



ORDINARY MINUTES

ORDINARY Meeting
of the Council held:

DATE: Tuesday, 22 July 2008

TIME: 2.45pm

VENUE: Council Chambers

John Fathers
ACTING CHIEF EXECUTIVE OFFICER

MEMBERSHIP – Quorum (5)

Members:

Cr K Forbes AM - Rocky Gully / West Ward - Shire President
Cr B Hollingworth - Town Ward - Deputy Shire President
Cr K Clements - Town Ward
Cr J Mark - Town Ward
Cr J Moir - South Ward
Cr M Skinner - East Ward
Cr D Nye-Chart - East Ward
Cr S Grylls - Rocky Gully / West Ward
Cr A Budrikis - Kendenup Ward

Information and recommendations are included in the reports to assist the Council in the decision making process and may not constitute the Council's decision until considered by the Council.

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2.46 The Presiding Member declared the meeting open.

Working to Occupational Safety and Health Best Practices, Mr John Fathers – Acting Chief Executive Officer, read aloud the emergency evacuation procedures for Councillors, staff and members of the public present in the Council Chambers

Mr Fathers then read aloud the following disclaimer:

'No responsibility whatsoever is implied or accepted by the Shire of Plantagenet for any act, omission or statement or intimation occurring during Council / Committee meetings or during formal / informal conversations with staff.

The Shire of Plantagenet disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, or statement of intimation occurring during Council / Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation or approval made by a member or officer of the Shire of Plantagenet during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Plantagenet. The Shire of Plantagenet warns that anyone who has an application with the Shire of Plantagenet must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Plantagenet in respect of the application.'

2 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Members Present:

Cr K Forbes AM

Cr B Hollingworth

Cr A Budrikis

Cr S Grylls

Cr J Mark

Cr J Moir

Cr D Nye-Chart

Cr M Skinner

In Attendance:

Mr J Fathers	Acting Chief Executive Officer
Ms N Selesnew	Manager Community Services
Mr P Duncan	Manager Development Services
Mr I Bartlett	Manager Works and Services
Mrs K Skinner	Executive Secretary
Mrs Cobie MacLean	Administration Officer

Previously Approved Leave of Absence

Cr K Clements	14 July 2008 to 30 July 2008
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There were nil member(s) of the public in attendance.

There was one (1) member(s) of the media in attendance.

4 PUBLIC QUESTION TIME

Nil

5 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

6 DISCLOSURE OF INTEREST

Part 5 Division 6 Local Government Act 1995

Cr A Budrikis declared a Financial Disclosure interest for Item 11.1.1.

7 APPLICATIONS FOR LEAVE OF ABSENCE

Section 5.25 Local Government Act 1995

7.1 APPLICANT: CR B HOLLINGWORTH

Cr B Hollingworth requested Leave of Absence from 16 to 23 August 2008 (inclusive).

Moved Cr J Mark, seconded Cr M Skinner

That Cr B Hollingworth be granted Leave of Absence from 16 to 23 August 2008 (inclusive).

CARRIED (8/0)

NO. 133/08

Previously Approved Leave of Absence

Cr K Clements	14 July 2008 to 30 July 2008 (inclusive)
Cr D Nye-Chart	03 October 2008 to 20 October 2008 (inclusive)
Cr B Hollingworth	15 October 2008 to 24 October 2008 (inclusive)

8 CONFIRMATION OF MINUTES

Moved Cr B Hollingworth, seconded Cr J Mark

THAT the Minutes of the Ordinary Meeting of the Shire of Plantagenet, held on 8 July 2008 as circulated, be taken as read and adopted as a correct record.

CARRIED (8/0)

NO. 134/08

9 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

- 24 July 2008 – Official opening of the Forestry Products Commission office in Albany.
- 24 July 2008 – Cr B Hollingworth to proxy the Interagency meeting.
- 24 July 2008 – Attend the Timbercorp community presentation at Rocky Gully relating to the plantation in a Special Control Area at Lot 2078 Mill Road, Rocky Gully along with Mr P Duncan, Manager Development Services.

