

Council

POLICY REVIEW - NOTICES OF MOTION

Policy A/AMM/1 – Notices Of Motion

Meeting Date: 25 May 2021

Number of Pages : 2

POLICY No: A/AMM/1

FORMER POLICY No:

NOTICES OF MOTION

**DIVISION**

Corporate Services

**BUSINESS UNIT**

Administration

**RESPONSIBILITY AREA**

Agenda/Minutes/Meetings

**OBJECTIVE:**

To ensure that all Councillors are presented with a full report giving a properly researched and balanced view of matters, where appropriate, as is the normal case for an officer's report, information relating to, where applicable: Statutory Environment, Regional Implications, Policy Implications, Asset Management Implications, Financial Implications, Strategic Implications and Officer Comment.

**POLICY:**

When a Notice of Motion is brought before the Council:

1. The Council will either adjourn the motion to allow the Chief Executive Officer to prepare a report on the matter concerned for the Council's consideration or reject the motion.;
2. ~~The An~~ adjournment will allow sufficient time for due preparation of that report. The time required for preparation of the report will be determined on the day to allow the Chief Executive Officer to create the report and will be negotiated on the day.; and
3. This policy would not apply for minor issues such as a condolence motion, and the like.

**ADOPTED: 27 MARCH 2018**

**REVIEWED: 30 APRIL 2019**

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