,843) | \$ (38,593) | \$ - | 0% |
| - Infrastructure | \$ (4,094,267) | \$ (4,092,322) | \$ (439,531) | \$ (259,056) | 59% |
| Proceeds from Disposal of Assets | \$ 274,270 | \$ 275,097 | \$ 125,110 | \$ 57,236 | 46% |
| Amount Attributable to Investing Activities | \$ (3,883,844) | \$ (3,783,496) | \$ (1,125,824) | \$ (622,656) | |
| Financing Activities | | | | | |
| Proceeds from New Debentures | \$ - | \$ - | \$ - | \$ - | 0% |
| Repayment of Debentures | \$ (334,653) | \$ (334,653) | \$ (57,536) | \$ - | 0% |
| Self Supporting Loan Principal Revenue | \$ 138,441 | \$ 138,441 | \$ - | \$ - | 0% |
| Transfers to Reserves (incl interest) | \$ (1,100,642) | \$ (1,039,710) | \$ (21,667) | \$ - | 0% |
| Transfers from Reserves | \$ 937,600 | \$ 897,600 | \$ - | \$ - | 0% |
| Transfers from Trust Funds | \$ 58,383 | \$ 58,383 | \$ - | \$ - | 0% |
| Suspense Items and Other Adjustments | \$ - | \$ - | \$ - | \$ (1,485) | |
| Amount Attributable to Financing Activities | \$ (300,872) | \$ (279,939) | \$ (79,202) | \$ (1,485) | |
| LESS Net Current Assets Year to Date | \$ - | \$ - | \$ 5,553,135 | \$ 5,553,135 | |

Note 1 - NET CURRENT ASSETS

For the Period Ended 31 October 2016

| | Budget B/Fwd 01-Jul-16 | Est Actual B/Fwd 01-Jul-16 | Actual 31-Oct-16 |
|---|---------------------------|----------------------------------|-----------------------|
| CURRENT ASSETS | | | |
| Cash and Cash Equivalents | | | |
| Unrestricted Municipal - Cash on Hand | \$ 3,500 | \$ 3,500 | \$ 3,700 |
| Unrestricted Municipal - Cash at Bank | \$ 367,572 | \$ 367,572 | \$ 2,545,618 |
| Reserve Funds | \$ 1,706,448 | \$ 1,706,448 | \$ 1,662,354 |
| Restricted Funds (Unspent Grants) | \$ 238,036 | \$ 238,036 | \$ 429,172 |
| Restricted Funds (Unspent Loan Funds) | \$ - | \$ - | \$ - |
| | \$ 2,315,556 | \$ 2,315,556 | \$ 4,640,843 |
| Trade and Other Receivables | | | |
| Rates and Rates Rebates | \$ 377,902 | \$ 377,902 | \$ 1,863,767 |
| ESL Receivable | \$ (36,064) | \$ (36,064) | \$ 21,117 |
| Sundry Debtors | \$ 291,611 | \$ 291,611 | \$ 874,376 |
| Other Receivables | \$ 140,032 | \$ 140,032 | \$ 145,761 |
| GST Receivable | \$ - | \$ - | \$ - |
| Inventories | \$ 87,667 | \$ 87,667 | \$ 59,495 |
| Provision for Doubtful Debts | \$ - | \$ - | \$ - |
| | \$ 861,149 | \$ 861,149 | \$ 2,964,516 |
| TOTAL CURRENT ASSETS | \$ 3,176,705 | \$ 3,176,705 | \$ 7,605,359 |
| LESS CURRENT LIABILITIES | | | |
| Trade and Other Payables | | | |
| ESL Liability | \$ 3,817 | \$ 3,817 | \$ (172,836) |
| Sundry Creditors | \$ (413,617) | \$ (413,617) | \$ (138,753) |
| Other Creditors | \$ (4,097) | \$ (4,097) | \$ (80,749) |
| GST Liability | \$ (11,400) | \$ (11,400) | \$ 7,281 |
| Accrued Interest on Debentures | \$ (10,000) | \$ (10,000) | \$ (4,814) |
| Accrued Salaries and Wages | \$ - | \$ - | \$ - |
| | \$ (435,297) | \$ (435,297) | \$ (389,870) |
| Less: Cash - Reserves & Restricted | \$ (1,706,448) | \$ (1,706,448) | \$ (1,662,354) |
| NET CURRENT ASSET POSITION | \$ 1,034,960 | \$ 1,034,960 | \$ 5,553,135 |

| Reserve Description | Opening Balance (Est.) 1-Jul-16 | Interest Earned | Transfer to Muni | Transfer to Reserve | Closing Balance 31-Oct-16 |
|--|--|----------------------------|-----------------------------|--------------------------------|--|
| Employee Reserve | \$ 71,690 | \$ - | \$ - | \$ - | \$ 71,690 |
| Plant Replacement Reserve | \$ 645,679 | \$ - | \$ - | \$ - | \$ 645,679 |
| Drainage and Water Management Reserve | \$ 78,274 | \$ - | \$ - | \$ - | \$ 78,274 |
| Hockey Ground Carpet Replacement | \$ - | \$ - | \$ - | \$ - | \$ - |
| Mount Barker Swimming Pool Revitalisation Reserve | \$ 32,000 | \$ - | \$ - | \$ - | \$ 32,000 |
| Waste Management Reserve | \$ 144,228 | \$ - | \$ - | \$ - | \$ 144,228 |
| Computer Software/Hardware Upgrade Reserve | \$ 50,887 | \$ - | \$ - | \$ - | \$ 50,887 |
| Mount Barker Regional Saleyards Capital Improvements Reserve | \$ 138,473 | \$ - | \$ - | \$ - | \$ 138,473 |
| Mount Barker Regional Saleyards Operating Loss Reserve | \$ 113,190 | \$ - | \$ - | \$ - | \$ 113,190 |
| Building Renewal Reserve | \$ 176,112 | \$ - | \$ - | \$ - | \$ 176,112 |
| Outstanding Land Resumptions Reserve | \$ 35,047 | \$ - | \$ - | \$ - | \$ 35,047 |
| Natural Disaster Reserve | \$ 212 | \$ - | \$ - | \$ - | \$ 212 |
| Plantagenet Medical Centre Reserve | \$ 125,441 | \$ - | \$ - | \$ - | \$ 125,441 |
| Spring Road Roadworks Reserve | \$ 51,121 | \$ - | \$ - | \$ - | \$ 51,121 |
| Community Resource Centre Building Reserve | \$ - | \$ - | \$ - | \$ - | \$ - |
| Museum Complex Shingle Roof Reserve | \$ - | \$ - | \$ - | \$ - | \$ - |
| Standpipe Reserve | \$ - | \$ - | \$ - | \$ - | \$ - |
| Totals | \$ 1,662,354 | \$ - | \$ - | \$ - | \$ 1,662,354 |

Notes:

The above reserve accounts are supported by cash held in banking institutions.

All moneys set aside in a reserve account are restricted to the purpose the account was originally intended, and cannot be used for the day-to-day running of the Shire of Plantagenet. The purpose of these accounts can only be changed under specific conditions (Absolute majority of Council, Public Notice etc.)

PURPOSE OF RESERVE ACCOUNTS
Employee Entitlements Reserve

To fund sick, annual and long service leave entitlements for former staff and unplanned payments of annual leave and long service leave

Plant Replacement Reserve

To fund the purchase of works vehicles, plant and machinery

Drainage and Water Management Reserve

To fund the planning and construction of drainage and water management projects

Land Rehabilitation Reserve

For the rehabilitation of the old saleyards site on Woogenellup Road

Mount Barker Swimming Pool Revitalisation Reserve

For capital works associated with the revitalisation of the Mount Barker Memorial Swimming Pool

Waste Management Reserve

For the funding of waste management infrastructure and major items of associated plant and equipment

Computer Software/Hardware Upgrade Reserve

For the upgrade of business system software and hardware with latest versions and additional functionality

Mount Barker Regional Saleyards Capital Improvements Reserve

To fund capital works at the Mount Barker Regional Saleyards

Mount Barker Regional Saleyards Operating Loss Reserve

To require the Saleyards to operate in a self sufficient manner by retaining a proportion of operating surpluses to fund operating deficits

Building Renewal Reserve

To fund major planned building renewal projects

Outstanding Land Resumptions Reserve

For old / outstanding obligations for land resumptions associated with road realignments and the like

Natural Disaster Reserve

For the Council's proportion of natural disaster events in the Shire of Plantagenet

Plantagenet Medical Centre Reserve

For the renewal, refurbishments and improvements to the Plantagenet Medical Centre

Spring Road Roadworks Reserve

For the construction of roadworks in Spring Road, Porongurup as required by the relevant subdivision condition

Community Resource Centre Building Reserve

To contribute to the maintenance, renewal, refurbishment and improvements to the Mount Barker Community Resource Centre

Museum Complex Shingle Roof Reserve

To fund the renewal of shingle roofs on buildings at the Mount Barker Historical Museum complex

Standpipe Reserve

To fund the repair, renewal and upgrade of water standpipes

Note 3 - INVESTMENT DETAILS

For the Period Ended 31 October 2016

| Investment Date | Identification | Form | Investment Amount | Interest Rate | Maturity Date | Status | Interest Earnings |
|----------------------------------|-------------------|------|-------------------|---------------|---------------|---------|-------------------|
| 10-May-2016 | Bendigo | TD | \$ 376,539 | 2.50% | 10-Jul-2016 | Matured | \$ 1,475 |
| 11-May-2016 | Bendigo 1932031 | TD | \$ 500,000 | 2.10% | 11-Jul-2016 | Matured | \$ 1,922 |
| 10-May-2016 | Bendigo 1930130 | TD | \$ 300,000 | 2.65% | 11-Jul-2016 | Matured | \$ 1,172 |
| 10-Jul-2016 | Bendigo 150294262 | TD | \$ 378,014 | 2.50% | 10-Sep-2016 | Matured | \$ 1,473 |
| 11-Jul-2016 | Bendigo 1989126 | TD | \$ 500,000 | 2.10% | 11-Aug-2016 | Matured | \$ 828 |
| 11-Aug-2016 | Bendigo 2017670 | TD | \$ 500,000 | 2.45% | 11-Nov-2016 | | |
| 25-Aug-2016 | Bendigo 2029098 | TD | \$ 500,000 | 2.40% | 25-Nov-2016 | | |
| 25-Aug-2016 | Bendigo 2028983 | TD | \$ 500,000 | 2.40% | 25-Nov-2016 | | |
| 25-Aug-2016 | Bendigo 2029099 | TD | \$ 500,000 | 2.10% | 25-Oct-2016 | Matured | \$ 1,755 |
| 25-Aug-2016 | CBA 36577207/1 | TD | \$ 500,000 | 2.50% | 24-Nov-2016 | | |
| 25-Aug-2016 | CBA 36577207/2 | TD | \$ 500,000 | 2.50% | 24-Nov-2016 | | |
| 25-Aug-2016 | CBA 36577207/3 | TD | \$ 500,000 | 2.50% | 24-Nov-2016 | | |
| 10-Sep-2016 | Bendigo 150294262 | TD | \$ 379,487 | 2.30% | 10-Dec-2016 | | |
| Total Interest Earned YTD | | | | | | | \$ 4,569 |
| Total Budget YTD | | | | | | | \$ 16,445 |
| Total Budget | | | | | | | \$ 95,000 |

Note 4 - MATERIAL VARIANCE EXPLANATION

For the Period Ended 31 October 2016

In accordance with Regulation 34 of the Local Government (Financial Management) Regulations, the Council must adopt a percentage over (or under) which a budget variance would be considered material when it reviews the monthly financial statements and accept the annual budget review.

The Council has resolved that the following be adopted for reporting material variances in assessing statements of financial activity for the 2016/2017 financial year:

1. Expenditure in excess of 10% of (monthly) budget, to a minimum of \$5,000.00.
2. Income less than 90% of (monthly) budget, to a minimum of \$5,000.00.

The following are the explanations of material variance between Budget YTD and Actual YTD figures for the current month.

| | Budget Variance \$ | Budget Variance % | Primary Reason |
|--|-----------------------|----------------------|---|
| OPERATING EXPENDITURE | | | |
| Members of Council | | | |
| 20026.0029 Other Operating Expenses - Conferences & Training | \$ 9,279 | 186% | SEGRA conference attendance and expenses. |
| Overheads Administration | | | |
| 20276.0265 Financial Expenses - Fringe Benefits Tax | \$ 36,125 | 321% | Fringe Benefit Instalment amount. |
| Health Admin. & Inspection | | | |
| 20111.0130 Employee Costs - Salaries | \$ 6,885 | 13% | Regional EHO now Shire of Plantagenet EHO. Entitlement payments to outgoing EHO. |
| Road Maintenance | | | |
| 20225.0126 Road Maintenance - General | \$ 148,343 | 26% | Extensive road work required due to unusual rain and weather events. Possible recovery of some additional storm damage costs. |
| Other Economic Services | | | |
| 21328.0319 Water Supply (Standpipes) | \$ 7,954 | 53% | Water Accounts Marmion and Mount Barker Standpipes. |
| Public Works Overheads | | | |
| 20262.0085 Other Expenses - Minor Equipment | \$ 12,484 | 214% | Chainsaws, Blowers and Mobile Oil transfer kits |
| Unclassified | | | |
| 20273.0165 Other Expenses - Stocktake Adjustments | \$ 21,800 | 6540% | Reallocation of Stocktake adjustments to be done. |
| OPERATING INCOME | | | |
| Cattle Saleyards | | | |
| 11316.0217 Other Income - Saleyard Weigh & Pen Fees | \$ 10,405 | -11% | Lower than predicted number of cattle through the saleyards to date. Annual Variance not expected. |
| CAPITAL EXPENDITURE | | | |
| Road Construction - Own Source | | | |
| 51276.0250 Roadworks - Minor Renewal | \$ 27,090 | 33% | See comments regarding road maintenance above. |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|--|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| PROGRAM 3 - GENERAL PURPOSE FUNDING | | | | | | | |
| RATES | | | | | | | |
| Operating Expenditure | | | | | | | |
| Employee Costs - Salaries | DCEO | 20000.0130 | \$ (61,932) | \$ (61,932) | \$ (21,438) | \$ (18,627) | |
| Employee Costs - Superannuation | DCEO | 20000.0141 | \$ (5,762) | \$ (5,762) | \$ (1,995) | \$ (1,766) | |
| Employee Costs - Uniforms, Clothing & Accessories | DCEO | 20000.0266 | \$ (400) | \$ (400) | \$ (133) | \$ - | |
| Employee Costs - Workers Compensation Insurance | DCEO | 20000.0043 | \$ (1,997) | \$ (1,997) | \$ (1,997) | \$ (898) | |
| Office Expenses - Printing & Stationery | DCEO | 20005.0103 | \$ (5,000) | \$ (5,000) | \$ (1,667) | \$ - | |
| Other Expenses - Bank Fees & Charges | DCEO | 20009.0007 | \$ (8,000) | \$ (8,000) | \$ (2,667) | \$ (3,782) | |
| Other Expenses - Donations | DCEO | 20009.0255 | \$ (900) | \$ (900) | \$ (900) | \$ (887) | |
| Other Expenses - FESA Levy | DCEO | 20009.0256 | \$ (4,000) | \$ (4,000) | \$ (4,000) | \$ - | |
| Other Expenses - Rate Recovery / Legal Costs | DCEO | 20009.0071 | \$ (70,000) | \$ (70,000) | \$ (23,333) | \$ (14,833) | |
| Other Expenses - Other Operating Costs | DCEO | 20009.0312 | \$ (1,000) | \$ (1,000) | \$ (333) | \$ - | |
| Other Expenses - Title Searches | DCEO | 20009.0148 | \$ (500) | \$ (500) | \$ (167) | \$ - | |
| Other Expenses - Valuation Expenses | DCEO | 20009.0156 | \$ (30,000) | \$ (30,000) | \$ - | \$ (1,626) | |
| Other Expenses - Refund of Overpayment | DCEO | 20009.0378 | \$ (1,000) | \$ (1,000) | \$ (333) | \$ - | |
| Admin Services Allocation | ACCOUNTANT | 20017.0308 | \$ (135,983) | \$ (135,983) | \$ (45,328) | \$ (45,396) | |
| <i>Sub-total - Cash</i> | | | \$ (326,474) | \$ (326,474) | \$ (104,291) | \$ (87,816) | |
| Non Cash Expenses - Annual Leave Accrual | ACCOUNTANT | 20020.0309 | \$ (185) | \$ (185) | \$ (62) | \$ - | |
| Non Cash Expenses - Long Service Leave Accrual | ACCOUNTANT | 20020.0310 | \$ (245) | \$ (245) | \$ (82) | \$ - | |
| <i>Sub-total - Non Cash</i> | | | \$ (430) | \$ (430) | \$ (143) | \$ - | |
| Total Operating Expenditure | | | \$ (326,904) | \$ (326,904) | \$ (104,434) | \$ (87,816) | |
| Operating Income | | | | | | | |
| General Rate GRV - Rates | DCEO | 10000.0414 | \$ 2,030,576 | \$ 2,030,576 | \$ 2,030,576 | \$ 2,030,576 | |
| General Rate GRV - Prepaid Rates - Rates Paid In Advance | DCEO | 10000.0415 | \$ - | \$ - | \$ - | \$ - | |
| General Rate GRV - Interim Rates and Adjustments | DCEO | 10000.0490 | \$ - | \$ 40,517 | \$ 13,506 | \$ 40,114 | |
| General Rate GRV - Write Offs | DCEO | 10000.0102 | \$ - | \$ - | \$ - | \$ - | |
| General Rate UV - Rates | DCEO | 10001.0414 | \$ 4,381,044 | \$ 4,381,044 | \$ 4,381,044 | \$ 4,381,042 | |
| General Rate UV - Prepaid Rates - Rates Paid In Advance | DCEO | 10001.0415 | \$ - | \$ - | \$ - | \$ - | |
| General Rate UV - Interim Rates and Adjustments | DCEO | 10001.0490 | \$ - | \$ 20,312 | \$ 6,771 | \$ 19,598 | |
| General Rate UV - Write Offs | DCEO | 10001.0102 | \$ - | \$ - | \$ - | \$ (4) | |
| Other Revenue - FESA Administrative Fee | DCEO | 10006.0222 | \$ 4,100 | \$ 4,100 | \$ 4,100 | \$ 4,000 | |
| Other Revenue - Reprint Rates Notice | DCEO | 10006.0017 | \$ - | \$ - | \$ - | \$ 5 | |
| Other Revenue - Supply RSA Number | DCEO | 10006.0023 | \$ 200 | \$ 200 | \$ 67 | \$ - | |
| Other Revenue - Rate Search | DCEO | 10006.0111 | \$ 20,000 | \$ 20,000 | \$ 6,667 | \$ 4,583 | |
| Rates Penalties & Fees - Instalment Admin Fee | DCEO | 10004.0062 | \$ 15,000 | \$ 15,000 | \$ 5,000 | \$ 15,548 | |
| Rates Penalties & Fees - Instalment Interest | DCEO | 10004.0063 | \$ 20,000 | \$ 20,000 | \$ 6,667 | \$ 19,374 | |
| Rates Penalties & Fees - Legal Costs Reimbursed | DCEO | 10004.0069 | \$ 65,000 | \$ 65,000 | \$ 21,667 | \$ 18,767 | |
| Rates Penalties & Fees - Legal Costs Adjustments | DCEO | 10004.0070 | \$ - | \$ - | \$ - | \$ - | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| Rates Penalties & Fees - Penalty Interest | DCEO | 10004.0095 | \$ 45,000 | \$ 45,000 | \$ 15,000 | \$ 13,833 | |
| Rates Penalties & Fees - Penalty Interest Adjustments | DCEO | 10004.0096 | \$ - | \$ - | \$ - | \$ - | |
| Deferred Rates - Pensioner Deferred Rates Interest | DCEO | 10005.0098 | \$ 1,300 | \$ 1,300 | \$ 433 | \$ (1,529) | |
| Deferred ESL - Pensioner Deferred ESL Interest | ACCOUNTANT | 10012.0097 | \$ 70 | \$ 70 | \$ 23 | \$ (73) | |
| Total Operating Income | | | \$ 6,582,290 | \$ 6,643,119 | \$ 6,491,520 | \$ 6,545,833 | |
| OTHER GENERAL PURPOSE FUNDING | | | | | | | |
| Transfers to Reserve Funds | | | | | | | |
| Transfers to Reserve Funds | DCEO | 50301.0398 | \$ (1,035,642) | \$ (974,710) | \$ - | \$ - | |
| Transfer Interest to Reserve Funds | DCEO | 50301.0399 | \$ (65,000) | \$ (65,000) | \$ (21,667) | \$ - | |
| Total Transfers to Reserve Funds | | | \$ (1,100,642) | \$ (1,039,710) | \$ (21,667) | \$ - | |
| Operating Expenditure | | | | | | | |
| Other Expenses - Grants Submission Fees | DCEO | 20022.0257 | \$ - | \$ - | \$ - | \$ - | |
| Interest Paid on Trust Funds | DCEO | 20022.0243 | \$ (500) | \$ (500) | \$ (167) | \$ - | |
| Admin Services Allocation | DCEO | 20278.0308 | \$ (50,765) | \$ (50,765) | \$ (16,922) | \$ (16,947) | |
| Total Operating Expenditure | | | \$ (51,265) | \$ (51,265) | \$ (17,088) | \$ (16,947) | |
| Operating Income | | | | | | | |
| Grants Commission Grant - Equalisation - Untied | DCEO | 10007.0212 | \$ 727,819 | \$ 727,819 | \$ 181,955 | \$ 181,562 | |
| Local Road Grant - Main Roads Tied Grant | DCEO | 10008.0212 | \$ 182,100 | \$ 182,100 | \$ 182,100 | \$ 198,951 | |
| Grants Commission Grant - Road Maintenance - Untied | DCEO | 10008.0211 | \$ 844,582 | \$ 844,582 | \$ 211,146 | \$ 210,750 | |
| Interest on Municipal Investments | DCEO | 10009.0067 | \$ 30,000 | \$ 30,000 | \$ 6,845 | \$ 6,042 | |
| Interest on Reserve Funds | DCEO | 10009.0066 | \$ 65,000 | \$ 65,000 | \$ 9,600 | \$ 5,557 | |
| Share Dividends | DCEO | 10009.0221 | \$ 1,200 | \$ 1,200 | \$ 400 | \$ - | |
| Total Operating Income | | | \$ 1,850,701 | \$ 1,850,701 | \$ 592,045 | \$ 602,862 | |
| TOTAL GENERAL PURPOSE FUNDING CAPITAL EXPENSES | | | \$ - | \$ - | \$ - | \$ - | |
| TOTAL GENERAL PURPOSE FUNDING CAPITAL INCOME | | | \$ - | \$ - | \$ - | \$ - | |
| TOTAL GENERAL PURPOSE FUNDING OPERATING EXPENSES | | | \$ (378,169) | \$ (378,169) | \$ (121,522) | \$ (104,763) | |
| TOTAL GENERAL PURPOSE FUNDING OPERATING INCOME | | | \$ 8,432,991 | \$ 8,493,820 | \$ 7,083,564 | \$ 7,148,695 | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|--|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| PROGRAM 4 - GOVERNANCE | | | | | | | |
| MEMBERS OF COUNCIL | | | | | | | |
| Capital Expenditure | | | | | | | |
| Purchase Vehicle - Governance | MGR WORKS | 50401.0006 | \$ - | \$ - | \$ - | \$ - | |
| Total Capital Expenditure | | | \$ - | \$ - | \$ - | \$ - | |
| Capital Income | | | | | | | |
| Trade In Vehicle - Governance | MGR WORKS | 40401.0105 | \$ - | \$ - | \$ - | \$ - | |
| Total Capital Income | | | \$ - | \$ - | \$ - | \$ - | |
| Operating Expenditure | | | | | | | |
| Other Operating Expenses - Advertising | EXEC SEC | 20026.0003 | \$ (2,000) | \$ (2,000) | \$ (667) | \$ - | |
| Other Operating Expenses - Citizenship Ceremonies | EXEC SEC | 20026.0352 | \$ (1,000) | \$ (1,000) | \$ (333) | \$ (532) | |
| Other Operating Expenses - Conferences & Training | DCEO | 20026.0029 | \$ (15,000) | \$ (15,000) | \$ (5,000) | \$ (14,279) | ▲ \$ 9,279 186% |
| Other Operating Expenses - Councillors Incidental Expenses | DCEO | 20026.0031 | \$ (20,000) | \$ (20,000) | \$ (6,667) | \$ (6,593) | |
| Other Operating Expenses - Local Government Convention | DCEO | 20026.0032 | \$ (10,000) | \$ (10,000) | \$ (10,000) | \$ (4,023) | |
| Other Operating Expenses - Deputy President's Allowance | DCEO | 20026.0037 | \$ (1,641) | \$ (1,641) | \$ (547) | \$ (547) | |
| Other Operating Expenses - Elected Members - Sitting Fees | DCEO | 20026.0042 | \$ (78,790) | \$ (78,790) | \$ (26,263) | \$ (26,263) | |
| Other Operating Expenses - President's Allowance | DCEO | 20026.0081 | \$ (6,565) | \$ (6,565) | \$ (2,188) | \$ (2,188) | |
| Other Operating Expenses - Public Liability Insurance | DCEO | 20026.0108 | \$ (6,200) | \$ (6,200) | \$ (6,200) | \$ (3,425) | |
| Other Operating Expenses - Subscriptions | DCEO | 20026.0258 | \$ (22,000) | \$ (22,000) | \$ (22,000) | \$ (21,264) | |
| Other Operating Expenses - Travelling Allowance | DCEO | 20026.0084 | \$ (4,000) | \$ (4,000) | \$ (1,333) | \$ (618) | |
| Other Operating Expenses - WALGA State Councillor Payments | DCEO | 20026.0332 | \$ (2,000) | \$ (2,000) | \$ (667) | \$ - | |
| Vehicle Running Costs - Elected Members | MGR WORKS | 20401.0182 | \$ (4,000) | \$ (4,000) | \$ (1,333) | \$ (1,628) | |
| Other Expenses - Elections - Professional Services | DCEO | 20025.0030 | \$ - | \$ - | \$ - | \$ - | |
| Admin Services Allocation | ACCOUNTANT | 20402.0308 | \$ (123,051) | \$ (123,051) | \$ (41,017) | \$ (41,079) | |
| <i>Sub-total - Cash</i> | | | \$ (296,247) | \$ (296,247) | \$ (124,216) | \$ (122,440) | |
| Non Cash Expenses - Depreciation - Furniture & Fittings | ACCOUNTANT | 20284.0034 | \$ (100) | \$ (100) | \$ (33) | \$ - | |
| Non Cash Expenses - Depreciation - Plant & Equipment | ACCOUNTANT | 20284.0036 | \$ (4,200) | \$ (4,200) | \$ (1,400) | \$ (2,257) | |
| Non Cash Expenses - Loss on Sale of Assets | ACCOUNTANT | 20284.0078 | \$ - | \$ - | \$ - | \$ - | |
| <i>Sub-total - Non Cash</i> | | | \$ (4,300) | \$ (4,300) | \$ (1,433) | \$ (2,257) | |
| Total Operating Expenditure | | | \$ (300,547) | \$ (300,547) | \$ (125,649) | \$ (124,698) | |
| Operating Income | | | | | | | |
| Non Cash Revenue - Profit on Sale of Assets | ACCOUNTANT | 10171.0106 | \$ - | \$ - | \$ - | \$ - | |
| Other Revenue - WALGA State Councillor Receipts | DCEO | 10173.0407 | \$ 2,000 | \$ 2,000 | \$ 667 | \$ 1,986 | |
| Total Operating Income | | | \$ 2,000 | \$ 2,000 | \$ 667 | \$ 1,986 | |

DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|--|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| OTHER GOVERNANCE | | | | | | | |
| Operating Expenditure | | | | | | | |
| Employee Costs - VROC Executive Officer Salaries | CEO | 20029.0130 | \$ (36,254) | \$ (36,254) | \$ (12,549) | \$ (10,846) | |
| Employee Costs - VROC Executive Officer Superannuation | CEO | 20029.0141 | \$ (5,120) | \$ (5,120) | \$ (1,772) | \$ - | |
| Employee Costs - VROC Uniforms, Clothing & Accessories | CEO | 20029.0266 | \$ - | \$ - | \$ - | \$ - | |
| Employee Costs - VROC Workers Compensation Insurance | CEO | 20029.0043 | \$ (1,928) | \$ (1,928) | \$ (1,928) | \$ (867) | |
| Refreshments & Receptions - Meals and Refreshments | EXEC SEC | 20030.0083 | \$ (12,000) | \$ (12,000) | \$ (4,000) | \$ (3,601) | |
| Refreshments & Receptions - Presentations & Receptions | EXEC SEC | 20030.0263 | \$ (6,000) | \$ (6,000) | \$ (2,000) | \$ (1,009) | |
| Vehicle Running Costs - Motor Vehicle Allocations | CEO | 20031.0182 | \$ - | \$ - | \$ - | \$ - | |
| Office Expenses - Minute Binding | DCEO | 20032.0262 | \$ (4,000) | \$ (4,000) | \$ (1,333) | \$ - | |
| Other Expenses - Additional Audit Costs | DCEO | 20033.0260 | \$ (7,000) | \$ (7,000) | \$ (2,333) | \$ (4,500) | |
| Other Expenses - Audit Fees | DCEO | 20033.0259 | \$ (23,000) | \$ (23,000) | \$ - | \$ - | |
| Other Expenses - CEO Donations | CEO | 20033.0255 | \$ (3,000) | \$ (3,000) | \$ (1,000) | \$ (100) | |
| Other Expenses - Community Assistance | DCEO | 20033.0365 | \$ (1,000) | \$ (1,000) | \$ (333) | \$ - | |
| Other Expenses - Other Operating Costs | CEO | 20033.0312 | \$ (7,000) | \$ (7,000) | \$ (2,333) | \$ (3,600) | |
| Other Expenses - Professional Services | DCEO | 20033.0030 | \$ - | \$ - | \$ - | \$ - | |
| Other Expenses - Promotional Material & Public Relations | EXEC SEC | 20033.0261 | \$ (1,000) | \$ (1,000) | \$ (333) | \$ (1,020) | |
| Other Expenses - Regional Co-operation Dev. Program | CEO | 20033.0367 | \$ (20,000) | \$ (20,000) | \$ (6,667) | \$ (1,759) | |
| Admin Services Allocation | ACCOUNTANT | 20034.0308 | \$ (378,653) | \$ (378,653) | \$ (137,718) | \$ (128,380) | |
| <i>Sub-total - Cash</i> | | | \$ (505,955) | \$ (505,955) | \$ (174,301) | \$ (155,683) | |
| Non Cash Expenses - Depreciation - Furniture & Fittings | ACCOUNTANT | 20035.0034 | \$ (400) | \$ (400) | \$ (133) | \$ - | |
| Non Cash Expenses - Depreciation - Land & Buildings | ACCOUNTANT | 20035.0035 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Depreciation - Plant & Equipment | ACCOUNTANT | 20035.0036 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Loss on Sale of Assets | ACCOUNTANT | 20035.0078 | \$ - | \$ - | \$ - | \$ - | |
| <i>Sub-total - Non Cash</i> | | | \$ (400) | \$ (400) | \$ (133) | \$ - | |
| Total Operating Expenditure | | | \$ (506,355) | \$ (506,355) | \$ (174,434) | \$ (155,683) | |

DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| Operating Income | | | | | | | |
| Other Revenue - Forfeited Deposits | DCEO | 10018.0050 | \$ - | \$ - | \$ - | \$ - | |
| Other Revenue - Other Operating Income | EXEC SEC | 10018.0232 | \$ 1,000 | \$ 1,000 | \$ 333 | \$ - | |
| Other Revenue - Photocopying | DCEO | 10018.0100 | \$ - | \$ - | \$ - | \$ 15 | |
| Other Revenue - Contribution to FBT | DCEO | 10018.0193 | \$ 4,500 | \$ 4,500 | \$ 1,500 | \$ 2,759 | |
| Other Revenue - Rental - Staff Housing | DCEO | 10018.0231 | \$ 3,120 | \$ 3,120 | \$ 1,040 | \$ 960 | |
| Other Revenue - Sale of Maps & Publications | DCEO | 10018.0235 | \$ 300 | \$ 300 | \$ 100 | \$ 39 | |
| Reimbursements - VROC Exec Officer Salaries | DCEO | 10016.0219 | \$ 32,477 | \$ 32,477 | \$ - | \$ - | |
| Reimbursements - LSL | DCEO | 10016.0224 | \$ - | \$ - | \$ - | \$ - | |
| Reimbursements - Other | DCEO | 10016.0229 | \$ 50,000 | \$ 50,000 | \$ 16,667 | \$ 23,709 | |
| Reimbursements - Staff Uniforms | DCEO | 10016.0223 | \$ 500 | \$ 500 | \$ 167 | \$ 150 | |
| Contributions - Other Contributions | DCEO | 10017.0200 | \$ - | \$ - | \$ - | \$ - | |
| <i>Sub-total - Cash</i> | | | \$ 91,897 | \$ 91,897 | \$ 19,807 | \$ 27,632 | |
| Non Cash Revenue - Profit on Sale of Assets | ACCOUNTANT | 10015.0106 | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Income | | | \$ 91,897 | \$ 91,897 | \$ 19,807 | \$ 27,632 | |
| Borrowing Costs | | | | | | | |
| Principal Repayments | | | | | | | |
| Loan Repayment - Loan No. 90 - New Admin Centre | ACCOUNTANT | 50405.0331 | \$ (139,380) | \$ (139,380) | \$ - | \$ - | |
| Total Principal Repayments | | | \$ (139,380) | \$ (139,380) | \$ - | \$ - | |
| Operating Expenditure | | | | | | | |
| Financial Expenses - Loan No. 90 - New Admin Centre | ACCOUNTANT | 20405.0331 | \$ (103,467) | \$ (103,467) | \$ (5,778) | \$ (3,743) | |
| Total Operating Expenditure | | | \$ (103,467) | \$ (103,467) | \$ (5,778) | \$ (3,743) | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|--|---------------------|----------------|-----------------------------|----------------------------|------------------------|------------------------|----------------------------|
| OVERHEADS - ADMINISTRATION | | | | | | | |
| Capital Expenditure | | | | | | | |
| Administration Building (PC) - Building Renewal | BLDG SRVR | 50402.0252 | \$ (10,000) | \$ (10,000) | \$ (3,333) | \$ (6,552) | |
| Purchase Vehicle - CEO | MGR WORKS | 50416.0006 | \$ - | \$ - | \$ - | \$ - | |
| Purchase Vehicle - DCEO | MGR WORKS | 50417.0006 | \$ (52,000) | \$ (41,577) | \$ (41,577) | \$ (41,577) | |
| New Computer Software | DCEO | 50412.0006 | \$ - | \$ - | \$ - | \$ - | |
| Computer Hardware Replacement Program | DCEO | 50419.0006 | \$ (25,000) | \$ (25,000) | \$ - | \$ - | |
| Refurbishment - Lot 337 Martin Street - Council Homes | BLDG SRVR | 51431.0252 | \$ (35,853) | \$ (35,853) | \$ (11,951) | \$ - | |
| Admin Building - Repaint south façade walls / timberwork | BLDG SRVR | 50409.0252 | \$ (6,800) | \$ (6,800) | \$ - | \$ - | |
| Administration Building - Install Carpet Tiles | BLDG SRVR | 51679.0252 | \$ (9,000) | \$ (9,000) | \$ - | \$ - | |
| Administration Building - Smoke Detection System | BLDG SRVR | 51681.0252 | \$ (7,500) | \$ (7,500) | \$ - | \$ - | |
| Total Capital Expenditure | | | \$ (146,153) | \$ (135,730) | \$ (56,861) | \$ (48,129) | |
| Capital Income | | | | | | | |
| Transfers from Reserve Funds | DCEO | 40415.0486 | \$ 18,000 | \$ 18,000 | \$ - | \$ - | |
| Trade In Vehicle - CEO | MGR WORKS | 40416.0105 | \$ - | \$ - | \$ - | \$ - | |
| Trade In Vehicle - DCEO | MGR WORKS | 40417.0105 | \$ 16,000 | \$ 9,545 | \$ 9,545 | \$ 9,545 | |
| Total Capital Income | | | \$ 34,000 | \$ 27,545 | \$ 9,545 | \$ 9,545 | |
| Operating Expenditure | | | | | | | |
| Employee Costs - Conferences & Training | DCEO | 20047.0029 | \$ (20,000) | \$ (20,000) | \$ (6,667) | \$ (10,545) | |
| Employee Costs - Medicals & Vaccinations | DCEO | 20047.0275 | \$ (1,000) | \$ (1,000) | \$ (333) | \$ - | |
| Employee Costs - Relief Staff / Contractors | DCEO | 20047.0264 | \$ - | \$ - | \$ - | \$ - | |
| Employee Costs - Salaries | DCEO | 20047.0130 | \$ (991,279) | \$ (991,279) | \$ (343,135) | \$ (300,632) | |
| Employee Costs - Staff Recruitment Expenses | DCEO | 20047.0138 | \$ - | \$ - | \$ - | \$ - | |
| Employee Costs - Superannuation | DCEO | 20047.0141 | \$ (132,127) | \$ (132,127) | \$ (45,736) | \$ (40,020) | |
| Employee Costs - Travel & Accommodation | EXEC SEC | 20047.0267 | \$ (10,000) | \$ (10,000) | \$ (3,333) | \$ (3,644) | |
| Employee Costs - Uniforms, Clothing & Accessories | DCEO | 20047.0266 | \$ (6,000) | \$ (6,000) | \$ (2,000) | \$ (1,684) | |
| Employee Costs - Long Service Leave Disbursements | DCEO | 20047.0311 | \$ - | \$ - | \$ - | \$ - | |
| Employee Costs - Workers Compensation Insurance | DCEO | 20047.0043 | \$ (33,217) | \$ (33,217) | \$ (33,217) | \$ (14,941) | |
| Financial Expenses - Bank Fees & Charges | ACCOUNTANT | 20276.0007 | \$ (8,000) | \$ (8,000) | \$ (2,667) | \$ (3,782) | |
| Financial Expenses - Dishonoured Deposits | ACCOUNTANT | 20276.0040 | \$ (100) | \$ (100) | \$ (33) | \$ - | |
| Financial Expenses - GST | ACCOUNTANT | 20276.0057 | \$ (50) | \$ (50) | \$ (17) | \$ - | |
| Financial Expenses - Overdraft Interest | ACCOUNTANT | 20276.0092 | \$ - | \$ - | \$ - | \$ - | |
| Financial Expenses - Receipt Rounding | ACCOUNTANT | 20276.0112 | \$ (10) | \$ (10) | \$ (3) | \$ (2) | |
| Financial Expenses - Fringe Benefits Tax | ACCOUNTANT | 20276.0265 | \$ (45,000) | \$ (45,000) | \$ (11,250) | \$ (47,375) | ▲ \$ 36,125 321% |
| Office Expenses - Advertising | EXEC SEC | 20048.0003 | \$ (15,000) | \$ (15,000) | \$ (5,000) | \$ (3,803) | |
| Office Expenses - Advertising - Staff Vacancies | EXEC SEC | 20048.0274 | \$ (3,000) | \$ (3,000) | \$ (1,000) | \$ - | |
| Office Expenses - Computer Equipment Maintenance | DCEO | 20048.0269 | \$ (26,000) | \$ (26,000) | \$ (8,667) | \$ (12,760) | |
| Office Expenses - Minor Furniture & Equipment Purchases | DCEO | 20048.0085 | \$ (8,000) | \$ (8,000) | \$ (8,000) | \$ - | |
| Office Expenses - Office Equipment Maintenance | DCEO | 20048.0268 | \$ (13,000) | \$ (13,000) | \$ (4,333) | \$ (2,925) | |

DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|--|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| Office Expenses - Other Operating Costs | DCEO | 20048.0312 | \$ (14,000) | \$ (14,000) | \$ (4,667) | \$ (3,325) | |
| Office Expenses - Postage & Freight | DCEO | 20048.0271 | \$ (15,000) | \$ (15,000) | \$ (5,000) | \$ (7,259) | |
| Office Expenses - Printing & Stationery | DCEO | 20048.0103 | \$ (43,000) | \$ (43,000) | \$ (43,000) | \$ (10,842) | |
| Office Expenses - Software Support Contracts | DCEO | 20048.0270 | \$ (120,000) | \$ (120,000) | \$ (40,000) | \$ (35,503) | |
| Office Expenses - Telephone | DCEO | 20048.0144 | \$ (26,000) | \$ (26,000) | \$ (8,667) | \$ (8,658) | |
| Other Expenses - Insurances | DCEO | 20049.0064 | \$ (40,000) | \$ (40,000) | \$ (40,000) | \$ (29,439) | |
| Other Expenses - Legal Expenses | CEO | 20049.0071 | \$ (10,000) | \$ (10,000) | \$ (3,333) | \$ (715) | |
| Other Expenses - Professional Services | DCEO | 20049.0273 | \$ (40,000) | \$ (40,000) | \$ (16,333) | \$ (20,316) | |
| Other Expenses - Strategic Plan | CEO | 20049.0289 | \$ (10,000) | \$ (10,000) | \$ (3,333) | \$ - | |
| Other Expenses - Subscriptions | DCEO | 20049.0258 | \$ (1,000) | \$ (1,000) | \$ (333) | \$ (1,490) | |
| Other Expenses - GIS Data Upgrade | DCEO | 20049.0292 | \$ (2,000) | \$ (2,000) | \$ (667) | \$ - | |
| Building & Grounds (PC) - Building Maintenance | BLDG SRVR | 20036.0010 | \$ (35,000) | \$ (35,000) | \$ (11,667) | \$ (7,924) | |
| Building & Grounds (PC) - Building Operating | BLDG SRVR | 20036.0011 | \$ (50,000) | \$ (50,000) | \$ (26,000) | \$ (20,378) | |
| Building & Grounds (PC) - Staff Housing - Building Maintenance | BLDG SRVR | 20411.0010 | \$ (5,000) | \$ (5,000) | \$ (1,667) | \$ (3,218) | |
| Building & Grounds (PC) - Staff Housing - Building Operating | BLDG SRVR | 20411.0011 | \$ (5,000) | \$ (5,000) | \$ (2,600) | \$ (1,930) | |
| Building & Grounds (PC) - Staff Housing - Grounds Maintenance | MGR WORKS | 20411.0052 | \$ (6,000) | \$ (6,000) | \$ (2,000) | \$ (2,904) | |
| Vehicle Running Costs - Motor Vehicle Allocations | MGR WORKS | 20413.0182 | \$ (10,000) | \$ (10,000) | \$ (3,333) | \$ (4,040) | |
| <i>Sub-total - Cash</i> | | | \$ (1,743,783) | \$ (1,743,783) | \$ (687,992) | \$ (600,055) | |
| Non Cash Expenses - Depreciation - Furniture & Fittings | ACCOUNTANT | 20051.0034 | \$ (35,000) | \$ (35,000) | \$ (11,667) | \$ (4,389) | |
| Non Cash Expenses - Depreciation - Land & Buildings | ACCOUNTANT | 20051.0035 | \$ (130,000) | \$ (130,000) | \$ (43,333) | \$ (44,318) | |
| Non Cash Expenses - Depreciation - Plant, Machinery & Equip | ACCOUNTANT | 20051.0036 | \$ (10,000) | \$ (10,000) | \$ (3,333) | \$ (2,758) | |
| Non Cash Expenses - Depreciation - Infrastructure | ACCOUNTANT | 20051.0188 | \$ (2,600) | \$ (2,600) | \$ (867) | \$ (861) | |
| Non Cash Expenses - Annual Leave Accrual | ACCOUNTANT | 20051.0309 | \$ (15,624) | \$ (15,624) | \$ (5,208) | \$ - | |
| Non Cash Expenses - Long Service Leave Accrual | ACCOUNTANT | 20051.0310 | \$ (14,650) | \$ (14,650) | \$ (4,883) | \$ - | |
| Non Cash Expenses - Loss on Sale of Assets | ACCOUNTANT | 20051.0078 | \$ (6,835) | \$ (6,835) | \$ (6,835) | \$ - | |
| <i>Sub-total - Non Cash</i> | | | \$ (214,709) | \$ (214,709) | \$ (76,126) | \$ (52,326) | |
| Sub-total Operating Expenditure | | | \$ (1,958,492) | \$ (1,958,492) | \$ (764,118) | \$ (652,381) | |
| Less Administration Costs Allocated | ACCOUNTANT | 20420.0350 | \$ 1,958,492 | \$ 1,958,492 | \$ 764,118 | \$ 656,172 | |
| Total Operating Expenditure | | | \$ - | \$ - | \$ - | \$ 3,791 | |
| TOTAL GOVERNANCE AND ADMIN. CAPITAL EXPENSES | | | \$ (146,153) | \$ (135,730) | \$ (56,861) | \$ (48,129) | |
| TOTAL GOVERNANCE AND ADMIN. CAPITAL INCOME | | | \$ 34,000 | \$ 27,545 | \$ 9,545 | \$ 9,545 | |
| TOTAL GOVERNANCE AND ADMIN. OPERATING EXPENSES | | | \$ (910,369) | \$ (910,369) | \$ (305,861) | \$ (280,332) | |
| TOTAL GOVERNANCE AND ADMIN. OPERATING INCOME | | | \$ 93,897 | \$ 93,897 | \$ 20,473 | \$ 29,618 | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| PROGRAM 5 - LAW, ORDER & PUBLIC SAFETY | | | | | | | |
| FIRE PREVENTION - COUNCIL | | | | | | | |
| Capital Expenditure | | | | | | | |
| Purchase Vehicle - Community Emergency Services Manager | MGR WORKS | 50520.0006 | \$ (45,000) | \$ (45,000) | \$ - | \$ - | |
| Fire Shed - Denbarker | MGR COMM SVCS | 50529.0252 | \$ (87,925) | \$ (195,892) | \$ - | \$ - | |
| <i>Sub-total - Cash</i> | | | \$ (132,925) | \$ (240,892) | \$ - | \$ - | |
| Grant Income (Non Cash) - Kendenup BFB Fire Truck | CESM | 50501.0006 | \$ (325,000) | \$ (325,000) | \$ - | \$ - | |
| <i>Sub-total - Non Cash</i> | | | \$ (325,000) | \$ (325,000) | \$ - | \$ - | |
| Total Capital Expenditure | | | \$ (457,925) | \$ (565,892) | \$ - | \$ - | |
| Capital Income | | | | | | | |
| Trade In Vehicle - Community Emergency Services Manager | MGR WORKS | 40520.0105 | \$ 18,000 | \$ 18,000 | \$ - | \$ - | |
| Grant Income (Non Cash) - Kendenup BFB Fire Truck | MGR COMM SVCS | 10511.0441 | \$ 325,000 | \$ 325,000 | \$ - | \$ - | |
| Grant Income (Non Cash) - Denbarker BFB Shed | MGR COMM SVCS | 10511.0505 | \$ 81,020 | \$ 188,987 | \$ - | \$ - | |
| Total Capital Income | | | \$ 424,020 | \$ 531,987 | \$ - | \$ - | |
| Operating Expenditure | | | | | | | |
| Employee Costs - Conferences & Training | CESM | 20072.0029 | \$ (1,000) | \$ (1,000) | \$ (333) | \$ - | |
| Employee Costs - Salaries | CESM | 20072.0130 | \$ (35,646) | \$ (35,646) | \$ (12,339) | \$ (8,830) | |
| Employee Costs - Superannuation | CESM | 20072.0141 | \$ (10,258) | \$ (10,258) | \$ (3,551) | \$ (3,532) | |
| Employee Costs - Workers Compensation Insurance | DCEO | 20072.0043 | \$ (1,158) | \$ (1,158) | \$ (1,158) | \$ (521) | |
| Employee Costs - Uniforms, Clothing & Accessories | CESM | 20072.0266 | \$ (400) | \$ (400) | \$ (133) | \$ - | |
| Employee Costs - CESM - Reimbursable Salaries | MGR COMM SVCS | 20072.0296 | \$ (88,893) | \$ (88,893) | \$ (30,771) | \$ (26,325) | |
| Employee Costs - CESM - On Costs | MGR COMM SVCS | 20072.0297 | \$ (9,146) | \$ (9,146) | \$ (3,049) | \$ (2,436) | |
| Office Expenses - Advertising | CESM | 20073.0003 | \$ (2,000) | \$ (2,000) | \$ (667) | \$ (705) | |
| Other Expenses - Other Operating Costs | CESM | 20074.0312 | \$ (10,000) | \$ (13,870) | \$ (4,623) | \$ (4,208) | |
| Vehicle Running Costs - Motor Vehicle Allocations | MGR WORKS | 20071.0182 | \$ (10,000) | \$ (10,000) | \$ (3,333) | \$ (2,540) | |
| Fire Units - Replacement Tyres & Rims | CESM | 20071.0173 | \$ (7,200) | \$ (7,200) | \$ (2,400) | \$ - | |
| Fire Control & Hazard Reduction - Firebreak Inspections | RANGER | 20077.0277 | \$ (14,000) | \$ (14,000) | \$ (4,667) | \$ - | |
| Fire Control & Hazard Reduction - Hazard Reduction | CESM | 20077.0276 | \$ (30,000) | \$ (30,000) | \$ (10,000) | \$ - | |
| Fire Control & Hazard Reduction - Emergency Responses | CESM | 20077.0379 | \$ (12,000) | \$ (12,000) | \$ (4,000) | \$ - | |
| Firebreak Enforcement - Reimbursable | CESM | 20077.0398 | \$ (15,000) | \$ (15,000) | \$ (5,000) | \$ - | |
| Admin Services Allocation | ACCOUNTANT | 20075.0308 | \$ (93,425) | \$ (93,425) | \$ (31,142) | \$ (31,188) | |
| <i>Sub-total - Cash</i> | | | \$ (340,126) | \$ (343,996) | \$ (117,166) | \$ (80,285) | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| Non Cash Expenses - Depreciation - Furniture & Fittings | ACCOUNTANT | 20076.0034 | \$ (1,500) | \$ (1,500) | \$ (500) | \$ - | |
| Non Cash Expenses - Depreciation - Land & Buildings | ACCOUNTANT | 20076.0035 | \$ (31,500) | \$ (31,500) | \$ (10,500) | \$ (10,986) | |
| Non Cash Expenses - Depreciation - Plant, Machinery & Equip | ACCOUNTANT | 20076.0036 | \$ (350,000) | \$ (350,000) | \$ (116,667) | \$ (84,351) | |
| Non Cash Expenses - Depreciation - Infrastructure | ACCOUNTANT | 20076.0188 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Annual Leave Accrual | ACCOUNTANT | 20076.0309 | \$ (229) | \$ (229) | \$ (76) | \$ - | |
| Non Cash Expenses - Long Service Leave Accrual | ACCOUNTANT | 20076.0310 | \$ (61) | \$ (61) | \$ (20) | \$ - | |
| Non Cash Expenses - Loss on Sale of Assets | ACCOUNTANT | 20076.0078 | \$ - | \$ - | \$ - | \$ - | |
| <i>Sub-total - Non Cash</i> | | | \$ (383,290) | \$ (383,290) | \$ (127,763) | \$ (95,337) | |
| Total Operating Expenditure | | | \$ (723,416) | \$ (727,286) | \$ (244,929) | \$ (175,621) | |
| Operating Income | | | | | | | |
| Grant Income - Emergency Services | CESM | 10039.0159 | \$ - | \$ 3,870 | \$ 1,290 | \$ 3,870 | |
| Contributions - Other | CESM | 10042.0200 | \$ - | \$ - | \$ - | \$ - | |
| Other Revenue - Fines & Penalties | CESM | 10043.0049 | \$ 5,000 | \$ 5,000 | \$ - | \$ - | |
| Other Revenue - CESM Reimbursable Salary & Oncost | MGR COMM SVCS | 10043.0219 | \$ 49,020 | \$ 49,020 | \$ 16,340 | \$ 32,271 | |
| Other Revenue - Fines & Penalties Adjustments | ACCOUNTANT | 10043.0472 | \$ - | \$ - | \$ - | \$ - | |
| Other Revenue - Sale of Surplus Materials | CESM | 10043.0406 | \$ - | \$ - | \$ - | \$ - | |
| Reimbursements - Firebreaks | ACCOUNTANT | 10041.0225 | \$ 15,000 | \$ 15,000 | \$ - | \$ - | |
| <i>Sub-total - Cash</i> | | | \$ 69,020 | \$ 72,890 | \$ 17,630 | \$ 36,141 | |
| Non Cash Revenue - Profit on Sale of Assets | ACCOUNTANT | 10040.0106 | \$ 1,096 | \$ 1,096 | \$ 365 | \$ - | |
| <i>Sub-total - Non Cash</i> | | | \$ 1,096 | \$ 1,096 | \$ 365 | \$ - | |
| Total Operating Income | | | \$ 70,116 | \$ 73,986 | \$ 17,995 | \$ 36,141 | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|--|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| EMERGENCY SERVICES LEVY | | | | | | | |
| Operating Expenditure | | | | | | | |
| <u>Bush Fire Brigades</u> | | | | | | | |
| Other Expenses - Insurances | CESM | 20513.0064 | \$ (64,500) | \$ (64,500) | \$ (64,500) | \$ (62,420) | |
| Other Expenses - Maintenance of Plant & Equipment | CESM | 20513.0278 | \$ (1,000) | \$ (1,000) | \$ (333) | \$ - | |
| Other Expenses - Purchase of Plant / Equipment (< \$1,200) | CESM | 20513.0085 | \$ (2,000) | \$ (2,000) | \$ (667) | \$ (268) | |
| Other Expenses - Purchase of Plant / Equipment (> \$1,200) | CESM | 20513.0333 | \$ (4,000) | \$ (9,000) | \$ (3,000) | \$ (3,360) | |
| Other Expenses - Other Goods and Services | CESM | 20513.0312 | \$ (16,000) | \$ (16,000) | \$ (5,333) | \$ (4,747) | |
| Other Expenses - Uniforms, Clothing & Accessories | CESM | 20513.0266 | \$ (14,000) | \$ (14,000) | \$ (9,333) | \$ (3,633) | |
| Building & Grounds - Building Maintenance | CESM | 20511.0010 | \$ (1,500) | \$ (1,500) | \$ (500) | \$ (5,000) | |
| Building & Grounds - Utilities | CESM | 20511.0011 | \$ (1,500) | \$ (1,500) | \$ (500) | \$ - | |
| Vehicle Running Costs - Repairs & Maintenance | CESM | 20512.0171 | \$ (23,940) | \$ (23,940) | \$ (7,980) | \$ (11,626) | |
| Total Operating Expenditure | | | \$ (128,440) | \$ (133,440) | \$ (92,147) | \$ (91,054) | |
| Operating Income | | | | | | | |
| Grant Income - FESA Grant | CESM | 10515.0201 | \$ 95,080 | \$ 100,080 | \$ 25,020 | \$ 38,745 | |
| Contributions - Bush Fire Brigade Contributions | CESM | 10516.0195 | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Income | | | \$ 95,080 | \$ 100,080 | \$ 25,020 | \$ 38,745 | |
| <u>State Emergency Service:</u> | | | | | | | |
| Operating Expenditure | | | | | | | |
| Other Expenses - Insurances | CESM | 20091.0064 | \$ (1,000) | \$ (1,000) | \$ (1,000) | \$ (436) | |
| Other Expenses - Maintenance of Plant & Equipment | CESM | 20091.0278 | \$ (500) | \$ (500) | \$ (167) | \$ - | |
| Other Expenses - Other Operating Costs | CESM | 20091.0312 | \$ (9,930) | \$ (9,930) | \$ (3,310) | \$ (5,000) | |
| Total Operating Expenditure | | | \$ (11,430) | \$ (11,430) | \$ (4,477) | \$ (5,436) | |
| Operating Income | | | | | | | |
| Grant Revenue - Operating Grant | CESM | 10055.0089 | \$ 7,950 | \$ 7,950 | \$ 2,650 | \$ 2,858 | |
| Reimbursements - Other | CESM | 10053.0229 | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Income | | | \$ 7,950 | \$ 7,950 | \$ 2,650 | \$ 2,858 | |
| ANIMAL CONTROL | | | | | | | |
| Capital Expenditure | | | | | | | |
| Purchase Vehicle - Ranger | MGR WORKS | 50511.0006 | \$ - | \$ - | \$ - | \$ - | |
| Dog Pound - Repaint Barge Boards | BLDG SRVR | 50542.0252 | \$ - | \$ - | \$ - | \$ - | |
| Total Capital Expenditure | | | \$ - | \$ - | \$ - | \$ - | |
| Capital Income | | | | | | | |
| Trade In Vehicle - Ranger | MGR WORKS | 40511.0105 | \$ - | \$ - | \$ - | \$ - | |
| Total Capital Income | | | \$ - | \$ - | \$ - | \$ - | |

DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|------------------------|-------------------|-----------------------------------|----------------------------------|------------------------------|------------------------------|----------------------------------|
| Operating Expenditure | | | | | | | |
| Employee Costs - Conferences & Training | RANGER | 20078.0029 | \$ (3,000) | \$ (3,000) | \$ (1,000) | \$ (331) | |
| Employee Costs - Salaries | RANGER | 20078.0130 | \$ (55,982) | \$ (55,982) | \$ (19,378) | \$ (16,234) | |
| Employee Costs - Superannuation | RANGER | 20078.0141 | \$ (7,089) | \$ (7,089) | \$ (2,454) | \$ (2,250) | |
| Employee Costs - Uniforms, Clothing & Accessories | RANGER | 20078.0266 | \$ (400) | \$ (400) | \$ (133) | \$ - | |
| Employee Costs - Workers Compensation Insurance | DCEO | 20078.0043 | \$ (1,819) | \$ (1,819) | \$ (1,819) | \$ (818) | |
| Office Expenses - Advertising | RANGER | 20079.0003 | \$ (500) | \$ (500) | \$ (167) | \$ (367) | |
| Office Expenses - Minor Furniture & Equipment Purchases | RANGER | 20079.0085 | \$ (1,000) | \$ (1,000) | \$ (333) | \$ - | |
| Office Expenses - Cat Sterilisation Program | RANGER | 20079.0312 | \$ - | \$ - | \$ - | \$ (95) | |
| Operating Expenses - Other Operating Costs | RANGER | 20080.0312 | \$ (5,000) | \$ (5,000) | \$ (1,667) | \$ (2,213) | |
| Vehicle Running Costs - Motor Vehicle Allocations | MGR WORKS | 20514.0182 | \$ (3,000) | \$ (3,000) | \$ (1,000) | \$ (1,164) | |
| Building & Grounds - Building Maintenance | RANGER | 20083.0010 | \$ (2,000) | \$ (2,000) | \$ (667) | \$ - | |
| Building & Grounds - Building Operating | RANGER | 20083.0011 | \$ (500) | \$ (500) | \$ (260) | \$ (20) | |
| Admin Services Allocation | ACCOUNTANT | 20081.0308 | \$ (49,217) | \$ (49,217) | \$ (16,406) | \$ (16,430) | |
| <i>Sub-total - Cash</i> | | | \$ (129,507) | \$ (129,507) | \$ (45,284) | \$ (39,922) | |
| Non Cash Expenses - Depreciation - Furniture & Fittings | ACCOUNTANT | 20082.0034 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Depreciation - Land & Buildings | ACCOUNTANT | 20082.0035 | \$ (2,000) | \$ (2,000) | \$ (667) | \$ (666) | |
| Non Cash Expenses - Depreciation - Plant & Equipment | ACCOUNTANT | 20082.0036 | \$ (7,600) | \$ (7,600) | \$ (2,533) | \$ (1,931) | |
| Non Cash Expenses - Annual Leave Accrual | ACCOUNTANT | 20082.0309 | \$ (1,646) | \$ (1,646) | \$ (549) | \$ - | |
| Non Cash Expenses - Long Service Leave Accrual | ACCOUNTANT | 20082.0310 | \$ (989) | \$ (989) | \$ (330) | \$ - | |
| Non Cash Expenses - Loss on Sale of Assets | ACCOUNTANT | 20082.0078 | \$ - | \$ - | \$ - | \$ - | |
| <i>Sub-total - Non Cash</i> | | | \$ (12,235) | \$ (12,235) | \$ (4,078) | \$ (2,597) | |
| Total Operating Expenditure | | | \$ (141,742) | \$ (141,742) | \$ (49,362) | \$ (42,519) | |
| Operating Income | | | | | | | |
| Other Revenue - Dog Registrations | RANGER | 10047.0041 | \$ 15,000 | \$ 15,000 | \$ 5,000 | \$ 7,979 | |
| Other Revenue - Fines & Penalties | RANGER | 10047.0049 | \$ 1,000 | \$ 1,000 | \$ 333 | \$ - | |
| Other Revenue - Fines & Penalties Written Off | RANGER | 10047.0472 | \$ - | \$ - | \$ - | \$ - | |
| Other Revenue - Pound Fees | RANGER | 10047.0101 | \$ 3,000 | \$ 3,000 | \$ 1,000 | \$ 1,065 | |
| Grant Revenue - Animal Control | RANGER | 10049.0089 | \$ - | \$ - | \$ - | \$ - | |
| <i>Sub-total - Cash</i> | | | \$ 19,000 | \$ 19,000 | \$ 6,333 | \$ 9,044 | |
| Non Cash Revenue - Profit on Sale of Assets | ACCOUNTANT | 10044.0106 | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Income | | | \$ 19,000 | \$ 19,000 | \$ 6,333 | \$ 9,044 | |

DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|------------------------|-------------------|-----------------------------------|----------------------------------|------------------------------|------------------------------|----------------------------------|
| OTHER LAW, ORDER & PUBLIC SAFETY | | | | | | | |
| Operating Expenditure | | | | | | | |
| Employee Costs - Salaries | RANGER | 20084.0130 | \$ (3,860) | \$ (3,860) | \$ (1,336) | \$ (646) | |
| Employee Costs - Superannuation | RANGER | 20084.0141 | \$ (266) | \$ (266) | \$ (92) | \$ - | |
| Office Expenses - Advertising | RANGER | 20085.0003 | \$ (500) | \$ (500) | \$ (167) | \$ - | |
| Other Expenses - Roadwise | MGR WORKS | 20086.0374 | \$ (2,000) | \$ (2,000) | \$ (667) | \$ - | |
| Other Expenses - CCTV Camera Maintenance | BLDG SRVR | 20086.0376 | \$ (5,000) | \$ (5,000) | \$ (1,667) | \$ (928) | |
| Security & Vandalism - Security & Vandalism | RANGER | 20515.0280 | \$ (3,000) | \$ (3,000) | \$ (1,000) | \$ - | |
| Admin Services Allocation | ACCOUNTANT | 20087.0308 | \$ (31,411) | \$ (31,411) | \$ (10,470) | \$ (10,486) | |
| <i>Sub-total - Cash</i> | | | \$ (46,037) | \$ (46,037) | \$ (15,399) | \$ (12,060) | |
| Non Cash Expenses - Depreciation - Furniture & Fittings | ACCOUNTANT | 20088.0034 | \$ (8,000) | \$ (8,000) | \$ (2,667) | \$ (4,444) | |
| Non Cash Expenses - Depreciation - Land & Buildings | ACCOUNTANT | 20088.0035 | \$ (20,000) | \$ (20,000) | \$ (6,667) | \$ (6,509) | |
| Non Cash Expenses - Depreciation - Plant, Machinery & Equip | ACCOUNTANT | 20088.0036 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Loss on Sale of Assets | ACCOUNTANT | 20088.0078 | \$ - | \$ - | \$ - | \$ - | |
| <i>Sub-total - Non Cash</i> | | | \$ (28,000) | \$ (28,000) | \$ (9,333) | \$ (10,953) | |
| Total Operating Expenditure | | | \$ (74,037) | \$ (74,037) | \$ (24,732) | \$ (23,013) | |
| Operating Income | | | | | | | |
| Other Revenue - Fines & Penalties | RANGER | 10051.0049 | \$ - | \$ - | \$ - | \$ - | |
| Other Revenue - Fines & Penalties Adjustments | RANGER | 10051.0472 | \$ - | \$ - | \$ - | \$ - | |
| <i>Sub-total - Cash</i> | | | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Revenue - Profit on Sale of Assets | ACCOUNTANT | 10048.0106 | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Income | | | \$ - | \$ - | \$ - | \$ - | |
| TOTAL LAW, ORDER AND PUBLIC SAFETY CAPITAL EXPENSE | | | \$ (457,925) | \$ (565,892) | \$ - | \$ - | |
| TOTAL LAW, ORDER AND PUBLIC SAFETY CAPITAL INCOME | | | \$ 424,020 | \$ 531,987 | \$ - | \$ - | |
| TOTAL LAW, ORDER AND PUBLIC SAFETY OPERATING EXPENSE | | | \$ (1,079,065) | \$ (1,087,935) | \$ (415,646) | \$ (337,643) | |
| TOTAL LAW, ORDER AND PUBLIC SAFETY OPERATING INCOME | | | \$ 192,146 | \$ 201,016 | \$ 51,999 | \$ 86,788 | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| PROGRAM 7 - HEALTH | | | | | | | |
| HEALTH ADMIN. & INSPECTION | | | | | | | |
| Capital Expenditure | | | | | | | |
| Purchase of Vehicle - EHO | MGR WORKS | 50721.0006 | \$ - | \$ - | \$ - | \$ - | |
| Total Capital Expenditure | | | \$ - | \$ - | \$ - | \$ - | |
| Capital Income | | | | | | | |
| Trade In Vehicle - EHO | MGR WORKS | 40721.0105 | \$ - | \$ 25,000 | \$ 25,000 | \$ 25,000 | |
| Total Capital Income | | | \$ - | \$ 25,000 | \$ 25,000 | \$ 25,000 | |
| Operating Expenditure | | | | | | | |
| Employee Costs - Conferences & Training | EHO | 20111.0029 | \$ (2,500) | \$ (2,500) | \$ (833) | \$ - | |
| Employee Costs - Salaries | EHO | 20111.0130 | \$ (166,714) | \$ (147,627) | \$ (51,102) | \$ (57,987) | ▲ \$ 6,885 13% |
| Employee Costs - Superannuation | EHO | 20111.0141 | \$ (22,356) | \$ (22,356) | \$ (7,739) | \$ (4,688) | |
| Employee Costs - Relief Salaries | EHO | 20111.0264 | \$ - | \$ - | \$ - | \$ (39) | |
| Employee Costs - Uniforms, Clothing & Accessories | EHO | 20111.0266 | \$ (800) | \$ (800) | \$ (267) | \$ (391) | |
| Employee Costs - Workers Compensation Insurance | DCEO | 20111.0043 | \$ (5,418) | \$ (5,418) | \$ (5,418) | \$ (2,437) | |
| Office Expenses - Advertising | EHO | 20112.0003 | \$ (500) | \$ (500) | \$ (167) | \$ - | |
| Office Expenses - Telephone | EHO | 20112.0144 | \$ (2,000) | \$ (2,000) | \$ (667) | \$ (310) | |
| Other Expenses - Other Operating Costs | EHO | 20113.0312 | \$ (4,000) | \$ (4,000) | \$ (1,333) | \$ (1,523) | |
| Vehicle Running Costs - Motor Vehicle Allocations | MGR WORKS | 20711.0182 | \$ (14,000) | \$ (14,000) | \$ (4,667) | \$ (5,253) | |
| Admin Services Allocation | ACCOUNTANT | 20114.0308 | \$ (35,265) | \$ (35,265) | \$ (11,755) | \$ (11,772) | |
| <i>Sub-total - Cash</i> | | | \$ (253,553) | \$ (234,466) | \$ (83,947) | \$ (84,400) | |
| Non Cash Expenses - Depreciation - Furniture & Fittings | ACCOUNTANT | 20115.0034 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Depreciation - Land & Buildings | ACCOUNTANT | 20115.0035 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Depreciation - Plant, Machinery & Equip | ACCOUNTANT | 20115.0036 | \$ (5,600) | \$ (5,600) | \$ (1,867) | \$ (1,676) | |
| Non Cash Expenses - Annual Leave Accrual | ACCOUNTANT | 20115.0309 | \$ (1,941) | \$ (1,941) | \$ (647) | \$ - | |
| Non Cash Expenses - Long Service Leave Accrual | ACCOUNTANT | 20115.0310 | \$ (1,094) | \$ (1,094) | \$ (365) | \$ - | |
| Non Cash Expenses - Loss on Sale of Assets | ACCOUNTANT | 20115.0078 | \$ - | \$ - | \$ - | \$ - | |
| <i>Sub-total - Non Cash</i> | | | \$ (8,635) | \$ (8,635) | \$ (2,878) | \$ (1,676) | |
| Total Operating Expenditure | | | \$ (262,188) | \$ (243,101) | \$ (86,825) | \$ (86,076) | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| Operating Income | | | | | | | |
| Other Revenue - Caravan Park Fees | EHO | 10069.0428 | \$ 400 | \$ 400 | \$ 133 | \$ 652 | |
| Other Revenue - Health Liquor Cert (Section 39) Fees | EHO | 10069.0431 | \$ 100 | \$ 100 | \$ 33 | \$ - | |
| Other Revenue - Licence Fees | EHO | 10069.0072 | \$ 200 | \$ 200 | \$ 67 | \$ - | |
| Other Revenue - Lodging Houses Fees | EHO | 10069.0429 | \$ 1,250 | \$ 1,250 | \$ 417 | \$ - | |
| Other Revenue - Offensive Trades Fees | EHO | 10069.0430 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ (596) | |
| Other Revenue - Other Fees | EHO | 10069.0248 | \$ 2,350 | \$ 2,350 | \$ 783 | \$ 55 | |
| Reimbursements - Salaries | EHO | 10067.0219 | \$ 60,525 | \$ 60,525 | \$ - | \$ 20,662 | |
| Reimbursements - Other | EHO | 10067.0229 | \$ 50 | \$ 50 | \$ 50 | \$ - | |
| <i>Sub-total - Cash</i> | | | \$ 67,375 | \$ 67,375 | \$ 3,983 | \$ 20,772 | |
| Non Cash Revenue - Profit on Sale of Assets | ACCOUNTANT | 10066.0106 | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Income | | | \$ 67,375 | \$ 67,375 | \$ 3,983 | \$ 20,772 | |
| PREVENTIVE SERVICES - OTHER | | | | | | | |
| Capital Expenditure | | | | | | | |
| Medical Centre (PC) - Building Renewal | BLDG SRVR | 50550.0252 | \$ (5,000) | \$ (5,000) | \$ (1,667) | \$ - | |
| Total Capital Expenditure | | | \$ (5,000) | \$ (5,000) | \$ (1,667) | \$ - | |
| Capital Income | | | | | | | |
| Transfers from Reserve Funds | DCEO | 40724.0486 | \$ - | \$ - | \$ - | \$ - | |
| Total Capital Income | | | \$ - | \$ - | \$ - | \$ - | |
| Operating Expenditure | | | | | | | |
| Building & Grounds (PC) - Building Maintenance | BLDG SRVR | 20122.0010 | \$ (2,000) | \$ (2,000) | \$ (667) | \$ - | |
| Building & Grounds (PC) - Building Operating | BLDG SRVR | 20122.0011 | \$ (8,000) | \$ (8,000) | \$ (4,160) | \$ (1,815) | |
| Building & Grounds (PC) - Grounds Maintenance | MGR WORKS | 20122.0052 | \$ (3,000) | \$ (3,000) | \$ (1,000) | \$ (267) | |
| Admin Services Allocation | ACCOUNTANT | 20124.0308 | \$ (27,804) | \$ (27,804) | \$ (9,268) | \$ (9,281) | |
| <i>Sub-total - Cash</i> | | | \$ (40,804) | \$ (40,804) | \$ (15,095) | \$ (11,363) | |
| Non Cash Expenses - Depreciation - Furniture & Fittings | ACCOUNTANT | 20125.0034 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Depreciation - Land & Buildings | ACCOUNTANT | 20125.0035 | \$ (59,000) | \$ (59,000) | \$ (19,667) | \$ (19,501) | |
| Non Cash Expenses - Depreciation - Plant & Equipment | ACCOUNTANT | 20125.0036 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Depreciation - Infrastructure | ACCOUNTANT | 20125.0188 | \$ (2,000) | \$ (2,000) | \$ (667) | \$ (594) | |
| Non Cash Expenses - Loss on Sale of Assets | ACCOUNTANT | 20125.0078 | \$ - | \$ - | \$ - | \$ - | |
| <i>Sub-total - Non Cash</i> | | | \$ (61,000) | \$ (61,000) | \$ (20,333) | \$ (20,095) | |
| Total Operating Expenditure | | | \$ (101,804) | \$ (101,804) | \$ (35,428) | \$ (31,459) | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|------------------------|-------------------|-----------------------------------|----------------------------------|------------------------------|------------------------------|----------------------------------|
| Operating Income | | | | | | | |
| Other Income - Medical Centre Lease Rental | ACCOUNTANT | 10072.0230 | \$ 72,000 | \$ 72,000 | \$ 24,000 | \$ 24,113 | |
| <i>Sub-total - Cash</i> | | | \$ 72,000 | \$ 72,000 | \$ 24,000 | \$ 24,113 | |
| Non Cash Revenue - Profit on Sale of Assets | ACCOUNTANT | 10073.0106 | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Income | | | \$ 72,000 | \$ 72,000 | \$ 24,000 | \$ 24,113 | |
| TOTAL HEALTH CAPITAL EXPENSES | | | \$ (5,000) | \$ (5,000) | \$ (1,667) | \$ - | |
| TOTAL HEALTH CAPITAL INCOME | | | \$ - | \$ 25,000 | \$ 25,000 | \$ 25,000 | |
| TOTAL HEALTH OPERATING EXPENSES | | | \$ (363,992) | \$ (344,905) | \$ (122,253) | \$ (117,534) | |
| TOTAL HEALTH OPERATING INCOME | | | \$ 139,375 | \$ 139,375 | \$ 27,983 | \$ 44,885 | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| PROGRAM 8 - EDUCATION & WELFARE | | | | | | | |
| OLD PRE-SCHOOL (Booth Street) | | | | | | | |
| Operating Income | | | | | | | |
| Other Income | ACCOUNTANT | 10811.0230 | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Income | | | \$ - | \$ - | \$ - | \$ - | |
| Operating Expenditure | | | | | | | |
| Building & Grounds (PC) - Building Operating - Preschool | BLDG SRVR | 20131.0011 | \$ (1,000) | \$ (1,000) | \$ (1,000) | \$ (1,287) | |
| Sub-total - Cash | | | \$ (1,000) | \$ (1,000) | \$ (1,000) | \$ (1,287) | |
| Non Cash Expenses - Loss on Sale of Assets | ACCOUNTANT | 20130.0078 | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Expenditure | | | \$ (1,000) | \$ (1,000) | \$ (1,000) | \$ (1,287) | |
| OTHER EDUCATION | | | | | | | |
| Operating Expenditure | | | | | | | |
| Other Expenses - Donations | DCEO | 20134.0255 | \$ (3,900) | \$ (3,900) | \$ (3,900) | \$ (3,900) | |
| Other Expenses - Disbursement of Rental | CEO | 20134.0286 | \$ (19,226) | \$ (19,226) | \$ (6,409) | \$ (1,457) | |
| Other Expenses - Early Learning and Development Feasibility Project | MCS | 20134.0298 | \$ (18,150) | \$ (18,150) | \$ - | \$ - | |
| Building & Grounds (PC) - Building Maintenance | BLDG SRVR | 20811.0010 | \$ (4,000) | \$ (4,000) | \$ (1,333) | \$ - | |
| Building & Grounds (PC) - Building Operating | BLDG SRVR | 20811.0011 | \$ (1,000) | \$ (1,000) | \$ (520) | \$ - | |
| Building & Grounds (PC) - Grounds Maintenance | MGR WORKS | 20811.0052 | \$ - | \$ - | \$ - | \$ - | |
| Admin Services Allocation | ACCOUNTANT | 20135.0308 | \$ (4,767) | \$ (4,767) | \$ (1,589) | \$ (1,592) | |
| Sub-total - Cash | | | \$ (51,043) | \$ (51,043) | \$ (13,751) | \$ (6,949) | |
| Non Cash Expenses - Depreciation - Furniture & Fittings | ACCOUNTANT | 20136.0034 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Depreciation - Land & Buildings | ACCOUNTANT | 20136.0035 | \$ (7,500) | \$ (7,500) | \$ (2,500) | \$ (2,305) | |
| Non Cash Expenses - Depreciation - Plant & Equipment | ACCOUNTANT | 20136.0036 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Depreciation - Infrastructure | ACCOUNTANT | 20136.0188 | \$ (2,500) | \$ (2,500) | \$ (833) | \$ (904) | |
| Non Cash Expenses - Loss on Sale of Assets | ACCOUNTANT | 20136.0078 | \$ - | \$ - | \$ - | \$ - | |
| Sub-total - Non Cash | | | \$ (10,000) | \$ (10,000) | \$ (3,333) | \$ (3,209) | |
| Total Operating Expenditure | | | \$ (61,043) | \$ (61,043) | \$ (17,084) | \$ (10,158) | |
| Operating Income | | | | | | | |
| Grant Income - Other Education Grants | MGR COMM SVCS | 10810.0089 | \$ - | \$ - | \$ - | \$ - | |
| Other Income - Facilities Hire | ACCOUNTANT | 10812.0046 | \$ 24,033 | \$ 24,033 | \$ 8,011 | \$ 7,283 | |
| Other Income - Contributions | ACCOUNTANT | 10812.0242 | \$ - | \$ - | \$ - | \$ - | |
| Sub-total - Cash | | | \$ 24,033 | \$ 24,033 | \$ 8,011 | \$ 7,283 | |
| Non Cash Revenue - Profit on Sale of Assets | ACCOUNTANT | 10079.0106 | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Income | | | \$ 24,033 | \$ 24,033 | \$ 8,011 | \$ 7,283 | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| CHILD CARE CENTRE | | | | | | | |
| Operating Expenditure | | | | | | | |
| Building & Grounds (PC) - Building Maintenance | BLDG SRVR | 20812.0010 | \$ (2,000) | \$ (2,000) | \$ (667) | \$ (660) | |
| Building & Grounds (PC) - Building Operating | BLDG SRVR | 20812.0011 | \$ (3,000) | \$ (3,000) | \$ (1,560) | \$ (1,125) | |
| Building & Grounds (PC) - Grounds Maintenance | MGR WORKS | 20812.0052 | \$ - | \$ - | \$ - | \$ (78) | |
| Admin Services Allocation | ACCOUNTANT | 20140.0308 | \$ (1,009) | \$ (1,009) | \$ (336) | \$ (394) | |
| <i>Sub-total - Cash</i> | | | \$ (6,009) | \$ (6,009) | \$ (2,563) | \$ (2,257) | |
| Non Cash Expenses - Depreciation - Furniture & Fittings | ACCOUNTANT | 20141.0034 | \$ (500) | \$ (500) | \$ (167) | \$ - | |
| Non Cash Expenses - Depreciation - Land & Buildings | ACCOUNTANT | 20141.0035 | \$ (20,500) | \$ (20,500) | \$ (6,833) | \$ (6,708) | |
| Non Cash Expenses - Depreciation - Plant & Equipment | ACCOUNTANT | 20141.0036 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Depreciation - Infrastructure | ACCOUNTANT | 20141.0188 | \$ (1,000) | \$ (1,000) | \$ (333) | \$ (275) | |
| Non Cash Expenses - Loss on Sale of Assets | ACCOUNTANT | 20141.0078 | \$ - | \$ - | \$ - | \$ - | |
| <i>Sub-total - Non Cash</i> | | | \$ (22,000) | \$ (22,000) | \$ (7,333) | \$ (6,983) | |
| Total Operating Expenditure | | | \$ (28,009) | \$ (28,009) | \$ (9,896) | \$ (9,240) | |
| OTHER WELFARE | | | | | | | |
| Operating Expenditure | | | | | | | |
| Other Expenses - Donations | DCEO | 20813.0255 | \$ (6,500) | \$ (6,500) | \$ (6,500) | \$ (5,500) | |
| Admin Services Allocation | ACCOUNTANT | 20814.0308 | \$ (1,008) | \$ (1,008) | \$ (336) | \$ (337) | |
| <i>Sub-total - Cash</i> | | | \$ (7,508) | \$ (7,508) | \$ (6,836) | \$ (5,837) | |
| Non Cash Expenses - Depreciation - Furniture & Fittings | ACCOUNTANT | 20152.0034 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Depreciation - Land & Buildings | ACCOUNTANT | 20152.0035 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Depreciation - Plant & Equipment | ACCOUNTANT | 20152.0036 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Loss on Sale of Assets | ACCOUNTANT | 20152.0078 | \$ - | \$ - | \$ - | \$ - | |
| <i>Sub-total - Non Cash</i> | | | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Expenditure | | | \$ (7,508) | \$ (7,508) | \$ (6,836) | \$ (5,837) | |
| Operating Income | | | | | | | |
| Non Cash Revenue - Profit on Sale of Assets | ACCOUNTANT | 10088.0106 | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Income | | | \$ - | \$ - | \$ - | \$ - | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| AGED & DISABLED | | | | | | | |
| Capital Income | | | | | | | |
| Principal Repayments - Loan - Plantagenet Village Homes (SS) | ACCOUNTANT | 40822.0328 | \$ 115,071 | \$ 115,071 | \$ - | \$ - | |
| Total Capital Income | | | \$ 115,071 | \$ 115,071 | \$ - | \$ - | |
| Operating Expenditure | | | | | | | |
| Other Expenses - Donations | DCEO | 20150.0255 | \$ (4,550) | \$ (4,550) | \$ (4,550) | \$ (4,550) | |
| Admin Services Allocation | ACCOUNTANT | 20145.0308 | \$ (20,347) | \$ (20,347) | \$ (6,782) | \$ (6,792) | |
| <i>Sub-total - Cash</i> | | | \$ (24,897) | \$ (24,897) | \$ (11,332) | \$ (11,342) | |
| Non Cash Expenses - Depreciation - Furniture & Fittings | ACCOUNTANT | 20146.0034 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Depreciation - Land & Buildings | ACCOUNTANT | 20146.0035 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Depreciation - Plant & Equipment | ACCOUNTANT | 20146.0036 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Loss on Sale of Assets | ACCOUNTANT | 20146.0078 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Amortisation - HACC Day Centre | ACCOUNTANT | 20146.0297 | \$ - | \$ - | \$ - | \$ - | |
| <i>Sub-total - Non Cash</i> | | | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Expenditure | | | \$ (24,897) | \$ (24,897) | \$ (11,332) | \$ (11,342) | |
| Operating Income | | | | | | | |
| Financial Income - Loan - Plantagenet Village Homes (SS) | ACCOUNTANT | 10820.0328 | \$ 35,477 | \$ 35,477 | \$ - | \$ (4,679) | |
| Grant Income - Collet Barker Court | ACCOUNTANT | 10821.0542 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Revenue - Profit on Sale of Assets | ACCOUNTANT | 10085.0106 | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Income | | | \$ 35,477 | \$ 35,477 | \$ - | \$ (4,679) | |
| OTHER EDUCATION | | | | | | | |
| Borrowing Costs | | | | | | | |
| Principal Repayments | | | | | | | |
| Principal Repayments - Loan 93 - Plantagenet Village Homes (SS) | ACCOUNTANT | 50822.0328 | \$ (115,071) | \$ (115,071) | \$ (57,536) | \$ - | |
| Total Principal Repayments | | | \$ (115,071) | \$ (115,071) | \$ (57,536) | \$ - | |
| Operating Expenditure | | | | | | | |
| Interest Repayments - Loan 93 - Plantagenet Village Homes (SS) | ACCOUNTANT | 20805.0328 | \$ (35,477) | \$ (35,477) | \$ (17,739) | \$ 1,753 | |
| Total Operating Expenditure | | | \$ (35,477) | \$ (35,477) | \$ (17,739) | \$ 1,753 | |
| TOTAL EDUCATION AND WELFARE CAPITAL EXPENSE | | | | | | | |
| | | | \$ - | \$ - | \$ - | \$ - | |
| TOTAL EDUCATION AND WELFARE CAPITAL INCOME | | | | | | | |
| | | | \$ 115,071 | \$ 115,071 | \$ - | \$ - | |
| TOTAL EDUCATION AND WELFARE OPERATING EXPENSE | | | | | | | |
| | | | \$ (157,934) | \$ (157,934) | \$ (63,888) | \$ (36,110) | |
| TOTAL EDUCATION AND WELFARE OPERATING INCOME | | | | | | | |
| | | | \$ 59,510 | \$ 59,510 | \$ 8,011 | \$ 2,604 | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| PROGRAM 10 - COMMUNITY AMENITIES | | | | | | | |
| DOMESTIC REFUSE COLLECTION | | | | | | | |
| Operating Expenditure | | | | | | | |
| Refuse Collection & Recycling | MGR WORKS | 20159.0334 | \$ (192,340) | \$ (192,340) | \$ (64,113) | \$ (66,397) | |
| Admin Services Allocation | ACCOUNTANT | 20157.0308 | \$ (23,803) | \$ (23,803) | \$ (7,934) | \$ (7,947) | |
| <i>Sub-total - Cash</i> | | | \$ (216,143) | \$ (216,143) | \$ (72,048) | \$ (74,344) | |
| Non Cash Expenses - Depreciation - Furniture & Fittings | ACCOUNTANT | 20158.0034 | \$ (6,000) | \$ (6,000) | \$ (2,000) | \$ (1,556) | |
| Non Cash Expenses - Depreciation - Plant & Equipment | ACCOUNTANT | 20158.0036 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Loss on Sale of Assets | ACCOUNTANT | 20158.0078 | \$ - | \$ - | \$ - | \$ - | |
| <i>Sub-total - Non Cash</i> | | | \$ (6,000) | \$ (6,000) | \$ (2,000) | \$ (1,556) | |
| Total Operating Expenditure | | | \$ (222,143) | \$ (222,143) | \$ (74,048) | \$ (75,899) | |
| Operating Income | | | | | | | |
| Other Revenue - Penalty Interest | ACCOUNTANT | 10094.0095 | \$ 500 | \$ 500 | \$ 167 | \$ 352 | |
| Other Revenue - Refuse Service Adjustments | ACCOUNTANT | 10094.0412 | \$ 500 | \$ 500 | \$ 167 | \$ (1,714) | |
| Other Revenue - Refuse Service | ACCOUNTANT | 10094.0119 | \$ 304,395 | \$ 304,395 | \$ 304,395 | \$ 304,395 | |
| Other Revenue - Sale of Surplus Materials & Scrap | MGR WORKS | 10094.0406 | \$ 2,000 | \$ 22,000 | \$ 7,333 | \$ 30,768 | |
| <i>Sub-total - Cash</i> | | | \$ 307,395 | \$ 327,395 | \$ 312,062 | \$ 333,802 | |
| Non Cash Revenue - Profit on Sale of Assets | ACCOUNTANT | 10091.0106 | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Income | | | \$ 307,395 | \$ 327,395 | \$ 312,062 | \$ 333,802 | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|---------------------|----------------|-----------------------------|----------------------------|------------------------|------------------------|----------------------------|
| WASTE DISPOSAL SITES | | | | | | | |
| Capital Expenditure | | | | | | | |
| O'Neill Road Tip Site - e-Waste Solution | MGR WORKS | 51610.0252 | \$ (5,000) | \$ (5,000) | \$ (5,000) | \$ - | |
| Rocky Gully Tip - Improve Ramp | MGR WORKS | 51682.0252 | \$ (7,000) | \$ (7,000) | \$ (7,000) | \$ - | |
| Porongurup Transfer Station - Security Exclusion Fence | MGR WORKS | 51683.0252 | \$ (25,000) | \$ (25,000) | \$ (25,000) | \$ - | |
| Total Capital Expenditure | | | \$ (37,000) | \$ (37,000) | \$ (37,000) | \$ - | |
| Capital Income | | | | | | | |
| Transfers from Reserve Funds | DCEO | 41001.0486 | \$ - | \$ - | \$ - | \$ - | |
| Grants & Contributions - Waste Disposal Sites | MGR COMM SVCS | 41003.0450 | \$ - | \$ - | \$ - | \$ - | |
| Total Capital Income | | | \$ - | \$ - | \$ - | \$ - | |
| Operating Expenditure | | | | | | | |
| Employee Costs - Salaries | MGR WORKS | 20160.0130 | \$ (168,015) | \$ (168,015) | \$ (58,159) | \$ (52,102) | |
| Employee Costs - Superannuation | MGR WORKS | 20160.0141 | \$ (3,218) | \$ (3,218) | \$ (1,114) | \$ (1,028) | |
| Employee Costs - Workers Compensation Insurance | ACCOUNTANT | 20160.0043 | \$ (2,583) | \$ (2,583) | \$ (2,583) | \$ (1,162) | |
| Employee Costs - Uniforms, Clothing & Accessories | MGR WORKS | 20160.0266 | \$ (400) | \$ (400) | \$ - | \$ - | |
| Other Expenses - Telephone | MGR WORKS | 20162.0144 | \$ (500) | \$ (500) | \$ (167) | \$ (6) | |
| Other Expenses - Water Monitoring | MGR WORKS | 20162.0285 | \$ (15,000) | \$ (15,000) | \$ (5,000) | \$ - | |
| Building & Grounds (PC) - Grounds Maintenance | MGR WORKS | 20165.0052 | \$ (375,000) | \$ (375,000) | \$ (125,000) | \$ (134,301) | |
| Admin Services Allocation | ACCOUNTANT | 20163.0308 | \$ (38,880) | \$ (38,880) | \$ (12,960) | \$ (12,979) | |
| <i>Sub-total - Cash</i> | | | <i>\$ (603,596)</i> | <i>\$ (603,596)</i> | <i>\$ (204,983)</i> | <i>\$ (201,579)</i> | |
| Non Cash Expenses - Depreciation - Furniture & Fittings | ACCOUNTANT | 20164.0034 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Depreciation - Land & Buildings | ACCOUNTANT | 20164.0035 | \$ (10,800) | \$ (10,800) | \$ (3,600) | \$ (3,824) | |
| Non Cash Expenses - Depreciation - Plant, Machinery & Equip | ACCOUNTANT | 20164.0036 | \$ (25,500) | \$ (25,500) | \$ (8,500) | \$ (7,055) | |
| Non Cash Expenses - Depreciation - Infrastructure | ACCOUNTANT | 20164.0188 | \$ (8,800) | \$ (8,800) | \$ (2,933) | \$ (3,176) | |
| Non Cash Expenses - Loss on Sale of Assets | ACCOUNTANT | 20164.0078 | \$ - | \$ - | \$ - | \$ - | |
| <i>Sub-total - Non Cash</i> | | | <i>\$ (45,100)</i> | <i>\$ (45,100)</i> | <i>\$ (15,033)</i> | <i>\$ (14,055)</i> | |
| Total Operating Expenditure | | | \$ (648,696) | \$ (648,696) | \$ (220,016) | \$ (215,634) | |
| Operating Income | | | | | | | |
| Other Revenue - Penalty Interest | ACCOUNTANT | 10816.0095 | \$ - | \$ - | \$ - | \$ 18 | |
| Other Revenue - Fee Adjustments | ACCOUNTANT | 10816.0412 | \$ - | \$ - | \$ - | \$ - | |
| Other Revenue - Tipping Fees | MGR WORKS | 10098.0147 | \$ 70,000 | \$ 70,000 | \$ 23,333 | \$ 33,524 | |
| <i>Sub-total - Cash</i> | | | <i>\$ 70,000</i> | <i>\$ 70,000</i> | <i>\$ 23,333</i> | <i>\$ 33,543</i> | |
| Non Cash Revenue - Profit on Sale of Assets | ACCOUNTANT | 10095.0106 | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Income | | | \$ 70,000 | \$ 70,000 | \$ 23,333 | \$ 33,543 | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| SANITATION OTHER | | | | | | | |
| Operating Income | | | | | | | |
| Other Income - Septic Tank Fees | EHO | 11011.0408 | \$ 6,500 | \$ 6,500 | \$ 2,167 | \$ 2,596 | |
| Total Operating Income | | | \$ 6,500 | \$ 6,500 | \$ 2,167 | \$ 2,596 | |
| PROTECTION OF THE ENVIRONMENT | | | | | | | |
| Operating Expenditure | | | | | | | |
| Abandoned Vehicles | RANGER | 21015.0288 | \$ (3,000) | \$ (3,000) | \$ (1,000) | \$ - | |
| Admin Services Allocation | ACCOUNTANT | 21016.0308 | \$ (1,301) | \$ (1,301) | \$ (434) | \$ (434) | |
| Total Operating Expenditure | | | \$ (4,301) | \$ (4,301) | \$ (1,434) | \$ (434) | |
| Operating Income | | | | | | | |
| Other Income - Fines & Penalties | RANGER | 11012.0049 | \$ - | \$ - | \$ - | \$ - | |
| Other Income - Reimbursements - Other | RANGER | 11012.0229 | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Income | | | \$ - | \$ - | \$ - | \$ - | |
| TOWN PLANNING | | | | | | | |
| Capital Expenditure | | | | | | | |
| Purchase Vehicle - Mgr Development Services | MGR WORKS | 51012.0006 | \$ (53,000) | \$ (46,652) | \$ (46,652) | \$ (46,652) | |
| Purchase Vehicle - Planning Officer | MGR WORKS | 51013.0006 | \$ (20,275) | \$ (20,275) | \$ - | \$ - | |
| Total Capital Expenditure | | | \$ (73,275) | \$ (66,927) | \$ (46,652) | \$ (46,652) | |
| Capital Income | | | | | | | |
| Transfers from Reserve Funds | DCEO | 41010.0486 | \$ - | \$ - | \$ - | \$ - | |
| Trade In Vehicle - Mgr Development Services | MGR WORKS | 41011.0105 | \$ 30,000 | \$ 28,182 | \$ 28,182 | \$ 28,182 | |
| Trade In Vehicle - Planning Officer | MGR WORKS | 41012.0105 | \$ 19,270 | \$ 19,270 | \$ - | \$ - | |
| Total Capital Income | | | \$ 49,270 | \$ 47,452 | \$ 28,182 | \$ 28,182 | |

DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| Operating Expenditure | | | | | | | |
| Employee Costs - Conferences & Training | MGR DEV SVCS | 20171.0029 | \$ (3,500) | \$ (3,500) | \$ (1,167) | \$ (1,387) | |
| Employee Costs - Salaries | MGR DEV SVCS | 20171.0130 | \$ (246,913) | \$ (246,913) | \$ (85,470) | \$ (71,175) | |
| Employee Costs - Superannuation | MGR DEV SVCS | 20171.0141 | \$ (34,996) | \$ (34,996) | \$ (12,114) | \$ (10,548) | |
| Employee Costs - Uniforms, Clothing & Accessories | MGR DEV SVCS | 20171.0266 | \$ (1,200) | \$ (1,200) | \$ (400) | \$ - | |
| Employee Costs - Workers Compensation Insurance | DCEO | 20171.0043 | \$ (7,829) | \$ (7,829) | \$ (7,829) | \$ (3,521) | |
| Office Expenses - Advertising | MGR DEV SVCS | 20172.0003 | \$ (8,000) | \$ (8,000) | \$ (2,667) | \$ (1,298) | |
| Office Expenses - Telephone | MGR DEV SVCS | 20172.0144 | \$ (500) | \$ (500) | \$ (167) | \$ (40) | |
| Other Expenses - Boundary Surveys | MGR DEV SVCS | 20173.0291 | \$ - | \$ - | \$ - | \$ - | |
| Other Expenses - Minor Furniture & Equipment Purchases | MGR DEV SVCS | 20173.0085 | \$ (1,000) | \$ (1,000) | \$ (333) | \$ - | |
| Other Expenses - Cycleway Study | MGR DEV SVCS | 20173.0290 | \$ (7,500) | \$ (7,500) | \$ (2,500) | \$ - | |
| Other Expenses - Other Operating Costs | MGR DEV SVCS | 20173.0312 | \$ (1,500) | \$ (1,500) | \$ (500) | \$ (134) | |
| Other Expenses - Professional Services | MGR DEV SVCS | 20173.0030 | \$ (10,000) | \$ (10,000) | \$ (3,333) | \$ (3,120) | |
| Other Expenses - Boundary Adjustments/Amalgamations | MGR DEV SVCS | 20173.0019 | \$ (20,000) | \$ (20,000) | \$ (6,667) | \$ - | |
| Vehicle Running Costs - Motor Vehicle Allocations | MGR WORKS | 21014.0182 | \$ (10,000) | \$ (10,000) | \$ (3,333) | \$ (3,706) | |
| Admin Services Allocation | ACCOUNTANT | 20174.0308 | \$ (72,238) | \$ (72,238) | \$ (24,079) | \$ (24,115) | |
| <i>Sub-total - Cash</i> | | | \$ (425,176) | \$ (425,176) | \$ (150,559) | \$ (119,045) | |
| Non Cash Expenses - Annual Leave Accrual | ACCOUNTANT | 20175.0309 | \$ (5,527) | \$ (5,527) | \$ (1,842) | \$ - | |
| Non Cash Expenses - Depreciation - Plant, Machinery & Equip | ACCOUNTANT | 20175.0036 | \$ (10,700) | \$ (10,700) | \$ (3,567) | \$ (3,833) | |
| Non Cash Expenses - Long Service Leave Accrual | ACCOUNTANT | 20175.0310 | \$ (4,625) | \$ (4,625) | \$ (1,542) | \$ - | |
| Non Cash Expenses - Loss on Sale of Assets | ACCOUNTANT | 20175.0078 | \$ (4,767) | \$ (4,767) | \$ (4,767) | \$ - | |
| <i>Sub-total - Non Cash</i> | | | \$ (25,619) | \$ (25,619) | \$ (11,718) | \$ (3,833) | |
| Total Operating Expenditure | | | \$ (450,795) | \$ (450,795) | \$ (162,277) | \$ (122,878) | |
| Operating Income | | | | | | | |
| Reimbursements - Other (Advertising) | MGR DEV SVCS | 10103.0229 | \$ 1,000 | \$ 1,000 | \$ 333 | \$ - | |
| Reimbursements - Salaries | ACCOUNTANT | 10103.0219 | \$ - | \$ - | \$ - | \$ - | |
| Other Revenue - Development Application Fee | MGR DEV SVCS | 10105.0038 | \$ 12,000 | \$ 12,000 | \$ 4,000 | \$ 4,472 | |
| Other Revenue - Enquiry Fee | MGR DEV SVCS | 10105.0409 | \$ 100 | \$ 100 | \$ 33 | \$ - | |
| Other Revenue - Planning Liquor Cert (Section 40) | MGR DEV SVCS | 10105.0417 | \$ 200 | \$ 200 | \$ 67 | \$ - | |
| Other Revenue - Rezoning Fees | MGR DEV SVCS | 10105.0234 | \$ 5,000 | \$ 5,000 | \$ 1,667 | \$ 4,840 | |
| Other Revenue - Subdivision Clearance | MGR DEV SVCS | 10105.0139 | \$ 2,000 | \$ 2,000 | \$ 667 | \$ 365 | |
| <i>Sub-total - Cash</i> | | | \$ 20,300 | \$ 20,300 | \$ 6,767 | \$ 9,677 | |
| Non Cash Revenue - Profit on Sale of Assets | ACCOUNTANT | 10102.0106 | \$ 14,478 | \$ 14,478 | \$ 4,826 | \$ - | |
| Total Operating Income | | | \$ 34,778 | \$ 34,778 | \$ 11,593 | \$ 9,677 | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| CEMETERIES | | | | | | | |
| Capital Expenditure | | | | | | | |
| Mount Barker Cemetery - Entry Statement | MGR WORKS | 51684.0252 | \$ (5,000) | \$ (5,000) | \$ - | \$ - | |
| Total Capital Expenditure | | | \$ (5,000) | \$ (5,000) | \$ - | \$ - | |
| Operating Expenditure | | | | | | | |
| Building & Grounds (PC) - Cemeteries Maintenance | MGR WORKS | 20181.0052 | \$ (80,000) | \$ (80,000) | \$ (26,667) | \$ (25,166) | |
| Admin Services Allocation | ACCOUNTANT | 20179.0308 | \$ (7,374) | \$ (7,374) | \$ (2,458) | \$ (2,462) | |
| <i>Sub-total - Cash</i> | | | \$ (87,374) | \$ (87,374) | \$ (29,125) | \$ (27,628) | |
| Non Cash Expenses - Depreciation - Land & Buildings | ACCOUNTANT | 20180.0035 | \$ (4,700) | \$ (4,700) | \$ (1,567) | \$ (1,565) | |
| Non Cash Expenses - Depreciation - Furniture & Fittings | ACCOUNTANT | 20180.0036 | \$ - | \$ - | \$ - | \$ (156) | |
| Non Cash Expenses - Depreciation - Infrastructure | ACCOUNTANT | 20180.0188 | \$ (800) | \$ (800) | \$ (267) | \$ (226) | |
| Non Cash Expenses - Loss on Sale of Assets | ACCOUNTANT | 20180.0078 | \$ - | \$ - | \$ - | \$ - | |
| <i>Sub-total - Non Cash</i> | | | \$ (5,500) | \$ (5,500) | \$ (1,833) | \$ (1,946) | |
| Total Operating Expenditure | | | \$ (92,874) | \$ (92,874) | \$ (30,958) | \$ (29,575) | |
| Operating Income | | | | | | | |
| Non Cash Revenue - Profit on Sale of Assets | ACCOUNTANT | 10107.0106 | \$ - | \$ - | \$ - | \$ - | |
| Other Income - Cemetery Fees & Charges | ACCOUNTANT | 11013.0237 | \$ 50,000 | \$ 50,000 | \$ 16,667 | \$ 12,168 | |
| Total Operating Income | | | \$ 50,000 | \$ 50,000 | \$ 16,667 | \$ 12,168 | |
| OTHER COMMUNITY AMENITIES | | | | | | | |
| Capital Expenditure | | | | | | | |
| CCTV Expansion | MGR DEV SVCS | 51485.0006 | \$ (8,543) | \$ (8,543) | \$ (8,543) | \$ - | |
| Total Capital Expenditure | | | \$ (8,543) | \$ (8,543) | \$ (8,543) | \$ - | |
| Capital Income | | | | | | | |
| Grants & Contributions - CCTV | MGR DEV SVCS | 41014.0450 | \$ - | \$ - | \$ - | \$ - | |
| Total Capital Income | | | \$ - | \$ - | \$ - | \$ - | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| Operating Expenditure | | | | | | | |
| Public Conveniences (PC) - Building Maintenance | BLDG SRVR | 21017.0010 | \$ (7,000) | \$ (7,000) | \$ (2,333) | \$ (2,159) | |
| Public Conveniences (PC) - Building Operating | BLDG SRVR | 21017.0011 | \$ (19,000) | \$ (19,000) | \$ (9,880) | \$ (6,391) | |
| Public Conveniences (PC) - Grounds Maintenance | MGR WORKS | 21017.0052 | \$ - | \$ - | \$ - | \$ - | |
| Caravan Waste Dump Point - Maintenance | EHO | 21020.0052 | \$ (1,500) | \$ (1,500) | \$ (500) | \$ - | |
| Admin Services Allocation | ACCOUNTANT | 21019.0308 | \$ (9,685) | \$ (9,685) | \$ (3,228) | \$ (3,234) | |
| <i>Sub-total - Cash</i> | | | \$ (37,185) | \$ (37,185) | \$ (15,942) | \$ (11,784) | |
| Non Cash Expenses - Depreciation - Furniture & Fittings | ACCOUNTANT | 21018.0034 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Depreciation - Land & Buildings | ACCOUNTANT | 21018.0035 | \$ (5,500) | \$ (5,500) | \$ (1,833) | \$ (1,726) | |
| Non Cash Expenses - Depreciation - Plant & Equipment | ACCOUNTANT | 21018.0036 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Loss on Sale of Assets | ACCOUNTANT | 21018.0078 | \$ - | \$ - | \$ - | \$ - | |
| <i>Sub-total - Non Cash</i> | | | \$ (5,500) | \$ (5,500) | \$ (1,833) | \$ (1,726) | |
| Total Operating Expenditure | | | \$ (42,685) | \$ (42,685) | \$ (17,775) | \$ (13,510) | |
| Operating Income | | | | | | | |
| Non Cash Revenue - Profit on Sale of Assets | ACCOUNTANT | 11015.0106 | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Income | | | \$ - | \$ - | \$ - | \$ - | |
| TOTAL COMMUNITY AMENITIES CAPITAL EXPENSES | | | | | | | |
| | | | \$ (123,818) | \$ (117,470) | \$ (92,195) | \$ (46,652) | |
| TOTAL COMMUNITY AMENITIES CAPITAL INCOME | | | | | | | |
| | | | \$ 49,270 | \$ 47,452 | \$ 28,182 | \$ 28,182 | |
| TOTAL COMMUNITY AMENITIES OPERATING EXPENSES | | | | | | | |
| | | | \$ (1,461,494) | \$ (1,461,494) | \$ (506,507) | \$ (457,930) | |
| TOTAL COMMUNITY AMENITIES OPERATING INCOME | | | | | | | |
| | | | \$ 468,673 | \$ 488,673 | \$ 365,821 | \$ 391,785 | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| PROGRAM 11 - RECREATION & CULTURE | | | | | | | |
| PUBLIC HALLS & CIVIC CENTRES | | | | | | | |
| Capital Expenditure | | | | | | | |
| Halls (PC) - Building Renewal | BLDG SRVR | 51406.0252 | \$ (5,000) | \$ (5,000) | \$ (1,667) | \$ - | |
| Plantagenet District Hall Upgrade | MGR COMM SVCS | 50424.0252 | \$ (255,981) | \$ (453,339) | \$ (80,981) | \$ (82,251) | |
| Narrikup Hall - Replace Windows | BLDG SRVR | 51685.0252 | \$ (2,000) | \$ (2,000) | \$ (2,000) | \$ - | |
| Total Capital Expenditure | | | \$ (262,981) | \$ (460,339) | \$ (84,648) | \$ (82,251) | |
| Capital Income | | | | | | | |
| Transfers from Reserve Funds | DCEO | 41017.0486 | \$ - | \$ - | \$ - | \$ - | |
| Grants & Contributions - District Hall Upgrade | MGR COMM SVCS | 41018.0489 | \$ 247,673 | \$ 445,031 | \$ 197,358 | \$ 197,358 | |
| Total Capital Income | | | \$ 247,673 | \$ 445,031 | \$ 197,358 | \$ 197,358 | |
| Operating Expenditure | | | | | | | |
| Building & Grounds (PC) - Building Maintenance | BLDG SRVR | 20193.0010 | \$ (20,000) | \$ (20,000) | \$ (6,667) | \$ (10,771) | |
| Building & Grounds (PC) - Building Operating | BLDG SRVR | 20193.0011 | \$ (45,000) | \$ (45,000) | \$ (23,400) | \$ (16,112) | |
| Building & Grounds (PC) - Grounds Maintenance | MGR WORKS | 20193.0052 | \$ (5,000) | \$ (5,000) | \$ (1,667) | \$ (6,357) | |
| Other Expenses - Maintenance Project Management | BLDG SRVR | 20190.0368 | \$ - | \$ - | \$ - | \$ - | |
| Other Expenses - Minor Furniture and Equipment | BLDG SRVR | 20190.0085 | \$ (2,000) | \$ (2,000) | \$ (667) | \$ - | |
| Other Expenses - Rocky Gully Hall | BLDG SRVR | 20190.0360 | \$ (2,000) | \$ (2,000) | \$ - | \$ - | |
| Other Expenses - Donations | DCEO | 20190.0255 | \$ (1,000) | \$ (1,000) | \$ (333) | \$ - | |
| Admin Services Allocation | ACCOUNTANT | 20191.0308 | \$ (38,034) | \$ (38,034) | \$ (12,678) | \$ (12,698) | |
| <i>Sub-total - Cash</i> | | | <i>\$ (113,034)</i> | <i>\$ (113,034)</i> | <i>\$ (45,411)</i> | <i>\$ (45,937)</i> | |
| Non Cash Expenses - Depreciation - Furniture & Fittings | ACCOUNTANT | 20192.0034 | \$ (1,000) | \$ (1,000) | \$ (333) | \$ (267) | |
| Non Cash Expenses - Depreciation - Land & Buildings | ACCOUNTANT | 20192.0035 | \$ (200,500) | \$ (200,500) | \$ (66,833) | \$ (64,138) | |
| Non Cash Expenses - Depreciation - Plant, Machinery & Equip | ACCOUNTANT | 20192.0036 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Depreciation - Infrastructure | ACCOUNTANT | 20192.0188 | \$ (1,500) | \$ (1,500) | \$ (500) | \$ (500) | |
| Non Cash Expenses - Loss on Sale of Assets | ACCOUNTANT | 20192.0078 | \$ - | \$ - | \$ - | \$ - | |
| <i>Sub-total - Non Cash</i> | | | <i>\$ (203,000)</i> | <i>\$ (203,000)</i> | <i>\$ (67,667)</i> | <i>\$ (64,905)</i> | |
| Total Operating Expenditure | | | \$ (316,034) | \$ (316,034) | \$ (113,078) | \$ (110,842) | |
| Operating Income | | | | | | | |
| Other Revenue - Kamballup Hall | ACCOUNTANT | 10109.0424 | \$ 100 | \$ 100 | \$ 33 | \$ - | |
| Other Revenue - Kendenup Hall | ACCOUNTANT | 10109.0420 | \$ 500 | \$ 500 | \$ 167 | \$ 155 | |
| Other Revenue - Narrikup Hall | ACCOUNTANT | 10109.0421 | \$ 200 | \$ 200 | \$ 67 | \$ 309 | |
| Other Revenue - Plantagenet District Hall | ACCOUNTANT | 10109.0418 | \$ 1,000 | \$ 1,000 | \$ 333 | \$ 98 | |
| Other Revenue - Porongurup Hall | ACCOUNTANT | 10109.0423 | \$ 500 | \$ 500 | \$ 167 | \$ 702 | |
| Other Revenue - Woogenellup Hall | ACCOUNTANT | 10109.0425 | \$ - | \$ - | \$ - | \$ - | |
| <i>Sub-total - Cash</i> | | | <i>\$ 2,300</i> | <i>\$ 2,300</i> | <i>\$ 767</i> | <i>\$ 1,263</i> | |
| Non Cash Revenue - Profit on Sale of Assets | ACCOUNTANT | 10106.0106 | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Income | | | \$ 2,300 | \$ 2,300 | \$ 767 | \$ 1,263 | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|---------------------|----------------|-----------------------------|----------------------------|------------------------|------------------------|----------------------------|
| MOUNT BARKER SWIMMING POOL | | | | | | | |
| Capital Expenditure | | | | | | | |
| Swimming Pool (PC) - Building Renewal | BLDG SRVR | 51407.0252 | \$ (2,500) | \$ (2,500) | \$ (833) | \$ - | |
| HWS Timers | POOL MGR | 51410.0252 | \$ (1,000) | \$ (1,000) | \$ - | \$ - | |
| Renew / Replace Shade Structures | POOL MGR | 50427.0252 | \$ (2,998) | \$ (2,998) | \$ - | \$ - | |
| Replace Chlorination Equipment | POOL MGR | 51686.0252 | \$ (7,000) | \$ (7,000) | \$ (7,000) | \$ (7,403) | |
| Total Capital Expenditure | | | \$ (13,498) | \$ (13,498) | \$ (7,833) | \$ (7,403) | |
| Capital Income | | | | | | | |
| Grants & Contributions - Swimming Pool | MGR COMM SVCS | 41040.0450 | \$ - | \$ - | \$ - | \$ - | |
| Total Capital Income | | | \$ - | \$ - | \$ - | \$ - | |
| Operating Expenditure | | | | | | | |
| Employee Costs - Conferences & Training | POOL MGR | 20194.0029 | \$ (3,500) | \$ (3,500) | \$ (1,167) | \$ (1,542) | |
| Employee Costs - Salaries | POOL MGR | 20194.0130 | \$ (150,654) | \$ (150,654) | \$ (52,149) | \$ (42,200) | |
| Employee Costs - Superannuation | POOL MGR | 20194.0141 | \$ (20,215) | \$ (20,215) | \$ (6,998) | \$ (6,615) | |
| Employee Costs - Uniforms, Clothing & Accessories | POOL MGR | 20194.0266 | \$ (1,200) | \$ (1,200) | \$ (400) | \$ (800) | |
| Employee Costs - Workers Compensation Insurance | DCEO | 20194.0043 | \$ (4,896) | \$ (4,896) | \$ (4,896) | \$ (2,202) | |
| Other Expenses - Professional Services | MGR COMM SVCS | 20196.0030 | \$ (11,500) | \$ (11,500) | \$ (11,500) | \$ (11,598) | |
| Other Expenses - Kiosk Supplies | POOL MGR | 20196.0295 | \$ (15,000) | \$ (15,000) | \$ (5,000) | \$ - | |
| Other Expenses - Minor Furniture & Equipment Purchases | POOL MGR | 20196.0085 | \$ (5,500) | \$ (5,500) | \$ (1,833) | \$ (207) | |
| Other Expenses - Other Operating Costs | POOL MGR | 20196.0312 | \$ (5,000) | \$ (5,000) | \$ (1,667) | \$ (1,326) | |
| Building & Grounds (PC) - Building Maintenance | POOL MGR | 20199.0010 | \$ (6,000) | \$ (6,000) | \$ (2,000) | \$ (2,745) | |
| Building & Grounds (PC) - Building Operating | POOL MGR | 20199.0011 | \$ (40,000) | \$ (40,000) | \$ (20,800) | \$ (4,854) | |
| Building & Grounds (PC) - Grounds Maintenance | POOL MGR | 20199.0052 | \$ (2,500) | \$ (2,500) | \$ (833) | \$ (15) | |
| Admin Services Allocation | ACCOUNTANT | 20197.0308 | \$ (43,435) | \$ (43,435) | \$ (14,478) | \$ (14,501) | |
| <i>Sub-total - Cash</i> | | | \$ (309,400) | \$ (309,400) | \$ (123,721) | \$ (88,605) | |
| Non Cash Expenses - Depreciation - Furniture & Fittings | ACCOUNTANT | 20198.0034 | \$ (7,500) | \$ (7,500) | \$ (2,500) | \$ (2,400) | |
| Non Cash Expenses - Depreciation - Land & Buildings | ACCOUNTANT | 20198.0035 | \$ (6,000) | \$ (6,000) | \$ (2,000) | \$ (1,913) | |
| Non Cash Expenses - Depreciation - Plant, Machinery & Equip | ACCOUNTANT | 20198.0036 | \$ (5,000) | \$ (5,000) | \$ (1,667) | \$ (2,000) | |
| Non Cash Expenses - Depreciation - Infrastructure | ACCOUNTANT | 20198.0188 | \$ (112,500) | \$ (112,500) | \$ (37,500) | \$ (37,775) | |
| Non Cash Expenses - Annual Leave Accrual | ACCOUNTANT | 20198.0309 | \$ (514) | \$ (514) | \$ (171) | \$ - | |
| Non Cash Expenses - Long Service Leave Accrual | ACCOUNTANT | 20198.0310 | \$ (1,719) | \$ (1,719) | \$ (573) | \$ - | |
| Non Cash Expenses - Loss on Sale of Assets | ACCOUNTANT | 20198.0078 | \$ - | \$ - | \$ - | \$ - | |
| <i>Sub-total - Non Cash</i> | | | \$ (133,233) | \$ (133,233) | \$ (44,411) | \$ (44,089) | |
| Total Operating Expenditure | | | \$ (442,633) | \$ (442,633) | \$ (168,132) | \$ (132,694) | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|------------------------|-------------------|-----------------------------------|----------------------------------|------------------------------|------------------------------|----------------------------------|
| Operating Income | | | | | | | |
| Grant Income Subsidy - Operating Grant | POOL MGR | 11100.0089 | \$ 32,000 | \$ 32,000 | \$ - | \$ - | |
| Other Revenue - Entry Fees | POOL MGR | 10113.0044 | \$ 25,000 | \$ 25,000 | \$ - | \$ - | |
| Other Revenue - Facilities Hire | POOL MGR | 10113.0046 | \$ 1,000 | \$ 1,000 | \$ 333 | \$ - | |
| Other Revenue - Other Fees & Charges | POOL MGR | 10113.0248 | \$ - | \$ - | \$ - | \$ - | |
| Other Revenue - Kiosk Sales | POOL MGR | 10113.0238 | \$ 20,000 | \$ 20,000 | \$ - | \$ - | |
| Other Revenue - Season passes | POOL MGR | 10113.0136 | \$ 17,000 | \$ 17,000 | \$ 2,833 | \$ - | |
| Sub-total - Cash | | | \$ 95,000 | \$ 95,000 | \$ 3,167 | \$ - | |
| Non Cash Revenue - Profit on Sale of Assets | ACCOUNTANT | 10110.0106 | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Income | | | \$ 95,000 | \$ 95,000 | \$ 3,167 | \$ - | |
| <i>Operating Surplus / Deficit</i> | | | | | | | |
| | | | \$ (347,633) | \$ (347,633) | \$ (164,966) | \$ (132,694) | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| REC.CENTRE | | | | | | | |
| Capital Expenditure | | | | | | | |
| Gym & Other Equipment | MGR COMM SVCS | 51111.0006 | \$ (10,000) | \$ (10,000) | \$ - | \$ - | |
| Total Capital Expenditure | | | \$ (10,000) | \$ (10,000) | \$ - | \$ - | |
| Capital Income | | | | | | | |
| Sale of Equipment | MGR COMM SVCS | 41111.0105 | \$ - | \$ - | \$ - | \$ - | |
| Total Capital Income | | | \$ - | \$ - | \$ - | \$ - | |
| Operating Expenditure | | | | | | | |
| Employee Costs - Conferences & Training | REC CTR MGR | 21100.0029 | \$ (3,000) | \$ (4,300) | \$ (1,433) | \$ (398) | |
| Employee Costs - Salaries | REC CTR MGR | 21100.0130 | \$ (202,539) | \$ (202,539) | \$ (70,110) | \$ (51,035) | |
| Employee Costs - Superannuation | REC CTR MGR | 21100.0141 | \$ (25,925) | \$ (25,925) | \$ (8,974) | \$ (5,747) | |
| Employee Costs - Uniforms, Clothing & Accessories | REC CTR MGR | 21100.0266 | \$ (2,000) | \$ (2,000) | \$ (667) | \$ (298) | |
| Employee Costs - Workers Compensation Insurance | DCEO | 21100.0043 | \$ (7,583) | \$ (7,583) | \$ (7,583) | \$ (3,411) | |
| Employee Costs - Telephone | REC CTR MGR | 21101.0144 | \$ (2,500) | \$ (2,500) | \$ (833) | \$ (635) | |
| Other Expenses - Courses & Programs | REC CTR MGR | 21102.0298 | \$ (8,000) | \$ (8,000) | \$ (2,667) | \$ (1,777) | |
| Other Expenses - Kiosk Supplies | REC CTR MGR | 21102.0295 | \$ (10,000) | \$ (10,000) | \$ (3,333) | \$ (477) | |
| Other Expenses - Minor Furniture & Equipment Purchases | REC CTR MGR | 21102.0085 | \$ (5,000) | \$ (5,000) | \$ (1,667) | \$ (874) | |
| Other Expenses - Other Operating Costs | REC CTR MGR | 21102.0312 | \$ (15,000) | \$ (15,000) | \$ (5,000) | \$ (4,040) | |
| Other Expenses - School Holiday Programs | REC CTR MGR | 21102.0299 | \$ (2,000) | \$ (2,000) | \$ (667) | \$ - | |
| Building & Grounds (PC) - Building Maintenance | REC CTR MGR | 21104.0010 | \$ (12,000) | \$ (12,000) | \$ (4,000) | \$ (4,705) | |
| Building & Grounds (PC) - Building Operating | BLDG SRVR | 21104.0011 | \$ (30,000) | \$ (30,000) | \$ (15,600) | \$ (10,502) | |
| Building & Grounds (PC) - Grounds Maintenance | REC CTR MGR | 21104.0052 | \$ (1,000) | \$ (1,000) | \$ (333) | \$ - | |
| Building & Grounds - Building Renewal Projects | MGR COMM SVCS | 21104.0252 | \$ (34,500) | \$ (34,500) | \$ (11,500) | \$ - | |
| Admin Services Allocation | ACCOUNTANT | 21103.0308 | \$ (49,089) | \$ (49,089) | \$ (16,363) | \$ (16,389) | |
| <i>Sub-total - Cash</i> | | | \$ (410,136) | \$ (411,436) | \$ (150,730) | \$ (100,287) | |
| Non Cash Expenses - Amortisation | ACCOUNTANT | 21105.0297 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Depreciation - Furniture & Fittings | ACCOUNTANT | 21105.0034 | \$ (14,000) | \$ (14,000) | \$ (4,667) | \$ (3,160) | |
| Non Cash Expenses - Depreciation - Land & Buildings | ACCOUNTANT | 21105.0035 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Depreciation - Plant, Machinery & Equip | ACCOUNTANT | 21105.0036 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Annual Leave Accrual | ACCOUNTANT | 21105.0309 | \$ (2,069) | \$ (2,069) | \$ (690) | \$ - | |
| Non Cash Expenses - Long Service Leave Accrual | ACCOUNTANT | 21105.0310 | \$ (1,257) | \$ (1,257) | \$ (419) | \$ - | |
| Non Cash Expenses - Loss on Sale of Assets | ACCOUNTANT | 21105.0078 | \$ - | \$ - | \$ - | \$ - | |
| <i>Sub-total - Non Cash</i> | | | \$ (17,326) | \$ (17,326) | \$ (5,775) | \$ (3,160) | |
| Total Operating Expenditure | | | \$ (427,462) | \$ (428,762) | \$ (156,505) | \$ (103,447) | |

DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|---------------------|----------------|-----------------------------|----------------------------|------------------------|------------------------|----------------------------|
| Operating Income | | | | | | | |
| Other Income - Entry Fees | REC CTR MGR | 11101.0044 | \$ 30,000 | \$ 30,000 | \$ 10,000 | \$ 7,613 | |
| Other Income - Facilities Hire | REC CTR MGR | 11101.0046 | \$ 6,000 | \$ 6,000 | \$ 2,000 | \$ 202 | |
| Other Income - Kiosk Sales | REC CTR MGR | 11101.0238 | \$ 10,000 | \$ 10,000 | \$ 3,333 | \$ 1,018 | |
| Other Income - Membership Fees | REC CTR MGR | 11101.0410 | \$ 65,000 | \$ 65,000 | \$ 21,667 | \$ 24,421 | |
| Other Income - Other Operating Income | REC CTR MGR | 11101.0232 | \$ 2,500 | \$ 2,500 | \$ 833 | \$ 1,617 | |
| Other Income - Other Programs and Courses | REC CTR MGR | 11101.0477 | \$ 5,000 | \$ 5,000 | \$ 1,667 | \$ 600 | |
| Grant Income - Active After School | REC CTR MGR | 11108.0178 | \$ - | \$ 1,300 | \$ - | \$ - | |
| Reimbursements - Education Dep't | REC CTR MGR | 11102.0227 | \$ 33,771 | \$ 33,771 | \$ 8,443 | \$ 8,618 | |
| <i>Sub-total - Cash</i> | | | \$ 152,271 | \$ 153,571 | \$ 47,943 | \$ 44,089 | |
| Non Cash Revenue Recreation Centre - Profit on Sale of Assets | ACCOUNTANT | 10115.0106 | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Income | | | \$ 152,271 | \$ 153,571 | \$ 47,943 | \$ 44,089 | |
| <i>Operating Surplus / Deficit</i> | | | \$ (275,191) | \$ (275,191) | \$ (108,562) | \$ (59,358) | |
| PARKS & RECREATION GROUNDS | | | | | | | |
| Capital Expenditure | | | | | | | |
| Sounness Park - Land Purchase (Demon Downs Payment) | MGR COMM SVCS | 51475.0251 | \$ (43,125) | \$ (43,125) | \$ (43,125) | \$ (43,125) | |
| Centenary Park - We Remember Them Memorial Park | MGR WORKS | 51511.0251 | \$ (28,800) | \$ (28,800) | \$ (4,800) | \$ - | |
| Sounness Park - Playground Equipment | MGR WORKS | 51609.0251 | \$ (2,169) | \$ (1,969) | \$ (328) | \$ - | |
| Frost Park and Demon Downs - Construct Dams | MGR WORKS | 51567.0251 | \$ (87,460) | \$ (87,460) | \$ - | \$ - | |
| Pump Shed - Government Dam | MGR WORKS | 50428.0251 | \$ (5,000) | \$ (5,000) | \$ (833) | \$ - | |
| Wilson Park - Nature Playground - Irrigation | MGR WORKS | 50429.0251 | \$ (5,000) | \$ (5,000) | \$ (833) | \$ - | |
| Kendenup Agricultural Grounds - Development | MGR DEV SVCS | 51649.0251 | \$ (4,226) | \$ (45,150) | \$ (45,150) | \$ (45,150) | |
| Sounness Park - Floor Cleaner | BLDG SRVR | 51651.0006 | \$ (3,800) | \$ (3,800) | \$ (3,800) | \$ (3,150) | |
| Frost Park - Building Upgrade Stage 1 | BLDG SRVR | 51691.0251 | \$ (80,000) | \$ (80,000) | \$ (20,000) | \$ - | |
| Kendenup Playgroup - Retaining Wall | BLDG SRVR | 51692.0251 | \$ (5,000) | \$ (5,000) | \$ - | \$ - | |
| Mount Barker Tennis Courts - Hit Up Wall | MGR WORKS | 51693.0251 | \$ (12,000) | \$ (12,000) | \$ - | \$ - | |
| Total Capital Expenditure | | | \$ (276,580) | \$ (317,304) | \$ (118,870) | \$ (91,425) | |
| Capital Income | | | | | | | |
| Principal Repayments - Loan No 91 - Mount Barker Golf Club (SS) | ACCOUNTANT | 41121.0388 | \$ 23,370 | \$ 23,370 | \$ - | \$ - | |
| Transfers from Reserve Funds | DCEO | 41127.0486 | \$ 80,000 | \$ 80,000 | \$ - | \$ - | |
| Transfers from Trust Funds | DCEO | 41122.0243 | \$ 50,000 | \$ 50,000 | \$ - | \$ - | |
| Grants - Storm Water Harvesting - Frost Park | MGR COMM SVCS | 41120.0203 | \$ 20,881 | \$ 20,881 | \$ - | \$ - | |
| Grants - We Remember Them Memorial Park | MGR COMM SVCS | 41120.0489 | \$ 32,353 | \$ 32,353 | \$ - | \$ - | |
| Grants - Kendenup Agricultural Grounds Development | MGR DEV SVCS | 41120.0450 | \$ 48,000 | \$ 48,000 | \$ 48,000 | \$ 48,000 | |
| Total Capital Income | | | \$ 254,604 | \$ 254,604 | \$ 48,000 | \$ 48,000 | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| Operating Expenditure | | | | | | | |
| Building Mtce (PC) - Building Maintenance | BLDG SRVR | 20211.0010 | \$ (40,000) | \$ (40,000) | \$ (13,333) | \$ (15,393) | |
| Building Mtce (PC) - Building Operating | BLDG SRVR | 20211.0011 | \$ (65,000) | \$ (65,000) | \$ (33,800) | \$ (23,003) | |
| Parks Mtce (PC) - Facilities Maintenance | MGR WORKS | 20212.0047 | \$ (430,000) | \$ (430,000) | \$ (143,333) | \$ (132,388) | |
| Parks Mtce (PC) - Facilities Operating | MGR WORKS | 20212.0048 | \$ (25,000) | \$ (25,000) | \$ (8,333) | \$ (5,694) | |
| Other Expenses - Donations | DCEO | 20208.0255 | \$ (5,650) | \$ (5,650) | \$ (1,883) | \$ (2,600) | |
| Other Expenses - Professional Services | MGR COMM SVCS | 20208.0030 | \$ - | \$ - | \$ - | \$ - | |
| Admin Services Allocation | ACCOUNTANT | 20209.0308 | \$ (56,371) | \$ (56,371) | \$ (18,790) | \$ (18,819) | |
| <i>Sub-total - Cash</i> | | | \$ (622,021) | \$ (622,021) | \$ (219,474) | \$ (197,896) | |
| Non Cash Expenses - Depreciation - Furniture & Fittings | ACCOUNTANT | 20210.0034 | \$ (1,000) | \$ (1,000) | \$ (333) | \$ - | |
| Non Cash Expenses - Depreciation - Land & Buildings | ACCOUNTANT | 20210.0035 | \$ (265,000) | \$ (265,000) | \$ (88,333) | \$ (94,069) | |
| Non Cash Expenses - Depreciation - Plant, Machinery & Equip | ACCOUNTANT | 20210.0036 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Depreciation - Infrastructure | ACCOUNTANT | 20210.0188 | \$ (180,000) | \$ (180,000) | \$ (65,000) | \$ (66,607) | |
| Non Cash Expenses - Annual Leave Accrual | ACCOUNTANT | 20210.0309 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Long Service Leave Accrual | ACCOUNTANT | 20210.0310 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Loss on Sale of Assets | ACCOUNTANT | 20210.0078 | \$ - | \$ - | \$ - | \$ - | |
| <i>Sub-total - Non Cash</i> | | | \$ (446,000) | \$ (446,000) | \$ (153,667) | \$ (160,677) | |
| Total Operating Expenditure | | | \$ (1,068,021) | \$ (1,068,021) | \$ (373,140) | \$ (358,573) | |
| Operating Income | | | | | | | |
| Reimbursements - Other | DCEO | 10118.0229 | \$ 3,000 | \$ 3,000 | \$ 1,000 | \$ 1,953 | |
| Contributions - Other Contributions | DCEO | 10119.0200 | \$ - | \$ - | \$ - | \$ - | |
| Other Revenue - Facilities Hire | DCEO | 10120.0046 | \$ - | \$ - | \$ - | \$ 2,605 | |
| Other Revenue - Frost Park | DCEO | 10120.0426 | \$ 7,000 | \$ 7,000 | \$ 2,333 | \$ 4,312 | |
| Other Revenue - Sounness Park | DCEO | 10120.0427 | \$ 5,000 | \$ 5,000 | \$ 1,667 | \$ - | |
| Financial Income - Loan No 86 - Mount Barker Golf Club (SS) | ACCOUNTANT | 11103.0329 | \$ - | \$ - | \$ - | \$ - | |
| Financial Income - Loan No 91 - Mount Barker Golf Club (SS) | ACCOUNTANT | 11103.0388 | \$ 3,567 | \$ 3,567 | \$ - | \$ (135) | |
| <i>Sub-total - Cash</i> | | | \$ 18,567 | \$ 18,567 | \$ 5,000 | \$ 8,735 | |
| Non Cash Revenue - Profit on Sale of Assets | ACCOUNTANT | 10117.0106 | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Income | | | \$ 18,567 | \$ 18,567 | \$ 5,000 | \$ 8,735 | |
| Borrowing Costs | | | | | | | |
| Principal Repayments | | | | | | | |
| Principal Repayments - Loan 94 - Sounness Park | ACCOUNTANT | 51152.0467 | \$ (34,740) | \$ (34,740) | \$ - | \$ - | |
| Total Principal Repayments | | | \$ (34,740) | \$ (34,740) | \$ - | \$ - | |
| Operating Expenditure | | | | | | | |
| Financial Expenses - Loan 94 - Sounness Park | ACCOUNTANT | 20207.0467 | \$ (12,154) | \$ (12,154) | \$ - | \$ (303) | |
| Total Operating Expenditure | | | \$ (12,154) | \$ (12,154) | \$ - | \$ (303) | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| LIBRARY SERVICES | | | | | | | |
| Mount Barker Library & Art Gallery | | | | | | | |
| Capital Expenditure | | | | | | | |
| Building Renewal (PC) | BLDG SRVR | 50406.0252 | \$ (5,000) | \$ (5,000) | \$ (1,667) | \$ (562) | |
| Total Capital Expenditure | | | \$ (5,000) | \$ (5,000) | \$ (1,667) | \$ (562) | |
| Operating Expenditure | | | | | | | |
| Employee Costs - Conferences & Training | LIBRARIAN | 20213.0029 | \$ (2,000) | \$ (2,000) | \$ (667) | \$ (159) | |
| Employee Costs - Salaries | LIBRARIAN | 20213.0130 | \$ (118,596) | \$ (118,596) | \$ (41,052) | \$ (41,430) | |
| Employee Costs - Superannuation | LIBRARIAN | 20213.0141 | \$ (13,894) | \$ (13,894) | \$ (4,809) | \$ (4,785) | |
| Employee Costs - Uniforms, Clothing & Accessories | LIBRARIAN | 20213.0266 | \$ (1,200) | \$ (1,200) | \$ (400) | \$ (193) | |
| Employee Costs - Workers Compensation Insurance | DCEO | 20213.0043 | \$ (3,854) | \$ (3,854) | \$ (3,854) | \$ (1,734) | |
| Office Expenses - Advertising | LIBRARIAN | 20214.0003 | \$ (1,000) | \$ (1,000) | \$ (333) | \$ (86) | |
| Office Expenses - Office Equipment Maintenance | LIBRARIAN | 20214.0268 | \$ (2,500) | \$ (2,500) | \$ (833) | \$ (1,065) | |
| Office Expenses - Software Support Contracts | LIBRARIAN | 20214.0270 | \$ (12,000) | \$ (12,000) | \$ (7,636) | \$ (210) | |
| Office Expenses - Printing & Stationery | LIBRARIAN | 20214.0103 | \$ (3,000) | \$ (3,000) | \$ (1,000) | \$ (355) | |
| Office Expenses - Telephone | LIBRARIAN | 20214.0144 | \$ (4,000) | \$ (4,000) | \$ (1,333) | \$ (1,184) | |
| Other Expenses - Insurances | LIBRARIAN | 20215.0064 | \$ (500) | \$ (500) | \$ (500) | \$ (186) | |
| Other Expenses - Regional Library Services | LIBRARIAN | 20215.0170 | \$ (1,500) | \$ (1,500) | \$ (500) | \$ - | |
| Other Expenses - Art Restoration | LIBRARIAN | 20215.0177 | \$ (5,000) | \$ (5,000) | \$ (1,667) | \$ - | |
| Other Expenses - Local Collection | LIBRARIAN | 20215.0369 | \$ (1,000) | \$ (1,000) | \$ (333) | \$ (867) | |
| Other Expenses - Minor Furniture & Equipment Purchases | LIBRARIAN | 20215.0085 | \$ (5,000) | \$ (5,000) | \$ (1,667) | \$ - | |
| Other Expenses - Library Programs | LIBRARIAN | 20215.0298 | \$ (8,500) | \$ (8,500) | \$ (2,833) | \$ (1,847) | |
| Other Expenses - Other Operating Costs | LIBRARIAN | 20215.0312 | \$ (5,000) | \$ (5,000) | \$ (1,667) | \$ (865) | |
| Building & Grounds (PC) - Building Maintenance | BLDG SRVR | 20218.0010 | \$ (10,000) | \$ (10,000) | \$ (3,333) | \$ (1,235) | |
| Building & Grounds (PC) - Building Operating | BLDG SRVR | 20218.0011 | \$ (22,000) | \$ (22,000) | \$ (11,440) | \$ (13,452) | |
| Building & Grounds (PC) - Grounds Maintenance | MGR WORKS | 20218.0052 | \$ (2,500) | \$ (2,500) | \$ (833) | \$ (551) | |
| Admin Services Allocation | ACCOUNTANT | 20216.0308 | \$ (76,789) | \$ (76,789) | \$ (25,596) | \$ (25,635) | |
| Sub-total - Cash | | | \$ (299,833) | \$ (299,833) | \$ (112,289) | \$ (95,839) | |
| Non Cash Expenses - Depreciation - Furniture & Fittings | ACCOUNTANT | 20217.0034 | \$ (12,500) | \$ (12,500) | \$ (4,167) | \$ (1,923) | |
| Non Cash Expenses - Depreciation - Land & Buildings | ACCOUNTANT | 20217.0035 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Depreciation - Plant & Equipment | ACCOUNTANT | 20217.0036 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Annual Leave Accrual | ACCOUNTANT | 20217.0309 | \$ (2,583) | \$ (2,583) | \$ (861) | \$ - | |
| Non Cash Expenses - Long Service Leave Accrual | ACCOUNTANT | 20217.0310 | \$ (660) | \$ (660) | \$ (220) | \$ - | |
| Non Cash Expenses - Loss on Sale of Assets | ACCOUNTANT | 20217.0078 | \$ - | \$ - | \$ - | \$ - | |
| Sub-total - Non Cash | | | \$ (15,743) | \$ (15,743) | \$ (5,248) | \$ (1,923) | |
| Total Operating Expenditure | | | \$ (315,576) | \$ (315,576) | \$ (117,536) | \$ (97,762) | |

DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|------------------------|-------------------|-----------------------------------|----------------------------------|------------------------------|------------------------------|----------------------------------|
| Operating Income | | | | | | | |
| Contributions - Other Contributions | LIBRARIAN | 10123.0200 | \$ - | \$ - | \$ - | \$ 1,150 | |
| Other Revenue - Fines & Penalties | LIBRARIAN | 10124.0049 | \$ 1,000 | \$ 1,000 | \$ 333 | \$ 207 | |
| Other Revenue - Photocopying | LIBRARIAN | 10124.0100 | \$ 2,000 | \$ 2,000 | \$ 667 | \$ 1,075 | |
| Other Revenue - Other Fees & Charges | LIBRARIAN | 10124.0248 | \$ 500 | \$ 500 | \$ 167 | \$ 350 | |
| <i>Sub-total - Cash</i> | | | \$ 3,500 | \$ 3,500 | \$ 1,167 | \$ 2,782 | |
| Non Cash Revenue - Profit on Sale of Assets | ACCOUNTANT | 10121.0106 | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Income | | | \$ 3,500 | \$ 3,500 | \$ 1,167 | \$ 2,782 | |
| <i>Operating Surplus / Deficit</i> | | | | | | | |
| | | | \$ (312,076) | \$ (312,076) | \$ (116,370) | \$ (94,979) | |
| OTHER RECREATION & CULTURE | | | | | | | |
| Capital Expenditure | | | | | | | |
| Recreation & Cultural Buildings (PC) - Building Renewal | BLDG SRVR | 50407.0252 | \$ (10,000) | \$ (10,000) | \$ (3,333) | \$ - | |
| Museum Complex - Replace Shingle Roofs | BLDG SRVR | 51535.0252 | \$ - | \$ - | \$ - | \$ - | |
| Community Recreation Centre - New Eaves to Rear of Building | BLDG SRVR | 50433.0252 | \$ (4,500) | \$ (4,500) | \$ (1,500) | \$ - | |
| Total Capital Expenditure | | | \$ (14,500) | \$ (14,500) | \$ (4,833) | \$ - | |
| Operating Expenditure | | | | | | | |
| Employee Costs - Salaries | MGR COMM SVCS | 20220.0130 | \$ (38,589) | \$ (38,589) | \$ (13,358) | \$ (10,428) | |
| Employee Costs - Superannuation | MGR COMM SVCS | 20220.0141 | \$ (4,390) | \$ (4,390) | \$ (1,520) | \$ (1,345) | |
| Other Expenses - Community Programs | MGR COMM SVCS | 20221.0356 | \$ (10,000) | \$ (10,000) | \$ (3,333) | \$ (1,433) | |
| Other Expenses - Donations | DCEO | 20221.0255 | \$ (22,186) | \$ (22,186) | \$ (22,186) | \$ (17,858) | |
| Other Expenses - Other Operating Costs | MGR COMM SVCS | 20221.0312 | \$ (2,000) | \$ (2,000) | \$ (667) | \$ - | |
| Other Expenses - Club Development Program | MGR COMM SVCS | 20221.0354 | \$ - | \$ - | \$ - | \$ - | |
| Other Expenses - Kidsport Program | MGR COMM SVCS | 20221.0397 | \$ (57,835) | \$ (52,098) | \$ (19,366) | \$ (3,375) | |
| Building & Grounds (PC) - Building Maintenance | BLDG SRVR | 21111.0010 | \$ (10,000) | \$ (10,000) | \$ (3,333) | \$ (350) | |
| Building & Grounds (PC) - Building Operating | BLDG SRVR | 21111.0011 | \$ (22,000) | \$ (55,000) | \$ (41,800) | \$ (42,363) | |
| Building & Grounds (PC) - Grounds Maintenance | MGR WORKS | 21111.0052 | \$ (1,000) | \$ (1,000) | \$ (333) | \$ - | |
| Admin Services Allocation | ACCOUNTANT | 20222.0308 | \$ (25,603) | \$ (25,603) | \$ (8,534) | \$ (8,547) | |
| <i>Sub-total - Cash</i> | | | \$ (193,603) | \$ (220,866) | \$ (114,430) | \$ (85,699) | |
| Non Cash Expenses - Depreciation - Furniture & Fittings | ACCOUNTANT | 20223.0034 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Depreciation - Land & Buildings | ACCOUNTANT | 20223.0035 | \$ (275,000) | \$ (275,000) | \$ (91,667) | \$ (91,864) | |
| Non Cash Expenses - Depreciation - Plant & Equipment | ACCOUNTANT | 20223.0036 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Depreciation - Infrastructure | ACCOUNTANT | 20223.0188 | \$ (22,800) | \$ (22,800) | \$ (7,600) | \$ (9,950) | |
| Non Cash Expenses - Loss on Sale of Assets | ACCOUNTANT | 20223.0078 | \$ - | \$ - | \$ - | \$ - | |
| <i>Sub-total - Non Cash</i> | | | \$ (297,800) | \$ (297,800) | \$ (99,267) | \$ (101,814) | |
| Total Operating Expenditure | | | \$ (491,403) | \$ (518,666) | \$ (213,697) | \$ (187,513) | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|--|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| Operating Income | | | | | | | |
| Grant Income - Sport and Recreation Grants | MGR COMM SVCS | 10126.0272 | \$ - | \$ - | \$ - | \$ - | |
| Grant Income - Kidsport Program | MGR COMM SVCS | 10126.0397 | \$ 50,000 | \$ 50,000 | \$ - | \$ - | |
| Contributions - Other Contributions | ACCOUNTANT | 10127.0200 | \$ - | \$ - | \$ - | \$ - | |
| Reimbursements - Club Development Officer Program | MGR COMM SVCS | 11109.0354 | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ 25,000 | |
| Reimbursements - Other | MGR COMM SVCS | 11109.0229 | \$ - | \$ - | \$ - | \$ - | |
| Other Income - Lease Rental | ACCOUNTANT | 11106.0230 | \$ 1,105 | \$ 1,105 | \$ 368 | \$ - | |
| <i>Sub-total - Cash</i> | | | \$ 76,105 | \$ 76,105 | \$ 25,368 | \$ 25,000 | |
| Non Cash Revenue - Profit on Sale of Assets | ACCOUNTANT | 10125.0106 | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Income | | | \$ 76,105 | \$ 76,105 | \$ 25,368 | \$ 25,000 | |
| Principal Repayments | | | | | | | |
| Principal Repayments - Loan No 91 - MB Golf Club (SS) | ACCOUNTANT | 51123.0388 | \$ (23,370) | \$ (23,370) | \$ - | \$ - | |
| Total Principal Repayments | | | \$ (23,370) | \$ (23,370) | \$ - | \$ - | |
| Operating Expenditure | | | | | | | |
| Financial Expenses - Loan No 91 - MB Golf Club (SS) | ACCOUNTANT | 21112.0388 | \$ (3,567) | \$ (3,567) | \$ - | \$ (94) | |
| Total Operating Expenditure | | | \$ (3,567) | \$ (3,567) | \$ - | \$ (94) | |
| TOTAL RECREATION AND CULTURE CAPITAL EXPENSES | | | \$ (582,559) | \$ (820,641) | \$ (217,851) | \$ (181,641) | |
| TOTAL RECREATION AND CULTURE CAPITAL INCOME | | | \$ 502,277 | \$ 699,635 | \$ 245,358 | \$ 245,358 | |
| TOTAL RECREATION AND CULTURE OPERATING EXPENSES | | | \$ (3,076,850) | \$ (3,105,413) | \$ (1,142,089) | \$ (991,227) | |
| TOTAL RECREATION AND CULTURE OPERATING INCOME | | | \$ 347,743 | \$ 349,043 | \$ 83,411 | \$ 81,869 | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

PROGRAM 12 - TRANSPORT

ROAD CONSTRUCTION

Capital Expenditure

Regional Road Group

Carbarup Road - SLK 0.00 to 3.00

Porongurup Road - SLK 8.20 to 17.21

BLACKSPOT (FEDERAL)

O'Neill Rd - Albany Hwy - Slip Lane

Lake Matilda Rd - Red Gum Pass Road - Intersection

Jutland / Fisher Road Intersection - Intersection

BLACKSPOT (STATE)

