



ORDINARY AGENDA

Notice is hereby given that an **ORDINARY Meeting** of the Council will be held:

DATE: Tuesday, 22 October 2024

TIME: 5.00pm

VENUE: Council Chambers, Lowood Road, Mount Barker WA 6324

A handwritten signature in black ink, appearing to read "Julian Murphy".

Julian Murphy
CHIEF EXECUTIVE OFFICER

DISCLAIMER

This agenda has yet to be dealt with by the Council. The Recommendations shown at the foot of each Item have yet to be considered by the Council and are not to be interpreted as being the position of the Council. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the Council.

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Please Note: Council Meetings are recorded for accuracy of minute taking.

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

On establishing there is a quorum, the Presiding Member will declare the meeting open.

The Shire of Plantagenet acknowledges the traditional custodians of our area and their continuing connection to the land and community. We pay our respects to all members of the Menang Noongar community and their culture; and to Elders past, present and emerging.

2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Members Present:

In Attendance:

Apologies:
Cr J Oldfield

Members of the Public Present:

Previously Approved Leave of Absence:
Cr A Fraser
Cr B Bell

3 PUBLIC QUESTION TIME

3.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

3.2 PUBLIC QUESTION TIME - SECTION 5.24 LOCAL GOVERNMENT ACT 1995

4 PETITIONS / DEPUTATIONS / PRESENTATIONS

5 DISCLOSURE OF INTEREST

Part 5 Division 6 Local Government Act 1995

6 APPLICATIONS FOR LEAVE OF ABSENCE

Section 5.25 Local Government Act 1995

Nil

7 CONFIRMATION OF MINUTES

7.1 ORDINARY MINUTES OF COUNCIL HELD 24 SEPTEMBER 2024

Minutes, as circulated, of the Ordinary Meeting of the Shire of Plantagenet, held on 24 September 2024.

OFFICER RECOMMENDATION

That the Minutes of the Ordinary Meeting of the Shire of Plantagenet, held on 24 September 2024 as circulated, be taken as read and adopted as a correct record.

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 DEVELOPMENT & REGULATORY SERVICES REPORTS

9.1.1 PROPOSED LOTS 61 AND 62 MENSTON STREET MOUNT BARKER – AFFIX COMMON SEAL

File Ref:	N64654
Attachment:	<u>Location Plan</u> <u>Deposited Plan 428869</u>
Responsible Officer:	Andre Pinto Executive Manager Development & Regulatory Services
Author:	Cobie MacLean Administration Officer Development Services
Proprietor/Applicant:	John Kinnear and Associates
Proposed Meeting Date:	22 October 2024

PURPOSE

The purpose of this report is to seek authority for the Shire President and Chief Executive Officer to affix the Common Seal of the Council to an Application for New Title, Notification Under Section 70A for proposed Lots 61 and 62 on Deposited Plan 428869 Menston Street, Mount Barker.

BACKGROUND

Council records show the registered owners of Lot 6 Menston Street are BT and DP Wallinger.

Lots 61 and 62 mentioned above and shown on the deposited plan, are the new lot numbers proposed for the residential subdivision, creating one additional lot.

The then Senior Planner considered the proposed subdivision of Lot 6 Menston Street on 5 March 2024 in accordance with Council Delegation 7.1.

The subdivision application was supported subject to the following conditions:

That the Western Australian Planning Commission (WAPC) be advised the proposed subdivision of Lot 6 (5) Menston Street, Mount Barker (WAPC164512) is supported, subject to the following condition/s and advice:

Conditions:

Arrangements are to be made with a licenced water provider for the provision of a suitable water supply service to each lot shown on the approved plan of subdivision (Water Corporation).

This relates to Lot B

A notification, pursuant to Section 70A of the Transfer of Land Act 1893 is to be placed on the certificate of title(s) of the proposed lot(s). Notice of this notification is to be

included on the diagram or plan of survey (deposited plan). The notification is to state as follows:

"A reticulated sewage service is not available to the lot(s)." (Local Government)

The subdivision application was approved by the Western Australian Planning Commission (WAPC) on 18 April 2024 subject to a number of conditions including:

- '3. *A notification pursuant to section 70A of the Transfer of Land Act 1893 is to be placed on the certificate(s) of title of proposed lot A. Notice of this notification is to be included on the diagram or plan of survey (deposited plan). The notification is to state as follows:*

"A reticulated sewerage service is not available to the lot(s)". (Local Government)'.

EXTERNAL CONSULTATION

There are no external consultation implications for this report.

STATUTORY ENVIRONMENT

Land Administration Act 1997

Local Government Act 1995

Transfer of Land Act 1893 – Section 70A refers to factors that affects the use and enjoyment of land and notification on the title.

Planning and Development Act 2005

Shire of Plantagenet Town Planning Scheme No. 3 (TPS3) – Zoned Residential.

POLICY IMPLICATIONS

Policy implications do not apply for this report and it is the opinion of the author that policy development is not required.

FINANCIAL IMPLICATIONS

The subdivision clearance fee of \$148.00 has been paid.

BUDGET IMPLICATIONS

There are no budget implications for this report.

LEGAL IMPLICATIONS

There are no legal implications for this report.

ASSET MANAGEMENT IMPLICATIONS

There are no asset management implications as no assets are being created or acquired.

STRATEGIC IMPLICATIONS

There are no strategic implications for this report

RISK MITIGATION IMPLICATIONS

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
<i>Operational: Shire does not meet its obligations under the Transfer of Land Act 1893.</i>	<i>Likely</i>	<i>Moderate</i>	<i>Moderate</i>	<i>Provide authorisation to utilise Common Seal as requested</i>

STRATEGIC RISK IMPLICATIONS

There are no strategic risk implications for this report.

REGIONAL IMPLICATIONS

There are no regional implications for this report.

OFFICER COMMENT

Condition 3 of the WAPC approval requires a Notification under Section 70A of the Transfer of Land Act 1893. The notification on the deposited plan and the certificates of title will inform prospective owners that a reticulated sewerage service is not available to Lot 61 and 62.

The Council must resolve that the Shire President and Chief Executive Officer are to affix the Shire of Plantagenet Common Seal to the Notification under Section 70A of the Transfer of Land Act 1893.

