



## **ORDINARY COUNCIL MEETING**

# **MINUTES**

Ordinary Meeting of the Council held in the  
Frost Park Pavilion, McDonald Avenue, Mount Barker  
2:45pm Tuesday 22 November 2005

**Rob Stewart**  
**CHIEF EXECUTIVE OFFICER**

## TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS.....	1
2	RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED).....	1
3	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	2
3.1	HACC - MULTI PURPOSE SERVICE – ITEM 4.1 – 8 NOVEMBER 2005.....	2
4	PUBLIC QUESTION TIME.....	3
5	PETITIONS / DEPUTATIONS / PRESENTATIONS.....	3
6	APPLICATIONS FOR LEAVE OF ABSENCE.....	3
7	CONFIRMATION OF MINUTES.....	3
8	ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION.....	3
9	REPORTS OF COMMITTEES AND OFFICERS.....	6
9.1	COMMUNITY SERVICES REPORTS.....	6
9.1.1	GREAT SOUTHERN REGIONAL RECREATION STRATEGY....	6
9.1.2	HOLLOW LOG GOLF TOURNAMENT 2006.....	8
9.2	EXECUTIVE SERVICES REPORTS.....	10
9.2.1	COMMITTEE APPOINTMENTS - PLANTAGENET HISTORICAL SOCIETY.....	10
9.2.2	COMMITTEE MINUTES – TOWNSCAPE REVIEW STEERING COMMITTEE – 18 OCTOBER 2005; LOCAL AND EMERGENCY MANAGEMENT COMMITTEE – 1 NOVEMBER 2005; BUSH FIRE ADVISORY COMMITTEE – 2 NOVEMBER 2005; GREAT SOUTHERN REGIONAL CATTLE SALEYARDS ADVISORY COMMITTEE – 8 NOVEMBER 2005; WASTE MANAGEMENT COMMITTEE – 8 NOVEMBER 2005.....	12
9.3	CORPORATE SERVICES REPORTS.....	14
9.3.1	FINANCIAL STATEMENTS - OCTOBER 2005.....	14

- 9.3.2 LIST OF PAYMENTS - OCTOBER 2005 ..... 16
- 9.3.3 RENEWAL OF AUDIT SERVICES ..... 17
- 9.4 TECHNICAL SERVICES REPORTS ..... 20**
- 9.4.1 MOUNT BARKER LOCALISED (UNDERGROUND POWER)  
ENHANCEMENT PROJECT - LOWOOD ROAD ..... 20
- 9.4.2 REGIONAL EQUINE FACILITY..... 24
- 10 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN ..... 27**
- 11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY  
DECISION OF THE MEETING..... 27**
- 12 CONFIDENTIAL..... 27**
- 13 CLOSURE OF MEETING..... 27**

## 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2:48pm The Presiding Member declared the meeting open.

The Chief Executive Officer, Mr Rob Stewart, read aloud the following disclaimer:

'No responsibility whatsoever is implied or accepted by the Shire of Plantagenet for any act, omission or statement or intimation occurring during Council / Committee meetings or during formal / informal conversations with staff.

The Shire of Plantagenet disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, or statement of intimation occurring during Council / Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation or approval made by a member or officer of the Shire of Plantagenet during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Plantagenet. The Shire of Plantagenet warns that anyone who has an application with the Shire of Plantagenet must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Plantagenet in respect of the application.'

## 2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### Present

Cr K Forbes	Shire President - Rocky Gully / West Ward
Cr D Willis	Deputy Shire President - East Ward
Cr J Cameron	Rocky Gully / West Ward
Cr M Skinner	East Ward
Cr K Hart	Kendenuk Ward
Cr J Moir	South Ward
Cr K Clements	Town Ward
Cr B Hollingworth	Town Ward
Cr J Mark	Town Ward
Mr R Stewart	Chief Executive Officer
Mr J Byrne	Executive Director Corporate and Community Services
Mr I Bartlett	Acting Executive Director Technical and Development Services
Ms D Baesjou	Manager Development Services
Mrs K Skinner	Executive Secretary
Ms C Delmage	Administration Officer – Minutes and Agenda

One (1) member of the public was present.  
No members of the media were present.

### **3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

#### **3.1 HACC – MULTI PURPOSE SERVICE – ITEM 4.1 – 8 NOVEMBER 2005**

Response to Ms Ruth York

**The Chief Executive Officer read aloud the response to the question on notice.**

‘At the meeting of the Council held on 8 November 2005, you asked the following question on behalf of Mrs Elva Etherington, who was unable to attend the meeting due to a doctor’s appointment.

*“The seniors of Plantagenet would like to know how the proposed HACC Day Centre building project is progressing including:*

- *Jeopardising existing funding*
- *Unlikely availability of future funding if current moneys are withdrawn by the Commonwealth (HACC)*
- *The Plantagenet Cranbrook Health Service has completed and presented initial drawings and costings for the new building as agreed*
- *We are now awaiting Shire drawings and proposal as offered at a meeting held Thursday 8 September 2005.”*

Firstly, let me assure you how keen the Council is to ensure that the senior citizens of our district are treated well and can enjoy appropriate facilities.

I believe you are aware of the meeting that Shire President, Councillor Forbes, Councillor Clements and I had with Keith Symes on 22 June of this year.

The purpose of that meeting was to indicate our concern that the needs of the senior citizens of Plantagenet were not adequately being acknowledged should the HACC premises move to the hospital grounds. At that meeting Keith graciously agreed to follow up a proposal to build the premises on Council owned land to the rear of the lesser hall in Muir Street Mount Barker. Subsequently a meeting was held on that site on 8 September 2005 to look at the drawings that had been prepared by Keith. I trust that you will recall that there was very little settled at that meeting due to an inability to reach consensus regarding the exact location of the building, the location of HACC buses, the distance from the new building to the existing lesser hall and the ceiling height if we were to use the existing roof line.