Deane Street / Oatlands Road - Intersection

COMMODITY ROUTE FUNDING

Takalarup Road - SLK 8.84 to 14.55

Roads to Recovery

Ormond Road- SLK 0.00 to 1.09

Ingoldby Street - SLK 0.00 to 0.96

Moorilup Road - Entire length

The Springs Road - SLK 8.00 to 16.23

Perillup Road - SLK 9.40 to 12.45

O'Neill Rd - Albany Hwy - Slip Lane

Ingoldby Street - SLK 0.96 to 1.35

Martin Street - SLK 0.00 to 0.28

Chauvel Road - SLK 2.50 to 5.30

Rogers Road - SLK 0.00 to 2.99

Barrow Road - SLK 11.00 to 14.91

Surrey Downs Road - SLK 0.00 to 4.63

Hay River Road - SLK 5.00 to 8.48

Hassell Street (South End) - SLK 2.00 to 2.24

Wandoo Road - SLK 0.00 to 2.43

Sixpenny Road - SLK 0.00 to 2.09

Mondurup Street - SLK 0.00 to 0.91

Moorilup Road - SLK 0.00 to 3.38

Seventh Avenue - SLK 0.00 to 0.71

| Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| MGR WORKS | 51652.0250 | \$ (333,000) | \$ (333,000) | \$ - | \$ - | |
| MGR WORKS | 51653.0250 | \$ (227,690) | \$ (227,690) | \$ - | \$ - | |
| | | \$ (560,690) | \$ (560,690) | \$ - | \$ - | |
| MGR WORKS | 51612.0250 | \$ (44,220) | \$ (44,220) | \$ - | \$ - | |
| MGR WORKS | 51654.0250 | \$ (91,420) | \$ (91,420) | \$ (20,000) | \$ (20,141) | |
| MGR WORKS | 51655.0250 | \$ (68,421) | \$ (68,421) | \$ - | \$ - | |
| | | \$ (204,061) | \$ (204,061) | \$ (20,000) | \$ (20,141) | |
| MGR WORKS | 51656.0250 | \$ (124,127) | \$ (124,127) | \$ - | \$ - | |
| | | \$ (124,127) | \$ (124,127) | \$ - | \$ - | |
| MGR WORKS | 51657.0250 | \$ (193,107) | \$ (202,500) | \$ - | \$ - | |
| | | \$ (193,107) | \$ (202,500) | \$ - | \$ - | |
| MGR WORKS | 51616.0250 | \$ (1,963) | \$ (1,963) | \$ (327) | \$ - | |
| MGR WORKS | 51617.0250 | \$ (1,090) | \$ (1,090) | \$ - | \$ - | |
| MGR WORKS | 51620.0250 | \$ (32,623) | \$ (32,623) | \$ - | \$ - | |
| MGR WORKS | 51623.0250 | \$ (66,614) | \$ (66,614) | \$ - | \$ - | |
| MGR WORKS | 51631.0250 | \$ (46,306) | \$ (46,306) | \$ - | \$ - | |
| MGR WORKS | 51650.0250 | \$ (31,259) | \$ (31,259) | \$ - | \$ - | |
| MGR WORKS | 51658.0250 | \$ (21,300) | \$ (21,300) | \$ - | \$ - | |
| MGR WORKS | 51659.0250 | \$ (14,600) | \$ (14,600) | \$ - | \$ - | |
| MGR WORKS | 51660.0250 | \$ (126,005) | \$ (126,005) | \$ - | \$ - | |
| MGR WORKS | 51661.0250 | \$ (37,500) | \$ (37,500) | \$ - | \$ (596) | |
| MGR WORKS | 51662.0250 | \$ (38,546) | \$ (38,546) | \$ - | \$ - | |
| MGR WORKS | 51663.0250 | \$ (30,000) | \$ (30,000) | \$ - | \$ - | |
| MGR WORKS | 51664.0250 | \$ (60,000) | \$ (60,000) | \$ - | \$ (837) | |
| MGR WORKS | 51665.0250 | \$ (47,350) | \$ (47,350) | \$ (5,000) | \$ (8,945) | |
| MGR WORKS | 51666.0250 | \$ (40,000) | \$ (40,000) | \$ - | \$ - | |
| MGR WORKS | 51667.0250 | \$ (65,200) | \$ (65,200) | \$ - | \$ (1,228) | |
| MGR WORKS | 51668.0250 | \$ (166,533) | \$ (166,533) | \$ - | \$ - | |
| MGR WORKS | 51669.0250 | \$ (128,300) | \$ (128,300) | \$ - | \$ - | |
| MGR WORKS | 51670.0250 | \$ (140,032) | \$ (140,032) | \$ - | \$ - | |
| | | \$ (1,095,221) | \$ (1,095,221) | \$ (5,327) | \$ (11,606) | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|--|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| Own Resources | | | | | | | |
| Pre Construction Future Works | MGR WORKS | 51201.0250 | \$ (30,000) | \$ (21,500) | \$ (7,167) | \$ (8,107) | |
| Shire Wide Drainage Construction | MGR WORKS | 51202.0250 | \$ (100,000) | \$ (55,693) | \$ (18,564) | \$ - | |
| Mount Barker Footpath Construction | MGR WORKS | 51203.0250 | \$ (70,000) | \$ (70,000) | \$ (8,750) | \$ - | |
| Footpath - Beverley Road, Kendenup | MGR WORKS | 51624.0250 | \$ (21,111) | \$ (21,111) | \$ (2,639) | \$ - | |
| Roadworks - Minor Renewal | MGR WORKS | 51276.0250 | \$ (250,000) | \$ (250,000) | \$ (83,333) | \$ (110,423) | ▲ \$ 27,090 33% |
| Oatlands Road - SLK 0.00 to 1.24 | MGR WORKS | 51605.0250 | \$ (34,986) | \$ (34,986) | \$ (34,986) | \$ - | |
| Langton Road - Lowood Road to Marmion Street | MGR WORKS | 51606.0250 | \$ (91,322) | \$ (91,322) | \$ - | \$ - | |
| Oatlands Road - SLK 0.00 to 1.24 | MGR WORKS | 51630.0250 | \$ (73,729) | \$ (20,419) | \$ (20,419) | \$ - | |
| Marion Street - SLK 0.00 to 0.56 | MGR WORKS | 51632.0250 | \$ (6,394) | \$ (6,394) | \$ (799) | \$ - | |
| The Springs Road - SLK 0.00 to 8.00 | MGR WORKS | 51635.0250 | \$ (150,835) | \$ (147,579) | \$ - | \$ - | |
| Seymour Road - SLK 3.75 to 8.75 | MGR WORKS | 51637.0250 | \$ (13,904) | \$ (11,215) | \$ (1,402) | \$ - | |
| Lowood Road / Memorial Avenue - Roundabout Repairs | MGR WORKS | 51671.0250 | \$ (17,000) | \$ (17,000) | \$ (2,125) | \$ - | |
| Menston Street - SLK 0.00 to 1.03 | MGR WORKS | 51672.0250 | \$ (150,000) | \$ (150,000) | \$ (18,750) | \$ - | |
| Settlement Road East - SLK 0.00 to 6.89 | MGR WORKS | 51673.0250 | \$ (130,000) | \$ (130,000) | \$ (16,250) | \$ - | |
| Halsey Road - SLK 0.00 to 5.39 | MGR WORKS | 51674.0250 | \$ (110,000) | \$ (110,000) | \$ (13,750) | \$ - | |
| Blue Lake Road - SLK 2.5 to 11.49 | MGR WORKS | 51675.0250 | \$ (180,000) | \$ (180,000) | \$ (22,500) | \$ - | |
| Craddock Road - SLK 0.00 to 6.99 | MGR WORKS | 51676.0250 | \$ (140,000) | \$ (140,000) | \$ (17,500) | \$ - | |
| O'Neill Road - SLK 0.00 to 2.66 | MGR WORKS | 51677.0250 | \$ (66,200) | \$ (66,200) | \$ (8,275) | \$ - | |
| Albany Highway - Roundabout Approaches | MGR WORKS | 51678.0250 | \$ (5,000) | \$ (5,000) | \$ (625) | \$ - | |
| | | | \$ (1,640,481) | \$ (1,528,419) | \$ (277,834) | \$ (118,530) | |
| Total Capital Expenditure | | | \$ (3,817,687) | \$ (3,715,018) | \$ (303,162) | \$ (150,277) | |
| Capital Income | | | | | | | |
| Contributions to Roadworks | MGR WORKS | 41205.0197 | \$ - | \$ - | \$ - | \$ - | |
| Direct Road Grants - Black Spot Funding | MGR WORKS | 41201.0008 | \$ 272,072 | \$ 272,072 | \$ - | \$ - | |
| Direct Road Grants - Roads to Recovery Grants | MGR WORKS | 41201.0204 | \$ 915,366 | \$ 915,366 | \$ - | \$ - | |
| Direct Road Grants - TIRES/Commodity Route Grants | MGR WORKS | 41201.0205 | \$ 128,738 | \$ 135,000 | \$ - | \$ - | |
| Direct Road Grants - State Road Project Grants | MGR WORKS | 41201.0207 | \$ 373,793 | \$ 373,793 | \$ - | \$ - | |
| Transfers from Reserve Funds | DCEO | 41202.0486 | \$ - | \$ - | \$ - | \$ - | |
| Transfers from Trust Funds | DCEO | 41203.0243 | \$ - | \$ - | \$ - | \$ - | |
| Total Capital Income | | | \$ 1,689,969 | \$ 1,696,231 | \$ - | \$ - | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| ROAD MAINTENANCE | | | | | | | |
| Operating Expenditure | | | | | | | |
| Other Expenses - Asset Management Strategy | MGR WORKS | 21211.0303 | \$ - | \$ - | \$ - | \$ - | |
| Other Expenses - Professional Services | MGR WORKS | 21211.0030 | \$ (5,000) | \$ (5,000) | \$ (1,667) | \$ - | |
| Other Expenses - Outstanding Land Resumptions | MGR WORKS | 21211.0306 | \$ - | \$ - | \$ - | \$ - | |
| Other Expenses - Road Safety Audits | MGR WORKS | 21211.0305 | \$ (5,000) | \$ (5,000) | \$ (1,667) | \$ (2,833) | |
| Other Expenses - Roman Data Upgrade | MGR WORKS | 21211.0304 | \$ (5,000) | \$ (5,000) | \$ (1,667) | \$ - | |
| Other Expenses - Signs Audit | MGR WORKS | 21211.0302 | \$ (6,000) | \$ (6,000) | \$ (2,000) | \$ (446) | |
| Other Expenses - Directional Signage | MGR WORKS | 21211.0137 | \$ (3,500) | \$ (3,500) | \$ (1,167) | \$ - | |
| Road Maintenance - General | MGR WORKS | 20225.0126 | \$ (1,350,000) | \$ (1,350,000) | \$ (570,000) | \$ (718,343) | ▲ \$ 148,343 26% |
| Road Maintenance - Tree Pruning | MGR WORKS | 20225.0390 | \$ (170,000) | \$ (170,000) | \$ (113,333) | \$ (46,829) | |
| Road Maintenance - Edge Patching | MGR WORKS | 20225.0391 | \$ (30,000) | \$ (30,000) | \$ (10,000) | \$ (505) | |
| Road Maintenance - Slashing and Spraying of Roads | MGR WORKS | 20225.0392 | \$ (30,000) | \$ (30,000) | \$ (10,000) | \$ - | |
| Road Maintenance - Storm Damage | MGR WORKS | 20225.0039 | \$ (1,064,074) | \$ (868,080) | \$ (578,720) | \$ (389,058) | |
| Contribution to Vehicle Crossovers | MGR WORKS | 20225.0021 | \$ (3,000) | \$ (3,000) | \$ (1,000) | \$ - | |
| Street Lighting - Other Operating Costs | MGR WORKS | 20227.0312 | \$ (70,000) | \$ (70,000) | \$ (23,333) | \$ (23,934) | |
| Admin Services Allocation | ACCOUNTANT | 21212.0308 | \$ (71,212) | \$ (71,212) | \$ (23,737) | \$ (23,773) | |
| <i>Sub-total - Cash</i> | | | \$ (2,812,786) | \$ (2,616,792) | \$ (1,338,291) | \$ (1,205,721) | |
| Non Cash Expenses - Depreciation - Roads | ACCOUNTANT | 20224.0189 | \$ (3,220,000) | \$ (3,220,000) | \$ (1,073,333) | \$ (1,052,483) | |
| Non Cash Expenses - Depreciation - Footpaths | ACCOUNTANT | 20224.0190 | \$ (75,000) | \$ (75,000) | \$ (25,000) | \$ (24,459) | |
| Non Cash Expenses - Depreciation - Drainage | ACCOUNTANT | 20224.0192 | \$ (163,000) | \$ (163,000) | \$ (54,333) | \$ (53,714) | |
| Non Cash Expenses - Loss on Sale of Road Assets | ACCOUNTANT | 20224.0078 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Loss on Sale of Drainage Assets | ACCOUNTANT | 20224.0380 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Loss on Sale of Footpath Assets | ACCOUNTANT | 20224.0382 | \$ - | \$ - | \$ - | \$ - | |
| <i>Sub-total - Non Cash</i> | | | \$ (3,458,000) | \$ (3,458,000) | \$ (1,152,667) | \$ (1,130,657) | |
| Total Operating Expenditure | | | \$ (6,270,786) | \$ (6,074,792) | \$ (2,490,957) | \$ (2,336,378) | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|--|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| Operating Income | | | | | | | |
| Contributions - Contributions to Signage | MGR WORKS | 10134.0198 | \$ - | \$ - | \$ - | \$ - | |
| Contributions - Other Contributions | MGR WORKS | 10134.0200 | \$ - | \$ - | \$ - | \$ 364 | |
| Contributions - Roadworks Contributions (Storm Damage) | MGR WORKS | 10134.0197 | \$ 1,462,276 | \$ 867,898 | \$ - | \$ - | |
| Other Income - Directional Signage | MGR WORKS | 10135.0137 | \$ 1,000 | \$ 1,000 | \$ 333 | \$ 400 | |
| <i>Sub-total - Cash</i> | | | \$ 1,463,276 | \$ 868,898 | \$ 333 | \$ 764 | |
| Non Cash Revenue - Profit on Sale of Road Assets | ACCOUNTANT | 10132.0106 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Revenue - Profit on Sale of Drainage Assets | ACCOUNTANT | 10132.0381 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Revenue - Profit on Sale of Footpath Assets | ACCOUNTANT | 10132.0383 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Revenue - Profit on Sale of Parking Assets | ACCOUNTANT | 10138.0106 | \$ - | \$ - | \$ - | \$ - | |
| <i>Sub-total - Non Cash</i> | | | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Income | | | \$ 1,463,276 | \$ 868,898 | \$ 333 | \$ 764 | |
| | | | | | | | |
| TOTAL TRANSPORT CAPITAL EXPENSES | | | \$ (3,817,687) | \$ (3,715,018) | \$ (303,162) | \$ (150,277) | |
| TOTAL TRANSPORT CAPITAL INCOME | | | \$ 1,689,969 | \$ 1,696,231 | \$ - | \$ - | |
| | | | | | | | |
| TOTAL TRANSPORT OPERATING EXPENSES | | | \$ (6,270,786) | \$ (6,074,792) | \$ (2,490,957) | \$ (2,336,378) | |
| TOTAL TRANSPORT OPERATING INCOME | | | \$ 1,463,276 | \$ 868,898 | \$ 333 | \$ 764 | |

DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|--|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| PROGRAM 13 - ECONOMIC SERVICES | | | | | | | |
| RURAL SERVICES | | | | | | | |
| Capital Expenditure | | | | | | | |
| Railway Station - Agricultural Building - Airconditioning and Hot Water System | BLDG SRVR | 51317.0252 | \$ (5,000) | \$ (5,000) | \$ (5,000) | \$ - | |
| Total Capital Expenditure | | | \$ (5,000) | \$ (5,000) | \$ (5,000) | \$ - | |
| Operating Expenditure | | | | | | | |
| Other Expenses - Donations | DCEO | 21305.0255 | \$ (4,800) | \$ (4,800) | \$ (4,800) | \$ - | |
| Other Expenses - Drum Muster | MGR WORKS | 21305.0314 | \$ (3,000) | \$ (3,000) | \$ (1,000) | \$ - | |
| Other Expenses - Pest Control | MGR WORKS | 21305.0313 | \$ (1,000) | \$ (1,000) | \$ (333) | \$ - | |
| Other Expenses - Vehicle Leases - Community Ag Ctr | ACCOUNTANT | 21305.0307 | \$ (10,000) | \$ (10,000) | \$ (3,333) | \$ (3,288) | |
| Other Expenses - Boutique Abattoir Study | MGR DEV SVCS | 21305.0543 | \$ - | \$ - | \$ - | \$ - | |
| Admin Services Allocation | ACCOUNTANT | 21306.0308 | \$ (16,328) | \$ (16,328) | \$ (5,443) | \$ (5,451) | |
| Total Operating Expenditure | | | \$ (35,128) | \$ (35,128) | \$ (14,909) | \$ (8,739) | |
| Operating Income | | | | | | | |
| Other Income - Drum Muster | MGR WORKS | 11305.0241 | \$ 3,000 | \$ 3,000 | \$ 1,000 | \$ - | |
| Other Income - Lease Rental | ACCOUNTANT | 11305.0230 | \$ 2,000 | \$ 2,000 | \$ 667 | \$ - | |
| Grant Income - Boutique Abattoir | MGR DEV SVCS | 11304.0543 | \$ - | \$ - | \$ - | \$ - | |
| Reimbursements - Vehicles | ACCOUNTANT | 11306.0228 | \$ 10,000 | \$ 10,000 | \$ 3,333 | \$ 9,406 | |
| Total Operating Income | | | \$ 15,000 | \$ 15,000 | \$ 5,000 | \$ 9,406 | |
| FERAL PIG ERADICATION PROGRAM | | | | | | | |
| Operating Expenditure | | | | | | | |
| Employee Costs - Salaries | ACCOUNTANT | 21307.0130 | \$ (20,000) | \$ (20,000) | \$ (6,923) | \$ - | |
| Employee Costs - Superannuation | ACCOUNTANT | 21307.0141 | \$ (5,000) | \$ (5,000) | \$ (1,731) | \$ - | |
| Employee Costs - Workers Compensation Insurance | DCEO | 21307.0043 | \$ (2,500) | \$ (2,500) | \$ (2,500) | \$ (1,125) | |
| Feral Pig Eradication (PC) - Other Operating Costs | ACCOUNTANT | 21310.0312 | \$ (25,000) | \$ (25,000) | \$ (8,333) | \$ (337) | |
| Other Expenses - Disbursement of Funds | ACCOUNTANT | 21308.0286 | \$ - | \$ - | \$ - | \$ (1,223) | |
| Admin Services Allocation | ACCOUNTANT | 21309.0308 | \$ (4,000) | \$ (4,000) | \$ (1,333) | \$ (1,600) | |
| Transfer From Municipal To Trust | ACCOUNTANT | 21314.0243 | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Expenditure | | | \$ (56,500) | \$ (56,500) | \$ (20,821) | \$ (4,285) | |

DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| Operating Income | | | | | | | |
| Contributions - Community Groups | ACCOUNTANT | 11307.0474 | \$ - | \$ - | \$ - | \$ - | - |
| Contributions - Landholder Contributions | ACCOUNTANT | 11307.0199 | \$ - | \$ - | \$ - | \$ - | - |
| Contributions - Local Government Contributions | ACCOUNTANT | 11307.0473 | \$ 5,000 | \$ 5,000 | \$ 1,667 | \$ - | - |
| Contributions - State & Federal Gov't Contributions | ACCOUNTANT | 11307.0242 | \$ 25,000 | \$ 25,000 | \$ - | \$ - | - |
| Grant Income - Environmental Grant | ACCOUNTANT | 11308.0210 | \$ - | \$ - | \$ - | \$ - | - |
| Grant Income - Direct Grants | ACCOUNTANT | 11308.0212 | \$ 10,000 | \$ 10,000 | \$ - | \$ - | - |
| Other Income - Recharge of Services | ACCOUNTANT | 11309.0475 | \$ 16,500 | \$ 16,500 | \$ - | \$ - | - |
| Transfer From Trust To Municipal | ACCOUNTANT | 11310.0243 | \$ - | \$ - | \$ - | \$ - | - |
| Total Operating Income | | | \$ 56,500 | \$ 56,500 | \$ 1,667 | \$ - | - |
| TOURISM & AREA PROMOTION | | | | | | | |
| Capital Expenditure | | | | | | | |
| Visitor Centre - Repaint Various Items | BLDG SRVR | 51584.0252 | \$ (4,000) | \$ (4,000) | \$ (4,000) | \$ - | - |
| Public Electronic Notice Board | DCEO | 51639.0006 | \$ (35,000) | \$ (35,000) | \$ (17,500) | \$ (17,355) | - |
| Total Capital Expenditure | | | \$ (39,000) | \$ (39,000) | \$ (21,500) | \$ (17,355) | - |
| Operating Expenditure | | | | | | | |
| Building & Grounds (PC) - Tourist Bureau - Building Maintenance | BLDG SRVR | 20244.0010 | \$ (10,000) | \$ (10,000) | \$ (3,333) | \$ (5,500) | - |
| Building & Grounds (PC) - Tourist Bureau - Building Operating | BLDG SRVR | 20244.0011 | \$ (16,000) | \$ (16,000) | \$ (8,320) | \$ (7,035) | - |
| Building & Grounds (PC) - Tourist Bureau - Grounds Maintenance | MGR WORKS | 20244.0052 | \$ (1,500) | \$ (1,500) | \$ (500) | \$ - | - |
| Other Expenses - District & Area Promotion | CEO | 21311.0370 | \$ (92,040) | \$ (92,040) | \$ (30,680) | \$ (11,831) | - |
| Admin Services Allocation | ACCOUNTANT | 21312.0308 | \$ (63,401) | \$ (63,401) | \$ (21,134) | \$ (21,166) | - |
| <i>Sub-total - Cash</i> | | | \$ (182,941) | \$ (182,941) | \$ (63,967) | \$ (45,533) | - |
| Non Cash Expenses - Depreciation - Furniture & Fittings | ACCOUNTANT | 21313.0034 | \$ - | \$ - | \$ - | \$ - | - |
| Non Cash Expenses - Depreciation - Land & Buildings | ACCOUNTANT | 21313.0035 | \$ (47,500) | \$ (47,500) | \$ (15,833) | \$ (15,108) | - |
| Non Cash Expenses - Depreciation - Plant & Equipment | ACCOUNTANT | 21313.0036 | \$ - | \$ - | \$ - | \$ - | - |
| Non Cash Expenses - Depreciation - Infrastructure | ACCOUNTANT | 21313.0188 | \$ (2,500) | \$ (2,500) | \$ (833) | \$ (1,135) | - |
| Non Cash Expenses - Annual Leave Accrual | ACCOUNTANT | 21313.0309 | \$ - | \$ - | \$ - | \$ - | - |
| Non Cash Expenses - Long Service Leave Accrual | ACCOUNTANT | 21313.0310 | \$ - | \$ - | \$ - | \$ - | - |
| Non Cash Expenses - Loss on Sale of Assets | ACCOUNTANT | 21313.0078 | \$ - | \$ - | \$ - | \$ - | - |
| <i>Sub-total - Non Cash</i> | | | \$ (50,000) | \$ (50,000) | \$ (16,667) | \$ (16,243) | - |
| Total Operating Expenditure | | | \$ (232,941) | \$ (232,941) | \$ (80,634) | \$ (61,775) | - |
| Operating Income | | | | | | | |
| Other Income | ACCOUNTANT | 11312.0230 | \$ - | \$ - | \$ - | \$ - | - |
| <i>Sub-total - Cash</i> | | | \$ - | \$ - | \$ - | \$ - | - |
| Non Cash Revenue - Profit on Sale of Assets | ACCOUNTANT | 10148.0106 | \$ - | \$ - | \$ - | \$ - | - |
| Total Operating Income | | | \$ - | \$ - | \$ - | \$ - | - |

DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| BUILDING CONTROL | | | | | | | |
| Capital Expenditure | | | | | | | |
| Purchase Vehicle - Bldg Surveyor | MGR WORKS | 51311.0006 | \$ - | \$ - | \$ - | \$ - | - |
| Purchase Vehicle - Building Maintenance Officer | MGR WORKS | 51314.0006 | \$ - | \$ - | \$ - | \$ - | - |
| Purchase Vehicle - Cleaner | MGR WORKS | 51315.0006 | \$ - | \$ - | \$ - | \$ - | - |
| Building Maintenance Shed - Shelving and Cupboards | BLDG SRVR | 51640.0252 | \$ - | \$ - | \$ - | \$ - | - |
| Total Capital Expenditure | | | \$ - | \$ - | \$ - | \$ - | - |
| Capital Income | | | | | | | |
| Trade In Vehicle - Bldg Surveyor | MGR WORKS | 41311.0105 | \$ - | \$ - | \$ - | \$ - | - |
| Trade In Vehicle - Building Maintenance Officer | MGR WORKS | 41314.0105 | \$ - | \$ - | \$ - | \$ - | - |
| Trade In Vehicle - Cleaner | MGR WORKS | 41315.0105 | \$ - | \$ - | \$ - | \$ - | - |
| Transfers from Trust Funds | DCEO | 41316.0243 | \$ - | \$ - | \$ - | \$ - | - |
| Total Capital Income | | | \$ - | \$ - | \$ - | \$ - | - |
| Operating Expenditure | | | | | | | |
| Employee Costs - Conferences & Training | BLDG SRVR | 20245.0029 | \$ (4,500) | \$ (4,500) | \$ (1,500) | \$ - | - |
| Employee Costs - Salaries | BLDG SRVR | 20245.0130 | \$ (142,036) | \$ (142,036) | \$ (49,166) | \$ (34,100) | - |
| Employee Costs - Relief Staff / Contractors | BLDG SRVR | 20245.0264 | \$ (8,565) | \$ (8,565) | \$ (2,855) | \$ - | - |
| Employee Costs - Superannuation | BLDG SRVR | 20245.0141 | \$ (34,567) | \$ (34,567) | \$ (11,522) | \$ (8,410) | - |
| Employee Costs - Uniforms, Clothing & Accessories | BLDG SRVR | 20245.0266 | \$ (1,200) | \$ (1,200) | \$ (400) | \$ (1,205) | - |
| Employee Costs - Workers Compensation Insurance | DCEO | 20245.0043 | \$ (7,492) | \$ (7,492) | \$ (7,492) | \$ (3,370) | - |
| Office Expenses - Advertising | BLDG SRVR | 20246.0003 | \$ (500) | \$ (500) | \$ (167) | \$ - | - |
| Office Expenses - Telephone | BLDG SRVR | 20246.0144 | \$ (500) | \$ (500) | \$ (167) | \$ (120) | - |
| Other Expenses - BCITF Payments | BLDG SRVR | 20247.0316 | \$ (25,000) | \$ (25,000) | \$ (8,333) | \$ (2,666) | - |
| Other Expenses - BRB Payments | BLDG SRVR | 20247.0315 | \$ (7,000) | \$ (7,000) | \$ (2,333) | \$ - | - |
| Other Expenses - Legal Expenses | BLDG SRVR | 20247.0071 | \$ - | \$ - | \$ - | \$ - | - |
| Other Expenses - Minor Furniture & Equipment Purchases | BLDG SRVR | 20247.0085 | \$ (2,500) | \$ (2,500) | \$ (833) | \$ (217) | - |
| Other Expenses - Other Operating Costs | BLDG SRVR | 20247.0312 | \$ (1,000) | \$ (1,000) | \$ (333) | \$ - | - |
| Other Expenses - Building Maintenance Equipment & Stock | BLDG SRVR | 20247.0393 | \$ (2,000) | \$ (2,000) | \$ (667) | \$ (1,255) | - |
| Vehicle Running Costs - Motor Vehicle Allocations | MGR WORKS | 21316.0182 | \$ (10,000) | \$ (10,000) | \$ (3,333) | \$ (3,544) | - |
| Admin Services Allocation | ACCOUNTANT | 20248.0308 | \$ (40,160) | \$ (40,160) | \$ (13,387) | \$ (13,407) | - |
| <i>Sub-total - Cash</i> | | | \$ (287,020) | \$ (287,020) | \$ (102,489) | \$ (68,295) | - |
| Non Cash Expenses - Depreciation - Furniture & Fittings | ACCOUNTANT | 20249.0034 | \$ - | \$ - | \$ - | \$ - | - |
| Non Cash Expenses - Depreciation - Land & Buildings | ACCOUNTANT | 20249.0035 | \$ - | \$ - | \$ - | \$ - | - |
| Non Cash Expenses - Depreciation - Plant, Machinery & Equip | ACCOUNTANT | 20249.0036 | \$ (3,000) | \$ (3,000) | \$ (1,000) | \$ (1,294) | - |
| Non Cash Expenses - Annual Leave Accrual | ACCOUNTANT | 20249.0309 | \$ (1,862) | \$ (1,862) | \$ (621) | \$ - | - |
| Non Cash Expenses - Long Service Leave Accrual | ACCOUNTANT | 20249.0310 | \$ (3,191) | \$ (3,191) | \$ (1,064) | \$ - | - |
| Non Cash Expenses - Loss on Sale of Assets | ACCOUNTANT | 20249.0078 | \$ - | \$ - | \$ - | \$ - | - |
| <i>Sub-total - Non Cash</i> | | | \$ (8,053) | \$ (8,053) | \$ (2,684) | \$ (1,294) | - |
| Total Operating Expenditure | | | \$ (295,073) | \$ (295,073) | \$ (105,173) | \$ (69,588) | - |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|------------------------|-------------------|-----------------------------------|----------------------------------|------------------------------|------------------------------|----------------------------------|
| Operating Income | | | | | | | |
| Other Revenue - BCITF Levy | ACCOUNTANT | 10155.0247 | \$ 25,000 | \$ 25,000 | \$ 8,333 | \$ 4,174 | |
| Other Revenue - BCTIF Commission | ACCOUNTANT | 10155.0245 | \$ 500 | \$ 500 | \$ 167 | \$ 150 | |
| Other Revenue - BRB Commission | ACCOUNTANT | 10155.0244 | \$ 1,000 | \$ 1,000 | \$ 333 | \$ 214 | |
| Other Revenue - BRB Levy | ACCOUNTANT | 10155.0246 | \$ 7,000 | \$ 7,000 | \$ 2,333 | \$ 4,893 | |
| Other Revenue - Building Licence Fees | BLDG SRVR | 10155.0009 | \$ 34,000 | \$ 34,000 | \$ 11,333 | \$ 9,879 | |
| Other Revenue - Fines & Penalties | BLDG SRVR | 10155.0049 | \$ - | \$ - | \$ - | \$ - | |
| Other Revenue - Other Fees & Charges | BLDG SRVR | 10155.0248 | \$ 500 | \$ 500 | \$ 167 | \$ 766 | |
| Reimbursements - Salaries | BLDG SRVR | 10153.0219 | \$ 5,000 | \$ 5,000 | \$ 1,667 | \$ - | |
| Reimbursements - Other | BLDG SRVR | 10153.0229 | \$ - | \$ - | \$ - | \$ - | |
| <i>Sub-total - Cash</i> | | | \$ 73,000 | \$ 73,000 | \$ 24,333 | \$ 20,076 | |
| Non Cash Revenue - Profit on Sale of Assets | ACCOUNTANT | 10152.0106 | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Income | | | \$ 73,000 | \$ 73,000 | \$ 24,333 | \$ 20,076 | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| CATTLE SALEYARDS | | | | | | | |
| Capital Expenditure | | | | | | | |
| Purchase Vehicle - Saleyards Manager | MGR WORKS | 51323.0006 | \$ (32,000) | \$ (32,000) | \$ - | \$ - | |
| Outloading Ramp Bugle Modification | SALEYARDS MGR | 51538.0253 | \$ (15,000) | \$ (15,000) | \$ - | \$ - | |
| Bitumen Repairs | SALEYARDS MGR | 51585.0253 | \$ (25,000) | \$ (25,000) | \$ - | \$ - | |
| Additional Water Source | SALEYARDS MGR | 51587.0253 | \$ (15,000) | \$ (15,000) | \$ - | \$ - | |
| Roof over Northern Dirt Pens | SALEYARDS MGR | 51641.0253 | \$ (420,468) | \$ (402,950) | \$ (402,950) | \$ (380,869) | |
| New Generator | SALEYARDS MGR | 51642.0006 | \$ (25,000) | \$ (25,000) | \$ - | \$ - | |
| New Irrigator | SALEYARDS MGR | 51643.0006 | \$ (10,000) | \$ (10,000) | \$ (10,000) | \$ - | |
| Office - Water Purification | SALEYARDS MGR | 51695.0253 | \$ (3,000) | \$ (3,000) | \$ (3,000) | \$ - | |
| Transfer Aerators to Pond 2 | SALEYARDS MGR | 51696.0253 | \$ (5,000) | \$ (5,000) | \$ (5,000) | \$ - | |
| Chemical Dosing Equipment - Phosphorous Reduction | SALEYARDS MGR | 51697.0253 | \$ (6,000) | \$ (6,000) | \$ (6,000) | \$ - | |
| Total Capital Expenditure | | | \$ (556,468) | \$ (538,950) | \$ (426,950) | \$ (380,869) | |
| Capital Income | | | | | | | |
| Transfers from Reserve Funds | DCEO | 41326.0486 | \$ 136,000 | \$ 136,000 | \$ - | \$ - | |
| Trade In Vehicle - Saleyards Manager | MGR WORKS | 41322.0105 | \$ 12,000 | \$ 12,000 | \$ - | \$ - | |
| Trade-in/Sale of Equipment | SALEYARDS MGR | 41323.0105 | \$ - | \$ - | \$ - | \$ - | |
| Total Capital Income | | | \$ 148,000 | \$ 148,000 | \$ - | \$ - | |

DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| Operating Expenditure | | | | | | | |
| Employee Costs - Conferences & Training | SALEYARDS MGR | 21320.0029 | \$ (4,000) | \$ (4,000) | \$ (1,333) | \$ (480) | |
| Employee Costs - Salaries | SALEYARDS MGR | 21320.0130 | \$ (243,826) | \$ (243,826) | \$ (84,401) | \$ (70,541) | |
| Employee Costs - Superannuation | SALEYARDS MGR | 21320.0141 | \$ (24,450) | \$ (24,450) | \$ (8,463) | \$ (6,918) | |
| Employee Costs - Travel & Accommodation | SALEYARDS MGR | 21320.0267 | \$ (1,500) | \$ (1,500) | \$ (500) | \$ (1,586) | |
| Employee Costs - Uniforms, Clothing & Accessories | SALEYARDS MGR | 21320.0266 | \$ (2,000) | \$ (2,000) | \$ (667) | \$ (305) | |
| Employee Costs - Medicals & Vaccinations | SALEYARDS MGR | 21320.0275 | \$ (500) | \$ (500) | \$ (167) | \$ - | |
| Employee Costs - Workers Compensation Insurance | DCEO | 21320.0043 | \$ (5,000) | \$ (5,000) | \$ (5,000) | \$ (2,249) | |
| Office Expenses - Computer Equipment Maintenance | SALEYARDS MGR | 21321.0269 | \$ (10,000) | \$ (10,000) | \$ (3,333) | \$ (4,888) | |
| Office Expenses - Other Operating Costs | SALEYARDS MGR | 21321.0312 | \$ (3,000) | \$ (3,000) | \$ (1,000) | \$ (612) | |
| Office Expenses - Telephone | SALEYARDS MGR | 21321.0144 | \$ (5,500) | \$ (5,500) | \$ (1,833) | \$ (1,909) | |
| Other Expenses - Environmental Services | SALEYARDS MGR | 21322.0371 | \$ (10,000) | \$ (10,000) | \$ (3,333) | \$ - | |
| Other Expenses - Feed Purchases | SALEYARDS MGR | 21322.0317 | \$ (5,000) | \$ (5,000) | \$ (1,667) | \$ - | |
| Other Expenses - Insurances | SALEYARDS MGR | 21322.0064 | \$ (35,000) | \$ (35,000) | \$ (35,000) | \$ (15,281) | |
| Other Expenses - Licence Fees | SALEYARDS MGR | 21322.0287 | \$ (3,000) | \$ (3,000) | \$ (1,000) | \$ (72) | |
| Other Expenses - Other Operating Costs | SALEYARDS MGR | 21322.0312 | \$ (20,000) | \$ (20,000) | \$ (6,667) | \$ (4,821) | |
| Other Expenses - Promotional Material & Public Relations | SALEYARDS MGR | 21322.0261 | \$ (25,000) | \$ (25,000) | \$ (8,333) | \$ (5,178) | |
| Other Expenses - Tools & Sundry | SALEYARDS MGR | 21322.0318 | \$ (1,000) | \$ (1,000) | \$ (333) | \$ - | |
| Other Expenses - Water Monitoring | SALEYARDS MGR | 21322.0285 | \$ (10,000) | \$ (10,000) | \$ (3,333) | \$ (1,064) | |
| Other Expenses - Sludge Removal | SALEYARDS MGR | 21322.0379 | \$ - | \$ - | \$ - | \$ - | |
| Vehicle Running Costs - Motor Vehicle Allocations | MGR WORKS | 21326.0182 | \$ (6,000) | \$ (6,000) | \$ (2,000) | \$ (3,464) | |
| Building & Grounds (PC) - Facility Maintenance | BLDG SRVR | 21325.0010 | \$ (25,000) | \$ (25,000) | \$ (8,333) | \$ (4,643) | |
| Building & Grounds (PC) - Facility Operating | BLDG SRVR | 21325.0011 | \$ (65,000) | \$ (65,000) | \$ (33,800) | \$ (17,785) | |
| Admin Services Allocation | ACCOUNTANT | 21323.0308 | \$ (74,531) | \$ (74,531) | \$ (24,844) | \$ (24,881) | |
| <i>Sub-total - Cash</i> | | | \$ (579,307) | \$ (579,307) | \$ (235,342) | \$ (166,677) | |
| Non Cash Expenses - Depreciation - Furniture & Fittings | ACCOUNTANT | 21324.0034 | \$ (29,500) | \$ (29,500) | \$ (9,833) | \$ (6,778) | |
| Non Cash Expenses - Depreciation - Land & Buildings | ACCOUNTANT | 21324.0035 | \$ (456,000) | \$ (456,000) | \$ (152,000) | \$ (148,523) | |
| Non Cash Expenses - Depreciation - Plant, Machinery & Equip | ACCOUNTANT | 21324.0036 | \$ (20,000) | \$ (20,000) | \$ (6,667) | \$ (7,276) | |
| Non Cash Expenses - Depreciation - Infrastructure | ACCOUNTANT | 21324.0188 | \$ (18,000) | \$ (18,000) | \$ (6,000) | \$ (5,933) | |
| Non Cash Expenses - Loss on Sale of Assets | ACCOUNTANT | 21324.0078 | \$ (2,100) | \$ (2,100) | \$ (700) | \$ - | |
| Non Cash Expenses - Annual Leave Accrual | ACCOUNTANT | 21324.0309 | \$ (3,041) | \$ (3,041) | \$ (1,014) | \$ - | |
| Non Cash Expenses - Long Service Leave Accrual | ACCOUNTANT | 21324.0310 | \$ (1,553) | \$ (1,553) | \$ (518) | \$ - | |
| <i>Sub-total - Non Cash</i> | | | \$ (530,194) | \$ (530,194) | \$ (176,731) | \$ (168,510) | |
| Total Operating Expenditure | | | \$ (1,109,501) | \$ (1,109,501) | \$ (412,073) | \$ (335,186) | |

DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|------------------------|-------------------|-----------------------------------|----------------------------------|------------------------------|------------------------------|----------------------------------|
| Operating Income | | | | | | | |
| Contributions - Agent Contributions | SALEYARDS MGR | 11315.0218 | \$ 62,500 | \$ 62,500 | \$ 10,527 | \$ 9,283 | |
| Other Income - Avdata Income | SALEYARDS MGR | 11316.0249 | \$ 18,000 | \$ 18,000 | \$ 6,000 | \$ 5,314 | |
| Other Income - Entry Fees | SALEYARDS MGR | 11316.0044 | \$ 12,800 | \$ 12,800 | \$ - | \$ - | |
| Other Income - Transit / Hay Feeding | SALEYARDS MGR | 11316.0434 | \$ 8,240 | \$ 8,240 | \$ 2,747 | \$ 1,088 | |
| Other Income - NLIS Tagging | SALEYARDS MGR | 11316.0433 | \$ 11,400 | \$ 11,400 | \$ 3,800 | \$ 1,685 | |
| Other Income - Other Operating Income | SALEYARDS MGR | 11316.0232 | \$ 8,500 | \$ 8,500 | \$ 2,833 | \$ 4,840 | |
| Other Income - Sale of Manure | SALEYARDS MGR | 11316.0436 | \$ 5,550 | \$ 5,550 | \$ 1,850 | \$ 3,262 | |
| Other Income - Saleyard Weigh & Pen Fees | SALEYARDS MGR | 11316.0217 | \$ 547,000 | \$ 547,000 | \$ 92,136 | \$ 81,732 | ▼ \$ 10,405 -11% |
| Other Income - Shippers/Private Weigh | SALEYARDS MGR | 11316.0476 | \$ 12,360 | \$ 12,360 | \$ 4,120 | \$ 2,052 | |
| Other Income - Stock Removal | SALEYARDS MGR | 11316.0435 | \$ 6,300 | \$ 6,300 | \$ 2,100 | \$ 1,777 | |
| Sub-total - Cash | | | \$ 692,650 | \$ 692,650 | \$ 126,114 | \$ 111,032 | |
| Non Cash Revenue - Profit on Sale of Assets | ACCOUNTANT | 11317.0106 | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Income | | | \$ 692,650 | \$ 692,650 | \$ 126,114 | \$ 111,032 | |
| <i>Operating Surplus / Deficit</i> | | | | | | | |
| | | | \$ (416,851) | \$ (416,851) | \$ (285,959) | \$ (224,155) | |
| Borrowing Costs | | | | | | | |
| Principal Repayments | | | | | | | |
| Loan Repayment - Loan No. 95 - Saleyards Roof | ACCOUNTANT | 51326.0468 | \$ (22,092) | \$ (22,092) | \$ - | \$ - | |
| Total Principal Repayments | | | \$ (22,092) | \$ (22,092) | \$ - | \$ - | |
| Operating Expenditure | | | | | | | |
| Financial Expenses - Loan No. 95 - Saleyards Roof | ACCOUNTANT | 21327.0468 | \$ (6,602) | \$ (6,602) | \$ - | \$ 584 | |
| Total Operating Expenditure | | | \$ (6,602) | \$ (6,602) | \$ - | \$ 584 | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| OTHER ECONOMIC SERVICES | | | | | | | |
| Operating Expenditure | | | | | | | |
| Water Supply (Standpipes) | MGR WORKS | 21328.0319 | \$ (45,000) | \$ (45,000) | \$ (15,000) | \$ (22,954) | ▲ \$ 7,954 53% |
| Other Expenses - Other Operating Costs | MGR WORKS | 21330.0312 | \$ (2,000) | \$ (2,000) | \$ (667) | \$ - | |
| Other Expenses - Purchase of Waybill Books | ACCOUNTANT | 21330.0320 | \$ (100) | \$ (100) | \$ (33) | \$ - | |
| Admin Services Allocation | ACCOUNTANT | 21331.0308 | \$ (9,361) | \$ (9,361) | \$ (3,120) | \$ (3,124) | |
| <i>Sub-total - Cash</i> | | | \$ (56,461) | \$ (56,461) | \$ (18,820) | \$ (26,078) | |
| Non Cash Expenses - Depreciation - Furniture & Fittings | ACCOUNTANT | 21332.0034 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Depreciation - Land & Buildings | ACCOUNTANT | 21332.0035 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Depreciation - Plant, Machinery & Equip | ACCOUNTANT | 21332.0036 | \$ (4,500) | \$ (4,500) | \$ (1,500) | \$ (1,356) | |
| Non Cash Expenses - Loss on Sale of Assets | ACCOUNTANT | 21332.0078 | \$ - | \$ - | \$ - | \$ - | |
| <i>Sub-total - Non Cash</i> | | | \$ (4,500) | \$ (4,500) | \$ (1,500) | \$ (1,356) | |
| Total Operating Expenditure | | | \$ (60,961) | \$ (60,961) | \$ (20,320) | \$ (27,433) | |
| Operating Income | | | | | | | |
| Other Income - Permits - Trading in Thoroughfares | MGR DEV SVCS | 11320.0402 | \$ 500 | \$ 500 | \$ 167 | \$ 130 | |
| Other Income - Sale of Water | ACCOUNTANT | 11320.0400 | \$ 40,000 | \$ 40,000 | \$ 6,667 | \$ 16,096 | |
| Other Income - Sale of Waybill Books & Standpipe Cards | ACCOUNTANT | 11320.0401 | \$ 500 | \$ 500 | \$ 167 | \$ 111 | |
| <i>Sub-total - Cash</i> | | | \$ 41,000 | \$ 41,000 | \$ 7,000 | \$ 16,337 | |
| Non Cash Revenue - Profit on Sale of Assets | ACCOUNTANT | 11321.0106 | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Income | | | \$ 41,000 | \$ 41,000 | \$ 7,000 | \$ 16,337 | |
| VEHICLE LICENSING | | | | | | | |
| Operating Expenditure | | | | | | | |
| Employee Costs - Conferences & Training | DCEO | 21340.0029 | \$ (1,000) | \$ (1,000) | \$ (333) | \$ - | |
| Employee Costs - Salaries | DCEO | 21340.0130 | \$ (56,909) | \$ (56,909) | \$ (19,699) | \$ (17,606) | |
| Employee Costs - Superannuation | DCEO | 21340.0141 | \$ (5,335) | \$ (5,335) | \$ (1,847) | \$ (1,635) | |
| Employee Costs - Uniforms, Clothing & Accessories | DCEO | 21340.0266 | \$ (400) | \$ (400) | \$ (133) | \$ - | |
| Employee Costs - Workers Compensation Insurance | DCEO | 21340.0043 | \$ (1,850) | \$ (1,850) | \$ (1,850) | \$ (832) | |
| Admin Services Allocation | ACCOUNTANT | 21343.0308 | \$ (108,453) | \$ (108,453) | \$ (36,151) | \$ (36,205) | |
| <i>Sub-total - Cash</i> | | | \$ (173,947) | \$ (173,947) | \$ (60,014) | \$ (56,279) | |
| Non Cash Expenses - Annual Leave Accrual | ACCOUNTANT | 21344.0309 | \$ (1,283) | \$ (1,283) | \$ (428) | \$ - | |
| Non Cash Expenses - Long Service Leave Accrual | ACCOUNTANT | 21344.0310 | \$ (431) | \$ (431) | \$ (144) | \$ - | |
| <i>Sub-total - Non Cash</i> | | | \$ (1,714) | \$ (1,714) | \$ (571) | \$ - | |
| Total Operating Expenditure | | | \$ (175,661) | \$ (175,661) | \$ (60,585) | \$ (56,279) | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| Operating Income | | | | | | | |
| Other Income - Commission on Licencing Receipts | DCEO | 11330.0403 | \$ 100,000 | \$ 100,000 | \$ 25,333 | \$ 31,840 | |
| Other Income - Sale of Local Authority Plates | DCEO | 11330.0404 | \$ 500 | \$ 500 | \$ 167 | \$ 127 | |
| Reimbursements - Other | DCEO | 11331.0229 | \$ - | \$ - | \$ - | \$ - | |
| Reimbursements - Training | DCEO | 11331.0432 | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Income | | | \$ 100,500 | \$ 100,500 | \$ 25,500 | \$ 31,967 | |
| Operating Surplus / Deficit | | | \$ (75,161) | \$ (75,161) | \$ (35,085) | \$ (24,311) | |
| TOTAL ECONOMIC SERVICES CAPITAL EXPENSES | | | \$ (600,468) | \$ (582,950) | \$ (453,450) | \$ (398,224) | |
| TOTAL ECONOMIC SERVICES CAPITAL INCOME | | | \$ 148,000 | \$ 148,000 | \$ - | \$ - | |
| TOTAL ECONOMIC SERVICES OPERATING EXPENSES | | | \$ (1,972,367) | \$ (1,972,367) | \$ (714,515) | \$ (562,702) | |
| TOTAL ECONOMIC SERVICES OPERATING INCOME | | | \$ 978,650 | \$ 978,650 | \$ 189,614 | \$ 188,819 | |

DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|------------------------|-------------------|-----------------------------------|----------------------------------|------------------------------|------------------------------|----------------------------------|
| PROGRAM 14 - OTHER PROPERTY & SERVICES | | | | | | | |
| PRIVATE WORKS | | | | | | | |
| Operating Expenditure | | | | | | | |
| Private Works Jobs (PC) | ACCOUNTANT | 21350.0321 | \$ (30,000) | \$ (30,000) | \$ (10,000) | \$ (4,525) | |
| Admin Services Allocation | ACCOUNTANT | 20258.0308 | \$ (15,225) | \$ (15,225) | \$ (5,075) | \$ (5,083) | |
| Total Operating Expenditure | | | \$ (45,225) | \$ (45,225) | \$ (15,075) | \$ (9,608) | |
| Operating Income | | | | | | | |
| Private Works Recoups | ACCOUNTANT | 10159.0015 | \$ 34,500 | \$ 34,500 | \$ 11,500 | \$ 14,300 | |
| Total Operating Income | | | \$ 34,500 | \$ 34,500 | \$ 11,500 | \$ 14,300 | |
| <i>Operating Surplus / Deficit</i> | | | <i>\$ (10,725)</i> | <i>\$ (10,725)</i> | <i>\$ (3,575)</i> | <i>\$ 4,692</i> | |
| PUBLIC WORKS OVERHEADS | | | | | | | |
| Capital Expenditure | | | | | | | |
| Purchase Vehicle - Principal Works Supervisor | MGR WORKS | 51316.0006 | \$ - | \$ - | \$ - | \$ - | |
| Depot (PC) - Building Renewal | BLDG SRVR | 51561.0254 | \$ (20,000) | \$ (20,000) | \$ (6,667) | \$ - | |
| Depot (PC) - Seal Driveway | MGR WORKS | 51698.0254 | \$ (18,000) | \$ (18,000) | \$ (6,000) | \$ - | |
| Irrigation Locator / Decoder Meter | MGR WORKS | 51645.0006 | \$ (2,300) | \$ (2,300) | \$ (2,300) | \$ - | |
| Total Capital Expenditure | | | \$ (40,300) | \$ (40,300) | \$ (14,967) | \$ - | |
| Capital Income | | | | | | | |
| Transfers from Reserve Funds | DCEO | 41401.0486 | \$ - | \$ - | \$ - | \$ - | |
| Trade In Vehicle - Principal Works Supervisor | DCEO | 41325.0105 | \$ - | \$ - | \$ - | \$ - | |
| Total Capital Income | | | \$ - | \$ - | \$ - | \$ - | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|--|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| Operating Expenditure | | | | | | | |
| Employee Costs - Conferences & Training | MGR WORKS | 20260.0029 | \$ (25,000) | \$ (25,000) | \$ (9,333) | \$ (13,774) | |
| Employee Costs - Industry Allowances | MGR WORKS | 20260.0337 | \$ (36,000) | \$ (36,000) | \$ (12,000) | \$ (10,359) | |
| Employee Costs - Travel and Accommodation | MGR WORKS | 20260.0267 | \$ (4,000) | \$ (4,000) | \$ (1,333) | \$ (2,059) | |
| Employee Costs - Medicals & Vaccinations | MGR WORKS | 20260.0275 | \$ (1,000) | \$ (1,000) | \$ (333) | \$ - | |
| Employee Costs - Relief Staff / Contractors | MGR WORKS | 20260.0264 | \$ - | \$ - | \$ - | \$ - | |
| Employee Costs - Salaries | MGR WORKS | 20260.0130 | \$ (337,494) | \$ (337,494) | \$ (116,825) | \$ (102,912) | |
| Employee Costs - Staff Recruitment Expenses | MGR WORKS | 20260.0138 | \$ (500) | \$ (500) | \$ (167) | \$ - | |
| Employee Costs - Superannuation | MGR WORKS | 20260.0141 | \$ (189,412) | \$ (189,412) | \$ (65,566) | \$ (53,422) | |
| Employee Costs - Uniforms, Clothing & Accessories | MGR WORKS | 20260.0266 | \$ (17,000) | \$ (17,000) | \$ (17,000) | \$ (2,599) | |
| Employee Costs - Workers Compensation Insurance | DCEO | 20260.0043 | \$ (53,042) | \$ (53,042) | \$ (53,042) | \$ (23,859) | |
| Outside Staff Wages (PC) - Unallocated Wages | MGR WORKS | 21410.0322 | \$ (401,891) | \$ (401,891) | \$ (139,116) | \$ (131,308) | |
| Office Expenses - Telephone | MGR WORKS | 20261.0144 | \$ (10,000) | \$ (10,000) | \$ (3,333) | \$ (3,405) | |
| Office Expenses - Other Operating Costs | MGR WORKS | 20261.0312 | \$ (20,000) | \$ (20,000) | \$ (6,667) | \$ (11,636) | |
| Other Expenses - Subscriptions | MGR WORKS | 20262.0258 | \$ (3,500) | \$ (3,500) | \$ (1,167) | \$ (80) | |
| Other Expenses - Roman | MGR WORKS | 20262.0304 | \$ (7,500) | \$ (7,500) | \$ (7,500) | \$ (6,621) | |
| Other Expenses - Carting to Stockpile | MGR WORKS | 20262.0324 | \$ - | \$ - | \$ - | \$ - | |
| Other Expenses - Donations (Event Road Closures) | MGR WORKS | 20262.0394 | \$ (4,000) | \$ (4,000) | \$ (1,333) | \$ (288) | |
| Other Expenses - Minor Equipment | MGR WORKS | 20262.0085 | \$ (17,500) | \$ (17,500) | \$ (5,833) | \$ (18,317) | ▲ \$ 12,484 214% |
| Building & Grounds (PC) - Building Maintenance | MGR WORKS | 20265.0010 | \$ (10,000) | \$ (10,000) | \$ (3,333) | \$ (8,174) | |
| Building & Grounds (PC) - Building Operating | MGR WORKS | 20265.0011 | \$ (30,000) | \$ (30,000) | \$ (15,600) | \$ (10,267) | |
| Building & Grounds (PC) - Grounds Maintenance | MGR WORKS | 20265.0052 | \$ (10,000) | \$ (10,000) | \$ (3,333) | \$ (1,851) | |
| Building & Grounds (PC) - Depot House - Building Maintenance | BLDG SRVR | 21411.0010 | \$ (2,000) | \$ (2,000) | \$ (667) | \$ - | |
| Building & Grounds (PC) - Depot House - Building Operating | BLDG SRVR | 21411.0011 | \$ (2,000) | \$ (2,000) | \$ (1,040) | \$ (319) | |
| Building & Grounds (PC) - Depot House - Grounds Maintenance | MGR WORKS | 21411.0052 | \$ (750) | \$ (750) | \$ (250) | \$ (87) | |
| Vehicle Running Costs - Motor Vehicle Allocations | MGR WORKS | 21412.0182 | \$ (25,000) | \$ (25,000) | \$ (8,333) | \$ (8,617) | |
| Admin Services Allocation | ACCOUNTANT | 20263.0308 | \$ (145,651) | \$ (145,651) | \$ (48,550) | \$ (48,624) | |
| <i>Sub-total - Cash</i> | | | \$ (1,353,240) | \$ (1,353,240) | \$ (521,656) | \$ (458,579) | |
| Non Cash Expenses - Depreciation - Furniture & Fittings | ACCOUNTANT | 20264.0034 | \$ (9,200) | \$ (9,200) | \$ (3,067) | \$ (2,300) | |
| Non Cash Expenses - Depreciation - Land & Buildings | ACCOUNTANT | 20264.0035 | \$ (67,500) | \$ (67,500) | \$ (22,500) | \$ (21,952) | |
| Non Cash Expenses - Depreciation - Plant, Machinery & Equip | ACCOUNTANT | 20264.0036 | \$ (96,000) | \$ (96,000) | \$ (32,000) | \$ (23,318) | |
| Non Cash Expenses - Depreciation - Infrastructure | ACCOUNTANT | 20264.0188 | \$ (4,000) | \$ (4,000) | \$ (1,333) | \$ (1,300) | |
| Non Cash Expenses - Annual Leave Accrual | ACCOUNTANT | 20264.0309 | \$ (18,755) | \$ (18,755) | \$ (6,252) | \$ - | |
| Non Cash Expenses - Long Service Leave Accrual | ACCOUNTANT | 20264.0310 | \$ (13,660) | \$ (13,660) | \$ (4,553) | \$ - | |
| Non Cash Expenses - Loss on Sale of Assets | ACCOUNTANT | 20264.0078 | \$ (17,444) | \$ (17,444) | \$ (5,815) | \$ - | |
| <i>Sub-total - Non Cash</i> | | | \$ (226,559) | \$ (226,559) | \$ (75,520) | \$ (48,871) | |
| Sub-total Operating Expenditure | | | \$ (1,579,799) | \$ (1,579,799) | \$ (597,175) | \$ (507,450) | |
| Less Public Works Overheads Allocated | ACCOUNTANT | 20277.0160 | \$ 1,579,799 | \$ 1,579,799 | \$ 597,175 | \$ 509,237 | |
| Total Operating Expenditure | | | \$ - | \$ - | \$ - | \$ 1,788 | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|--|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| Operating Income | | | | | | | |
| Other Income - Rental - Staff Housing | ACCOUNTANT | 11411.0231 | \$ 6,760 | \$ 6,760 | \$ 2,253 | \$ 2,080 | |
| Other Operating Income | ACCOUNTANT | 11411.0232 | \$ 1,500 | \$ 1,500 | \$ 500 | \$ 568 | |
| Reimbursements - Other | ACCOUNTANT | 10161.0229 | \$ - | \$ - | \$ - | \$ - | |
| Reimbursements - Salaries | ACCOUNTANT | 10161.0219 | \$ - | \$ - | \$ - | \$ - | |
| <i>Sub-total - Cash</i> | | | \$ 8,260 | \$ 8,260 | \$ 2,753 | \$ 2,648 | |
| Non Cash Revenue - Profit on Sale of Assets | ACCOUNTANT | 10160.0106 | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Income | | | \$ 8,260 | \$ 8,260 | \$ 2,753 | \$ 2,648 | |
| PLANT OPERATION COSTS | | | | | | | |
| Capital Expenditure | | | | | | | |
| Heavy Plant Replacement Program | MGR WORKS | 51411.0006 | \$ (643,000) | \$ (643,000) | \$ (214,333) | \$ (44,265) | |
| Works Vehicles / Minor Plant Replacement Program | MGR WORKS | 51412.0006 | \$ (181,100) | \$ (184,076) | \$ (138,057) | \$ (56,063) | |
| Accuweigh Scale (Grader) | MGR WORKS | 51647.0006 | \$ (5,000) | \$ (5,000) | \$ (3,750) | \$ - | |
| Total Capital Expenditure | | | \$ (829,100) | \$ (832,076) | \$ (356,140) | \$ (100,328) | |
| Capital Income | | | | | | | |
| Trade In Heavy Plant | MGR WORKS | 41411.0105 | \$ 115,000 | \$ 115,000 | \$ 38,333 | \$ (35,000) | |
| Trade In Works Vehicles / Minor Plant | MGR WORKS | 41412.0105 | \$ 64,500 | \$ 48,100 | \$ 24,050 | \$ 29,509 | |
| Transfers from Reserve Funds | DCEO | 41413.0486 | \$ 644,600 | \$ 663,600 | \$ - | \$ - | |
| Total Capital Income | | | \$ 824,100 | \$ 826,700 | \$ 62,383 | \$ (5,491) | |

DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|---|------------------------|-------------------|-----------------------------------|----------------------------------|------------------------------|------------------------------|----------------------------------|
| Operating Expenditure | | | | | | | |
| Employee Costs - Conferences & Training | MGR WORKS | 20266.0029 | \$ (3,000) | \$ (3,000) | \$ (1,000) | \$ (120) | |
| Employee Costs - Workers Compensation Insurance | MGR WORKS | 20266.0043 | \$ (1,786) | \$ (1,786) | \$ (1,786) | \$ (803) | |
| Employee Costs - Staff Recruitment Expenses | MGR WORKS | 20266.0138 | \$ (500) | \$ (500) | \$ (167) | \$ - | |
| Employee Costs - Superannuation | MGR WORKS | 20266.0141 | \$ (7,509) | \$ (7,509) | \$ (2,503) | \$ (2,660) | |
| Employee Costs - Plant Operator Maintenance | MGR WORKS | 20266.0342 | \$ (60,169) | \$ (60,169) | \$ (20,056) | \$ (16,394) | |
| Employee Costs - Salaries (Plant Repairs) | MGR WORKS | 20266.0344 | \$ (42,467) | \$ (42,467) | \$ (14,700) | \$ (11,684) | |
| Employee Costs - Apprentice / Trainee | MGR WORKS | 20266.0351 | \$ (74,987) | \$ (74,987) | \$ (24,996) | \$ (24,870) | |
| Operating Costs - Fuels | MGR WORKS | 20281.0172 | \$ (250,000) | \$ (250,000) | \$ (83,333) | \$ (65,932) | |
| Operating Costs - Tyres | MGR WORKS | 20281.0173 | \$ (50,000) | \$ (50,000) | \$ (16,667) | \$ (6,355) | |
| Operating Costs - Major Breakdowns | MGR WORKS | 20281.0174 | \$ (40,000) | \$ (40,000) | \$ (13,333) | \$ (8,708) | |
| Operating Costs - Insurance | MGR WORKS | 20281.0175 | \$ (32,000) | \$ (32,000) | \$ (32,000) | \$ (23,851) | |
| Operating Costs - Registration | MGR WORKS | 20281.0176 | \$ (10,000) | \$ (10,000) | \$ (10,000) | \$ (13,459) | |
| Operating Costs - Grease & Oil | MGR WORKS | 20281.0272 | \$ (15,000) | \$ (15,000) | \$ (5,000) | \$ (2,762) | |
| Operating Costs - Plant Service/Repairs | MGR WORKS | 20281.0343 | \$ (120,000) | \$ (120,000) | \$ (40,000) | \$ (28,837) | |
| Operating Costs - Air Conditioning | MGR WORKS | 20281.0346 | \$ (5,000) | \$ (5,000) | \$ (1,667) | \$ (1,082) | |
| Operating Costs - Edges & Teeth | MGR WORKS | 20281.0347 | \$ (25,000) | \$ (25,000) | \$ (8,333) | \$ (300) | |
| Operating Costs - Consumables | MGR WORKS | 20281.0373 | \$ (10,000) | \$ (10,000) | \$ (3,333) | \$ (340) | |
| Operating Costs - Radio/Communication Equip | MGR WORKS | 20281.0385 | \$ (5,000) | \$ (5,000) | \$ (1,667) | \$ (327) | |
| <i>Sub-total - Cash</i> | | | \$ (752,418) | \$ (752,418) | \$ (280,541) | \$ (208,487) | |
| Non Cash Expenses - Depreciation - Plant, Machinery & Equip | ACCOUNTANT | 20270.0036 | \$ (425,000) | \$ (425,000) | \$ (141,667) | \$ (69,900) | |
| Non Cash Expenses - Loss on Sale of Assets | ACCOUNTANT | 20270.0078 | \$ (9,772) | \$ (9,772) | \$ (3,257) | \$ - | |
| <i>Sub-total - Non Cash</i> | | | \$ (434,772) | \$ (434,772) | \$ (144,924) | \$ (69,900) | |
| Sub-total Operating Expenditure | | | \$ (1,187,190) | \$ (1,187,190) | \$ (425,465) | \$ (278,387) | |
| Less Allocated - Plant Costs Allocated | ACCOUNTANT | 20282.0180 | \$ 1,187,190 | \$ 1,187,190 | \$ 425,465 | \$ 346,199 | |
| Total Operating Expenditure | | | \$ - | \$ - | \$ - | \$ 67,812 | |
| Operating Income | | | | | | | |
| Other Operating Income | ACCOUNTANT | 10162.0175 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Revenue - Profit on Sale of Assets | ACCOUNTANT | 10163.0106 | \$ 78,189 | \$ 78,189 | \$ - | \$ - | |
| Total Operating Income | | | \$ 78,189 | \$ 78,189 | \$ - | \$ - | |



DETAILED OPERATING AND CAPITAL PROGRAMS

For the Period Ended 31 October 2016

| | Responsible Officer | Account Number | Original Budget 30-Jun-2017 | Amended Budget 30-Jun-2017 | Budget YTD 31-Oct-2016 | Actual YTD 31-Oct-2016 | Variance Budget to Act YTD |
|--|---------------------|----------------|--------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| UNCLASSIFIED | | | | | | | |
| Operating Expenditure | | | | | | | |
| Employee Costs - OHS Conferences & Training | DCEO | 20271.0029 | \$ (2,000) | \$ (2,000) | \$ (667) | \$ - | |
| Other Expenses - Insurance - Risk Management | DCEO | 20273.0064 | \$ (20,000) | \$ (20,000) | \$ (20,000) | \$ - | |
| Other Expenses - Occupational Health & Safety | DCEO | 20273.0325 | \$ (5,000) | \$ (5,000) | \$ (1,667) | \$ (3,972) | |
| Other Expenses - Communication Towers | DCEO | 20273.0323 | \$ (5,000) | \$ (15,000) | \$ (9,000) | \$ (10,168) | |
| Other Expenses - Other Operating Costs | ACCOUNTANT | 20273.0312 | \$ (1,000) | \$ (1,000) | \$ (333) | \$ (409) | |
| Other Expenses - Stocktake Adjustments | ACCOUNTANT | 20273.0165 | \$ (1,000) | \$ (1,000) | \$ (333) | \$ (22,133) | ▲ \$ 21,800 6540% |
| Admin Services Allocation | ACCOUNTANT | 20274.0308 | \$ (15,051) | \$ (15,051) | \$ (5,017) | \$ (5,024) | |
| <i>Sub-total - Cash</i> | | | \$ (49,051) | \$ (59,051) | \$ (37,017) | \$ (41,706) | |
| Non Cash Expenses - Depreciation - Furniture & Fittings | ACCOUNTANT | 20275.0034 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Depreciation - Land & Buildings | ACCOUNTANT | 20275.0035 | \$ (400) | \$ (400) | \$ (133) | \$ (127) | |
| Non Cash Expenses - Depreciation - Land & Buildings | ACCOUNTANT | 20275.0036 | \$ - | \$ - | \$ - | \$ - | |
| Non Cash Expenses - Depreciation - Infrastructure | ACCOUNTANT | 20275.0188 | \$ (20,500) | \$ (20,500) | \$ (6,833) | \$ (6,833) | |
| Non Cash Expenses - Loss on Sale of Assets | ACCOUNTANT | 20275.0078 | \$ - | \$ - | \$ - | \$ - | |
| <i>Sub-total - Non Cash</i> | | | \$ (20,900) | \$ (20,900) | \$ (6,967) | \$ (6,960) | |
| Total Operating Expenditure | | | \$ (69,951) | \$ (79,951) | \$ (43,984) | \$ (48,666) | |
| Operating Income | | | | | | | |
| Other Income - Diesel Rebate | ACCOUNTANT | 11420.0405 | \$ 50,000 | \$ 50,000 | \$ 13,167 | \$ 10,646 | |
| Other Income - Lease Rental | DCEO | 11420.0230 | \$ 1,000 | \$ 1,000 | \$ 333 | \$ 955 | |
| Other Income - Other Operating Income | DCEO | 11420.0232 | \$ - | \$ - | \$ - | \$ - | |
| Other Income - Sale of Surplus Materials & Scrap | MGR WORKS | 11420.0406 | \$ 1,000 | \$ 3,500 | \$ 1,167 | \$ 3,441 | |
| Reimbursements - Other | ACCOUNTANT | 10167.0229 | \$ - | \$ - | \$ - | \$ - | |
| <i>Sub-total - Cash</i> | | | \$ 52,000 | \$ 54,500 | \$ 14,667 | \$ 15,041 | |
| Non Cash Revenue - Profit on Sale of Assets | ACCOUNTANT | 10166.0106 | \$ - | \$ - | \$ - | \$ - | |
| Total Operating Income | | | \$ 52,000 | \$ 54,500 | \$ 14,667 | \$ 15,041 | |
| TOTAL OTHER PROPERTY AND SERVICE CAPITAL EXPENSES | | | \$ (869,400) | \$ (872,376) | \$ (371,107) | \$ (100,328) | |
| TOTAL OTHER PROPERTY AND SERVICE CAPITAL INCOME | | | \$ 824,100 | \$ 826,700 | \$ 62,383 | \$ (5,491) | |
| TOTAL OTHER PROPERTY AND SERVICE OPERATING EXPENSES | | | \$ (115,176) | \$ (125,176) | \$ (59,059) | \$ 11,325 | |
| TOTAL OTHER PROPERTY AND SERVICE OPERATING INCOME | | | \$ 172,949 | \$ 175,449 | \$ 28,920 | \$ 31,989 | |

Council

LIST OF ACCOUNTS – OCTOBER 2016

List of Accounts

Meeting Date: 8 November 2016

Number of Pages: 9

Schedule of Accounts for the Month of October 2016
For the Meeting to be held 8 November 2016

| Cheque No. | Chq Date | Payee | Description | Amount |
|-------------------|-----------------|---------------------------------------|---|---------------|
| 45655 | 06/10/2016 | Australian Taxation Office | BAS - September 2016 | \$60,269.00 |
| 45656 | 06/10/2016 | Shire of Plantagenet | Building Permit - District Hall | \$1,341.00 |
| 45657 | 06/10/2016 | Relay for Life - Plantagenet's Relay | Donation - Relay for Life | \$100.00 |
| 45732 | 11/10/2016 | Cemeteries and Crematoria Assoc of WA | Cemeteries and Crematoria Association Membership 2016/17 | \$115.00 |
| 45733 | 11/10/2016 | Albany Carriage Driving Club Albany | Return of Hire Fees - Frost Park Equine Facility - Event Cancelled | \$120.00 |
| 45734 | 11/10/2016 | Rob Stewart | Reimbursement for Utilities, Meals, Fuel and LGMA Membership | \$854.74 |
| 45735 | 11/10/2016 | Mark Bird | Reimbursement for Purchase of Uniforms | \$125.24 |
| 45736 | 11/10/2016 | Cash | Petty Cash Recoup - Swimming Pool | \$200.00 |
| 45737 | 11/10/2016 | Cash | Petty Cash Recoup - Admin Office | \$169.80 |
| 45738 | 14/10/2016 | Dominic Le Cerf | Reimbursement of Hire Car and Fuel Expenses (Reimbursable) | \$585.67 |
| 45739 | 17/10/2016 | Scavenger Supplies | Fire Fighting Foam - BFBs (Funded by ESL) | \$3,696.00 |
| 45740 | 17/10/2016 | Telstra | Telstra Account - Various | \$2,773.10 |
| 45741 | 17/10/2016 | Water Corporation | Water Account - Warburton Road Standpipe (Recoverable) | \$24.69 |
| 45742 | 17/10/2016 | Office of State Revenue | Refund of Pension Rebate - Property Sold and Owner Did Not Reside at 1 July 2016 | \$612.83 |
| 45743 | 17/10/2016 | Mark Bird | Fuel Reimbursement - As Per Contract | \$379.64 |
| 45744 | 17/10/2016 | Carols Country Store | Post Office Box Renewal - Feral Pig Eradication Group (Funded by Feral Pig Eradication Group) | \$37.00 |
| 45745 | 31/10/2016 | Shire of Plantagenet | Rates - Various Leased Properties | \$45,138.38 |
| 45746 | 31/10/2016 | St John Ambulance Western Australia | Provide First Aid Course - C Kirkwood and T Palfrey (Rec.Centre) | \$398.00 |
| 45747 | 31/10/2016 | State Law Publisher | Annual Subscription - Government Gazette | \$1,215.00 |
| 45748 | 31/10/2016 | Telstra | Telstra Account - Various | \$2,093.99 |
| 45749 | 31/10/2016 | WA Tyre Recovery | Collection of Tyres from Mt Barker Waste Facility | \$586.30 |
| 45750 | 31/10/2016 | Mr A Burke | Rates Refund - Owner Accidentally Paid Twice | \$931.00 |
| 45751 | 31/10/2016 | Altech Chemicals Ltd | Rates Refund - Cancellation of Mining Tenement | \$713.92 |
| 45752 | 31/10/2016 | Mark Bird | 50% Reimbursement of Gym Membership | \$247.50 |
| 45753 | 31/10/2016 | Mount Barker Community College | Donation towards Speech Night and Year 6 Graduation | \$100.00 |
| 45754 | 31/10/2016 | Stephen Tweedie | Reimbursement of Travel Expenses | \$144.04 |
| 636.386-01 | 04/10/2016 | Fulcher Contractors | Flood Damage Repair Works - Barrow Road, Oatlands Road, Ingoldby Street, Moorilup Street, Bridges Road and Knights Road (Recoverable from MRWA) | \$42,160.26 |
| 637.1854-01 | 12/10/2016 | Stockdale Building Company Pty Ltd | Carpentry Services - District Hall Renovations (Grant Funded) | \$18,672.50 |
| 638.70-01 | 14/10/2016 | ABA Security | Security Monitoring - Rec.Centre (Part Recoverable) | \$406.07 |
| 638.73-01 | 14/10/2016 | Air Liquide | Cylinder Rental - Depot | \$170.97 |
| 638.1184-01 | 14/10/2016 | Al Curnow Hydraulics | Supply Valve and Fittings - Mount Barker Waste Facility | \$210.98 |

Schedule of Accounts for the Month of October 2016
For the Meeting to be held 8 November 2016

| Cheque No. | Chq Date | Payee | Description | Amount |
|-------------------|-----------------|---|--|---------------|
| 638.1784-01 | 14/10/2016 | Albany Automotive Group | Trailer Plug - Ford Ranger Ute | \$47.50 |
| 638.80-01 | 14/10/2016 | Albany City Motors | Spring Block - Isuzu Truck | \$32.56 |
| 638.86-01 | 14/10/2016 | Albany Office Products | Stationery and Bulk Paper - Admin Office, Saleyards and Library | \$2,831.62 |
| 638.1758-01 | 14/10/2016 | Albany Plasterboard Pty Ltd | Deposit - District Hall Project (Grant Funded) | \$4,170.38 |
| 638.88-01 | 14/10/2016 | Albany Refrigeration | Service of Air-Conditioners - Sounness Park and Library | \$1,234.20 |
| 638.1855-01 | 14/10/2016 | Albany Stainless Steel | Range Hood Cover - CEO House | \$462.00 |
| 638.93-01 | 14/10/2016 | Albany V Belt and Rubber Specialists | Rags, Spongolite, Cable Ties and Black Tape - Depot / Filter - Multi Tyre Roller | \$145.05 |
| 638.67-01 | 14/10/2016 | AM Pearse and Co. | Oil - Stock / Fan Belt - Saleyards | \$1,364.05 |
| 638.1337-01 | 14/10/2016 | AMPAC Debt Recovery (WA) Pty Ltd | Rates Debt Recovery Fees (Recoverable through Rates) | \$5,477.04 |
| 638.1780-01 | 14/10/2016 | Assist Engineering | Reinstatement Supervision - Flood Damage Works (Recoverable from MRWA) | \$16,500.00 |
| 638.305-01 | 14/10/2016 | Australia Day Council Of Western | Gold Membership 2016/2017 | \$550.00 |
| 638.100-01 | 14/10/2016 | Australia Post - Mount Barker | Postage - September 2016 | \$2,576.95 |
| 638.106-01 | 14/10/2016 | Bertola Hire Service | Hire of Excavator - Kendenup Town Street | \$286.00 |
| 638.107-01 | 14/10/2016 | Best Office Systems | Photocopier Usage - Admin Office and Library | \$1,725.38 |
| 638.109-01 | 14/10/2016 | Bill Gibbs Excavation | Hire of Excavator - Six Penny Road and Millinup Road | \$17,393.75 |
| 638.985-01 | 14/10/2016 | Caltex Australia Petroleum Pty Ltd | Caltex Fuel Cards - September 2016 | \$668.79 |
| 638.129-01 | 14/10/2016 | Civica Pty Ltd | Authority Pre Paid Services Top-Up | \$5,500.00 |
| 638.138-01 | 14/10/2016 | Courier Australia | Courier Fees | \$67.51 |
| 638.1235-01 | 14/10/2016 | Denmark Community Resource Centre | Room Hire - Club Development Incorporation Workshop | \$62.00 |
| 638.1413-01 | 14/10/2016 | Department of Fire and Emergency Services | 2016/17 ESL Contribution | \$4,854.98 |
| 638.1424-01 | 14/10/2016 | Department of Premier and Cabinet | Advert in Government Gazette - Burning of Garden Waste | \$57.60 |
| 638.267-01 | 14/10/2016 | Evertrans | Hinge and Latch - Isuzu Truck | \$183.70 |
| 638.147-01 | 14/10/2016 | Eyerite Signs | Name Plate - Vicki Baker | \$24.20 |
| 638.446-01 | 14/10/2016 | Fuel Distributors of Western Australia | Diesel - Stock | \$10,089.48 |
| 638.642-01 | 14/10/2016 | G K Hambley | Lawnmowing - CEO and DCEO Houses, Rear Blocks and Playgroup | \$407.00 |
| 638.1182-01 | 14/10/2016 | Great Southern Smash Repairs | Supply and Fit Decals to Ranger Vehicle | \$1,237.50 |
| 638.406-01 | 14/10/2016 | Greenway Enterprises | Turf Drag Mat - Sounness Park | \$717.55 |
| 638.158-01 | 14/10/2016 | GSR Rural Services | Valve and Cap - Isuzu Truck | \$18.30 |
| 638.669-01 | 14/10/2016 | GT Bearing and Engineering Supplies | Bearings - Evertrans Trailer and Ariens Mower | \$235.60 |
| 638.162-01 | 14/10/2016 | Hanson Construction Materials | Roadbase - Yellanup Road and Frankland Rocky Gully Road | \$1,048.74 |
| 638.167-01 | 14/10/2016 | Healy and Sons | Hire of Side Tipper - Cart Mulch to Mount Barker Waste Facility | \$1,501.50 |
| 638.750-01 | 14/10/2016 | Intelligent IP Communications Pty Ltd | Internet - Saleyards | \$49.95 |

Schedule of Accounts for the Month of October 2016
For the Meeting to be held 8 November 2016

| Cheque No. | Chq Date | Payee | Description | Amount |
|-------------------|-----------------|--|---|---------------|
| 638.1769-01 | 14/10/2016 | Jaguar Cabling and Design | Repair Telephone Line - District Hall / Investigate Phone Line Problem - Sounness Park | \$591.25 |
| 638.172-01 | 14/10/2016 | Jason Signmakers | Delineators - Works | \$451.00 |
| 638.173-01 | 14/10/2016 | JH Wills | Secretarial Services and Reimbursement for Feral Pig Expenses (Funded by Feral Pig Eradication Group) | \$1,545.00 |
| 638.695-01 | 14/10/2016 | Ken Freegard Filter Cleaning | Filter Clean - Loader | \$17.60 |
| 638.940-01 | 14/10/2016 | Kleenheat Gas Pty Ltd | Gas - Sounness Park | \$870.01 |
| 638.1827-01 | 14/10/2016 | L and T Hammond Pump Outs | Dig Out Grass and Sand to Expose Lids and Pump Out Two Septic Tanks - DCEO House | \$720.00 |
| 638.178-01 | 14/10/2016 | Landgate - Western Australian Land | Rural UV Interim Valuation | \$79.90 |
| 638.184-01 | 14/10/2016 | Livestock Exchange Pty Ltd | Quarterly Software Support Agreement - Saleyards | \$2,391.40 |
| 638.189-01 | 14/10/2016 | Local Government Managers Australia | Annual State Conference - F Saurin | \$1,500.00 |
| 638.191-01 | 14/10/2016 | Lorlaine Distributors | Cleaning Products - All Shire Buildings | \$1,220.20 |
| 638.707-01 | 14/10/2016 | Marshall Mowers | Bagger Hose and Impeller Blade - Ariens Mower | \$311.60 |
| 638.794-01 | 14/10/2016 | Maxwell Designs | Plantagenet District Hall Renovation Designs (Grant Funded) | \$3,995.00 |
| 638.1675-01 | 14/10/2016 | Mayne Publications | Annual Subscription - Earthmoving Equipment and Landscape Contractor Magazines | \$88.00 |
| 638.1024-01 | 14/10/2016 | Meat and Livestock Australia Limited | NLRS Saleyard Market Reporting - September 2016 | \$1,100.00 |
| 638.1754-01 | 14/10/2016 | Moore Stephens (WA) Pty Ltd | Nuts and Bolts Financial Workshop - E Gardner and V Hillman | \$1,738.00 |
| 638.202-01 | 14/10/2016 | Mount Barker Auto Electrics Pty Ltd | Globes - Triton Ute | \$40.00 |
| 638.1234-01 | 14/10/2016 | Mount Barker Community Resource Centre | Room Hire - Club Development Incorporation Workshop | \$88.00 |
| 638.207-01 | 14/10/2016 | Mount Barker Electrics | Replace Lights to Main Courts - Rec.Centre (Part Recoverable) / Repair Pressure Cleaner - Depot / Disconnect and Remove Wall Lights - District Hall | \$2,690.93 |
| 638.208-01 | 14/10/2016 | Mount Barker Express Freight | Courier Fees | \$209.00 |
| 638.210-01 | 14/10/2016 | Mount Barker Newsagency | Papers and Stationery - August and September 2016 | \$102.57 |
| 638.960-01 | 14/10/2016 | Mount Barker Service Centre | Annual Servicing of BFB Vehicles - Narpyn, Middleward and Kendenup BFBs (Funded by ESL) | \$3,395.30 |
| 638.1188-01 | 14/10/2016 | Mount Barker Smash Repairs | Repair Damage to Front of Vehicle - Ford Ranger | \$1,430.75 |
| 638.771-01 | 14/10/2016 | Mount Barker Tyre and Exhaust | Tyre - Mack Hook Lift Truck / Tyre Repair - Isuzu Ute | \$390.50 |
| 638.1044-01 | 14/10/2016 | Nessco Pressure Systems | Service Compressor - Saleyards | \$3,126.15 |
| 638.283-01 | 14/10/2016 | Neville's Hardware and Building Supplies | Timber - District Hall Renovations (Grant Funded) | \$3,206.05 |
| 638.1539-01 | 14/10/2016 | NPI plus | Consulting Work - Submission of 2015/16 National Pollutant Inventory Report - O'Neill Road Waste Facility | \$660.00 |

