

Council

REGISTER OF DELEGATED AUTHORITY  
AMENDMENT

Register of Delegated Authority  
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Meeting Date: 22 August 2023

Number of Pages: 2

## 8.8 Information Coordinator – Freedom of Information Act 1992

Reference	Legislative Reference	Delegate/Appointee	Title
	s100 Freedom of Information Act 1992	<u>Coordinator Customer Service and Records</u> Human Resources Coordinator	Appointment of Freedom of Information Coordinator

### Delegator/Appointer

Chief Executive Officer in accordance with s100 of the Freedom of Information Act 1992.

### Power or Duty Delegated

The Chief Executive Officer appoints the Human Resources Coordinator as the Freedom of Information Coordinator to undertake the duties and functions associated with the lodgement and collation of an application for information in accordance with s11, 12, of the Freedom of Information Act 1992.

### Conditions

Must comply with relevant Council Policies.

### Relevant Council Policies

Record Keeping

### Review Requirements

At least once every financial year.

### Review Dates

27 June 2024

### Authority

..... (signature) ..... (date)  
 Gary Clark  
 Chief Executive Officer