I do not recall indicating that I wanted to take a lead role on this issue. The Multi Purpose Service (MPS) is a project of the Great Southern Health Service and I do not believe that I have a great deal of jurisdiction in this area.

As a result of the meeting with Keith in Albany I undertook to ensure that the Council’s position with regard to the land to the rear of the lesser hall being utilised for the MPS was confirmed and this was done at the Council meeting held on 13 September 2005. This was crucial so that the Great Southern Health Service could proceed with the MPS.

I do not have funds available to me to get plans drawn up. Any misunderstanding here possibly arises from my agreement to have the Council's building surveyor look at the rear wall of the Lesser Hall to determine ceiling restriction. We also discussed using local builders, if possible.

Pursuant to Council policy, as your question was taken on notice, this letter will be read in public at the meeting of the Council to be held on 22 November 2005.'

#### **4 PUBLIC QUESTION TIME**

Nil

#### **5 PETITIONS / DEPUTATIONS / PRESENTATIONS**

Nil

#### **6 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

#### **7 CONFIRMATION OF MINUTES**

**Moved Cr K Hart, seconded Cr J Mark:**

**That the Minutes of the Ordinary Meeting of the Council held 8 November 2005 be confirmed.**

**CARRIED (9/0)**

**No. 326/05**

#### **8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

- 11 November 2005 – The Shire President thanked Councillors Williss and Moir for their attendance at the Mount Barker Remembrance Day Service.
- 17 November 2005 – The Heavy Haulage Committee met with Mr Andrew Duffield from Main Roads WA (MRWA) to review the Shire's classification of all local roads for permit vehicle use within the Shire. This process needs to be further progressed with another meeting planned with Mr John Rossiter of MRWA Heavy Haulage Permit branch.
- 17 November 2005 – The Shire President and his wife and Cr Hollingworth attended the launch of the internet website being promoted by the Mount Barker Wine Producers Association. The presentation was very impressive and has great potential for all tourism businesses in our district and should also be considered by the Council to possibly promote our new administration centre and the Great Southern Regional Cattle Saleyards.

- 18 November 2005 – Councillors Williss, Moir, Hollingworth, Cameron and the Shire President attended the launch of the Jackie Schirmer Socio Economic Study done on the plantation industry in the Great Southern. Many of us took part in this study during 2004. The Shire President believes the report is a balanced view of the local effect and on the broader regional picture of the industry. The Shire President gave a short response on behalf of Local Government at the launch presentation.
  - 19 November 2005 – The Chief Executive Officer and Shire President attended the Great Southern Investment Tour lunch at the Esplanade Hotel. The Premier, Dr Geoff Gallop and Minister John Bowler were in attendance. A useful meeting was held with Bruce Manning - Great Southern Development Commission (GSDC) and Minister Bowler.
  - 21 November 2005 – Representatives of the Shire of Plantagenet met with six (6) representatives of Fire and Emergency Services Authority (FESA) at their invitation to discuss some concerns including the Emergency Services Levy (ESL), radio bandplan changeover, power to take control of fires and changes to the Bush Fires Act 1954 as proposed by FESA. There is a great deal of concern that FESA Perth are on an empire building exercise.
  - 22 November 2005 – The Shire President, Deputy Shire President and Chief Executive Officer met with the Commissioner of MRWA Menno Henneveldt and MRWA Great Southern Manager Mr Andrew Duffield. Discussion took place on flood damage, Mitchell Street, Muirs Highway, TIRES funding, Narrikup bypass, Chester Pass Road and general signage.
  - 23 November 2005 – The Rainbow Coast Regional Council will be meeting in Cranbrook at 4:00pm.
  - 25 November 2005- The Great Southern Zone of Western Australia Local Government Association (WALGA) will be meeting at Broomehill at 10:00am.
  - 25 November 2005 - The Shire President and his wife will be attending the Rotary's function at Bandicoot Nursery in the evening.
  - 26 November 2005 – The Shire President will be opening the Wool Harvesting Day being held at the Mount Barker Senior High School on Saturday morning.
  - 29 November 2005 – The Shire President has been invited to the GSDC end of year function on Tuesday evening.
  - 3 December 2005 – Timbercorp has invited the Shire President to open their new premises in Chester Pass Road, Albany.
  - 6 December 2005 – Cr Mark will be representing the Council at the Mount Barker Senior High School speech night.
  - 6 – 7 December 2005 – The Shire President and his wife will be in Perth. The Shire President will attend a WALGA Governance Workshop, a Christmas function and the State Council meeting.
-

- December 2005 – Cr Clements will be representing the Council at the Red Cross Seniors' Lunch.
- The Shire President will be attending a meeting of the Control Group for the development of the One Community, One College Project. The architects have been appointed with Mr David Heaver being the local representative.
- A review of the pesticide legislation and policies . The working group of Pastoralist and Graziers Association and Council representatives have met twice and the Shire President thanked Cr Hollingworth and Mr Eric Howard - Environmental Health Officer for the effort they put in to this.

The Shire President advised the Council that this work will be discussed at the conclusion of the meeting to give the Council the opportunity to endorse this work as the basis for a submission. The Shire President noted that the matter needs to be seriously considered and responded to as a Local Government as the Shire of Plantagenet has one (1) of the greatest variations of land and chemical use in Western Australia.