10 ANNOUNCEMENTS BY COUNCILLORS WITHOUT DISCUSSION

Cr B Hollingworth

- 21 July 2008 – Community Trails meeting with Ms N Selesnew – very interesting meeting discussing proposed Mondurup and Pwackenbak trails.
- 25 July 2008 – National Tree Day – run by Rotary and Main Roads WA to plant trees along Albany Highway within the Shire.
- 26 July 2008 – National Tree Day – community tree planting – meeting at Bandicoot Nursery at 1.00pm.

Cr D Nye-Chart

- Visitor Centre meeting – signage workshop – when will it happen? Mr P Duncan advised that a panel needs correcting before the Policy can be workshopped. The Bureau is also seeking to install display boards outside the Tourist Bureau similar to the Rotary one upon entering Mount Barker.

11 REPORTS OF COMMITTEES AND OFFICERS

11.1 DEVELOPMENT SERVICES REPORTS

11.1.1 TOWN PLANNING SCHEME NO. 3 – AMENDMENT NO. 44 – PT LOT 756 AND LOTS 1233 AND 1234 ALBANY HIGHWAY, MOUNT BARKER – RURAL TO RESIDENTIAL – SUBMISSIONS RECEIVED

A Financial interest was disclosed by Cr A Budrikis.

3.01pm Cr A Budrikis withdrew from the meeting.

File No: LP/181/21

Attachments: [Location Plan](#)
[Subdivision Concept Plan](#)
[Noise Assessment](#)
[Summary of Submissions](#)
[Schedule of Modifications](#)

Responsible Officer: Rob Stewart
Chief Executive Officer

Author: Peter Duncan
Manager Development Services

Proposed Meeting Date: 22 July 2008

Applicant Yaran Pty Ltd

Purpose

The purpose of this report is to consider submissions received on a proposed Amendment to the Shire of Plantagenet Town Planning Scheme No. 3 (TPS3) to rezone Pt Lot 756 and Lots 1233 and 1234 Albany Highway from the Rural zone to the Residential (R20) zone.

Background

Shire records indicate the owner is Mr Harry Cyril Reeves.

At its meeting held on 11 July 2006 the Council considered a preliminary proposal for the rezoning of the subject land from Rural to Residential. At that meeting the Council resolved at resolution 214/06:

'That the proponents of a Scheme Amendment to rezone Pt Lots 756, 1233 and 1234 Albany Highway, Mount Barker from 'Rural' to 'Residential' be advised that the Shire of Plantagenet is prepared to receive a submission in accordance with Statement of Planning Policy No. 1, Statement of Planning Policy No. 3 and Development Control Policy Guidelines for the Preparation of Local Structure Plans for Urban Release Areas as published by the Western Australian Planning Commission.'

In support of that earlier request the applicant offered the following:

- *'Less fragmented landownership;*
 - *Capable of being serviced with infrastructure for subdivision;*
-

- *Directly opposite the education/recreation node which shall include the High School, Primary School, TAFE campus and Community Recreation Centre;*
- *Logical northward extension of the townsite, the same distance from the town centre as residential zoned land to the south;*
- *Would provide northern entry statement to the Mount Barker townsite;*
- *Adjoining existing 60kmh zone on Albany Highway; and*
- *Limited existing viability for rural purposes.'*

The total area of land occupied by the three properties is approximately 72ha.

The 60km/h speed zone changes to 80km/h in front of Southern Haulage transport yard and as such where these subject lots front the highway the speed limit is 80km/h which then increases to 110km/h adjacent to this land.

The land to the south and west is occupied by the Valley View Farm tree plantation and strata scheme which is zoned Special Site referred to as R13 in Schedule 3 of the Council's TPS3. Lot 1 to the north was the subject of Amendment No. 40 to TPS3 allows for a three turbine wind farm to be developed.

Land to the east is a Public Purpose (High School) Reserve under TPS3 and is occupied by the Mount Barker Community College and farm with access off Woogenellup Road and the Recreation Centre with access off Albany Highway.