Schedule of Accounts for the Month of October 2016
For the Meeting to be held 8 November 2016

| Cheque No. | Chq Date | Payee | Description | Amount |
|-------------------|-----------------|--|--|---------------|
| 638.224-01 | 14/10/2016 | Opus International Consultants | Contract Administration - Saleyards Roof / Re-Design of Langton Road Streetscape Design / Blackspot Upgrade Design - Red Gum Pass Road and Matilda Road Intersection | \$25,547.15 |
| 638.1255-01 | 14/10/2016 | Pacific Brands Workwear Group Pty Ltd | Uniforms - L Briggs | \$407.70 |
| 638.1168-01 | 14/10/2016 | Pet Time Hydro Centre | Dog Food, Bed Cover and Food Bowls - Pound | \$104.70 |
| 638.745-01 | 14/10/2016 | Plantagenet Agg Repairs | Annual Service - Denbarker, Rocky Gully, Narrikup, Forest Hill, Perrilup, Porongurup and South Porongurup BFB Trucks (Funded by ESL) | \$7,725.83 |
| 638.945-01 | 14/10/2016 | Plantex Courier Service | Courier Fees | \$9.00 |
| 638.16-01 | 14/10/2016 | Pre-emptive Strike | Troubleshoot IT Problems - Rec.Centre / Hosting of Shire Website | \$753.50 |
| 638.1786-01 | 14/10/2016 | Prime Media Group | TV Adverts - Saleyards | \$726.00 |
| 638.123-01 | 14/10/2016 | Schweppes Australia Pty Ltd | Kiosk Supplies - Rec.Centre | \$226.10 |
| 638.1165-01 | 14/10/2016 | Seton Australia | Safety Signs - District Hall | \$257.90 |
| 638.339-01 | 14/10/2016 | Sigma Chemicals | Fine Filter Sand - Swimming Pool | \$368.06 |
| 638.29-01 | 14/10/2016 | Southern Tool and Fastener Co. | Chainsaws, Blower Backpacks, Batteries and Jump Pump - Works | \$13,364.96 |
| 638.31-01 | 14/10/2016 | Star Track Express | Courier Fees | \$334.11 |
| 638.32-01 | 14/10/2016 | State Emergency Service - Mount Barker | LGGS Allocation 2nd Quarter 2016/17 (Funded by ESL) | \$2,500.00 |
| 638.43-01 | 14/10/2016 | Synergy | Synergy Account - Various | \$14,114.95 |
| 638.1067-01 | 14/10/2016 | The Mundara Trust | Courier Fees | \$338.80 |
| 638.356-01 | 14/10/2016 | The Royal Life Saving Society | Watch Around Water Re-Registration 2016 | \$150.00 |
| 638.54-01 | 14/10/2016 | Think Water Albany | Poly Fittings - Saleyards / Hose and Fittings - Sounness Park | \$187.40 |
| 638.364-01 | 14/10/2016 | Tim's Tyres | Tyre Repairs - Skid Steer and Roller | \$319.00 |
| 638.1410-01 | 14/10/2016 | United Card Services Pty Ltd | Monthly Card Fee - BFBs (Funded by ESL) | \$19.80 |
| 638.585-01 | 14/10/2016 | Valley View Motel | Accommodation - S Tweedie | \$115.00 |
| 638.355-01 | 14/10/2016 | WA Local Government Association | Conducting Performance Appraisals Training - D Fawcett | \$324.50 |
| 638.368-01 | 14/10/2016 | Westrac | Brackets, Hose, Ladder, Step, Nuts, Bolts and Spacer - Loaders | \$3,836.92 |
| 638.578-01 | 14/10/2016 | Whale Plumbing and Gas | Repair Leaking Taps - Rec.Centre (Part Recoverable) / Cut Gas Supply and Remove Sink - District Hall (Grant Funded) | \$630.00 |
| 638.443-01 | 14/10/2016 | Wren Oil | Disposal of Waste Oil - Depot | \$429.00 |
| 639.59-01 | 17/10/2016 | Australian Services Union (ASU) | Staff Union Payment | \$52.72 |
| 639.60-01 | 17/10/2016 | Child Support Agency | Staff Child Support Payment | \$394.02 |
| 639.878-01 | 17/10/2016 | Health Insurance Fund of WA | Staff Health Insurance Payment | \$149.80 |
| 639.62-01 | 17/10/2016 | Social Club - Inside Staff | Staff Social Club Payment | \$136.00 |
| 639.63-01 | 17/10/2016 | Workers Fund - Outside Staff | Staff Social Club Payment | \$160.00 |

Schedule of Accounts for the Month of October 2016
For the Meeting to be held 8 November 2016

| Cheque No. | Chq Date | Payee | Description | Amount |
|-------------------|-----------------|---|---|---------------|
| 640.1716-01 | 17/10/2016 | ClickSuper | Staff Superannuation Payment | \$25,380.32 |
| 641.446-01 | 24/10/2016 | Fuel Distributors of Western Australia | Diesel - Stock | \$5,743.50 |
| 641.1050-01 | 24/10/2016 | Keynote Conferences - Waste and Recycle Conference 2016 | Waste and Recycle Conference 2016 Registrations - R Stewart, A Tucker, Cr J Moir and Cr M O'Dea | \$4,312.00 |
| 642.66-01 | 27/10/2016 | AD Contractors | Emulsion - Stock | \$851.40 |
| 642.75-01 | 27/10/2016 | Albany Bitumen Spraying | Sealing Driveways - Deane Street | \$5,162.30 |
| 642.76-01 | 27/10/2016 | Albany Brake and Clutch | Brake Pads and Kits - Fuel Tanker | \$139.90 |
| 642.1758-01 | 27/10/2016 | Albany Plasterboard Pty Ltd | Further Deposit After Updated Quote - District Hall Renovations (Grant Funded) | \$2,545.40 |
| 642.93-01 | 27/10/2016 | Albany V Belt and Rubber Specialists | Globes, Plug, Bulbs, Wiper Blades, Coupling, Rags, Sealant, V-Belt, Water Reel, Ball Valve and Various Depot Consumables - Depot | \$1,482.58 |
| 642.97-01 | 27/10/2016 | Artistic Glass Frosting | Replace 3 Windows - Taylor-Dennis Pavilion | \$973.50 |
| 642.1780-01 | 27/10/2016 | Assist Engineering | Reinstatement Supervision - Flood Damage Works (Recoverable from MRWA) | \$6,875.00 |
| 642.107-01 | 27/10/2016 | Best Office Systems | Staples - Photocopier | \$199.00 |
| 642.109-01 | 27/10/2016 | Bill Gibbs Excavation | Hire of Excavator - Rogers Road, Millinup Road, Chauvel Road, Boyup Road and Blue Lake Road | \$14,506.25 |
| 642.1380-01 | 27/10/2016 | Bullivants | Inspect Height Safety and Lifting Gear - Depot | \$828.03 |
| 642.1825-01 | 27/10/2016 | Bullseye Plumbing and Gas | Drain Cleaning - Armstrong Road | \$660.00 |
| 642.119-01 | 27/10/2016 | Bunnings Warehouse - Albany | Pipe Fittings - Kendenup Agricultural Grounds Toilets / Tiles, Grout, Ladder, Retaining Posts and Carpet Tiles - District Hall (Grant Funded) | \$1,552.87 |
| 642.127-01 | 27/10/2016 | City of Albany | Return Flight to Geraldton, Meals and Accommodation - R Stewart | \$1,462.88 |
| 642.129-01 | 27/10/2016 | Civica Pty Ltd | Authority Managed Services - December 2016 | \$6,385.46 |
| 642.1795-01 | 27/10/2016 | Connect Technology Australia | Establish New Internet Connection - Saleyards | \$1,622.50 |
| 642.138-01 | 27/10/2016 | Courier Australia | Courier Fees | \$194.23 |
| 642.137-01 | 27/10/2016 | Custom Service Leasing Pty Ltd | Lease of AGWA Vehicle (Recoverable) | \$841.22 |
| 642.1554-01 | 27/10/2016 | Department of Local Government and Communities | Return of Unspent Grant Money - National Youth Week | \$523.85 |
| 642.143-01 | 27/10/2016 | Duggins Menswear | Uniforms - M Bird and Z Hambley / Uniform - D McDonald | \$994.97 |
| 642.1802-01 | 27/10/2016 | Enigma Business Products | Purchase of Computer Equipment - Admin Office | \$1,556.50 |
| 642.1859-01 | 27/10/2016 | Executive Media | Advert in Caravanning Australia Summer 2016/17 | \$500.00 |
| 642.1768-01 | 27/10/2016 | Fairfax Media | Advert in Farm Weekly - Saleyards | \$417.12 |
| 642.1799-01 | 27/10/2016 | Flex Fitness Equipment | Black Rubber Flooring - Rec.Centre (Part Recoverable) | \$1,750.00 |

| Cheque No. | Chq Date | Payee | Description | Amount |
|-------------------|-----------------|--|--|---------------|
| 642.906-01 | 27/10/2016 | Forest Hill/Denbarker Hall Committee | Reimbursement for Forest Hill Hall Insurance - FAGS Grant | \$1,053.80 |
| 642.446-01 | 27/10/2016 | Fuel Distributors of Western Australia | Diesel - Stock | \$3,427.83 |
| 642.642-01 | 27/10/2016 | G K Hambley | Lawnmowing and Spraying - CEO and DCEO Houses and Playgroup | \$539.00 |
| 642.156-01 | 27/10/2016 | Great Southern Group Training | Rec.Centre School Based Trainee Wages - N Bolton / Apprentice Gardener Wages - A Crofts / Apprentice Mechanic Wages - R Bail | \$6,674.77 |
| 642.158-01 | 27/10/2016 | GSR Rural Services | Trough Blocks - Saleyards | \$700.00 |
| 642.162-01 | 27/10/2016 | Hanson Construction Materials | Roadbase - Frankland-Rocky Gully Road | \$1,755.60 |
| 642.1581-01 | 27/10/2016 | Heavy Vehicle Training | HR Licence Training and Assessment - T Williams and A Crofts | \$3,390.00 |
| 642.1501-01 | 27/10/2016 | Insight Call Centre Services | After Hours Call Out Phone Service | \$275.28 |
| 642.172-01 | 27/10/2016 | Jason Signmakers | 7 Street Name Signs and Brackets | \$573.76 |
| 642.1383-01 | 27/10/2016 | JP Promotions | 500 Promotional Pens | \$962.50 |
| 642.168-01 | 27/10/2016 | JR and A Hersey | Mobile Oil Transfer Kits and Drum Trolleys - Depot | \$4,609.00 |
| 642.639-01 | 27/10/2016 | K E Gregory | Window Cleaning - Library | \$160.00 |
| 642.695-01 | 27/10/2016 | Ken Freegard Filter Cleaning | Filter Cleaning - Loader, Grader and Isuzu Truck | \$97.40 |
| 642.1823-01 | 27/10/2016 | Koster's Steel Constructions Pty Ltd | Final Claim - Saleyards Skillion Roof | \$12,651.83 |
| 642.1827-01 | 27/10/2016 | L and T Hammond Pump Outs | Pump Out Grease Traps - HACC, Sounness Park and Frost Pavilion / Pump Out Septic Tanks and Leach Drains - Rocky Gully Public Toilets | \$1,790.00 |
| 642.1212-01 | 27/10/2016 | LGISWA | Property Adjustment Premiums / Actual Wages Adjustment - Workers Compensation | \$5,810.08 |
| 642.1743-01 | 27/10/2016 | Management Solutions (QLD) Pty Ltd | SEGRA Registration - Cr K Clements, Cr M O'Dea, Cr C Pavlovich, Cr J Moir, Cr J Oldfield and R Stewart | \$6,885.38 |
| 642.194-01 | 27/10/2016 | Marketforce | Adverts in Albany Advertiser - Permits to Burn Garden Refuse, Town Planning Scheme No. 3 and Saleyards Canteen Lease | \$692.28 |
| 642.707-01 | 27/10/2016 | Marshall Mowers | Battery - Ariens Zoom Mower | \$99.95 |
| 642.1646-01 | 27/10/2016 | Midland Brick | Heavy Duty Red Pavers - Town Streets | \$321.42 |
| 642.202-01 | 27/10/2016 | Mount Barker Auto Electrics Pty Ltd | Repair Air-Conditioner and Evaporator - Isuzu Truck / Supply and Fit UHF Radio - Isuzu Ute / Solenoid - Multi Tyre Roller / Battery Clamp - Mack Hook Lift Truck | \$1,622.00 |
| 642.204-01 | 27/10/2016 | Mount Barker Cooperative Ltd | Co-op Account - September 2016 | \$2,603.66 |
| 642.207-01 | 27/10/2016 | Mount Barker Electrics | Repair Light - HACC | \$156.33 |
| 642.212-01 | 27/10/2016 | Mount Barker Hire | Hire of Portable Toilet - Kendenup Agricultural Grounds / Hire of Skip Bin - District Hall (Grant Funded) | \$1,755.00 |
| 642.872-01 | 27/10/2016 | Mount Barker Scrap Shak | Stationery - Saleyards | \$27.70 |

Schedule of Accounts for the Month of October 2016
For the Meeting to be held 8 November 2016

| Cheque No. | Chq Date | Payee | Description | Amount |
|-------------------|-----------------|---|--|---------------|
| 642.786-01 | 27/10/2016 | Mount Barker Speedway Club Inc | 2016/17 Financial Assistance Grant - Purchase Two-Way Radios | \$2,600.00 |
| 642.1628-01 | 27/10/2016 | Mount Barker Steel Fabrications | Cut Brackets for Door Locks - Admin Office / Cut and Punch Aluminium Sheets - Admin Office | \$964.70 |
| 642.987-01 | 27/10/2016 | Mr K Lodge | Engineering Investigations of Flooring - District Hall (Grant Funded) | \$2,658.70 |
| 642.1773-01 | 27/10/2016 | Mr S Tweedie | Ongoing Review of Delegations Register | \$5,830.00 |
| 642.283-01 | 27/10/2016 | Nevilles Hardware and Building Supplies | Timber - District Hall Renovations (Grant Funded) / Pine and Laserlite - Sheep Pavilion | \$8,821.25 |
| 642.1255-01 | 27/10/2016 | Pacific Brands Workwear Group Pty Ltd | Uniforms - T Powell, C MacLean and K Perrin | \$1,266.41 |
| 642.799-01 | 27/10/2016 | Plantagenet Concrete | Concrete Footings - Kendenup Agricultural Grounds | \$432.00 |
| 642.1008-01 | 27/10/2016 | Plantagenet Plumbing | Plumbing Works - District Hall Renovations (Grant Funded) | \$3,933.60 |
| 642.289-01 | 27/10/2016 | Plantagenet News | Adverts - Issue 887, 888 and 889 | \$499.50 |
| 642.14-01 | 27/10/2016 | Plantagenet Sheds and Steel | Repairs to Transfer Bin - Mack Hook Lift Truck | \$676.50 |
| 642.1860-01 | 27/10/2016 | Poster Passion | Watch Around Water Frame and Banner | \$194.48 |
| 642.16-01 | 27/10/2016 | Pre-emptive Strike | Troubleshoot Saleyards IT Issues | \$330.00 |
| 642.157-01 | 27/10/2016 | South Regional TAFE | Operate and Maintain Chainsaws Course - M Harvey | \$139.34 |
| 642.31-01 | 27/10/2016 | Star Track Express | Courier Fees | \$525.67 |
| 642.37-01 | 27/10/2016 | Stewart and Heaton Clothing | Personal Protective Equipment - BFBs (Funded by ESL) | \$800.00 |
| 642.441-01 | 27/10/2016 | Swift Pest Management | Treatment of Termite Nest - Jackson Street | \$160.00 |
| 642.43-01 | 27/10/2016 | Synergy | Synergy Account -Various | \$2,066.25 |
| 642.1858-01 | 27/10/2016 | Talis | Financial Assessment of Current Waste Collections Services | \$3,616.25 |
| 642.54-01 | 27/10/2016 | Think Water Albany | Repair Wash-down Pipe and Soak Pump - Saleyards | \$892.85 |
| 642.1403-01 | 27/10/2016 | Warren Blackwood Waste | Recycle and Waste Collections and Hire of Bulk Recycle Bins - September | \$22,511.68 |
| 642.342-01 | 27/10/2016 | Westcare Industries | Protective Gloves - Depot | \$145.20 |
| 642.348-01 | 27/10/2016 | Westwater Enterprises Pty Ltd | Upgrade Chlorine Equipment - Swimming Pool | \$8,143.08 |
| 642.578-01 | 27/10/2016 | Whale Plumbing and Gas | Rewasher Taps and Repair Toilet Leak - Sheep Pavilion | \$400.00 |
| 642.465-01 | 27/10/2016 | Windsor Lodge Como | Accommodation - P Duncan | \$156.50 |
| 642.1089-01 | 27/10/2016 | Wine Show of Western Australia | Ticket for Wine Show Awards Night - R Stewart | \$175.00 |
| 643.59-01 | 31/10/2016 | Australian Services Union (ASU) | Staff Union Payment | \$52.72 |
| 643.60-01 | 31/10/2016 | Child Support Agency | Staff Child Support Payment | \$394.02 |
| 643.878-01 | 31/10/2016 | Health Insurance Fund of WA | Staff Health Insurance Payment | \$149.80 |
| 643.62-01 | 31/10/2016 | Social Club - Inside Staff | Staff Social Club Payment | \$141.00 |
| 643.63-01 | 31/10/2016 | Workers Fund - Outside Staff | Staff Social Club Payment | \$160.00 |
| 644.1716-01 | 31/10/2016 | ClickSuper | Staff Superannuation Payment | \$26,179.77 |
| 5000717 | 03/10/2016 | Westnet | Internet - Various | \$1,169.64 |

Schedule of Accounts for the Month of October 2016
For the Meeting to be held 8 November 2016

| <i>Cheque No.</i> | <i>Chq Date</i> | <i>Payee</i> | <i>Description</i> | <i>Amount</i> |
|--------------------------|------------------------|-----------------------|--|----------------------|
| 5000718 | 14/10/2016 | Corporate Charge Card | Return Flights Albany to Geraldton - Cr K Clements / Accommodation - Waste Conference - Cr M O'Dea, Cr J Moir, R Stewart and A Tucker / Meals - Waste Conference - R Stewart and A Tucker / Card Fee | \$2,746.14 |
| 5000719 | 14/10/2016 | Corporate Charge Card | Lego - Library Lego for Literacy Program / Board Games - Library / Accommodation - D LeCerf / Quarterly Payment - Slideshow and Audio Advert / Purchase of Redbook - Vehicle Valuations / Renewal of High Risk Licence - J Rutter / Library Seminar - K Perrin / Back-up Disks - Admin Office / Card Fee | \$2,135.70 |
| 5000720 | 20/10/2016 | Equipment Rents | Photocopier Lease - Admin and Library | \$1,039.50 |
| 5000721 | 27/10/2016 | Mitsubishi | Car Lease - Regional Health Officer (Part Recoverable) | \$660.00 |
| | | | TOTAL | \$620,617.23 |

Council

**RISK MANAGEMENT, INTERNAL CONTROL AND
LEGISLATIVE COMPLIANCE – ORGANISATIONAL
REVIEW**

Assessment Report

Meeting Date: 13 September 2016

Number of Pages: 32

**ASSESSMENT REPORT - ORGANISATIONAL REVIEW OF RISK MANAGEMENT,
INTERNAL CONTROL AND LEGISLATIVE COMPLIANCE**

File No: N39062
Responsible Officer: Rob Stewart
Chief Executive Officer
Author: John Fathers
Deputy Chief Executive Officer
Date: 3 October 2016

The purpose of this report is to review of the appropriateness and effectiveness of organisational systems and procedures in relation to risk management, internal control and legislative compliance.

In February 2013, a new regulation (Section 17) of the Local Government (Audit) Regulations was promulgated. This regulation requires a review of the appropriateness and effectiveness of systems and procedures in relation to risk management, internal control and legislative compliance at least once every two calendar years and to report to the Audit Committee the results of that review.

Regulation 17 of the Local Government (Audit) Regulations 1996 states that:

- (1) The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —*
- (a) risk management; and*
 - (b) internal control; and*
 - (c) legislative compliance.*
- (2) The review may relate to any or all of the matters referred to in subregulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review at least once every 2 calendar years.*
- (3) The CEO is to report to the audit committee the results of that review.'*

The Council has once previously undertaken such a review, which was noted by the Council at its meeting held on 11 November 2014.

RISK MANAGEMENT – ASSESSMENT

Background

Australian Standard AS/NZS ISO 31000:2009 defines risk as '*the effect of uncertainty on objectives.*' A primary objective of risk management is to identify and to manage (take preventive steps) to handle these uncertainties and thereby reduce potential harm to the Shire.

Local governments are required to formalise their risk management processes, including the identification and treatment of risks and the establishment of a risk register. The recently adopted policy is part of a framework which will enable more effective management of risks. A risk tolerance table has also been developed which will reflect the Shire's tolerance for various risks.

Managing risk is not the responsibility of just one person within the organisation. Managers responsible for particular areas have the most influence over implementing controls to manage risk, but responsibility also lies with employees who operate within the area.

Policy Statement

OBJECTIVE

To commit to organisation-wide risk management principles, systems and processes that ensure consistent, efficient and effective assessment of risk in all planning, decision making and operational processes.

POLICY:

1. Definition of Risk:

1.1 AS/NZS ISO 31000:2009 defines risk as '*the effect of uncertainty on objectives.*'

1.2 A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative, or a deviation from the expected. An objective may be financial, related to health and safety, or defined in other terms.

2. Definition of Risk Management:

2.1 The application of coordinated activities to direct and control an organisation with regard to risk.

3. Principles – Framework - Process

3.1 The Shire considers risk management to be an essential management function in its operations. The responsibility for managing specific risks lies with the person who has the responsibility for the function, service or activity that gives rise to that risk.

- 3.2 *The Council is committed to the principles, framework and process of managing risk as outlined in AS/NZS ISO 31000:2009.*
- 3.3 *The Shire will manage risks continuously using a process involving the identification, analysis, evaluation, treatment, monitoring and review of risks. It will be applied to decision making through all levels of the organisation in relation to planning or executing any function, service or activity.*
- 3.4 *In particular it will be applied to:*
- a) Strategic planning;*
 - b) Expenditure of large amounts of money;*
 - c) New strategies and procedures;*
 - d) Management of projects, tenders and proposals;*
 - e) Introducing significant change; and*
 - f) The management of sensitive issues.*
- 3.5 *The objectives of risk management are:*
- a) The achievement of organisational goals and objectives;*
 - b) The ongoing health and safety of all employees at the workplace;*
 - c) Ensuring public safety within the Council's jurisdiction is not compromised;*
 - d) Limited loss or damage to property and other assets;*
 - e) Limited interruption to business continuity;*
 - f) Positive public perception of Council and the Shire; and*
 - g) Application of equal opportunity principles in the workforce and the community.*

4. Responsibilities

- 4.1 *The CEO, managers and supervisors have the responsibility and accountability for ensuring that all staff manage the risks within their own work areas. Risks should be anticipated and reasonable protective measures taken.*
- 4.2 *All managers will encourage openness and honesty in the reporting and escalation of risks;*
- 4.3 *All staff will be encouraged to alert management to the risks that exist within their area, without fear of recrimination.*
- 4.4 *All staff will, after appropriate training, adopt the principles of risk management and comply with all policies, procedures and practices relating to risk management.*
- 4.5 *All staff and employees will, as required, conduct risk assessments during the performance of their daily duties.*

4.6 *The level of sophistication of the risk assessment will be commensurate with the scope of the task and the associated level of risk identified.*

4.7 *Failure by staff to observe reasonable directions from supervisors regarding the management of risks and/or failure of staff to take reasonable care in identifying and treating risks in the workplace may result in disciplinary action.*

4.8 *The Council is committed to the concept and resourcing of risk management.*

5. *Monitor and Review*

5.1 *The Shire will implement a robust reporting and recording system that will be regularly monitored to ensure closeout of risks and identification of ongoing issues and trends.*

5.2 *Significant or extreme risks will be reported to the Audit and Risk Management Committee and reviewed to determine appropriate treatments or whether to continue with the activity or service from which the risk arises.*

Summary of Procedures

Scope

The Risk Management Guidelines cover, but not be limited to, the following areas of Council activity:

Asset Risks

- Theft, vandalism, fire
- Water or vehicle damage.
- Computer virus, power or water outage.
- Footpath and road hazards.
- Failure to adequately insure buildings, property and contents.
- Failure to plan and manage the financial lifecycle of the asset.

Community Health, Safety and Wellbeing Risks

- Natural disaster or terrorist attack
- Criminal activity, civil unrest
- Fuel / energy crisis
- Injuries to public on / in public buildings / equipment
- Transmission of airborne contaminants hazardous to health

Financial Management Risks

- Inappropriate use of resources
- Budget blow-out or overpayments
- Fraud or theft
- Loss of funds from virus, hacking or other means

Corporate Governance Risks

- Not providing lawful services or functions
- Not fulfilling operational goals
- Electoral campaign breaches
- Failure to uphold local laws
- Corruption and bribery
- Misuse of confidential information
- Non-compliance with lawful orders
- Failure to declare interests
- Effective project planning and management
- Failure to be informed of relevant changes to legislation
- Appointment / retention of key Staff
- Conduct of Members and key staff

Human Resources Risks

- Inappropriate / difficult human behaviour
- Inadequate staffing levels/retention of staff
- Alcohol, drug, tobacco use
- Skills and knowledge management
- Industrial Action
- Poor performance or productivity
- OSH act breaches / Worker injury
- Sexual harassment / discrimination/ bullying
- Professional indemnity

Knowledge Management Risks

- Misuse of public data / privacy issues
- Internet / e-mail / social media misuse
- Loss of corporate knowledge ie staff turnover
- Misuse of council information
- Archiving practices
- Non-compliance with record act

Legal Compliance Risks

- Statutory law breaches
- Copyright or trade practice breaches
- Trade practice breaches
- Wages, benefits, working hours not regulated
- Potential public liability claims eg. Public access, egress and safety.
- General litigation

Business Continuity Risks

- Disruption to operations
- Inability to conduct 'business as normal'

- Staff absenteeism
- Changes to staff roles and responsibilities
- Continuity of essential operations, functions, internal support services or vital community services

Damage to Reputation Risks

- Adverse publicity or Shire media attention
- Loss of community support
- Managing public complaints
- Very high level of public embarrassment
- Breakdown in communication/ consultation with community.

Shire Approach to Risk Management

The Council and Management Team apply the risk management principles to the Governance of the Shire and ensure the relevant information is available to minimise risks in all decision making and planning.

Effective risk management is based on a structured approach to the management of risk that emphasises a proactive rather than a reactive response. Operational risks must be managed during day to day operations to ensure objectives are achieved and unnecessary exposure to risk is minimised.

Management of risk is addressed in the following order:

- Eliminate the risk wherever possible. For example, avoiding the risk by deciding not to start or continue with the activity that gives rise to the risk or removing the source of the risk;
- Transfer the risk, in full or in part, by changing the nature and magnitude of likelihood or the consequences. For example, ensuring that contractors carrying out work for the Shire carry the appropriate public liability insurance;
- Reduce the risk by undertaking hazard analysis, process improvement and risk audits, and developing procedures relating to all the Shire's activities;
- Ensure the Shire carries adequate insurance for the risks remaining; and if significant risk cannot be reduced or eliminated, consider avoiding the activity.
- Guided by the Council's Risk Appetite, the Council may choose to accept the risk.

Strategic Risks

A Risk Register has been developed and is being maintained for strategic risks. Some project and operational risks are also considered and evaluated, however the Shire has adopted a relatively simplistic approach and only do a formal assessment of new projects and operational risks where deemed appropriate by appropriate by the Chief Executive Officer or a Manager.

Operational Risks

A Risk Assessment form will be completed for any risk where a risk assessment is deemed appropriate by the Chief Executive Officer or a Manager.

Major Projects

A Risk Assessment form will be completed for any risk where a risk assessment is deemed appropriate by the Chief Executive Officer or a Manager.

New Services and Community Events

All proposals for new services or major community events have a specific risk assessment undertaken.

Council Reports

There is no requirement for risk assessment details to be reported to the Council for operational matters. A separate 'Risk Assessment' heading is used where it is deemed appropriate to include in relevant reports to the Council for major projects or events, in particular where an issue has been noted in the Strategic Risk Register.

Roles and Responsibilities

Managing risk is not the responsibility of just one person within the organisation. Managers responsible for areas have the most influence over implementing controls to manage risk, but responsibility also lies with employees who operate within the area.

Risk assessment is a core element of strategic and business planning, and a precursor to specific outcomes such as major procurement, major projects and change programs.

Operational risks are identified, analysed and managed by the responsible managers in each of the operational areas of the Council, however some major projects or activities may require the allocation of specific resources to the risk management process. Budget considerations will necessitate the allocation of funds in order of risk priority.

Key responsibilities have been detailed within the guidelines.

Risk Tolerance Table

This table is used when assessing the potential impact of an activity, issue or strategy. A further risk assessment that may include specialist consultation or research should be conducted in a more formal manner for any element of the above that is perceived to be Major – Extreme.

| DESCRIPTION | FINANCIAL | HEALTH | REPUTATION | OPERATION | ENVIRONMENT | COMPLIANCE | PROJECT |
|----------------------|----------------------------|--|--|--|---|--|--|
| Insignificant | <Less than \$20,000 | No injuries or illness | Unsubstantiated, low impact, low profile or "no news" item | Little impact | Little impact | Minor breach of policy, or process requiring approval or variance | Small variation to cost , timelines, scope or quality of objectives and required outcomes |
| Minor | \$20,000 – 100,000 | First Aid treatment | Substantiated, low impact, low news item | Inconvenient delays | Minor damage or contamination | Breach of policy, process or legislative requirement requiring attention of minimal damage control | 5-10% increase in time or cost or variation to scope or objective requiring managers approval |
| Major | \$100,000- \$500,000 | Medical treatment | Substantiated, public embarrassment, moderate impact, moderate news profile | Significant delays to major deliverables | Environmental damage requiring restitution or internal cleanup | Breach requiring internal investigation, treatment or moderate damage control | 10 -20 % increase in time or cost or variation to scope or objective requiring Senior Management approval |
| Critical | \$500,000 - \$1,000,000 | Extensive injuries or disabilities | Substantiated, organisational embarrassment, high impact news profile, third party actions | Partial non- achievement of major deliverables | Minor Breach of legislation / significant contamination or damage requiring third party assistance | Breach resulting in external investigation or third party actions resulting in tangible loss and some damage to reputation | 20 — 50 % increase in time or cost or significant variation to scope or objective requiring restructure of project and Senior Management or Council approval |
| Extreme | More than \$1,000,000 | Death or permanent disabilities | Substantiated, public embarrassment, very high multiple impacts, high widespread multiple news profile, third party actions | Complete non- achievement of major deliverables | Major breach of legislation or extensive contamination and environmental damage requiring third party intervention | Breach resulting in external investigation or third party actions resulting in significant tangible loss and damage to reputation | >50% increase in cost or timeline, or inability to meet project objectives requiring the project to be abandoned or redeveloped. |

Likelihood

The following likelihood table assists prioritisation of risk management activities and should be used in conjunction with this risk tolerance table.

| RISK LEVEL | DESCRIPTION | PRESUMPTIONS | FREQUENCY |
|------------|----------------|--|----------------------------------|
| A | Almost Certain | Expected to occur in most circumstances | More than once per year |
| B | Likely | Will probably occur in most circumstances | At least once per year |
| C | Possible | Should occur at some time | At least once in three years. |
| D | Unlikely | Could occur at some time | At least once in ten years |
| E | Rare | May occur, only in exceptional circumstances | Less than once in fifteen years. |

Analysis Matrix

This table takes the findings from the Likelihood and Consequences tables and allows a potential risk rating to be calculated. Once treatments are in place, the same process takes place taking into account those treatments being in place. This gives the residual risk that goes into a risk register, and assists in determining priorities and informs decision making.

| Consequence Likelihood | | Insignificant 1 | Minor 2 | Major 3 | Critical 4 | Extreme 5 |
|---------------------------|---|--------------------|------------|------------|---------------|--------------|
| Almost Certain | A | H | H | E | E | E |
| Likely | B | M | H | H | E | E |
| Possible | C | L | M | H | E | E |
| Unlikely | D | L | L | M | H | E |
| Rare | E | L | L | M | H | H |

Responsibility Legend

| | | |
|------------|------------------------|--|
| E | Extreme Risk – | Audit and Risk Committee (ARC) Attention |
| H - | High risk – | Senior management attention ARC awareness |
| M - | Moderate Risk – | Management responsibility must be specified |
| L - | Low Risk - | Manage by routine procedures at operational level |

Assessment of the appropriateness and effectiveness of risk management measures

For systems and procedures to be effective, they must exist. A Risk Management Policy exists from which other elements flow.

The objectives of the policy are to:

- Adopt and implement a risk management framework that integrates risk management into the organisation and provides the mandate, resources and management systems.
- Foster and develop a risk management culture that influences all activities and decision making.
- Improve the way assets, functions and services are managed and delivered to achieve objectives and reduce potential harm to the Shire.

The policy notes that the Shire will manage risks continuously using a process involving the identification, analysis, evaluation, treatment, monitoring and review of risks. It is applied to decision making through all levels of the organisation in relation to planning or executing any function, service or activity. In particular, it is applied to:

- Strategic planning;
- Expenditure of large amounts of money;
- New strategies and procedures;
- Management of projects, tenders and proposals;
- Introducing significant change; and
- The management of sensitive issues.

The Shire recognises that to be effective, risk management must become part of the Shire's culture, integrated into the Shire's corporate and business plans and everyday activities. Further, risk management must become the responsibility of every employee, contractor, volunteer and elected member of the Council.

Prior to the adoption of the policy, this framework had, to some extent, been implemented at the Shire of Plantagenet in an informal manner. The Shire has developed significant processes and procedures in regard to occupational health and safety, including an active OSH Committee over the last 10 or so years.

Guidelines and procedures have also been developed in regard to Internal Controls and Legislative Compliance. Those existing systems can be considered to form part of the overall risk management framework.

The policy requires that the Shire will implement a robust reporting and recording system that will be regularly monitored to ensure closeout of risks and identification of ongoing issues and trends.

In this regard, a risk register has now been developed and is being maintained for strategic risks. Some project and operational risks will also be considered and evaluated, however the Shire has adopted a relatively simple approach and only do a formal assessment of new projects and operational risks where deemed appropriate by appropriate by the Chief Executive Officer or a Manager.

Ideally, all capital works projects greater than \$500,000.00 in value will, on assessment, have a specific risk assessment undertaken. However, at this stage, the Shire will not act to this extent, particularly due to resource constraints and in addition, Shire staff are not qualified to properly assess the full gambit of risks that might potentially impact.

It is the opinion of the CEO that the policy and procedures in place for risk management are generally appropriate for an organisation of this size of the Shire of Plantagenet.

Effectiveness is assessed through monitoring events and testing controls. The Shire has developed a Strategic Community Plan and reports to the Council on progress its strategic objectives. The Shire is making good progress towards meeting strategic objectives.