Authority is now sought for the Common Seal to be applied in order that a subdivision clearance can be issued.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council grants authority to the Shire President and Chief Executive Officer to affix the Common Seal of the Council to the Notification under Section 70A of the Transfer of Land Act 1893 (as amended) pertaining to the creation of proposed Lots 61 and 62 Menston Street, Mount Barker on Deposited Plan 428869.

9.2 INFRASTRUCTURE & ASSETS REPORTS

Nil

9.3 CORPORATE AND COMMUNITY SERVICES REPORTS

9.3.1 DISABILITY ACCESS AND INCLUSION PLAN 2024 - 2029

File Ref:	N64665
Attachment:	<u>Disability Access and Inclusion Plan 2024 - 2029</u>
Responsible Officer:	Anthony Middleton Executive Manager Corporate and Community Services
Author:	Nicole Selesnew Manager Community and Recreation Services
Proposed Meeting Date:	22 October 2024

PURPOSE

The purpose of this report is to adopt the draft Disability Access and Inclusion Plan 2024 – 2029.

BACKGROUND

All Local Governments are required to have a Disability Access and Inclusion Plan (DAIP) under the Disability Services Act 1993. The requirements of a DAIP include:

- Covering a five-year term (maximum) and be lodged with the Department of Communities;
- Listing actions that address access and inclusion across seven outcome areas identified in the Disability Services Regulations; and
- Consultation with internal and external stakeholders when creating or reviewing a plan.

The Shire of Plantagenet's DAIP 2017 – 2022 has expired and a new Plan is needed.

EXTERNAL CONSULTATION

The process of developing the DAIP 2024 – 2029 included consultation with the community and stakeholders. A survey was promoted Shire wide through social media and the Plantagenet News, with online and hard copy responses welcomed. The survey ran from 13 May to 27 June 2024.

A series of in-person focus groups was also held with Empowering Plantagenet Seniors, Probus Mount Barker and the Shire's Disability Advisory Group to seek feedback for the Plan.

Findings from a previous disability access and inclusion community survey conducted in 2022 were also considered.

A total 250 participants provided feedback.

The draft DAIP was made available for public comment with advertisements placed in local newspapers and promoted through social media. Two submissions were received.

STATUTORY ENVIRONMENT

The Disability Services Act 1993, Section 28 requires all public authorities to have a DAIP.

The Disability Services Regulations 2004 detail the standards for DAIPs. These standards address seven outcome areas, ensuring that people with disability have the same opportunities as other people to:

1. Access the services of, and any events organised by, the relevant public authority;
2. Access buildings and other facilities of the relevant public authority;
3. Receive information in an appropriate format;
4. Receive quality service from staff;
5. Make complaints to the local authority;
6. Participate in any public consultation conducted by the local authority; and
7. Gain employment with the local authority.

The Regulations also require that the public is engaged when developing or reviewing a Plan.

POLICY IMPLICATIONS

Policy implications do not apply for this report and it is the opinion of the author that policy development is not required.

FINANCIAL IMPLICATIONS

The DAIP includes a number of actions that will have financial implications for the Shire, for example providing carers with free access to Shire events and amending Shire facilities and/or disabled carparks to improve accessibility. These actions will be linked to the Corporate Business Plan and Annual Budget to ensure expenditure is planned and accommodated.

BUDGET IMPLICATIONS

There are no budget implications for this report.

LEGAL IMPLICATIONS

There are no legal implications for this report.

ASSET MANAGEMENT IMPLICATIONS

There are no asset management implications as no assets are being created or acquired.

STRATEGIC IMPLICATIONS

The Shire of Plantagenet Corporate Business Plan 2022/2023 – 2025/2028 provides:
At Outcome 1.2 Seniors and Disabled the following Strategy:

Strategy 1.2.3:

‘Provide services, facilities and information that are accessible to people of all abilities.’

Accordingly, the recommended outcome for this report aligns with the Corporate Business Plan.

RISK MITIGATION IMPLICATIONS

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
<i>Organisational, Reputational and Financial</i> Council may not be complying with access and inclusion requirements	<i>Possible</i>	<i>Moderate</i>	<i>Moderate</i>	Adopt a DAIP that meets the requirements of the legislation and is suited to the needs of the Plantagenet community.
Opportunity: To collaborate with the community to ensure the Shire is addressing access and inclusion across its services and facilities.				

REGIONAL IMPLICATIONS

There are no regional implications for this report.

OFFICER COMMENT

The DAIP 2024 – 2029 was developed from feedback provided through two community surveys, focus groups and input from Shire staff.

The draft Plan was presented to a Council Forum on 10 September 2024 where Council reviewed and noted the document. Following the Forum, the DAIP was made available for public comment with advertisements placed in the Plantagenet News and Albany Advertiser and information distributed through the Shire's social media channels.

At the conclusion of the public comment period, two submissions were received. Shire staff also provided input on the Plan with several inclusions and amendments proposed.

A majority of changes related to the Strategy and Action Plan at the rear of the document. These include:

- Outcome 1 – Action 6: Additional details added regarding which staff will undergo training and the frequency of training;
- Outcome 1 – Action 10: Follow-up action following the trial of a 'quiet hour' at the Recreation Centre gymnasium;
- Outcome 2 – Action 16: Clarification;
- Outcome 2 – Action 17: Clarification;
- Outcome 2 – Action 23: New action to include reviewing parking areas across the Shire with people with a disability, to identify where additional carparking may be required ; and

- Outcome 4 – Action 32: Additional details added regarding which staff will undergo training and the frequency of training.

The revised DAIP 2024 – 2029 (attached) is recommended for adoption.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council adopts the Disability Access and Inclusion Plan 2024 – 2029, as proposed.

9.3.2 FINANCIAL STATEMENTS – SEPTEMBER 2024

File Ref:	N64664
Attachment:	<u>Financial Statements - September 2024</u>
Responsible Officer:	Anthony Middleton Executive Manager – Corporate & Community
Author:	Anthony Middleton Executive Manager – Corporate & Community
Proposed Meeting Date:	22 October 2024

PURPOSE

The purpose of this report is to note the Monthly Financial Statements for the period ending 30 September 2024.