Unconstructed road reserves adjoin the northern and western boundaries of the subject land.

This Amendment to TPS3 was subsequently submitted on 26 February 2007 and the Council at its meeting held on 13 March 2007 resolved at Resolution No. 93/07:

'THAT:

- (1) Amendment No. 44 to Town Planning Scheme No. 3 be initiated and referred to the Environmental Protection Authority in accordance with legislative requirements once the modifications in the attached Schedule of Modifications have been carried out.*
- (2) Once authorised by the Environmental Protection Authority, the Amendment be referred to the Western Australian Planning Commission for its approval to advertise for a period of forty-two days to enable comment to be made.*
- (3) After advertising, a further report be prepared for the Council to be presented no later than its meeting to be held 11 December 2007.'*

Councillors were provided with a full copy of the Amendment document with the 13 March 2007 agenda papers.

Modified documents were received on 24 August 2007 and then referred to the Environmental Protection Authority (EPA). The EPA authorised the Amendment to proceed and in accordance with the Council resolution it was then referred to the Western Australian Planning Commission (WAPC) on 24 October 2007 for its approval to advertise. The reason for referral to the WAPC for approval to advertise was that this land had not been identified for residential growth in earlier Council strategic documents.

The proponent in the Amendment has undertaken research and studies to address the suitability of the land for residential development.

Of concern when the Amendment was considered on 13 March 2007 was the fact that the Council's Local Planning Strategy (LPS) had not been prepared and that is the kind of document that is needed to provide guidance in terms of the long term growth of the Mount Barker urban area and associated impacts on the surrounding rural land. The LPS has since been prepared in draft form and adopted by the Council on 10 June 2008 and subsequently referred to the WAPC for its approval to advertise. This subject land is identified for residential development to an R17.5 density under the draft LPS. This proposed Amendment uses a R20 density coding for the land.

The WAPC granted consent to advertise the Amendment in a letter dated 7 January 2008 but required some additional research to be carried out and included in the documentation in respect to:

- '(a) a detailed quantifiable noise assessment undertaken by a qualified noise consultant assessing the noise impacts generated or to be generated from the adjacent approved windfarm to the north, the adjacent Main Roads (Albany Highway and Mt Barker Northern By Pass), and the adjacent transport depot adjacent to the site;*
- (b) a section detailing the current and previous land uses and their implications for site contamination in relation to the relevant legislation; and*
- (c) quantifying the post development Q 100 flow volumes and the area required on site for the detention of these volumes having regard to discharge levels on site to verify that the proposed drainage detention areas as shown on the Subdivision Guide Plan are capable of retaining the required volumes.'*

These modifications were carried out by the proponents and modified documents were received on 8 May 2008. The necessary forty-two (42) day public advertising was commenced and at the close of the submission period on 27 June 2008 a total of eight (8) submissions had been received and one (1) late submission was also received (see Summary of Submissions).

Statutory Environment

Planning and Development Act 2005

Town Planning Regulations 1967 – these have set procedures for Amending a Town Planning Scheme including once initiated by the Council, referral to the EPA for twenty-eight (28) days. Once cleared by the EPA a forty-two (42) day advertising period applies. The Council can, if it considers it appropriate, refer the Amendment to the WAPC for approval to advertise. This is used in instances where a proposal does not appear to conform to Local, Regional or State strategies and policies. The Council must consider any submissions lodged within forty-two (42) days of the close of formal advertising and refer its recommendation to the WAPC and the Minister within twenty-eight (28) days.

Shire of Plantagenet Town Planning Scheme No. 3 (TPS3) – zoned Rural.

Consultation

The Amendment was advertised for forty-two (42) days by way of newspaper notice, letters to neighbours and Government agencies, a notice on the Council's notice board and a sign on site and a total of nine (9) submissions were received.

Financial Implications

The fee of \$3,300.00 has been paid.