## 9 REPORTS OF COMMITTEES AND OFFICERS

### 9.1 COMMUNITY SERVICES REPORTS

#### 9.1.1 GREAT SOUTHERN REGIONAL RECREATION STRATEGY

<b>Location / Address:</b>	<b>N / A</b>
<b>Attachments: (4)</b>	<b>Review of Regional Plan GSRRAG Minutes 7 November 2005 Recreation Facilities Matrix Club Budget Forms - Example</b>
<b>Name of Applicant:</b>	<b>Department of Sport and Recreation</b>
<b>File Reference:</b>	<b>GR/97/11</b>
<b>Author:</b>	<b>John Byrne - Executive Director Corporate and Community Services</b>
<b>Authorised By:</b>	<b>Rob Stewart - Chief Executive Officer</b>
<b>Date of Report:</b>	<b>16 November 2005</b>

---

#### **Purpose**

The purpose of this report is to endorse the Great Southern Regional Recreation Strategy as developed by the Great Southern Regional Recreation Advisory Group (GSRRAG).

#### **Background**

The GSRRAG comprises members from each Council within the Great Southern Region. It has been developing the Regional Recreation Strategy for a number of years with the Department of Sport and Recreation and consultant Lesley Solly.

The GSRRAG has been unhappy about the lack of progress by the consultant in finalising the Regional Recreation Strategy and completing it in a manner that was relevant and usable by local government. To that end, the contract was finalised and consultant Basil Worner appointed to review and complete the Strategy. A smaller working group of the GSRRAG was formed to work with Mr Worner.

In the past six (6) months, Mr Worner and the working group have reduced the draft document down to a manageable level and completed further workshops in which they consulted with community sport and recreation groups from the region.

The final draft review document was presented to GSRRAG at a meeting held on Monday 7 November at Tambellup. Both Councillor Ken Clements and John Byrne – Executive Director Corporate and Community Services attended and participated in the meeting. It was subsequently resolved by the GSRRAG:

*'It cannot be distributed until it has been presented to each member Council for endorsement.'*

It is therefore necessary for the Council to consider the Regional Recreation Strategy (as attached) and it is recommended that the Strategy be endorsed.

**Statutory Environment**

There are no statutory implications for this report.

**Consultation**

Extensive advertising and consultation has taken place in the development of the Regional Recreation Strategy. Both Councillor Ken Clements and John Byrne have attended and actively participated in GSRRAG meetings.

**Policy Implications**

There are no policy implications for this report.

**Financial Implications**

There are no financial implications for this report.

**Strategic Implications**

Key Result Area 3 – Community Services aims to:

*'Deliver, or facilitate the delivery of, a range of services which respond to, and reflect, the physical, social and cultural well being of the community.'*

**Officer Comment**

The Regional Recreation Strategy as presented is a more concise document than the draft version and is considered to be more relevant and usable in assisting to plan for the future development of sport and recreation in the region and the Shire of Plantagenet. It contains a number of recommendations that will necessitate further involvement by the Council.

The Council adopted a Local Recreation Plan in December 2003, which essentially was derived from the draft Regional Strategy / Plan. It is considered that the Local Recreation Plan will need to be re-visited and considered in the near future by the Council to ensure its relevance to the development of sport and recreation in the Plantagenet community.

**Voting Requirements**

Simple Majority

**OFFICER'S RECOMMENDATION / COUNCIL DECISION**

Moved Cr K Clements, seconded Cr M Skinner:

**THAT:**

- (1) The minutes of the Great Southern Regional Recreation Advisory Group meeting held on Monday 7 November 2005 at the Shire of Tambellup, be received.**
- (2) The recommendations within the Review of the Regional Recreation Strategy dated 7 November 2005, be endorsed.**

**CARRIED (9/0)**

**No. 327/05**

### 9.1.2 HOLLOW LOG GOLF TOURNAMENT 2006

An Impartial Interest was disclosed by Cr K Hart for Item 9.1.2

Extent of Interest: President of the Kendenup Golf Club

An Impartial Interest was disclosed by Cr J Mark for Item 9.1.2

Extent of Interest: Member of the Mount Barker Golf Club

<b>Location / Address:</b>	<b>N / A</b>
<b>Attachments:</b>	<b>Letter from Councillor Keith Hart</b>
<b>Name of Applicant:</b>	<b>Councillor Keith Hart</b>
<b>File Reference:</b>	<b>RC/62/5</b>
<b>Author:</b>	<b>John Byrne - Executive Director Corporate and Community Services</b>
<b>Authorised By:</b>	<b>Rob Stewart - Chief Executive Officer</b>
<b>Date of Report:</b>	<b>16 November 2005</b>

---

#### **Purpose**

The purpose of this report is to establish the preferred location for the hosting of the 2006 Hollow Log Golf Tournament.

#### **Background**

The Hollow Log Golf Tournament is an annual golf tournament for all local governments in the Great Southern region. It has been held annually since 1991 and the winning team gets the privilege to host the event the following year. The Shire of Plantagenet has entered teams in the competition in the past with no success.

The 2005 event was held at the Katanning Golf Club, hosted by the Shire of Katanning. A team of four (4) players was submitted, being Councillor Keith Hart, John Byrne, David Blurton and Ross Skinner. That team was successful on the day, winning the Hollow Log event and therefore the opportunity for the Shire of Plantagenet to host the event in 2006.

Councillor Hart has submitted a written request (attached) that the Shire make use of the Kendenup Golf Course for the 2007(sic) Hollow Log Golf Tournament.

There are three (3) active golf courses within the Shire, being Kendenup, Narpyrup, and Mount Barker.

#### **Statutory Environment**

There are no statutory implications for this report.

#### **Consultation**

Consultation has occurred with the Chief Executive Officer, Councillor Keith Hart, potential sponsors and local government officers from Council's within the Great Southern region. No consultation has occurred with any of the Golf Clubs in the Shire.