BACKGROUND

In addition to good governance, the presentation to the Council of monthly financial reports is a statutory requirement, with these to be presented at an ordinary meeting of the Council within two (2) months after the end of the period to which the statements relate.

EXTERNAL CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Regulations 34 and 35 of the *Local Government (Financial Management) Regulations 1996* sets out the basic information which must be included in the monthly reports to Council.

POLICY IMPLICATIONS

Policy implications do not apply for this report and it is the opinion of the author that policy development is not required.

FINANCIAL IMPLICATIONS

This item reports on the current financial position of the Shire. The recommendation does not in itself have a financial implication.

BUDGET IMPLICATIONS

There are no budget implications for this report.

LEGAL IMPLICATIONS

There are no legal implications for this report.

ASSET MANAGEMENT IMPLICATIONS

There are no asset management implications as no assets are being created or acquired.

STRATEGIC IMPLICATIONS

The Shire of Plantagenet Corporate Business Plan 2022/23 – 2025/26 provides:

At *Outcome 4 Performance & Leadership* the following Strategies:

Strategy 4.1.3:

‘A Shire that is open and transparent with its community.’

Accordingly, the recommended outcome for this report aligns with the Corporate Business Plan.

STRATEGIC RISK IMPLICATIONS

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
<i>Reputational</i> That Council does not receive the financial activity statements as required by S6.4 of the LG Act 1995	<i>Rare</i>	<i>Insignificant</i>	<i>Low</i>	That Council receives the financial activity statements as required by legislation.

REGIONAL IMPLICATIONS

There are no regional implications for this report.

OFFICER COMMENT

The attached Statement of Financial Activity for the period 1 July 2023 to 30 September 2024 represent three (3) months, or 25% of the year. The following items are worthy of noting:

- Closing surplus position of \$10.9m;
- Operating results:
 - 79% of budgeted operating revenue has been received; and
 - 10% of budgeted operating expenditure spent (no depreciation has been raised until after the prior years audit is finalised);
- Capital expenditure achieved 2% of budgeted projects;
- Cash holdings of \$15.6m of which \$6.9m is held in cash backed reserve accounts;
- Rates debtors outstanding equate to 34.6% of total rates raised for 2024/2025; and
- Page 10 of the statements detail major variations from year to date (amended) budgets.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council note the monthly financial statements for the period ending 30 September 2024, as proposed.

9.3.3 LIST OF ACCOUNTS – SEPTEMBER 2024

File Ref:	N64672
Attachment:	<u>List of Accounts – September 2024</u>
Responsible Officer:	Anthony Middleton Executive Manager Corporate and Community Services
Author:	Debbie Evans Finance Officer - Creditors
Proposed Meeting Date:	22 October 2024

PURPOSE

The purpose of this report is to present the list of payments that were made during the month of September 2024.

EXTERNAL CONSULTATION

No external consultation has occurred in relation to this report.

STATUTORY ENVIRONMENT

Regulation 12(1)(a) of the Local Government (Financial Management) Regulations 1996 provides that payment may only be made from the municipal fund or trust fund if the Local Government has delegated the function to the Chief Executive Officer.

The Chief Executive Officer has delegated authority to authorise payments (28 June 2022). Relevant staff have also been issued with delegated authority to issue orders for the supply of goods and services subject to budget limitations.

Regulation 13 of the Local Government (Financial Management) Regulations 1996 provides that if the function of authorising payments is delegated to the Chief Executive Officer, then a list of payments is to be presented to the Council at the next ordinary meeting and recorded in the minutes.

POLICY IMPLICATIONS

Council Policy F/FM/7 – Purchasing and Tender Guide applies.

FINANCIAL IMPLICATIONS

There are no financial implications for this report.

BUDGET IMPLICATIONS

There are no budget implications for this report.

LEGAL IMPLICATIONS

There are no legal implications for this report.

ASSET MANAGEMENT IMPLICATIONS

There are no asset management implications as no assets are being created or acquired.

STRATEGIC IMPLICATIONS

There are no strategic implications for this report.

RISK MITIGATION IMPLICATIONS

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational That Council does not receive the list of payments	Rare	Insignificant	Low	That Council receives the list of payments as required by legislation.

STRATEGIC RISK IMPLICATIONS

There are no strategic risk implications for this report.

REGIONAL IMPLICATIONS

There are no regional implications for this report.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council receive in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, the list of payments made under delegated authority for the month ended 30 September 2024 as follows:

1. Electronic Payments and Direct Debits totalling \$812,377.02; and
2. Municipal Cheque totalling \$0

9.3.4 RATES EXEMPTION REQUEST - 132 FIFTH AVENUE KENDENUP – PERPETUAL LIMITED

File Ref:	N64658
Responsible Officer:	Anthony Middleton Executive Manager Corporate and Community Services
Author:	Pam Chambers Rates Officer
Proposed Meeting Date:	22 October 2024

PURPOSE

The purpose of this report is to consider a request from Perpetual Limited as trustee for the Noongar Boodjar Trust for a rates exemption for 132 Fifth Avenue, Kendenup.

BACKGROUND

Noongar Boodjar Land Sub Pty Ltd is a registered charity and do not own any other land within the Shire of Plantagenet.

132 Fifth Avenue Kendenup is currently vacant residential land and is owned freehold by the Noongar Boodja Trust, through its holding entity the Noongar Boodja Land Sub Pty Ltd.

STATUTORY ENVIRONMENT

Section 6.26(2) (d) - (g) of the Local Government Act 1995 specifies non rateable land as:

- (d) land used or held exclusively by a religious body as a place of public worship or in relation to that worship, a place of residence of a minister of religion, a convent, nunnery or monastery, or occupied exclusively by a religious brotherhood or sisterhood; and*
- (e) land used exclusively by a religious body as a school for the religious instruction of children; and*
- (f) land used exclusively as a non-government school within the meaning of the School Education Act 1999;*
- and*
- (g) land used exclusively for charitable purposes;'*

EXTERNAL CONSULTATION

Other than the request from Perpetual Limited, there has been no further consultation.

FINANCIAL IMPLICATIONS

In 2024/2025, the rates and other Shire charges on this this property were:

- Rates \$1,066.00; and
- Waste Rate \$66.00.