Policy Implications

The Mount Barker Townsite Strategy and the Mount Barker Local Rural Strategy do not identify the subject lots for potential urban or rural-residential development. The draft LPS shows the land as a residential (R17.5) area. This proposal involves a slightly higher R20 density coding. The R17.5 density requires an average lot size of 571m² where the R20 density requires an average lot size of 500m².

Strategic Implications

Shire of Plantagenet Strategic Plan, under Key Result Area 4 – Development Services, aims to:

‘Support sustainable and managed growth within existing urban settlements in the Shire and encourage the development of a variety of housing opportunities.’

Officer Comment

The Mount Barker urban area is experiencing pressure for growth both in terms of subdivisions and various forms of housing development. It is clear there will not be enough Residential zoned land to allow for sustained growth over the next 20 to 30 years. Investigations in respect to the future growth prospects for Mount Barker indicate that conventional urban development cannot expand to the south or west due to existing rural residential development or extensive areas of Crown reserves. Land to the east is not considered appropriate for urban development due to its low lying nature. This only leaves land to the north which includes the subject land and the land currently occupied by the Valley View Farm strata tree plantation.

That land to the north does have issues that need to be considered and these include:

- Albany Highway – noise, traffic volumes;
- Separation from School complex – children would need to cross Albany Highway;
- Separation from town by the Northern Bypass – may create a sense of isolation from town.
- Transport yard – Southern Haulage yard located on Albany Highway – noise, truck movements, dust;
- Windfarm – 3 wind turbines proposed on lot to the north – separation distances for noise attenuation;
- Fire Risk – dense vegetation particularly to the north west and plantation to the south.

The Amendment contains quite a deal of research into numerous issues above. It contains a land capability report and a feasibility study by Opus. It also contains the additional work required by the WAPC in respect to a noise assessment, confirmation of no site contamination and quantifying of post development drainage water volumes.

A copy of the noise assessment appendix is attached.

Of the nine (9) submissions received there is no strong objection to the Amendment but rather comments about matters relative to a future subdivision application. One

submission does refer to the number of lots and it is agreed the R20 density (500m² lot area average) should be reduced to R17.5 density (571m² lot area average) to reduce the total number of lots.

The submission from Southern Haulage, which has a transport depot to the south east of the subject land, expresses concern with the density of the development. The company envisages it will be operating 24 hours per day from January 2009 and plans to continue its operations in Mount Barker and stresses a satisfactory co existence is paramount. The company is concerned about noise impacts on the new residents. The noise logger used in the noise assessment of April 2008 was located near the highway and not in the transport yard. The buffer requirements recommended in the noise assessment need to be implemented and this includes a bund in excess of 4.0m in height. The noise recommendations must be a requirement of the subdivision of the land and must include a notification on the Certificate of Title for the lots in close proximity to the depot.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

Moved Cr B Hollingworth, seconded Cr J Moir

That:

- 1. The submissions lodged on Amendment No. 44 to Town Planning Scheme No. 3 be noted.**
- 2. Amendment No. 44 to Town Planning Scheme No. 3 be adopted with the modifications listed in the attached Schedule of Modifications and be forwarded to the Western Australian Planning Commission for the final approval of the Honourable Minister for Planning and Infrastructure.**
- 3. Authority be granted to the Shire President and the Chief Executive Officer to execute the documentation and affix the Common Seal of the Council to Amendment No. 44 once approved by the Honourable Minister.**

AMENDMENT

Moved Cr J Mark, seconded Cr D Nye-Chart

That Part 2 of the Motion be amended by adding the following words after the word 'Infrastructure':

‘, subject to point 1 of the Schedule of Modifications being amended to read as follows:

‘Reduce the RCode density from R20 to R17.5 and provide more variety in lot sizes to include lots of 2,000 – 4,000m² in the yellow zone (40 to 45 dB area) shown on Figure 5.4 of Appendix 9 (Noise Assessment).’

CARRIED (7/0)

NO. 135/08

FURTHER MOTION**Moved Cr J Moir**

That in respect to Town Planning Scheme No. 3 Amendment No. 44 the Schedule of Modifications be amended to delete point 4 – ‘Include an area of approximately 4,000m² for public open space to accommodate play equipment in the south west quadrant of the site.’