#### **Policy Implications**

There are no policy implications for this report.

---

**Financial Implications**

There are no financial implications for this report. It is envisaged that there will be some in-kind assistance and time required of staff to coordinate the event. The day is largely self-funded and substantial assistance usually forthcoming from sponsors. Any expenditure is likely to be minimal and can be considered for the 2006 / 2007 budget.

Income received from participants is usually paid direct to the Golf Club at which the competition is held, in lieu of green fees being paid. The Club is then responsible for the provision of lunch and dinner on the day.

**Strategic Implications**

The event has the opportunity to showcase the Shire to the wider region, including sponsors of major supporters of local government travelling from Perth.

**Officer Comment**

Councillor Hart's request is reasonable and it is considered that the Kendenup Golf Club has the ability and facilities to host the event. Notwithstanding that, it is considered that the Mount Barker Golf Course is the premier golf course in the Shire and is in closer proximity to a greater range of accommodation and services for guests. It is therefore recommended that the preferred course for the hosting of the Hollow Log Golf Tournament be the Mount Barker Golf course, subject to the acceptance of the Golf Club.

**Voting Requirements**

Simple Majority

**OFFICER'S RECOMMENDATION**

**Moved Cr J Mark, seconded Cr B Hollingworth:**

**That the preferred golf course for the hosting of the 2006 Hollow Log Golf Tournament be the Mount Barker Golf Course, subject to acceptance by the Mount Barker Golf Club.**

**AMENDMENT**

**Moved Cr K Hart, seconded Cr M Skinner:**

**That the words 'Mount Barker' be replaced with 'Kendenup' in both instances.**

**CARRIED (6/3)**

**No. 328/05**

**COUNCIL DECISION**

**That the preferred golf course for the hosting of the 2006 Hollow Log Golf Tournament be the Kendenup Golf Course, subject to acceptance by the Kendenup Golf Club.**

**CARRIED (8/1)**

**No. 329/05**

## 9.2 EXECUTIVE SERVICES REPORTS

### 9.2.1 COMMITTEE APPOINTMENT - PLANTAGENET HISTORICAL SOCIETY

<b>Location / Address:</b>	<b>N / A</b>
<b>Name of Applicant:</b>	<b>N / A</b>
<b>File Reference:</b>	<b>CS/103/5</b>
<b>Author:</b>	<b>Rob Stewart - Chief Executive Officer</b>
<b>Authorised By:</b>	<b>Rob Stewart - Chief Executive Officer</b>
<b>Date of Report:</b>	<b>14 November 2005</b>

---

#### **Purpose**

The purpose of this report is to seek a fresh appointment to the Plantagenet Historical Society due to Cr Hollingworth being unable to attend meetings.

#### **Background**

At a Special Meeting of the Council held 10 May 2005 the Council resolved:

*'That joint representatives Cr B Hollingworth and Cr M Skinner be appointed as the Council's representatives on the Plantagenet Historical Society Committee.'*

#### **Statutory Environment**

Section 5.11 of the Local Government Act 1995 provides that a person's appointment as a member of a Committee continues until:

*(b) the person resigns from membership of the committee.*

Appointment of committee members is covered by Section 5.10 of the Act.

#### **Consultation**

Consultation has occurred with Cr Hollingworth and the Chief Executive Officer. Councillor Hollingworth has advised that due to family commitments he is unable to stay on the Plantagenet Historical Society Committee.

#### **Policy Implications**

There are no policy implications for this report.

#### **Financial Implications**

There are no financial implications for this report.

#### **Strategic Implications**

There are no strategic implications for this report.

#### **Voting Requirements**

Simple Majority

**OFFICER'S RECOMMENDATION**

THAT:

- (1) The resignation of Cr Hollingworth as the Council's joint representative to the Plantagenet Historical Society be noted.
- (2) Cr ..... be appointed as a joint representative to the Plantagenet Historical Society.

**COUNCIL DECISION**

**Moved Cr K Clements, seconded Cr K Hart:**

**That the resignation of Cr Hollingworth as the Council's joint representative to the Plantagenet Historical Society be noted.**

**CARRIED (9/0)**

**No. 330/05**

Reason For Change

The Council decided that it was not necessary to appoint a joint representative.

**9.2.2 COMMITTEE MINUTES – TOWNSCAPE REVIEW STEERING COMMITTEE – 18 OCTOBER 2005; LOCAL AND EMERGENCY MANAGEMENT COMMITTEE – 1 NOVEMBER 2005; BUSH FIRE ADVISORY COMMITTEE – 2 NOVEMBER 2005; GREAT SOUTHERN REGIONAL CATTLE SALEYARDS ADVISORY COMMITTEE – 8 NOVEMBER 2005; WASTE MANAGEMENT COMMITTEE – 8 NOVEMBER 2005**

<b>Location / Address:</b>	<b>N / A</b>
<b>Attachments: (6)</b>	<b>Committee Minutes</b>
<b>Name of Applicant:</b>	<b>N / A</b>
<b>File Reference:</b>	<b>ES/103/6; ES/103/7; LP/103/3; CA/103/1; WM/103/2</b>
<b>Author:</b>	<b>Cherie Delmage - Administration Officer Minutes and Agenda</b>
<b>Authorised By:</b>	<b>John Byrne - Executive Director Corporate and Community Services</b>
<b>Date of Report:</b>	<b>7 November 2005</b>

---

### **Purpose**

The purpose of this report is to receive the following Committee Minutes:

- Townscape Review Steering Committee – 18 October 2005
- Local and Emergency Management Committee – 1 November 2005
- Bush Fire Advisory Committee – 2 November 2005
- Great Southern Regional Cattle Saleyards Advisory Committee – 8 November 2005
- Waste Management Committee – 8 November 2005

### **Policy Implications**

There are no policy implications for this report.