An analysis of events by risk category for the last three years is as follows:

| Risk Types | Events in the last two years |
|--|---|
| Asset Risks | |
| Theft, vandalism, fire, water or vehicle damage. | Break in at the Perillup Fire Shed with equipment and fuel stolen. Measures have been put in place to avoid a repetition of this event. |
| Computer virus, power or water outage. | No significant events |
| Footpath and road hazards. | No significant events |
| Failure to adequately insure buildings, property and contents. | No significant events or claims. In last two years - Motor Vehicle – 12 claims, Property – 9 claims, Public Liability – 2 claims. |
| Failure to plan and manage the financial lifecycle of the asset. | Playgroup building was infested with white ants. Required gutting and re-modelling. |
| | |
| Community Health, Safety and Wellbeing Risks | |
| Natural disaster or terrorist attack | No events |
| Fire, criminal activity, civil unrest | 25 fires in the 2014/2015 season and 46 in the 2015/2016 fire season, with a mix of ignition causes including lightning strikes, escaped private burns, agricultural machinery, farming activities and animal versus power lines. Fires also affected a number of Blue Gum plantations within the Shire boundaries. Annual maintenance of strategic firebreaks around town sites and major reserves continue to be a key focus point for the Shire. Hazard reduction work on unallocated crown land within town sites also attended to in co-operation with the Department of Fire and Emergency Services. A hazard reduction program weather permitting is also implemented on an annual basis. Now adopted as a KPI by the CEO. |
| Fuel crisis | No events |
| Injuries to public on / in public buildings / equipment | A fire brigade volunteer received minor knee injury whilst on a fire ground. |
| Transmission of airborne contaminants hazardous to health | One pre-existing asbestos issue at the Porongurup Tip Site in 2015/2016 which required temporary site closure and significant clean up efforts on the part of the Shire. |
| | |
| Financial Management Risks | |
| Inappropriate use of resources | No events |
| Budget blow-out or overpayments | No events, although storm damage payments of over \$600,000 at the end of 2015/2016 caused cash flow issues, as the funds could not be recouped. At the date of this report (3 October 2016) funds were still not recouped. During the preparation of the 2015/2016 Fringe Benefits Tax return it was revealed that in 2013 private use of Shire of Plantagenet vehicles was extended to several staff. This increased the Shire's current year liability substantially. The error required a recalculation of the previous two year FBT returns. |

| | |
|---|--|
| Fraud or theft | No events |
| Corporate Governance Risks | |
| Not providing lawful services or functions | No events |
| Not fulfilling strategic / operational goals | No significant events |
| Electoral campaign breaches | No events |
| Failure to uphold local laws | No events |
| Corruption and bribery | No events |
| Misuse of confidential information | No known events |
| Non-compliance with lawful orders | No known events |
| Failure to declare interests | One event. Not pursued by PSC. |
| Human Resources Risks | |
| Inappropriate / difficult human behaviour | No significant events |
| Inadequate staffing levels/retention of staff | Some 'pinch points' have been identified. No significant issues exist which would compromise levels of service delivery. |
| Alcohol, drug, tobacco use | No significant events |
| Skills and knowledge management | No significant events |
| Industrial Action | No events |
| Poor performance or productivity | No significant events |
| OSH act breaches / Worker injury | 2014/15 - 5 accidents, 11 hazards, 56 days LTI. 2015/16 - 2 accidents, 3 hazards, 56 LTI (LTI refer to existing workers compensation claims) |
| Sexual harassment / discrimination / bullying | An issue of bullying has been raised at by works staff. This matter has been resolved. |
| Professional indemnity | No events |
| Knowledge Management Risks | |
| Misuse of public data / privacy issues | No significant events |
| Internet / e-mail / social media misuse | No known events |
| Loss of corporate knowledge ie staff turnover | No significant events |
| Misuse of council information | No known events |
| Poor archiving practices | No events |
| Non-compliance with record act | No known events |
| Legal Compliance Risks | |
| Statutory law breaches | No known events |
| Copyright or trade practice breaches | No known events |
| Trade practice breaches | No known events |
| Wages, benefits, working hours not regulated | No events |

| | |
|--|-----------------------|
| Potential public liability claims eg. Public access, egress and safety. | No significant events |
| General litigation | No events. |
| | |
| Business Continuity Risks | |
| Disruption to operations | No events |
| Inability to conduct 'business as normal' | No events |
| Staff absenteeism | No significant events |
| Changes to staff roles and responsibilities | No significant events |
| Continuity of essential operations, functions, internal support services or vital community services | No significant events |
| Failure of information systems | No significant events |
| Failure of communication systems | No significant events |
| Failure to successfully deliver major projects | No significant events |
| | |
| Damage to Reputation Risks | |
| Adverse publicity or Shire media attention | No significant events |
| Loss of community support | No known events |
| Managing public complaints | No significant events |
| Very high level of public embarrassment | No significant events |
| Breakdown in communication/ consultation with community. | No significant events |

This list of events is considered to represent a relatively small number of incidents. In dollar terms, the overall cost is considered to represent a minor impact on the Shire's resources. The effectiveness of the current measures, which have recently been formalised by way of policy and procedures are considered to be quite robust.

INTERNAL CONTROL – ASSESSMENT

Background

The custodial role played by a local government in managing public assets brings with it a high expectation of public accountability and transparency.

Ensuring this high level of accountability and transparency requires the maintenance of a compliance culture and promotion of a sound internal control environment developed within a risk management framework. A key element of risk management and internal control is the communication of risks to both internal and external stakeholders.

Accountability and transparency within an organisation is heavily influenced by the 'tone at the top'. The actions of the CEO in requiring compliance with the legislative framework and internal policies and procedures are crucial to maintaining accountability and transparency.

There are three main types of accountability in the local government environment namely:

1. Public accountability - the mechanisms for assuring stakeholders of the local government behave responsibly.
2. Legal and corporate accountability - covering the obligations of the local government to comply with various legal frameworks.
3. Community accountability - ensuring the Council and executive perform functions in line with the wishes and expectations of the local community.

Policy Statement

OBJECTIVE

To ensure that appropriate internal controls are implemented in order to:

1. *Fulfil the statutory obligations under the Local Government (Financial Management) Regulations 1996 and Local Government (Audit) Regulations 1996; and*
2. *Ensure that the Shire's assets are safe from loss due to fraud and mismanagement.*

POLICY STATEMENT

The Council will, through the CEO, ensure that appropriate and efficient internal controls are in place covering:

1. *Staffing and segregation of duties;*
2. *Information technology;*
3. *Documented procedures and processes covering the recording, reporting and authorisation of transactions; and*
4. *Monitoring performance and adherence.*

Summary of Procedures and Guidelines

Application of Controls

There is no one standard set of internal controls for local governments. For a medium sized local government such as the Shire of Plantagenet, the following control environment should be expected:

- Risk management approach to all high and medium level plans.
- IT general controls administered by internal or external service providers routinely monitoring controls.
- IT application controls administered by internal or external service providers routinely monitored.
- Well documented procedures for all high and medium risk operational activities and processes.
- Segregation of high risk duties with timely documented reviews by officers independent of operations.
- Experienced staff in key roles undertaking reviews with lower qualified staff in operational roles.

Key Monitoring Activities

1. Annual Budget
 - Monthly actuals are compared to budget and significant variances fully investigated and explained.
2. Financial Reporting
 - Through the presentation of the Monthly Statement of Financial Activity (SFA) to the Council actual results are compared to budget each month. Significant variances are reviewed, investigated and explained.
3. Grants
 - Management regularly reviews all grant income and monitors compliance with both the terms of grants and the Council's grant policy (including claiming funds on a timely basis).
 - Through the SFA, grant revenue is compared to budget. Significant variances are reviewed, investigated and explained.
4. Receipting
 - Income is compared to budget monthly through the SFA. Significant variances are reviewed.
 - Statements of accounts receivable are sent to customers enabling review.
5. Rates
 - The rates ageing profile is reviewed on a monthly basis and any outstanding items are investigated.
 - Actual rate revenue is compared to budget. Significant variances are reviewed.
 - Annual valuation update is balanced prior to the generation of rates. This is reconciled to the rate record and reviewed.
 - Interim valuation updates are balanced prior to the generation of the interim rates. This is reconciled to the rate record and reviewed.
6. Receivables
 - Receivables and revenue are compared to budget on a monthly basis. Significant variances are reviewed.
 - Provisions for doubtful debts are reviewed on a regular basis.

- The debtors ageing profile is reviewed on a monthly basis and any outstanding items investigated.
 - Trade receivables age reconciliation to the general ledger is reviewed monthly.
7. Bank accounts and banking
- Bank reconciliations are done and reviewed monthly to confirm large outstanding items are adequately explained and subsequently resolved.
8. Investments
- The Council's investment performance is reviewed regularly.
 - Actual investment income compared to budget on a regular basis. Significant variances are reviewed.
 - Investments are maintained in accordance with regulations and investment policy.
 - Reconciliation of investment register to general ledger routinely prepared and reviewed.
9. Payroll
- Employee costs are reviewed against budget on a monthly basis.
 - A selection of salary and hourly payroll reports (including compensation and withholding information) are reviewed and approved by management before payments are approved.
 - The payroll deduction table data is periodically reviewed by management for accuracy and ongoing pertinence.
 - Any changes to personnel bank account or BSB are reported on and reviewed on a monthly basis.
 - Each pay run is reviewed prior to authorisation for payment for consistency with prior pay runs and for abnormal items such as overtime.
10. Purchasing, procurement and payments
- Actual expenditure is compared to budget on a monthly basis. Significant variances are reviewed.
 - A list of all payments is prepared and presented monthly to the Council. Significant variances are reviewed by management.
 - Supporting documentation is reviewed before approving payments.
11. Trade payables
- The trade payables ageing profile is reviewed on a monthly basis and any outstanding items are investigated.
 - Trade payables age reconciliation to the general ledger is reviewed at least monthly.
 - Any changes to creditor bank accounts or BSB are reported on and reviewed on a monthly basis.
12. Fixed Assets
- Management compares additions to fixed asset register to budget. Significant variances are reviewed.
 - Activity recorded in fixed asset register is reviewed by management, including comparison to the capital budget.

- Management to regularly review valuation of fixed assets (i.e. methodology and useful lives of assets) to ensure that asset valuations are appropriate and in accordance with Australian Accounting Standards.
- Depreciation rates are reviewed (at least annually) to ensure that rates and remaining useful lives are reasonable.
- A reconciliation of the fixed asset register to the general ledger is prepared and reviewed routinely.

13. Borrowings

- Borrowings actual and interest charges are compared to budget monthly. Significant variances are reviewed by management.

14. Journals

- All journals are independently reviewed and approved (including check to ensure correct account allocation) and contain sufficient support information, where appropriate.

15. General IT Risks

- Regular IT audits performed focusing on data accuracy, retention, recovery and security. Results of these IT Audits reviewed by management and action plan promptly implemented.

Key Control Activities

The limited resources and number of staff in small and medium rural local governments result in a reduced capacity to segregate tasks. However, regardless of the size of the local government it is important for certain key control activities to be undertaken due to the inherent high risks associated with various transactions.

Ideally, the following key activities should be undertaken in addition to the key monitoring activities, any legislative requirements and any additional activities identified by the risk management process. Those being undertaken at the Shire of Plantagenet are noted at the right of each control:

1. Financial Report Preparation

Risk: Inaccurate representation of the Shire's financial position and allocation of resources.

- Employees responsible for financial report preparation are competent and adequately trained. ✓
- All journal entries require supporting documentation. Any non-routine entries require documented approval prior to being posted. ✓
- Accounting software used contains application controls that prevent or detect an error from occurring. ✓

2. Payroll

Risk: Fictitious employees, overpayment, and excess leave uses.

- Payroll staff are competent for their assigned tasks, adequately trained and supervised. ✓
- Persons processing payroll are independent of other payroll functions, such as hiring/firing of staff, timekeeping and Electronic Funds Transfer x

- (EFT) payment. ✓
 - Approval in writing is obtained before adding new employees to payroll. ✓
 - Signed and dated approval of each employee's pay rate is documented on employee file. ✓
 - Timesheets and totals of hours worked are approved before being processed for payment. ✓
 - Procedures exist to ensure terminated employees are immediately removed from payroll. ✓
 - Payroll register is reconciled to the general ledger and reviewed by a senior officer independent of payroll. ✓
 - Costs by sub-program, are compared to budget. ✓
 - Any changes to personnel bank account or BSB are reported on and reviewed on a monthly basis. ✓
3. Revenue
- Risk: Invoice errors (incorrect charges) result in excess/loss of revenue and inaccurate accounting. These controls will help ensure that invoices are prepared accurately which will result in revenue being collected and reported properly.
- Rates/debtors officers are competent for their assigned tasks, adequately trained and supervised. ✓
 - Monthly statements are issued to trade debtors. ✓
 - Rates are raised in line with the approved budgeted rate in the dollar. ✓
 - The rate record is updated and reconciled monthly to the Valuer General's Office (VGO) records. ✓
 - Documented procedures are in place to ensure the VGO is informed of any building works approved. ✓
 - The rates ledger is reconciled to the General Ledger. ✓
 - The approved schedule of Fees and Charges is used for invoice preparation. Exceptions require documentation and approval. ✓
 - Automatic or manual checks are performed on serial continuity of invoice documents. ✓
 - Credit note approvals are independent of accounts receivable. ✓
4. Receivables/Receipting
- Risk: Cash Receipts lost or stolen. There is always a risk of theft when handling cash and strong controls are essential to safeguard cash receipts. These controls help ensure that cash is brought under control immediately upon receipt and that procedures are in place at each step in the process to ensure the cash is properly secured and accounted for.
- Risk: Cash receipts recorded incorrectly in the accounting system. It is important to maintain the integrity of the accounting system involved in recording cash receipts. Poor accounting controls provide the opportunity for someone to misappropriate cash receipts without the risk of detection.
- Staff handling cash receipts and managing receivables are competent for their assigned tasks, adequately trained and supervised. ✓
 - Bank reconciliation is prepared monthly (with statements from bank) and ✓

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- management approval documented.
 - Customers are informed (signs, etc.) that they should obtain receipts. ✓
 - Pre-numbered cash receipts are issued for every cash sale. Serial continuity is reviewed periodically and checked against cash deposits data. ✓
 - Staff required to take their leave entitlements annually. x
 - When opening mail, cheques are stamped 'for deposit only' with the local government bank account number. Cheques received are listed, totalled and reviewed before deposit. x
 - All receipts cash/cheques are deposited on a regular and timely basis.
 - Reconciliation of daily deposit total to receivable posting and cash sales is prepared and reviewed. ✓
 - A reconciliation of aged receivables to control accounts is prepared monthly and management approval documented. ✓
 - Procedures exist to ensure receipts are recorded in the correct period. ✓
 - Significant overdue customer accounts are investigated by management and actions taken documented. ✓
 - Two people open the incoming mail and record any cash received. ✓
 - Front counter staff count the cash of an evening and this sum is noted by senior staff member. This amount is reconciled to system receipts total. ✓
 - The till is recounted every morning and starting cash balance is confirmed to float amount.
 - No money is kept at Shire refuse disposal facilities. Instead, prepaid refuse disposal passes are issued. These are pre-numbered and only small volumes are kept for issue at the front counter. Majority to be kept in the safe. Voucher numbers are allocated in the Civica Authority system when sold. ✓
5. Purchases, Payables, Payments
- Risk: Shire resources lost or stolen through unauthorised / improper expenditures. Adequate controls over the expenditure process are essential in preventing and detecting fraud and other improprieties involving Shire resources.
- Personnel responsible for the purchasing, shipping, receiving and payable functions are competent, adequately trained and supervised. ✓
 - Outstanding cheques are reviewed on period-end bank reconciliation. ✓
 - Pre-numbered cheques are used. EFTs are allocated a sequential number for each creditor payment and details for every number is documented. Spoiled cheques are clearly marked 'VOID' and cancelled. ✓
 - The purchasing policy clearly defines who can issue purchase requisitions/orders and to what dollar limit. ✓
 - Access to purchasing, receiving, accounts payable, and inventory records is restricted to authorised personnel. ✓
 - Spending limits are set by budget or individual levels of authority. These limits are monitored by the system or manually. ✓
 - A list of preferred suppliers is maintained and used where possible. ✓
 - Controls exist to ensure corporate buying cards/credit cards are only ✓

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- issued to authorised staff and personal purchases are not allowed. ✓
 - Pre-numbered purchase orders and receiving reports are used and exceptions are approved and documented. ✓
 - Period-end procedures exist to detect and account for unprocessed goods/service receipts. x
 - Personnel receiving goods do not perform any accounting functions. ✓
 - An aged accounts payable listing is reconciled to the general ledger each month and exceptions investigated by management. ✓
 - Aged report of open orders is reviewed each month and old/unusual items are investigated. ✓
 - Unit prices on invoices received are checked against price lists, quotes or approved purchase orders. Invoices are checked for correct calculations, discounts, taxes and freight before payment. ✓
 - System has checks to prevent duplicate payments on same order. ✓
 - A list of accounts for payment is prepared in line with the legislation and authorised by the Council or a person with delegated authority before cheques are signed or EFT is authorised. ✓
 - Signing officers examine supporting documentation to payments and document approval. ✓
 - All cheques must be made out to authorised vendors and cannot be made out to 'cash'. ✓
 - A reconciliation of the accounts payable sub ledger to the general ledger is prepared monthly and approved by management. ✓
 - Suppliers' statements are reconciled to accounts payable monthly and reviewed by management. ✓
 - Procedures exist to ensure payments are recorded in the correct period. ✓
 - Procedures exist to ensure all bank accounts and signatories are authorised. ✓
 - The accounting policy for when goods should be capitalised is documented and clearly understood by accounting personnel. ✓
 - Management regularly compares actual purchases (costs and expenses) to budgeted purchases and investigates and documents variances. ✓
 - Management follows up creditor queries on a timely basis. ✓
 - Management addresses the reasons for debit balance creditor accounts on a timely basis. ✓
 - Purchase orders are to be signed off by two separate people, one being the contact person and one being an authorising officer. One of those signatories should be the officer who has responsibility for the budget item being expended. (This is ideally carried out, but sometimes cannot be due to staff unavailability) ✓
 - Cheque requests and credit card expenditure will be subject to these same double signature requirements. Credit card expenditure will also require a purchase order to be completed and signed off. ✓
 - Invoices are to be signed off by two separate people, one being the contact person and one being an authorising officer. It is recognised that the two staff members who signed the purchase order will not always be able to sign off the invoice due to staff absences. However, at least one ✓

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- of the signatories on the order should sign off on the invoice. ✓
 - Where expenditure for fuel on Caltex Star cards is made, staff should pass the receipt to the Works and Services Administration Officer with vehicle and odometer information so that a check can be made on vehicle fuel usage. The information is then passed to the Accounts Officer so that the monthly invoice can be verified. ✓
 - Separate Credit Card usage controls are in place – Refer to Council Policy F/FM/14 – Credit Cards and associated Procedure PM-3-42. ✓
 - Any changes to creditor bank accounts or BSB are reported on and reviewed on a monthly basis. ✓
 - A monthly reconciliation of payments to the ATO made on the BAS return is carried out and reviewed by management. ✓

 - 6. Inventory

Risk: Inventory items lost, damaged or stolen as a result of poor physical security. Strong physical security will help reduce exposure to lost, stolen or damaged inventory.

 - Perpetual records should be kept by an employee who does not have responsibilities for custody of stock, authority to requisition withdrawals or other movement of inventory. ✓
 - A year-end physical count of inventory should be taken by an employee who does not have physical custody of inventory nor maintains detailed inventory records. ✓
 - Inventories should be stored where loss from fire, theft, temperature, humidity or other elements is minimised. Access to inventory should be restricted to only authorised personnel. ✓
 - Records should be adjusted to periodic physical inventories taken annually. ✓
 - Unusual differences between physical counts and detailed inventory records should be investigated. ✓
 - Limited use of Caltex cards. As much as possible, fuel (diesel) is to be allocated to vehicles via Shire Depot bowsers, where Datafuel system is in place. ✓

 - 7. Fixed Assets

Risk: Identifying the proper expenditure type and depreciation components will ensure the Shire's financial statement will be accurate with respect to fixed asset accounting.

Risk: Inadequate physical security of assets. Physically securing the Shire's assets will prevent them from being lost, stolen or damaged.

 - Responsibilities for initiating, evaluating, and approving capital expenditures, leases and maintenance or repair projects should be segregated from those for project accounting (eg. Tracking construction in progress) and property records functions. ✓
 - An annual physical inventory of fixed assets should be taken by an individual who has no custodial or record keeping responsibilities. ✓
 - Authorisations of deletions should be segregated from detailed record keeping, custody of assets, and access of records. ✓

- All acquisition and disposal of fixed assets should be properly authorised. ✓
- All capital assets, except for infrastructure assets and intangible assets, should be tagged or otherwise identified as Shire property. The assigned property identification number must be recorded on the fixed asset listing. x
- A fixed asset listing of capital assets should be kept recording, at a minimum, the property identification number, description and location of the asset, as well as the method of acquisition, funding source, date of acquisition, date of disposal and cost. ✓
- Differences between records and physical counts should be investigated. Records should be adjusted with the proper approval to reflect any shortages. ✓
- Fixed assets should be protected from unauthorised access or use and properly safeguarded from loss through theft. ✓
- Fixed assets should have adequate insurance. ✓

Assessment of the appropriateness and effectiveness of internal control measures

When the policy was adopted, it was noted that the following are considered to be fundamental characteristics of a good internal control system:

Staffing and segregation of duties

Ideally, the following three basic functions should be undertaken by different individuals:

- authorisation of transactions;
- recording of transactions; and
- custody of assets (money and other property).

If these duties are not separated then errors are more likely to go undiscovered, fraud is also much easier to conceal and mistakes are more likely to occur. In small local governments it is not always practical to maintain a strict separation of duties due to resource constraints. These circumstances require a greater degree of compensatory controls to be put in place. At the Shire of Plantagenet, some segregation of duties has been achieved, although not to the degree available in an ideal world due to the size of the organisation. Other controls have been put in place to mitigate relevant risks as a result.

The level of experience and qualification held by staff has a substantial impact on the effectiveness of internal controls. Experienced staff who know the processes and systems are more likely to identify errors and mistakes before they have a detrimental impact. Generally, at the Shire of Plantagenet, staff in key positions are well qualified and / or highly experienced.

High levels of staff turnover leading to inexperienced staff will place additional pressure on internal controls and reduce their reliability. At these times increased staff training is vital to reduce the risk of failure in documented internal controls. High staff turnover can also lead to a fall in staff recruitment standards resulting in false qualifications and experience levels going undetected. At the Shire of Plantagenet, staff turnover has been very low for a number of years, particularly in key positions.

Information Technology (IT) Controls

As with other controls there are two types of controls which exist within the IT environment:

- General IT Controls - These are controls over the wider IT environment of the local government. They include such items as virus protection, backups, system password and access controls.
- Application IT Controls - These are controls within the specific IT applications and include such items as application password and access controls, data field validations, processing restrictions and reporting restrictions.

The extensive use of IT to record, validate, collate and report financial transactions makes it important to implement a number of financial process or application controls. However application controls may be significantly undermined by a lack of appropriate general controls.

Granting IT administrators administration rights to all applications, a lack of appropriate backups or the ability of someone to 'hack' into the IT system are all examples of general IT control risks which will undermine the effectiveness of the best application controls.

At the Shire of Plantagenet, IT controls within the Civica Authority system are robust and administrator roles are very limited.

Documented procedures and processes covering the recording, reporting and authorisation of transactions

Documented procedures also support the rotation of duties which in turn reduces the potential for fraud. It is important the judgments made about appropriate internal controls are documented and evidenced in procedures. For example, if circumstances prevent the full segregation of duties then the alternate actions taken to lessen risk should be evidenced. If staff clearly understand what is expected of them and what they are required to do to maintain control, less errors are likely to occur.

At the Shire of Plantagenet, a culture of formal documentation exists and procedures are in place for a significant number of processes.

Out of the 85 controls listed above, 80 are being carried out (94%). It is the opinion of the CEO that the policy and procedures in place for internal control are largely appropriate for an organisation of this size of the Shire of Plantagenet.

It is worth noting that Mr David Tomasi of Moore Stephens was appointed as the Council's auditor for the five year period starting with the 2015/2016 financial year. Moore Stephens is a leader in WA auditing, conducting annual workshops in financial management and providing budgeting and financial reporting templates to the industry. It is prudent to change auditors from time to time as differing companies are likely to identify other issues and different areas where improvements can be made.

Effectiveness is assessed through monitoring events and testing controls. In recent times, the report of the auditor in respect to annual financial statements and interim audit results have been very good. A financial management review was undertaken by the external auditor in May 2014. Overall the result of that review were also very good. The following adverse findings made within the report were as follows (with subsequent comment from the administration):

| Area of Financial Management | Summary Review Findings | Management Comment |
|------------------------------|---|---|
| Long Term Financial Plan | Long Term Financial Plan has been adopted by Council and reviewed by the Department of Local Government. With noted improving trends of debt service ratio, own source revenue coverage, although the current ratio and operating surplus ratios forecast fail to meet the target benchmarks. | <p>The Current Ratio target of greater than or equal to 1 is below benchmark throughout the plan but the LTFP estimates that this will generally improve over time to after 2017/2018. The relatively low ratio is a reflection of the degree of current liabilities associated with leave entitlements. The improvement mainly results from gradual reduction of current loan liabilities.</p> <p>The target of an Operating Surplus is not achieved throughout the period of the LTFP, indicating that surplus funds are not available for capital works over the longer term. However, this situation generally improves throughout the period of the plan. This ratio is largely dependent on accurate depreciation figures, in particular depreciation on major plant items.</p> <p>It is anticipated that future LTFPs will contain more accurate asset depreciation figures and confidence in the accuracy of these ratios will increase. LTFPs will also focus on what will be required to eventually meet the benchmark figures.</p> |
| Trust Fund | The Trust Fund includes unidentified receipts dating back several years. We recommend that, if the payer of this money cannot be identified, then the amounts be forwarded to the Registrar of Unclaimed Money. | The funds cannot be identified and therefore will be returned to the Registrar of Unclaimed Money. |
| Receipts and Receivables | Council has no debt collection procedures policy. We recommend that a Policy be adopted which outlines debt collection steps and procedures. | An appropriate policy has been adopted by the Council. |
| Rates | Rates have been raised in accordance with budget and resolution of Council. Council has a draft rates collection procedures policy. We recommend that a Policy be adopted which outlines rates debt collection steps and procedures. | An appropriate policy has been adopted by the Council. |

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| Credit Card Procedures | Council does not have a Credit Card Procedures Policy. We recommend that a policy be adopted and cardholders acknowledge their responsibilities under the policy upon receipt of their card. | An appropriate policy has been adopted by the Council. |
| General Journal Entries | The register of journal entries posted to the general ledger is not kept up to date. Whilst password access restricts posting of journal entries to senior experienced staff, we recommend that the register of journals posted be sequenced in numerical/date order, signed by the journal originator, and counter signed by a reviewer. | The register of journals has been brought up to date, with two responsible officers signing them off. |

In addition, the following findings were made within the new Auditor's interim report dated April 2016 (also with subsequent comment from the administration).

| Matter Identified/Raised | Impact on Audit | Management Responses |
|--|-----------------|---|
| A Councillor's (J Hamblin) primary return contained blank sections (Trust and interests and positions in corporations section contains blanks). It is a recommendation of the Dep't for all boxes on the Returns to be completed or marked N/A or have a line drawn through. | No major impact | We will require all returns to be completed fully as per Department advice in future. |
| For creditor details update, an Audit trail is only printed at the end of the financial year to check to tax invoices or creditor details update request and then reviewed by the SAOF to ensure that all changes are made as per creditors requested. Recommendation: The checking should be conducted on a more frequent basis (min-monthly basis) to ensure the changes have been properly supported by creditor update form and changes have been validated by an independent officer. | No major impact | A Report will be generated from Authority each month listing any changes to BSB or Account details and checked against supplier instructions. This is currently only done annually. |
| The tax invoices are attached to the credit card reconciliation and statement and processed by the AO however, there is no independent review by a responsible senior officer. | No major impact | The AO will now hand the completed expenditure sheet to SAOF for checking and signature and cardholder for verification and signature. |
| For employee banking details update, SAOF only prints out the audit trail report from the Authority system once a time at the year end and check the changes made against the forms signed by the employee. Recommendation: The checking should be conducted on a more frequent basis (fortnightly or monthly) to ensure that the changes are properly documented and authorised. | No impact | A report will be generated from Authority each month listing any changes to BSB or Account details and checked against alteration to Pay Instructions signed by employee. This is currently only done annually. |

| | | |
|--|-----------------|---|
| In terms of checking payroll reports to the payroll text file (ABA file), SAOF only checks whether the payment amount in the ABA file matches up with the payroll report not the accuracy of the pay run. No evidence of cross check of the accuracy of the Payroll. | No impact | Payroll is currently checked by SAOF and DCEO by reviewing the Authority generated list of payees and individual pay amounts and the overall value of payroll. Further checks will be done relating to variance from standard pays, ETP's and other unusual payments. |
| No evidence of independent review of monthly BAS reconciliation. The review should be signed and dated as evidence of review. | No major impact | A BAS reconciliation form has been developed by SAOF for signature and verification by DCEO. |
| Noted Trust bank reconciliation is only prepared on a quarterly basis. We recommend it be prepared on a more regular basis, at least monthly. | No major impact | A full review of the Trust account has now been completed. With the exception of an amount that has been included on the Treasury Unclaimed Money Register, there are no unidentified or unmonitored amounts within the Trust account. |
| Also during the review of the trust ledger, we noted Trust Fund includes unidentified receipts dating back several years. We recommend that, if the payer of this money cannot be identified, then the amounts be forwarded to the Registrar of Unclaimed Money. If the payer of the money can be identified, then it should be returned to the payer. | | |

The effectiveness of the current measures, which have recently been formalised by way of policy and procedures are considered to be very robust.

LEGISLATIVE COMPLIANCE – ASSESSMENT

Background

A fundamental principle of good public administration is that public officials comply with both the letter and the spirit of the law.

The Shire of Plantagenet has an obligation to ensure that legislative requirements are complied with. The community and those working at the Shire have an expectation that the Council will comply with applicable legislation and the Council should take all appropriate measures to ensure that that expectation is met.

Regulation 14 of the Local Government (Audit) Regulations 1996 requires local governments to carry out a compliance audit for the period 1 January to 31 December in each year. The compliance audit is structured by the Department of Local Government and Communities and relates to key provisions of the Local Government Act 1995.

Regulation 17 of the Local Government (Audit) Regulations 1996 also requires a review of the appropriateness and effectiveness of systems and procedures in relation to legislative compliance at least once every two calendar years and a report to the Audit Committee on the results of that review.

Policy Statement

The Council will have appropriate processes and structures in place to ensure that legislative requirements are achievable and are integrated into the operations of the Council.

These processes and structures will aim to:-

- a) Develop and maintain a system for identifying the legislation that applies to the Shire's activities.*
- b) Assign responsibilities for ensuring that legislation and regulatory obligations are fully implemented.*
- c) Provide training for relevant staff, Councillors, volunteers and other relevant people in the legislative requirements that affect them.*
- d) Provide people with the resources to identify and remain up-to-date with new legislation.*
- e) Establish a mechanism for reporting non-compliance.*
- f) Review accidents, incidents and other situations where there may have been non-compliance.*
- g) Review audit reports, incident reports, complaints and other information to assess how the systems of compliance can be improved.*

Roles and Responsibilities

- a) Councillors and Committee Members*

Councillors and Committee members have a responsibility to be aware and abide by legislation applicable to their role.

b) *Senior Management*

Senior Management should ensure that directions relating to compliance are clear and unequivocal and that legal requirements which apply to each activity for which they are responsible are identified. Senior Management should have systems in place to ensure that all staff are given the opportunity to be kept fully informed, briefed and/or trained about key legal requirements relative to their work within the financial capacity to do so.

c) *Employees*

Employees have a duty to seek information on legislative requirements applicable to their area of work and to comply with the legislation.

Employees shall report through their supervisors to Senior Management any areas of non-compliance that they become aware of.

Implementation of Legislation

The Council will have procedures in place to ensure that when legislation changes, steps are taken to ensure that future actions comply with the amended legislation.

Summary of Procedures

1 Identifying Current Legislation

The Council accesses electronic up to date versions of legislation through the Western Australian State Law Publisher website at www.slp.wa.gov.au. Direct access to this site is provided from the Council's networked computers.

2 Identifying New or Amended Legislation

a) Western Australian Government Gazette

The Council receives hard copies of the WA Government Gazette which publishes all new or amended legislation applicable to Western Australia. Copies of Government Gazettes are distributed to Senior Staff and other designated staff. It is incumbent on the CEO and Senior Staff to determine whether any gazetted changes to legislation need to be incorporated into processes.

b) Department of Local Government

The Council receives regular circulars from the Department of Local Government on any new or amended legislation. Such advice is received through the Council's Records section and is distributed to the CEO and relevant Council officers for implementation.

c) Department of Planning

The Council receives Planning Bulletins from the Department of Planning on any new or amended legislation. Such advice is received through the Council's Records section and is distributed to the relevant Council officers for implementation.

d) Western Australian Local Government Association (WALGA)

The Council receives regular circulars from WALGA and these circulars highlight changes in legislation applicable to local governments.

3 Obtaining advice on Legislative Provisions

The Council will obtain advice on matters of legislation and compliance where this is necessary. Contact can be made with the Department of Local Government, WALGA or the relevant initiating government department for advice.

4 Informing Council of Legislative Change

If appropriate the CEO will, on receipt of advice of legislative amendments, advise the Council on new or amended legislation.

The Council's format for all its reports to Council meetings provides that all reports shall have a section headed 'Statutory implications' which shall detail the sections of any Act, Regulation or other legislation that is relevant.

5 Review of Incidents and Complaints of Non-compliance

The Council shall review all incidents and complaints of non-compliance. Such reviews will assess compliance with legislation, standards, policies and procedures that are applicable.

6 Reporting of Non-compliance

All instances of non-compliance shall be reported immediately the supervising manager. The supervising manager shall determine the appropriate response and then report the matter the relevant Manager.

The CEO may investigate any reports of significant non-compliance and if necessary report the non-compliance to the Council and/or the relevant government department. The CEO will also take the necessary steps to improve compliance systems.

The Shire must have due regard to relevant Acts, Regulations, Codes and Local Laws when undertaking its business of providing good governance for the community.

The Council accesses electronic up to date versions of legislation through the Western Australian State Law Publisher website at www.slp.wa.gov.au. Direct access to this site is provided from the Council's networked computers.

A list of legislation that impacts on all local governments in Western Australia including the Shire of Plantagenet has been developed.

Identifying New or Amended Legislation (Policy Section 2)

The Council receives hard copies of the WA Government Gazette which publishes all new or amended legislation applicable to Western Australia. Copies of Government Gazettes are distributed to Senior Staff and other designated staff.

The Council receives regular circulars from government departments and WALGA on any new or amended legislation.

The CEO and Department Managers are to review all notifications and government gazettes to determine whether any gazetted changes to legislation need to be incorporated into processes.

The CEO and Department Managers are to determine whether any changes to Council Policy and departmental procedures are required and taken action as appropriate.

The CEO and Department Managers are to inform all relevant staff of the changes and are to determine whether any staff training is required.

All relevant staff are to ensure that relevant steps are taken to ensure that the amended legislation can and will be complied with in the future.

Obtaining advice on Legislative Provisions (Policy Section 3)

Advice may be obtained on matters of legislation and compliance where this is deemed necessary by the CEO or Department Managers. Contact may be made with the Department of Local Government, WALGA or the relevant initiating government department for advice.

Informing Council of Legislative Change (Policy Section 4)

If deemed appropriate by the CEO, on receipt of advice of legislative amendments, the CEO will advise the Council on new or amended legislation.

Review of Incidents and Complaints of Non-compliance (Policy Sections 5 & 6)

Employees have a duty to seek information on legislative requirements applicable to their area of work and to comply with the legislation.

All employees shall report any areas of non-compliance that they become aware of. As soon as practicable all instances of non-compliance are to be reported to the supervising manager, Department Manager or CEO as appropriate

The Department Manager will arrange for the matter to be recorded in the Legislation Breach Register.

The Shire is to review all incidents and complaints of non-compliance. Such reviews will assess compliance with legislation, standards, policies and procedures that are applicable. The CEO and Department Manager will determine any relevant response or action to be taken.

The CEO may investigate any reports of significant non-compliance and if necessary report the non-compliance to the Council and/or the relevant government department.

As a result of any reported breach of legislation, the CEO and Department Managers are to take the necessary steps to improve compliance systems.

Assessment of the appropriateness and effectiveness of legislative compliance measures

For systems and procedures to be effective, they must exist. When the policy was adopted, it was noted that a number of systems and processes need to be developed in order to be able to review and assess legislative compliance. The first step is to create a policy, from which other elements will flow. For example:

- A legislative compliance risk register with a risk rating.
- A formal process to implement new legislation.
- Formal responsibility for monitoring legislative compliance.
- Communication and training of elected members, staff, contractors and volunteers in terms of their responsibility to comply with legislation in the workplace and report breaches.

- A formal process for reporting and recording breaches of legislation.
- Legislative compliance demonstrably supported by senior management.

All of these measures have been adopted. It is the opinion of the CEO that the policy and procedures in place for legislative compliance are entirely appropriate for an organisation of this size of the Shire of Plantagenet.

Effectiveness is assessed through monitoring events and testing controls. At this stage there has only been two incidents of non-compliance recorded in the register set up in 2015, namely the provision of School Holiday programs at Rec.Centre without having gained Provider/Service Approval from ACECQA and incorrect FBT returns in 2014 and 2015.

The Compliance Audit required pursuant to Section 7.13 of the Local Government Act 1995 has only recorded one areas of non-compliance since the 2008 return. The effectiveness of the current measures, which have recently been formalised by way of policy and procedures can therefore be assumed to be robust.

| Outcome / Strategy | Action Ref. | Action | Operating/Capital | 2016/17 | 2017/18 | 2018/19 | 2019/20 | 2020/21 onwards |
|-----------------------|-------------|--|-------------------|---------|---------|---------|---------|--------------------|
| | 4.6.6.8 | Provide appropriate office equipment to enhance the efficiency and effectiveness of the organisation | Operating | ● | ● | ● | ● | ● |
| | 4.6.6.9 | Ensure public access to information or records held by the Shire meets legislative requirements | Operating | ● | ● | ● | ● | ● |
| | 4.6.6.10 | Ensure that the Shire's infrastructure is prudently insured and that the Council possesses adequate coverage for risks such as public liability and workers compensation | Operating | ● | ● | ● | ● | ● |
| | 4.6.6.11 | Identify Grant Funding Opportunities as a means of financing (fully or partially) Council projects | Operating | ● | ● | ● | ● | ● |
| | 4.6.6.12 | Ensure that the Council's legitimate corporate interests are protected by seeking legal advice where appropriate | Operating | ● | ● | ● | ● | ● |
| | 4.6.6.13 | Ensure that the administrative functions are managed in an efficient and effective manner in accordance with the Local Government Act 1995 | Operating | ● | ● | ● | ● | ● |