MOTION LAPSED FOR WANT OF SECONDER

COUNCIL DECISION**That:**

1. The submissions lodged on Amendment No. 44 to Town Planning Scheme No. 3 be noted.
2. Amendment No. 44 to Town Planning Scheme No. 3 be adopted with the modifications listed in the attached Schedule of Modifications and be forwarded to the Western Australian Planning Commission for the final approval of the Honourable Minister for Planning and Infrastructure, subject to point 1 of the Schedule of Modifications being amended to read as follows:

‘Reduce the RCode density from R20 to R17.5 and provide more variety in lot sizes to include lots of 2,000 – 4,000m² in the yellow zone (40 to 45 dB area) shown on Figure 5.4 of Appendix 9 (Noise Assessment).’
3. Authority be granted to the Shire President and the Chief Executive Officer to execute the documentation and affix the Common Seal of the Council to Amendment No. 44 once approved by the Honourable Minister.

CARRIED (7/0)

NO. 136/08

3.53pm Cr A Budrikis returned to the meeting.

**11.1.2 LOT 251 ORMOND ROAD, MOUNT BARKER - EIGHT (8) LOT SURVEY
STRATA SUBDIVISION WITH A COMMON PROPERTY LOT**

File No:	LP/158/755, RV/182/1086, WAPC 755-08
Attachments:	<u>Location Plan</u> <u>Subdivision Plan</u>
Responsible Officer:	Peter Duncan Manager Development Services
Author:	Juliet Albany Planning Officer
Proposed Meeting Date:	22 July 2008
Applicant	Denmark Survey and Mapping

Purpose

The purpose of this report is to respond to the Western Australian Planning Commission (WAPC) regarding a proposal for an eight (8) lot survey strata subdivision with a common property lot on Lot 251 Ormond Road, Mount Barker.

Background

Council records show the owner of Lot 251 to be Sandra Manning.

The land is zoned Residential (R10/20) and has reticulated sewer adjacent on Lot 66 to the south. Lot 251 lies between Ormond Road on its north boundary and a privately owned Balance of Title Lot 66 on its south boundary. Lot 251 has a house and associated outbuildings.

Lot 252 to the east is vacant and of a similar size. Both lots 251 and 252 have lots backing onto their side boundaries that face Webster and Martin Streets respectively. The proposed accessway for Lot 251 is a common property accessway along the east boundary with Lot 252.

To the south of both lots is Lot 66 a privately owned Balance of Title that may once have been intended as an easterly extension of Webster Street through to Martin Street. Lot 66 currently has an open stormwater drain on it and a main sewerage line runs the length of it. The Water Corporation advises it did not know that the land was privately owned and there is no easement in place over the sewer line.

The Certificate of Title for Lot 66 (dated 1954) has Harold Sidney Milton (now deceased) as the owner and his family have verbally expressed interest in the future of this land. Lot 66 is not zoned in the Shire of Plantagenet Town Planning Scheme No. 3.

Statutory Environment

Planning and Development Act 2005

Shire of Plantagenet Town Planning Scheme No.3 (TPS3) – zoned Residential (R10/20)

Residential Design Codes (R Codes)

Consultation

Some consultation with staff and the owners of Lots 251, 252 and 66 has occurred. Consultation with the Water Corporation in respect to the sewer line on Lot 66 has also occurred.

Financial Implications

There are no financial implications for this report.

Policy Implications

There are no policy implications for this report.

Strategic Implications

Shire of Plantagenet Strategic Plan 2003, Key Result Area 4 Development Services includes an aim to support sustainable and managed growth within existing urban settlements and encourage the development of a variety of housing opportunities.

Officer Comment

Under the RCodes land coded R20 prior to 2002 is able to be subdivided into lots averaging 450m² and this proposal has an average of 472.55m².