POLICY IMPLICATIONS

Policy implications do not apply for this report and it is the opinion of the author that policy development is not required.

STRATEGIC IMPLICATIONS

The Shire of Plantagenet Corporate Business Plan 2022/23 – 2025/26 provides:

At Outcome 4 Performance & Leadership the following Strategies:

Strategy 4.1.3:

‘A Shire that is open and transparent with its community.’

Accordingly, the recommended outcome for this report aligns with the Corporate Business Plan.

OFFICER COMMENT

The Noongar Boodjar Trust is a charity registered with The Australian Charities and Not-for-profits Commission. Section 6.26(2)(g) of the Local Government Act provides that land is not rateable if the land is used exclusively for a charitable purpose. Therefore, the question becomes is this land used exclusively for charitable purposes?

The Noongar Boodjar Trust have declared that it cannot use the property for any commercial purpose and it receives no income from the property as it is vacant land. It further declares that it holds and uses the property exclusively for the benefit of the Noongar People, therefore the use of the land is charitable.

Should Council question whether the use of the land is in fact charitable it may, under Section 6.47 of the Local Government Act 1995 apply a concession. This is generally applied when a property does not fall into any category of Section 6.2.6.

Where a local government refuses a rates exemption application, an applicant can make an application to the Minister for Local Government for consideration that the property be rates exempt.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council accept the rates exemption request from Perpetual Limited for 132 Fifth Avenue, Kendenup, to be deemed to be used exclusively for a charitable purpose, and therefore be non-rateable under s6.26 (2) (g) of the *Local Government Act 1995*.

9.3.5 RESERVES 11254 WOOGENELLUP AND 50478 ROCKY GULLY – CHANGE OF PURPOSE – PROPOSED FIRE SHEDS

File Ref: N64662

Attachment: Recreation Reserve 11254- Woogenellup Trustees
Reserve Details Report 1125

Responsible Officer: **Anthony Middleton**
**Executive Manager Corporate and Community
Services**

Author: **Delma Baesjou**
Coordinator Corporate Services

Proprietor/Applicant: **Crown Land / Shire of Plantagenet**

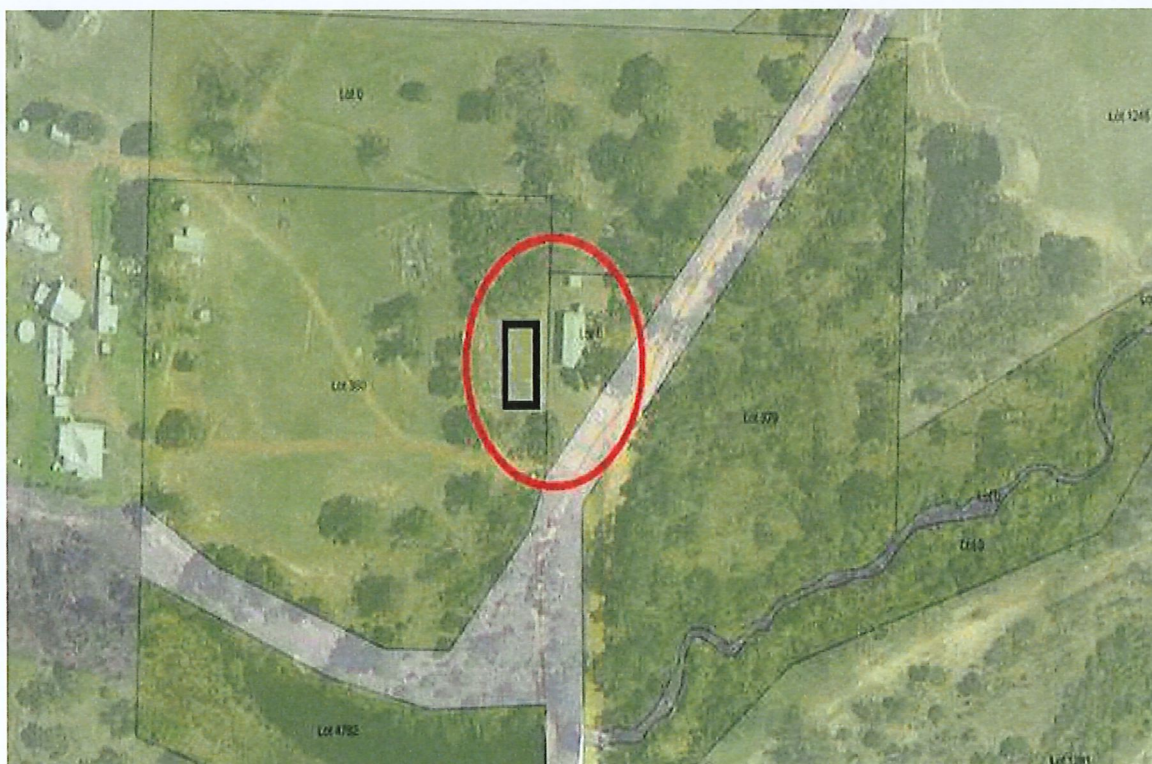
Proposed Meeting Date: **22 October 2024**

PURPOSE

The purpose of this report is to consider commencing the process to seek a change in the Purpose and Management Orders for Reserves 11254 and 50478 to facilitate the development of the new Woogenellup and Rocky Gully Fire Sheds.

BACKGROUND

It is proposed to construct new Fire Sheds on eastern and northern portions respectively of Reserves 11254 (Woogenellup) and 50478 (Rocky Gully).



Indicative Development Footprint for Woogenellup Fire shed – Reserve 11254

Reserve 11254 is Lot 380 on Plan 81039 Volume LR301 Volume 145, Woogenellup North Road, Woogenellup. Lot 380 is 2.7696ha. It is adjacent to the Woogenellup Hall

and is the site of the former Tennis Courts and Cricket Oval. The existing Fire Shed is on the western side of the subject land.

Reserve 11254 is currently set aside for the purpose of 'Recreation' with a management order to 'Trustees'. The Original Gazettal and vesting of the 7-acre reserve date back to June 1909. Various Trustees were appointed between then and 1940. Research carried out with the assistance of the State Land Officer from Department of Planning Lands and Heritage (DPLH) shows there are five 'remaining' Trustees.



