

Council

REGISTER OF DELEGATED AUTHORITY -
AMENDMENTS

Register of Delegations Amendments

Meeting Date: 28 September 2021

Number of Pages : 3

2.5 Donations, Discounts and Debt Write-offs

Reference	Legislative Reference	Delegate/Appointee	Title
Previously LG005, LG032	s6.7(2), s6.12(1)(b), s6.12(1)(c), s6.12(3) Local Government Act 1995	Chief Executive Officer	Power to grant discounts, waive or write off debts and authority to make donations to community groups and individuals.

Delegator/Appointer

Council, pursuant to s5.42 Local Government Act 1995

Power or Duty Delegated

The Chief Executive Officer is delegated authority to make donations to community groups and individuals in accordance with s6.7(2) of the Local Government Act 1995.

The Chief Executive Officer is delegated authority to defer, grant discounts, waive or write off debts, including rates, in accordance with s6.12(1)(b), s6.12(1)(c) and s6.12(3) of the Local Government Act 1995.

Conditions/Notes

The Chief Executive Officer may only write off amounts under \$20.00.

The Chief Executive Officer is delegated the authority to approve discretionary donations to community groups (not individuals) to a maximum value of \$2500.00 per application, subject to budgetary availability and subject also to, in the opinion of the Chief Executive Officer, the donation demonstrating direct benefit to the community of the Shire of Plantagenet.

Such donations are to be in addition to those approved specifically by the Council as part of the annual Financial Assistance Grants process.

Includes power to waive planning and building licence fees for community organisations where they are undertaking works, or constructing structures, on reserves under the Council's care, control and management subject to the following:

- the maximum waiver amount for any planning fee shall be \$200.00.
- the maximum waiver amount for any building licence fee shall be \$200.00.
- the community organisation must apply in writing seeking the fee waiver.

Includes power to waive or reduce fees charged for the use of Shire facilities by not-for-profit community organisations.

Includes power to waive or reduce the fees for sale of manure at the Mount Barker Regional Saleyards where manure is taken in bulk at the request of Saleyards staff.

All instances to defer, grant discounts, waive or write off debts are to be reported to

the Council.

Must comply with relevant Council Policies.

Relevant Council Policies

Financial Assistance (Operating) to Incorporated Organisations and Clubs
Halls – Hall Hire Donations

Review Requirements

At least once every financial year.

Review Dates

24 May 2022

Authority

..... (signature) (date)
Chris Pavlovich
Shire President