A through road with access from this Lot 251 over Lot 66 to the south instead of a cul-de-sac would benefit the location for service delivery and general access. As Lot 66 is privately owned this is not an option at this point of time.

The land is part of the identified Precinct 1 in the Council's Mount Barker Public Open Space Strategy and as no Public Open Space is shown a cash-in-lieu contribution is required to be paid.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr B Hollingworth, seconded Cr J Mark

That the Western Australian Planning Commission be advised that the proposed survey strata subdivision of Lot 251 Ormond Road is supported subject to:

- 1. All buildings and effluent disposal systems having the necessary clearance from lot boundaries.**
- 2. Connection to reticulated sewer and water.**
- 3. Any existing on site effluent disposal systems being decommissioned to the satisfaction of the Manager Development Services.**
- 4. The subdivider providing a cash in lieu contribution for 10% Public Open Space requirements to the Shire of Plantagenet in accordance with S153 of the Planning and Development Act 2005.**

5. The Common Property Lot / access-way being constructed, sealed, kerbed and drained to the satisfaction of the Manager Works and Services.
6. Street lighting is required to the satisfaction of the Manager Works and Services.
7. The crossover to Ormond Road shall be constructed, drained and sealed to the satisfaction of the Manager Works and Services.
8. A nutrient stripping / sediment retention stormwater drainage management plan shall be prepared and submitted for approval by the Manager Works and Services prior to the commencement of any site works. This may involve the setting of the verge at a particular gradient.
9. All cleared vegetation shall remain on site to be processed (mulched) and respread over disturbed areas within the site.
10. Construction is not to commence until the Council has approved detailed engineering plans and specifications of works, including earthworks, roads and paths, drainage, clearing, landscaping / rehabilitation and soil stabilisation measures, both during and after construction.

ADVICE NOTE

That the applicant be advised that:

- i) The proponent may wish to consider liaising with the owners of Lot 66 and altering the lot layout to extend the common property through proposed Lot H to Lot 66 and exit onto Webster Street as an option to avoid the use of a cul-de-sac;
- ii) A demolition licence is required to remove the existing buildings.

CARRIED (8/0)

NO. 137/08

11.2 WORKS AND SERVICES REPORTS

11.2.1 QUOTATIONS TO PURCHASE - ITEMS SURPLUS TO REQUIREMENTS

File No: PS/52/2
Responsible Officer: Ian Bartlett
Manager Works and Services
Author: Megan Sounness
Administration Officer
Proposed Meeting Date: 22 July 2008

Purpose

The purpose of this report is to consider submissions received from the advertising of Quotations to Purchase – Items Surplus to Requirements.

Background

Quotations were recently called for the outright purchase of three (3) items surplus to the requirements of the Shire of Plantagenet. The request for quotation closed at 12 noon on Thursday 19 June 2008 and was advertised for a period of twenty-two (22) days.

At the close of submissions, six (6) quotations were received from the following people / groups:

- Michael Seaman;
- Peter Hannath (Mount Barker Bowls and Sporting Club);
- Emma Goddard;
- Mount Barker St John Ambulance;
- Heather Fergie (Kendenup Community Church); and
- Lesley Gardner.

Statutory Environment

Local Government Act 1995

Consultation

Consultation has occurred between Mr Ian Bartlett - Manager Works and Services and Mr Rob Stewart - Chief Executive Officer.

Financial Implications

The sale of the surplus items will amount to a total of \$662.00 (ex GST). All moneys received from the sale of the surplus items are unbudgeted.

Policy Implications

There are no policy implications for this report.

Asset Management Implications

This report relates to the disposal of Council assets.

Strategic Implications

There are no strategic implications for this report.

Officer Comment

A request for quotations was published in the Plantagenet News on Wednesday 28 May 2008. The closing date for the receipt of quotations was Thursday 19 June 2008, with delivery of submissions to the Quotations Box located in the Shire Administration Office.

Six (6) quotations were received.