Indicative Development Footprint for Rocky Gully Fire shed – Reserve 50478

Reserve 50478 is Lot 500 on Plan 65075 Arbour Street Rocky Gully Volume LR3157 Volume 893. The Management Order registered 18 January 2010 shows the Shire of Plantagenet as the Management Body. It is designated for the purpose of "Recreation" only, with power to lease (for up to 21 years).

Reserve 50478, aka Higgins Park, is the former school oval. The nominated site for the Fire Shed fronts Arbour street, east of the existing crossover.

EXTERNAL CONSULTATION

Consultation has been undertaken with DPLH, the Department of Fire and Emergency Services and the Woogenellup and Rocky Gully Bush Fire Brigades.

STATUTORY ENVIRONMENT

Land Administration Act 1997

POLICY IMPLICATIONS

Policy implications do not apply for this report, and it is the opinion of the author that policy development is not required.

FINANCIAL IMPLICATIONS

There are no significant financial implications for this report. There will be minor administrative costs associated with the process of changing the historic vestings of the two Reserves.

BUDGET IMPLICATIONS

There are no budget implications for this report.

LEGAL IMPLICATIONS

There are no legal implications for this report.

ASSET MANAGEMENT IMPLICATIONS

Formalisation of the tenure arrangements for the Reserves will assist in the governance and administrative of the proposed Fire Sheds.

The existing fire shed at Woogenellup is no longer fit for purpose. Additional facilities are needed to service Rocky Gully. Ongoing maintenance of the new facilities is expected to form part of the annual Local Government Grants Scheme.

STRATEGIC IMPLICATIONS

The Shire of Plantagenet Corporate Business Plan 2022/23 – 2025/26 provides:

At Outcome 1.4 Support for community groups and volunteers and 1.5 A safe Plantagenet the following Strategies:

Strategy 1.4.3:

Ensure Council buildings, facilities and public amenities are provided and maintained to an appropriate standard.

Strategy 1.5.1:

Support the community in emergency and fire management planning, preparedness, response and recovery.

Accordingly, the recommended outcome for this report aligns with the Corporate Business Plan.

RISK MITIGATION IMPLICATIONS

This item has been evaluated against the Shire of Plantagenet's Risk Assessment and Acceptance Criteria. The level of risk is considered to be "Low" risk and, subject to a favourable decision from the Minister, can be managed by routine procedures and with currently available resources.

STRATEGIC RISK IMPLICATIONS

There are no strategic risk implications for this report.

REGIONAL IMPLICATIONS

There are no regional implications for this report.

OFFICER COMMENT

A formal request to the Minister is required to change the status of the two Reserves and request the issue of new Management Orders. The Shire of Plantagenet needs to submit a Crown Land Enquiry Form (CLEF), supported by a Council Resolution, relevant justification, plans and advice on the current status of the individual trustees. DPLH requires verification that all nominated Trustees are deceased. Relevant cemetery records and death certificates are currently being obtained.

It is considered prudent to submit the CLEF and concurrently progress with the site evaluations, detailed design and relevant approvals for the construction of the two new fire sheds at Woogenellup and Rocky Gully.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council:

- 1. Supports the development of new Fire Sheds on Reserve 11254, Lot 380 Woogenellup North Road, Woogenellup and Reserve 50478 is Lot 500 on Plan 65075 Arbour Street Rocky Gully.**
- 2. Requests the Minister for Lands:**
 - i. Revoke the 1909 Management Order for Reserve 11254 to 'Trustees' pursuant to section 50 (2) of the Land Administration Act 1997;**
 - ii. Amend the purpose of Reserve 112454 to include Fire Shed and power to lease; and**
 - iii. Grant of a Management Order over Reserve 11254 to the Shire of Plantagenet, pursuant to section 46 LAA**
- 3. Requests the Minister for Lands Amend the Purpose of Reserve 65075 to include Fire Shed pursuant to section 51 of the Land Administration Act 1997.**

9.3.6 SALE OF LAND FOR NON-PAYMENT OF RATES AND CHARGES IN EXCESS OF 3 YEARS

File Ref:	N64657
Responsible Officer:	Anthony Middleton Executive Manager Corporate and Community Services
Author:	Pam Chambers Rates Officer
Proposed Meeting Date:	22 October 2024

PURPOSE

The purpose of this report is to consider the sale of 41 Westfield Street, Rocky Gully, (Assessment A137893) as property rates and charges have been in arrears for more than three years.

BACKGROUND

Proceedings against the owner of assessment A137893, an uncompleted, built to lock up house has been commenced under delegated authority. The property owner cannot be located and has failed to pay rates for a period of more than three years.

EXTERNAL CONSULTATION

Enquiries have been made with AMPAC Debt Recovery to estimate the cost of selling and or taking possession of the property.

STATUTORY ENVIRONMENT

Local Government Act 1995 (The Act)

Local Government (Financial Management) Regulations 1996 (Regulations)

Sections 6.64 to 6.75 of the Act and Regulations 72 to 78 govern the actions to be taken against landowners of rateable land to which rates have remain unpaid for more than three (3) years.

Sections of the Act referenced:

- 6.64 *Actions to be taken*
- 6.68 Exercise of power to sell land

State-wide public notice of sale of land for non-payment of rates or service charges is to be given and sale must be in the way of a public auction as prescribed in form 5 of the Regulations [reg. 75].

POLICY IMPLICATIONS

Clause 1.5(c) of Council Policy F/FM/15 – Debt Collection indicates that other courses of action may be taken to collect debt which include sale of land under s6.64 of the *Local Government Act 1995* under delegation.

FINANCIAL IMPLICATIONS

As at 18 September 2024, the total amount outstanding on the property is at \$22,876.27, including penalties.

BUDGET IMPLICATIONS

For AMPAC to proceed with the sale process, a management fee of \$1,800 is charged. In addition, there is an approximate cost of \$6,000 per property over a 6 - 12 month period. If a property does not sell, it may need to be transferred to the Shire or the Crown. The approximate cost of the transfer is a further \$2,000. The Shire would become responsible for water rates as well as maintenance of the property and associated costs if a transfer to the Shire was to proceed.