### **Financial Implications**

There are no financial implications for this report.

### **Strategic Implications**

There are no strategic implications for this report.

### **Officer Comment**

Any issues or recommendations arising from these Minutes will be the subject of a separate report to the Council.

### **Voting Requirements**

Simple Majority

---

Committee Minutes – Townscape Review Steering Committee – 18 October 2005; Local And Emergency Management Committee – 1 November 2005; Bush Fire Advisory Committee – 2 November 2005; Great Southern Regional Cattle Saleyards Advisory Committee – 8 November 2005; Waste Management Committee – 8 November 2005 (Cont.)

**OFFICER'S RECOMMENDATION / COUNCIL DECISION**

**Moved Cr B Hollingworth, seconded Cr J Cameron:**

**That the following Committee Minutes be received:**

- **Townscape Review Steering Committee – 18 October 2005**
- **Local and Emergency Management Committee – 1 November 2005**
- **Bush Fire Advisory Committee – 2 November 2005**
- **Great Southern Regional Cattle Saleyards Advisory Committee – 8 November 2005**
- **Waste Management Committee – 8 November 2005**

**CARRIED (9/0)**

**No. 331/05**



### 9.3 CORPORATE SERVICES REPORTS

#### 9.3.1 FINANCIAL STATEMENTS - OCTOBER 2005

<b>Location / Address:</b>	<b>N / A</b>
<b>Attachments:</b>	<b>Financial Statements – October 2005</b>
<b>Name of Applicant:</b>	<b>N / A</b>
<b>File Reference:</b>	<b>FM/65/1</b>
<b>Author:</b>	<b>David Blurton - Accountant</b>
<b>Authorised By:</b>	<b>John Byrne - Executive Director Corporate and Community Services</b>
<b>Date of Report:</b>	<b>14 November 2005</b>

---

#### **Purpose**

The purpose of this report is to present the financial position of the Shire of Plantagenet for the period ending 31 October 2005.

#### **Statutory Environment**

Regulation 34 of the Financial Management Regulations (1996) requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amounts of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (ie: surplus / (deficit) position).

The statement is to be accompanied by: (a) explanation of the composition of net current assets, less committed assets and restricted assets; (b) explanation of the material variances; and (c) such other information considered relevant by the local government.

#### **Policy Implications**

There are no policy implications for this report.

#### **Financial Implications**

There are no financial implications for this report.

#### **Strategic Implications**

There are no strategic implications for this report.

#### **Voting Requirements**

Simple Majority

**OFFICER'S RECOMMENDATION / COUNCIL DECISION**

**Moved Cr D Williss, seconded Cr J Moir:**

**That the financial statements for the month ending 31 October 2005 be received.**

**CARRIED (9/0)**

**No. 332/05**

**9.3.2 LIST OF PAYMENTS - OCTOBER 2005**

**Location / Address:** N / A  
**Attachments:** List Of Payments – October 2005  
**Name of Applicant:** N / A  
**File Reference:** FM/65/3  
**Author:** Rayona Evans - Accounts Officer  
**Authorised By:** John Byrne - Executive Director Corporate and Community Services  
**Date of Report:** 15 November 2005

---

**Purpose**

The purpose of this report is to present the list of payments that were made during the month of October 2005.

**Statutory Environment**

Regulation 13 of the Local Government (Financial Management) Regulations 1996 defines the reporting requirements to the Council for the list of Accounts.

**Policy Implications**

There are no policy implications for this report.

**Financial Implications**

There are no financial implications for this report.

**Strategic Implications**

There are no strategic implications for this report.

**Voting Requirements**

Simple Majority

**OFFICER'S RECOMMENDATION / COUNCIL DECISION**

**Moved Cr M Skinner, seconded Cr J Moir:**

**That the payment of accounts, covering electronic payments, cheques 34537 to 34670, totalling \$1,140,159.56, the payment of trust cheques 102 and 105 to 106, totalling \$1,100.00, be noted.**

**CARRIED (9/0)**

**No. 333/05**

### 9.3.3 RENEWAL OF AUDIT SERVICES

<b>Location / Address:</b>	<b>N / A</b>
<b>Attachments:</b>	<b>Haines Norton - Provision of Audit Services Quotation</b>
<b>Name of Applicant:</b>	<b>N / A</b>
<b>File Reference:</b>	<b>FM/19/1</b>
<b>Author:</b>	<b>David Blurton - Accountant</b>
<b>Authorised By:</b>	<b>John Byrne - Executive Director of Corporate and Community Services</b>
<b>Date of Report:</b>	<b>14 November 2005</b>

---

#### **Purpose**

The purpose of this report is to revisit an item that was presented before the Council at its meeting on 22 June 2004 regarding the appointment of the Council's auditor.

#### **Background**

The Council will recall that at the meeting on 22 June 2004, Haines Norton was appointed as its auditor for a five (5) year period from 1 July 2004 to 30 June 2009 based on a recommendation received from the Council's Audit Committee.

The resolution passed by the Council at this meeting read as follows:

*'THAT:*

- (1) Haines Norton be re-appointed as Council's auditor for the five year period 1 July 2004 to 30 June 2009 in accordance with the attached document, 'Provision of Audit Services – Quotation' dated 9 March 2004.*
- (2) Haines Norton be advised of the Council's desire to hold its Annual General Meeting of Electors in late November 2004 and that the audited financial statements will need to be made available to enable preparation of the Annual Report for that meeting.'*

Staff were recently advised that the appointed auditor must be "a natural person" rather than a company or business, as required by section 7.3 (1) of the Local Government Act 1995.