A summary of the prices offered for each item is shown tabulated below:

Item No. 1 - Brick Pavers (39 Lots in total)

Applicant	Price/Lot (ex GST)	Lots Required (250 bricks/lot)	Total Price (ex GST)	Able to remove item within 1 week	Conforms with Quotation Docs
Michael Seaman	\$ 50.00	9	\$ 450.00	Yes	Yes
Peter Hannath (Mount Barker Bowls and Sporting Club)	\$ 50.00	6	\$ 300.00	Yes	This quote faxed
Emma Goddard	\$ 50.00	3	\$ 150.00	Yes	Yes
Mount Barker St John Ambulance	\$ 1.00	12	\$ 12.00	Yes	Yes
Heather Fergie (Kendenup Community Church Inc)	\$ -	38	\$ -	Yes	Yes

Item No. 2 - Canopy

Applicant	Price Offered (ex GST)	Able to remove item within 1 week	Conforms with Quotation Docs
No quotes received.	N/A	N/A	N/A

Item No. 3 - Sofa/Couch

Applicant	Price Offered (ex GST)	Able to remove item within 1 week	Conforms with Quotation Docs
Lesley Gardner	\$ 50.00	Yes	Yes

Mr Stewart and Mr Bartlett examined the quotations received.

Item number one (1) proved the most difficult to recommend allocation of the pavers due to the number of applicants, nature of the applicants and number of pavers they required. It was considered that all applicants except Mount Barker Bowls and Sporting Club be awarded pavers. The reason for this recommendation is that it is desirable to provide, where possible the number of pavers requested, and in the past, pavers have been donated to the Mount Barker Bowls and Sporting Club.

This recommendation is that due to the limited number of lots available, the Kendenup Community Church would only receive 15 lots as a donation instead of a requested 38 lots.

As an alternative, the Council may consider allocating the lots to those applicants who offered a price in order to maximise income. It should be noted that Michael Seaman is a staff member. The Council could also consider reducing the number of lots recommended for Mr Seaman or the other applicants with a view to allocating lots to all applicants.

As no quotations were received for the canopy, it is considered that this will be fitted to the Maintenance Officer's vehicle.

One (1) quotation was received for the sofa / couch and is considered a fair quote and should be accepted.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

Moved Cr M Skinner, seconded Cr J Moir

That:

The following quotations relating to the purchase of items surplus to requirements be accepted:

Item No. 1 - Brick Pavers (39 Lots in total)

Applicant	Price/Lot (ex GST)	Lots Allocated (250 bricks/lot)	Total Price (ex GST)
Michael Seaman	\$ 50.00	9	\$ 450.00
Emma Goddard	\$ 50.00	3	\$ 150.00
Mount Barker St John Ambulance	\$ 1.00	12	\$ 12.00
Heather Fergie (Secretary for Kendenup Community Church Inc)	\$ -	15	\$ -

Item No. 3 - Sofa/Couch

Applicant	Price Offered (ex GST)
Lesley Gardner	\$ 50.00

AMENDMENT

Moved Cr A Budrikis, seconded Cr B Hollingworth

That the motion be amended such that all brick pavers (39 lots in total) be awarded to the Kendenup Community Church Inc.

CARRIED (5/3)

NO. 138/08

COUNCIL DECISION**That:**

The following quotations relating to the purchase of items surplus to requirements be accepted:

Item No. 1 - Brick Pavers (39 Lots in total)

Applicant	Price/Lot (ex GST)	Lots Allocated (250 bricks/lot)	Total Price (ex GST)
Heather Fergie (Secretary for Kendenup Community Church Inc)	\$ -	39	\$ -

Item No. 3 - Sofa/Couch

Applicant	Price Offered (ex GST)
Lesley Gardner	\$ 50.00

CARRIED (8/0)**NO. 139/08**Reason for Change

The Council considered that it should favour a local community group and support it in its efforts to improve its premises.