LEGAL IMPLICATIONS

Transfer of land documentation is required. The Shire may acquire and become responsible for the property after a failed auction.

ASSET MANAGEMENT IMPLICATIONS

The Shire may acquire property which would need to be added to the asset register if it were to be retained for its own purposes. The Shire would become responsible for general maintenance of the property.

STRATEGIC IMPLICATIONS

The Shire of Plantagenet Corporate Business Plan 2022/23 – 2025/26 provides:

At Outcome 4 Performance & Leadership the following Strategies:

Strategy 4.1.3:

‘A Shire that is open and transparent with its community.’

Accordingly, the recommended outcome for this report aligns with the Corporate Business Plan.

RISK MITIGATION IMPLICATIONS

Reference: Policy No: CE/RM/1 – Risk Management

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
<i>Financial</i> Costs associated with the sale and or transfer of the property, outstanding debts from other entities and future costs associated with maintenance.	<i>Likely</i>	<i>Minor</i>	<i>Moderate</i>	<i>Comments</i> Assess the risk of allowing the rates and charges to continue to accrue and become unrecoverable in due course.
<i>Reputational</i> If the legislated process is not followed, a person may claim improper	<i>Rare</i>	<i>Minor</i>	<i>Low</i>	<i>Comments</i> Ensure compliance with current legislation and regulations

use of power and a remedy is open to them for damages against the Shire				
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STRATEGIC RISK IMPLICATIONS

There are no strategic risk implications for this report.

REGIONAL IMPLICATIONS

There are no regional implications for this report.

OFFICER COMMENT

Authority is sought to exercise the power to sell land and affix the Common Seal of the Shire to the transfer of land documentation and any other documentation required to effect the transfer.

The property was purchased by the current owner in 2015. Prior to 2015, there was a lease in place between the Department of Lands and the current owner. The rates were the responsibility of the lessee and were in excess of three years arrears at the time. The rates have not been paid in full since 2009/2010. The building was at lock up stage when the transfer was finalised.

At it's Ordinary Council Meeting held on 3 March 2015 Council resolved that:

- 1. Having made reasonable efforts to do so, the owner of the property at 37 Westfield Street, Rocky Gully, is unable to be located; and*
- 2. Authority be given for the sale of land at Lot 137 (37) Westfield Street, Rocky Gully (Assessment No. 137190) in accordance with Section 6.64 (1) (b) of the Local Government Act 1995, for non-payment of rates.*

In 2016, a Memorial was placed on the property under the *Criminal Property Confiscation Act 2000* and further attempts to sell the land were dismissed due to the complicated nature of the transfer of the land. The owner was declared a drug trafficker in 2017, and the property was subsequently confiscated by the Department of Public Prosecutions (DPP) in 2018. In 2023, the Memorial was withdrawn and the property handed back to the current owner.

Shire Staff and other agencies have exhausted all avenues of action and attempts to locate the owner. The DPP was not able to assist with contact details.

It is recommended that power of sale under section 6.64 and 6.68 of the Act, be exercised pursuant to delegation 2.11 Rates – Recovery where unpaid. The Chief Executive Officer has the delegated authority to take possession of land where any rates or service charges have been unpaid for at least 3 years.

VOTING REQUIREMENTS

Simple MajorityEndstrip - This line will not be printed Please do NOT delete

OFFICER RECOMMENDATION

That Council, having noted that reasonable efforts to locate the owner of the property at 41 Westfield Street, Rocky Gully have been made, pursuant to Section 6.64; 6.68 and 6.71 of the Local Government Act 1995:

1. Approves taking possession of the property Assessment number A137893; Certificate of Title 2882/353; [Lot 17 On Deposited Plan 205881](#); 41 Westfield Street, ROCKY GULLY 6326; and
2. Grants authority to the Shire President and the Chief Executive Officer to execute and, if necessary affix the Common Seal of the Council to any documentation required to effect the property sale in Clause 1 above.

9.4 EXECUTIVE SERVICES REPORTS

9.4.1 CHRISTMAS/NEW YEAR CLOSURE POLICY

File Ref:	N646886
Responsible Officer:	Julian Murphy Chief Executive Officer
Author:	Julian Murphy Chief Executive Officer
Proposed Meeting Date:	22 October 2024

PURPOSE

The purpose of this report is to consider the proposed new policy relating to the closure of Council facilities over the Christmas/New Year period each year.

BACKGROUND

Each year Council authorises the closure or modification of opening hours of a range of facilities over the Christmas New Year period.

To improve the efficiency of this process it is recommended that Council adopt a new policy which authorises and provides guidance to the CEO on the closure of Council facilities during the Christmas/ New Year period.

The policy takes into consideration the need to maintain essential services over the closure period as well as open key facilities including the swimming pool, recreation centre and waste sites outside of gazetted public holidays.

Last year Council authorised the following modifications to opening hours:

1. *The Shire of Plantagenet's Administration Office be closed from 12.00pm on Friday 22 December 2023 with the resumption of normal services on Tuesday 2 January 2024.*
2. *The Shire Depot be closed from 12.00pm on Friday 22 December 2023 with the resumption of normal services on Tuesday 2 January 2024.*
3. *The Mount Barker Library be closed from 12.00pm on Friday 22 December 2023 with the resumption of normal services on Tuesday 2 January 2024.*
4. *The Rec.Centre be closed from 8.00pm on Thursday 21 December 2023, with reduced hours offered from Tuesday 2 January to Friday 5 January 2024, and normal services to resume on Monday 8 January 2024.*
5. *The Mount Barker Swimming Pool be closed on Monday 25 December 2023.*
6. *The O'Neill Road, Kendenup, Rocky Gully and Kambellup Waste Management Facilities be closed on Monday 25 December 2023.*
7. *The closures inclusive of public holidays be advertised locally.*

EXTERNAL CONSULTATION

No external consultation has occurred in relation to this report.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

If adopted the new policy will provide guidance to the CEO on the closure of Council facilities during the Christmas/ New Year period

FINANCIAL IMPLICATIONS

Shire staff affected by the closure of facilities during this period will be required to use leave entitlements during this closure period for those days that are not designated public holidays. The cost of staff leave is already provided for in the budget.