#### **Statutory Environment**

Section 7.3 of the Local Government Act 1995

##### 7.3. Appointment of auditors

- (1) A local government is to, from time to time whenever such an appointment is necessary or expedient, appoint\* a person to be its auditor.
- (2) The local government may appoint one or more persons as its auditor.
- (3) The local government's auditor is to be a person who is —
  - (a) a registered company auditor; or
  - (b) an approved auditor.

\* Absolute majority required.

---

---

**Renewal Of Audit Services (Cont.)****Consultation**

Consultation has occurred with Mr Plinio Bresciani – Audit Manager with Haines Norton, David Tomasi – Auditor, Haines Norton and John Byrne – Executive Director of Corporate and Community Services.

**Policy Implications**

There are no policy implications for this report.

**Financial Implications**

The original quote received from Haines Norton itemised audit charges for the next five (5) years as follows:

2005 \$8,250.00 including GST

2006 \$8,580.00 including GST

2007 \$8,910.00 including GST

2008 \$9,240.00 including GST

2009 \$9,570.00 including GST

The attached documents provide further detail of the scope of Provision of Audit Services for the above fees.

**Strategic Implications**

The Council's Strategic Plan at Key Result Area One notes that the Council will implement initiatives to *'Ensure statutory compliance relating to all financial matters within the control of the Council and provide accessible and understandable financial information.'*

**Officer Comment**

Haines Norton is widely regarded as one of the best audit service providers due to their extensive experience and knowledge of local government operations and related audit requirements.

The service provided to the Shire of Plantagenet has been of a high standard and in consultation with officers and members, enabled a program of achievable change to ensure that best practice standards are employed within the Council's Financial Services area.

**Voting Requirements**

Absolute Majority

---

Renewal Of Audit Services (Cont.)

**OFFICER'S RECOMMENDATION / COUNCIL DECISION**

**Moved Cr J Cameron, seconded Cr B Hollingworth:**

**That Mr DJ Tomasi (Registered Company Auditor Number 15724) and Mr RB Swarbreck (Registered Company Auditor Number 14170) both of Haines Norton, be appointed as the Council's auditors for the five (5) year period 1 July 2004 to 30 June 2009 in accordance with the attached document, 'Provision of Audit Services – Quotation' dated 9 March 2004.**

**CARRIED (9/0)**

**No. 334/05**

**(Absolute Majority)**

## 9.4 TECHNICAL SERVICES REPORTS

### 9.4.1 MOUNT BARKER LOCALISED (UNDERGROUND POWER) ENHANCEMENT PROJECT - LOWOOD ROAD

<b>Location / Address:</b>	<b>N / A</b>
<b>Name of Applicant:</b>	<b>N / A</b>
<b>File Reference:</b>	<b>RO/50/2</b>
<b>Author:</b>	<b>Rob Stewart - Chief Executive Officer</b>
<b>Authorised By:</b>	<b>Rob Stewart - Chief Executive Officer</b>
<b>Date of Report:</b>	<b>15 November 2005</b>

---

#### **Purpose**

The purpose of this report is to grant authority to the Shire President and the Chief Executive Officer to affix the Common Seal of the Council to the agreement between the Honourable Minister for Energy, Western Power and the Shire of Plantagenet for the overhead electricity distribution system in part of Lowood Road to be replaced with an underground electricity distribution system.

#### **Background**

As part of the overall upgrade of the central business district, the Shire of Plantagenet applied for funding pursuant to the State underground power program to have the electricity supply in part of Lowood Road placed underground.

Pursuant to this program the Government agrees to fund 25% of the project cost, Western Power funds 25% and the Local Government Authority funds the balance of 50%. The success of the Shire's application for funding, being one of only two regional projects to get such funding, was viewed as a very successful outcome and has enabled the Council and its officers and contractors to design the Lowood Road precinct to be car and pedestrian friendly.

Adequate funding was put aside in the Council's budget.

#### **Statutory Environment**

The ownership of electricity infrastructure rests with Western Power. The care control and management of Lowood Road rests with the Shire.

#### **Policy Implications**

There are no policy implications for this report.

**Mount Barker Localised (Underground Power) Enhancement Project – Lowood Road (Cont.)****Financial Implications**

The existing Council budget shows:

	<b>Budget Expenditure</b>	<b>Budget Income</b>	<b>Council Contribution</b>
Lowood Road Part R2R	-\$677,977	\$359,179	-\$318,798
Lowood Road – Blackspot	-\$189,068	\$126,045	-\$63,023
Lowood Road – Department Of Energy	-\$380,000	\$190,000	-\$190,000
<b>TOTALS</b>	<b>-\$1,247,045</b>	<b>\$675,224</b>	<b>-\$571,821</b>

Subsequent to the adoption of the budget the Office of Energy has advised that the original estimate has increased from \$380,000.00 to \$620,000.00. As the total Government commitment is limited to \$250,000.00 this leaves \$370,000.00 to be funded by the Council, an increase of \$180,000.00. This is shown in the following table.

	<b>Budget Total</b>	<b>Budget Income</b>	<b>Council Contribution</b>	
Lowood Road Part R2R	-\$497,977	\$359,179	-\$138,798	Reduction by \$180,000
Lowood Road – Blackspot	-\$189,068	\$126,045	-\$63,023	
Lowood Road – Department Of Energy	-\$620,000	\$250,000	-\$370,000	Increase of \$180,000
<b>TOTALS</b>	<b>-\$1,307,045</b>	<b>\$735,224</b>	<b>-\$571,821</b>	

The Council's existing budget has sufficient funds to cover this increase although it will be necessary for some works to be done in the 2006 / 2007 financial year. By far the biggest reduction in the project would be the deletion of \$153,000.00 of brick paving. Nevertheless, the drainage will be completed, all pavement construction flush, semi mountable and mountable kerbing, median construction, round about annulus (including brick paving) and signage.