11.3 CORPORATE SERVICES REPORTS

11.3.1 FINANCIAL STATEMENT (UNAUDITED) - JUNE 2008

File No:	FM/65/1
Attachments: (1)	Financial Statement
Responsible Officer:	John Fathers Acting Chief Executive Officer
Author:	Cherie Delmage Accountant
Proposed Meeting Date:	22 July 2008

Purpose

The purpose of this report is to present the unaudited financial position of the Shire of Plantagenet for the period ending 30 June 2008.

Statutory Environment

Regulation 34 of the Financial Management Regulations (1996) requires a Statement of Financial Activity to be prepared each month which is to contain the following details.

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

POLICY IMPLICATIONS

There are no policy implications for this report.

Financial Implications

There are no financial implications for this report.

Strategic Implications

There are no strategic implications for this report.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr M Skinner, seconded A Budrikis

That the unaudited Financial Statement for the period ending 30 June 2008 be received.

CARRIED (8/0)

NO. 140/08

11.3.2 LIST OF ACCOUNTS – JUNE 2008

File No: FM/65/3
Attachments: (1) List of Accounts
Responsible Officer: John Fathers
Acting Chief Executive Officer
Author: Cherie Delmage
Accountant
Proposed Meeting Date: 22 July 2008

Purpose

The purpose of this report is to present the list of payments that were made during the month of June 2008.

Statutory Environment

Regulation 13 of the Local Government (Financial Management) Regulations 1996 defines the reporting requirements to the Council of the List of Accounts.

Financial Implications

There are no financial implications for this report.

Policy Implications

There are no policy implications for this report.

Strategic Implications

There are no strategic implications for this report.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr B Hollingworth, seconded Cr D Nye-Chart

That:

- (1) The payment of accounts for the month of June 2008 covering the following:**
 - (a) Electronic Payments;**
 - (b) Municipal Cheques 38970 – 39060, and 39062 – 39096 totalling \$815,015.30; and**
 - (c) Trust Cheques 235 – 239 totalling \$25,211.34.**
- be approved.**

(2) Municipal Cheques:

(a) Cancelled – 39061

be noted.

CARRIED (8/0)

NO. 141/08

11.4 EXECUTIVE SERVICES REPORTS

11.4.1 COMMITTEE MINUTES

File No:	LP/103/3
Attachments:	<u>Bush Fire Advisory Committee Meeting - 7 May 2008</u> <u>Great Southern Regional Cattle Saleyards Advisory Committee - 24 June 2008</u> <u>Roadwise Steering Committee - 29 May 2008</u> <u>Roadwise Steering Committee - 26 June 2008</u> <u>Townscape Review Steering Committee - 4 June 2008</u>
Responsible Officer:	John Fathers Acting Chief Executive Officer
Author:	Cobie MacLean Administration Officer
Proposed Meeting Date:	22 July 2008

Purpose

The purpose of this report is to receive the following Committee Minutes:

- Bush Fire Advisory Committee Meeting – 7 May 2008.
- Great Southern Regional Cattle Saleyards Advisory Committee – 24 June 2008.
- Roadwise Steering Committee – 29 May 2008.
- Roadwise Steering Committee – 26 June 2008.
- Townscape Review Steering Committee – 4 June 2008.

Financial Implications

There are no financial implications for this report.

Policy Implications

There are no policy implications for this report.

Strategic Implications

There are no strategic implications for this report.

Officer Comment

Any further issues or recommendations arising from these Minutes will be the subject of a separate report to the Council.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr J Mark, seconded Cr D Nye-Chart

That the Minutes of:

- 1. Bush Fire Advisory Committee Meeting – 7 May 2008.**
- 2. Great Southern Regional Cattle Saleyards Advisory Committee – 24 June 2008.**
- 3. Roadwise Steering Committee – 29 May 2008.**
- 4. Roadwise Steering Committee – 26 June 2008.**
- 5. Townscape Review Steering Committee – 4 June 2008.**

be received.

CARRIED (8/0)

NO. 142/08

12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

14 CONFIDENTIAL

Nil

15 CLOSURE OF MEETING

4:16 PM The Presiding Member declared the meeting closed.

CONFIRMED: CHAIRPERSON _____ DATE: ____ / ____ / ____