BUDGET IMPLICATIONS

There are no budget implications for this report.

LEGAL IMPLICATIONS

There are no legal implications for this report.

ASSET MANAGEMENT IMPLICATIONS

There are no asset management implications as no assets are being created or acquired.

STRATEGIC IMPLICATIONS

The Shire of Plantagenet Corporate Business Plan 2022/23 – 2025/26 provides:

At Outcome 4 Performance & Leadership the following Strategies:

Strategy 4.1.1:

'A Shire that listens and considers the needs of each community.'

Strategy 4.1.3:

'A Shire that is open and transparent with its community.'

Strategy 4.1.4

'Continuous improvement in service delivery'

Accordingly, the recommended outcome for this report aligns with the Corporate Business Plan.

RISK MITIGATION IMPLICATIONS

This item has been evaluated against the Shire of Plantagenet's Risk Assessment and Acceptance Criteria. The level of risk is considered to be "Low" risk and can be managed by routine procedures and with currently available resources.

REGIONAL IMPLICATIONS

There are no regional implications for this report.

OFFICER COMMENT

It is recommended that Council adopts the following policy:

CHRISTMAS/NEW YEAR CLOSURE POLICY**Policy Objective**

This policy provides guidance on the closure of Council facilities during the Christmas/New Year period.

Policy Scope

This policy applies to all Shire of Plantagenet services and facilities.

Policy Statement

The Chief Executive Officer is authorised close the Shire Administration Centre, Library, Community Centre and Works Depot at 12 noon on the last working day before Christmas and re-open on the first working day following the New Year's Day public holiday.

The Chief Executive Officer is authorised to close or modify opening hours for the Mount Barker Swimming Pool, Recreation Centre and Waste Facilities during the Christmas New/Year Period.

Throughout the Christmas closure period, the Shire will endeavour to provide essential services and respond to any emergency works.

The Shire will provide suitable notice to the public regarding closures and modified operating hours during the closure period to minimise any inconvenience to the public.

Shire staff affected by the closure of facilities during this period will be required to use leave entitlements during this closure period for those days that are not designated public holidays.

Essential Services

The Chief Executive Officer will ensure staff and resources are available to provide essential services and assist emergency services personnel in case of fires, emergencies or extreme weather events during the closure period.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council adopts the following policy:

CHRISTMAS/NEW YEAR CLOSURE POLICY**Policy Objective**

This policy provides guidance on the closure of Council facilities during the Christmas/ New Year period.

Policy Scope

This policy applies to all Shire of Plantagenet services and facilities.

Policy Statement

The Chief Executive Officer is authorised close the Shire Administration Centre, Library, Community Centre and Works Depot at 12 noon on the last working day before Christmas and re-open on the first working day following the New Year's Day public holiday.

The Chief Executive Officer is authorised to close or modify opening hours for the Mount Barker Swimming Pool, Recreation Centre and Waste Facilities during the Christmas New/Year Period.

Throughout the Christmas closure period, the Shire will endeavour to provide essential services and respond to any emergency works.

The Shire will provide suitable notice to the public regarding closures and modified operating hours during the closure period to minimise any inconvenience to the public.

Shire staff affected by the closure of facilities during this period will be required to use leave entitlements during this closure period for those days that are not designated public holidays.

Essential Services

The Chief Executive Officer will ensure staff and resources are available to provide essential services and assist emergency services personnel in case of fires, emergencies or extreme weather events during the closure period.

9.4.2 LOCAL GOVERNMENT ELECTIONS – WALGA ADVOCACY POSITION

File Ref:	N64684
Attachments	<u>WALGA Info Page</u>
Responsible Officer:	Julian Murphy Chief Executive Officer
Author:	Anthony Middleton Executive Manager – Corporate & Community
Proposed Meeting Date:	22 October 2024

PURPOSE

The purpose of this report is to provide feedback to the WA Local Government Association (WALGA) on the Council's preferred stance on electoral issues to enable WALGA to form an advocacy position.

BACKGROUND

Following significant local government electoral reforms introduced by the *Local Government Amendment Act 2023*, the WALGA are reviewing their advocacy position on key electoral matters.

The *Local Government Amendment Act 2023* introduced several reforms, effective before the 2023 Local Government elections. These reforms included:

- Optional Preferential Voting (OPV)
- Extended election periods due to postal service delays
- New candidate information publication rules
- Provisions for backfilling extraordinary vacancies
- Public election of Mayors or Presidents for larger Local Governments
- Abolishing wards for smaller Local Governments
- Alignment of council sizes with population sizes.

Following the 2023 elections, WALGA conducted an analysis of five election cycles, focusing on postal elections run by the WA Electoral Commission (WAEC). The report highlighted both rising costs and a reduction in service quality. In response, WALGA has requested that Council's review and provide feedback on its current advocacy positions to guide its State Council deliberations.

The purpose is to seek the Council's recommendation for WALGA's upcoming State Council meeting in December 2024, or the round of Zone meeting's scheduled for November, with feedback to WALGA closing on 28 October 2024.

EXTERNAL CONSULTATION

Nil.

STATUTORY ENVIRONMENT

The *Local Government Act 1995* and the *Local Government (Elections) Regulations 1997* legislates elections in local government.

POLICY IMPLICATIONS

Policy implications do not apply for this report and it is the opinion of the author that policy development is not required.

FINANCIAL IMPLICATIONS

There are no financial implications for this report.

BUDGET IMPLICATIONS

There are no budget implications for this report.

LEGAL IMPLICATIONS

There are no legal implications for this report.

ASSET MANAGEMENT IMPLICATIONS

There are no asset management implications as no assets are being created or acquired.

STRATEGIC IMPLICATIONS

The Shire of Plantagenet Corporate Business Plan 2022/23 – 2025/26 provides:

At Outcome 4 Performance & Leadership the following Strategies:

Strategy 4.1.3:

‘A Shire that is open and transparent with its community.’

Accordingly, the recommended outcome for this report aligns with the Corporate Business Plan.

STRATEGIC RISK IMPLICATIONS

There are no strategic risk implications for this report.