There is a need for a budget re-allocation and this will be presented to the Council at the next quarterly financial review.

Although the funds are within the one area of the budget the Council would need to acknowledge that a commitment will need to be made in the 2006 / 2007 financial year for further funding (in the vicinity of \$180,000.00) for the completion of the works.

**Officer Comment**

It is very disappointing that an estimate based on information provided by the Office of Energy can be out to such an extent. Nevertheless, it is considered that not proceeding with the project is not an option. The total cost of the undergrounding of the power is in the vicinity of \$600,000.00, of which \$250,000.00 will be coming from the Government. Grant funding of this magnitude for capital infrastructure is of prime



---

**Mount Barker Localised (Underground Power) Enhancement Project – Lowood Road (Cont.)**

---

importance to the Council and every effort should be made to attract and utilise this type of funding.

It is understood that the Shire of Lake Grace, the other recipient of funding, has experienced an increase in their estimate of \$100,000.00.

**Voting Requirements**

Simple Majority

**OFFICER'S RECOMMENDATION**

Moved Cr K Clements, seconded Cr B Hollingworth:

**THAT:**

- (1) Authority be granted to the Shire President and the Chief Executive Officer to affix the Common Seal of the Council to the agreement between the Hon. Minister for Energy, Western Power and the Shire of Plantagenet for the State Underground Power Program Mount Barker Localised (Lowood Road) Enhancement Project.
- (2) The Council notes its extreme disappointment that it is required to fund estimate shortfalls in the Underground Power Program.
- (3) The Shire President and the Chief Executive Officer be authorised to express the Council's disappointment referred to in two (2) above to the Premier and Minister for Energy.
- (4) Any necessary reallocations be accommodated during the Council's quarterly financial review.

**AMENDMENT**

Moved Cr J Moir, seconded Cr K Hart:

That a Point (5) be added to the motion as follows:

- (5) The Chief Executive Officer investigate the possibility of a staged payment plan to allow the project to be completed in full and on time.

**CARRIED (9/0)**

**No. 335/05**

**COUNCIL DECISION**

**THAT:**

- (1) Authority be granted to the Shire President and the Chief Executive Officer to affix the Common Seal of the Council to the agreement between the Hon. Minister for Energy, Western Power and the Shire of Plantagenet for the State Underground Power Program Mount Barker Localised (Lowood Road) Enhancement Project.
- (2) The Council notes its extreme disappointment that it is required to fund estimate shortfalls in the Underground Power Program.

---

Mount Barker Localised (Underground Power) Enhancement Project – Lowood Road (Cont.)

- (3) The Shire President and the Chief Executive Officer be authorised to express the Council’s disappointment referred to in two (2) above to the Premier and Minister for Energy.
- (4) Any necessary reallocations be accommodated during the Council’s quarterly financial review.
- (5) The Chief Executive Officer investigate the possibility of a staged payment plan to allow the project to be completed in full and on time.

CARRIED (9/0)

No. 336/05

#### 9.4.2 REGIONAL EQUINE FACILITY

<b>Location / Address:</b>	<b>N / A</b>
<b>Name of Applicant:</b>	<b>N / A</b>
<b>File Reference:</b>	<b>RC/92/5</b>
<b>Author:</b>	<b>Rob Stewart - Chief Executive Officer</b>
<b>Authorised By:</b>	<b>Rob Stewart - Chief Executive Officer</b>
<b>Date of Report:</b>	<b>15 November 2005</b>

---

#### **Purpose**

The purpose of this report is to adopt a policy with regard to the development of a Regional Equine Facility in the Great Southern.

#### **Background**

Councillors met with representatives of the Mount Barker Turf Club (Inc) on 27 September 2005 to discuss the report prepared by Dr Richard Ball and Dr Gillian Sellar entitled 'Pre Feasibility Study into the Establishment of a Multi Use Regional Equine Facility in the Great Southern Region, Western Australia'.

The recommendations arising from that report were:

- (1) That the Southern Horse Council (SHC) consider the results of this research and endorse its findings.*
- (2) That a more in-depth feasibility study is conducted for both Options 1 and 2 to enable a more considered judgement to be made as to whether an incremental development of Frost Park (Option 1), or a green-field site development (Option 2) can be pursued and the possible sources of funding for each.*
- (3) That further work is undertaken to develop cooperative working among Albany-based equine organisations and to encourage their participation in the development of plans for a regional facility.*
- (4) That the points made in Option 3 are acted upon as soon as possible and plans for a major forum or event bringing various groups together, with professional facilitation and mediation processes enlisted to assist this process.*
- (5) That a concerted attempt at pulling the various equine interest groups together creates energy to 'kick start' an exciting and potentially successful equine industry in the region.'*

Subsequently, and by letter received by the Council on 9 November 2005, the Mount Barker Turf Club has advised that the club's desired outcome relates to option one (1) of the Feasibility Study, relating to an incremental development of Frost Park. In the Club's own words this would be '*shire led development of a multi use Regional Equine Facility on existing facilities at Frost Park in Mount Barker.*'

#### **Statutory Environment**

The land known as Frost Park is vested in the Council and known as Reserve A1790 and is vested for the purpose of Recreation. Further, the land immediately to the

---

---

**Regional Equine Facility (Cont.)**

west of Frost Park, and presently leased for timber production is known as Pt Location 81 and is owned by the Council in fee simple.

Pursuant to the vesting order, horse racing would be a permitted use.

The subject land is shown on the Shire of Plantagenet Town Planning Scheme No. 3 Maps as a Local Authority Scheme Reserve for the purpose of Recreation.

Clause 5.1.2 of the Scheme sets out:

*'The planning consent of the Council is not required for the following development of land:*

- (a) the use of land in a local Reserve, where such land is held by the Council or vested in a Public Authority;*
  - (i) for the purpose for which the land is reserved under the Scheme'*

**Consultation**

On 11 November 2005 the Chief Executive Officer attended the Racing and Wagering Offices in Osborne Park, Perth to meet with Mr Ray Bennet - Chief Executive Officer, Mr Ken Norkway - General Manager of Operations Racing and Mr David Hunter - Racing Manager. Racing and Wagering Western Australia (RWWA) is the controlling authority for thoroughbred, harness and greyhound racing and off-course betting activities in Western Australia.

The purpose of the Chief Executive Officer's visit was to discuss the Pre-Feasibility Study and the position of the Mount Barker Turf Club.

**Policy Implications**

At present the Council does not have a policy direction with regard to the development of racing in the Great Southern. Councillors would be aware of the Albany Racing Club and the Albany and Districts Trotting Club. Both of these organisations receive support from RWWA. Unfortunately the Albany Racing Club formally withdrew from the pre-feasibility study report and accordingly it is difficult to ascertain what that club's intentions are. The Albany Racing Club holds twelve (12) meetings during the racing season and the Mount Barker Turf Club holds eight (8).

**Financial Implications**

Funds have been set aside for the development of Regional Horse Racing in Western Australia amounting to \$20 million. The visit to Racing and Wagering was also to seek information relating to the assistance that may be able to be provided by that organisation to the Council.

The importance of the racing industry in the Great Southern is evidenced by the economic value, as provided by RWWA in the report 'Size and Scope of the Western Australian Racing Industry' (July 2004) prepared by the Allan Consulting Group.

For example, the number of full time equivalents (FTE's) generated by racing in the Great Southern is 97 or 0.45% of all persons employed.

The Gross Value of Production of the racing industry in the Great Southern is estimated at \$3.5 million while income generated is \$880,000.00.

The Gross Value of productive breeders of thoroughbreds in the Great Southern is estimated at \$2.09 million with income generated of \$870,000.00.

---

**Regional Equine Facility (Cont.)****Strategic Implications**

The Council's Strategic Plan notes as a Key Result Area in Strategic Planning '*the coordination of long term planning for sustainable environmental, economic and social development of the Shire and the Great Southern.*' The Strategic Plan also notes the fostering of regional cooperation and the development of strategic partnerships.

Further, in Key Result Area No 3 – Community Services – the Strategic Plan '*aims to deliver, or facilitate the delivery of, a range of services which respond to, and reflect, the physical, social and cultural well being of the community.*'

The Strategic Intentions of the Council note the importance of regional cooperation and, although the Mount Barker Turf Club indicates its wish to develop Frost Park for a multi use Regional Equine Facility, Councillors would need to be assured that this was in the best interest of not only Plantagenet but also the region. There is no doubt that Albany, with the greater population, could lay claim to the development of regional facilities. Nevertheless, Councillors would be aware that thoroughbred racing in Albany is experiencing problems with urbanisation and the potential for ground water pollution.

**Officer Comment**

The matter of the development of policy direction for the Shire of Plantagenet with regard to the multi use equine centre is timely. RWWA is proposing to commission a report into racing in the Great Southern, such report to be finalised by the end of March 2006. Therefore it is essential that the Shire of Plantagenet has a position on this matter.

It is recommended that the Council adopt a supportive position of the Mount Barker Turf Club (Inc). With the adoption of such a position and provided that this position required only the land component from the Shire, Mount Barker would stand a real chance of having significant funds invested, with Mount Barker becoming the centre of Regional Racing in the Great Southern.

**Voting Requirements**

Simple Majority

**OFFICER'S RECOMMENDATION / COUNCIL DECISION**

**Moved Cr M Skinner, seconded Cr B Hollingworth:**

**That it be a policy of the Council:**

**The Council will, with regard to the development of a Multi Use Regional Equine Facility in the Great Southern, endorse the concept of Frost Park (Reserve A1790) and Pt Location 81 being utilised for such development subject to:**

- (1) The Council's contribution being limited to land only; and**
- (2) Community opinion being in favour of such direction.**

**CARRIED (9/0)**

**No. 337/05**

**10 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

Moved Cr J Cameron, seconded Cr K Hart:

That business of an urgent nature namely:

- Pesticide Review
- HACC – Multi Purpose Service

be introduced into the meeting.

**CARRIED (9/0)**

**No. 338/05**

**11.1 PESTICIDE REVIEW**

Attached

**11.2 HACC – MULTI PURPOSE SERVICE**

Moved Cr K Clements, seconded Cr B Hollingworth:

That the Chief Executive Officer be authorised to contact Mr Keith Symes – WA Country Health Service and advise that the Shire of Plantagenet did not believe that it was the 'lead' authority regarding the development of a Multi Purpose Service in Plantagenet and Cranbrook and that the WA Country Health Service in the Great Southern was the lead authority but that the Shire of Plantagenet still supports the development of a Multi Purpose Service.

**CARRIED (9/0)**

**No. 339.05**

**12 CONFIDENTIAL**

Nil

**13 CLOSURE OF MEETING**

4:28pm The Presiding Member declared the meeting closed.

**CONFIRMED: CHAIRPERSON** \_\_\_\_\_ **DATE: ..../..../....**

---