REGIONAL IMPLICATIONS

There are no regional implications for this report.

OFFICER COMMENT

WALGA has requested the following six (6) advocacy positions be considered by Councils:

1. PARTICIPATION

(a) The sector continues to support voluntary voting at Local Government elections.

OR

(b) The sector supports compulsory voting at Local Governments elections.

Option (a) above, voluntary voting, is the Officer's Recommended position based on historical local government practices that have served the community well.

2. TERMS OF OFFICE

(a) The sector continues to support four-year terms with a two year spill;

OR

(b) The sector supports four-year terms on an all in/all out basis.

Option (a) above, four-year terms with a two year spill, is the Officer's Recommended position based on the format that has existed since the 1995 Act came into effect and provided stability to the sector.

3. VOTING METHODS

(a) The sector supports First Past the Post (FPTP) as the preferred voting method for general elections. If Optional Preferential Voting (OPV) remains as the primary method of voting, the sector supports the removal of the 'proportional' part of the voting method for general elections

OR

(b) The sector supports Optional Preferential Voting (OPV) as the preferred voting method for general elections.

Option (a) above, first past the post voting method, is the Officer's Recommended position based on its simplicity to communicate to electors.

4. INTERNAL ELECTIONS

(a) The sector supports First Past the Post (FPTP) as the preferred voting method for all internal elections.

OR

(b) The sector supports Optional Preferential Voting (OPV) as the preferred voting method for all internal elections.

Option (a) above, first past the post voting method, is the Officer's Recommended position based on its simplicity in small voting counts.

5. VOTING ACCESSIBILITY

The sector supports the option to hold general elections through:

(a) Electronic voting; and/or

(b) Postal voting; and/or

(c) In-Person voting.

All three (3) options above are supported by the Officer's Recommendation based, noting that investment in electronic voting technology may be required to ensure its suitability and robustness.

6. METHOD OF ELECTION OF MAYOR

The sector supports:

- (a) As per the current legislation with no change – Class 1 and 2 local governments directly elect the Mayor or President (election by electors method), with regulations preventing a change in this method.
- (b) Return to previous legislated provisions – all classes of local governments can decide, by absolute majority, the method for electing their Mayor or President.
- (c) Apply current provisions to all Bands of Local Governments – apply the election by electors method to all classes of local governments.

Option (b) above is the Officer's Recommendation to ensure that each local government authority has the flexibility and autonomy in choosing what is best for its own community governance.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That the Shire of Plantagenet recommends that WALGA adopts the following Local Government Election Advocacy Positions:

1. **PARTICIPATION** – Council support advocacy position (a) - the sector continues to support voluntary voting at Local Government elections;
2. **TERMS OF OFFICE** - Council support advocacy position (a) - the sector continues to support four-year terms with a two year spill;
3. **VOTING METHODS** - Council support advocacy position (a) - the sector supports First Past the Post (FPTP) as the preferred voting method for general elections. If Optional Preferential Voting (OPV) remains as the primary method of voting, the sector supports the removal of the 'proportional' part of the voting method for general elections;
4. **INTERNAL ELECTIONS** - Council support advocacy position (a) - the sector supports First Past the Post (FPTP) as the preferred voting method for all internal elections;
5. **VOTING ACCESSIBILITY** - Council support advocacy position (a) - Electronic voting; and/or (b) - Postal voting; and/or (c) - In-Person voting; and
6. **METHOLD OF ELECTION OF MAYOR** - Council support advocacy position (b) - return to previous legislated provisions – all classes of local governments can decide, by absolute majority, the method for electing their Mayor or President.

9.4.3 NEW SHIRE LOGO

File Ref:	N64687
Responsible Officer:	Julian Murphy Chief Executive Officer
Author:	Julian Murphy Chief Executive Officer
Proposed Meeting Date:	22 October 2024

PURPOSE

The purpose of this report is to consider the adoption of the proposed new logo for the Shire of Plantagenet.

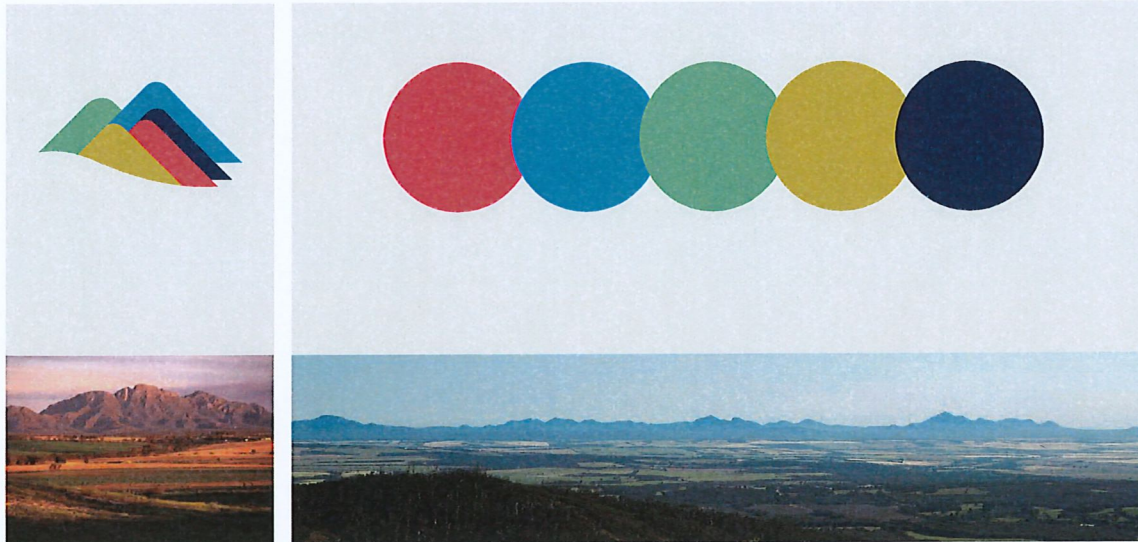
BACKGROUND

The Shire of Plantagenet logo is approximately 20 years old. The CEO has commissioned a brand refresh to retain aspects of the old logo whilst creating a more contemporary logo. The proposed new logo is below.



The new logo retains the design principles of 5 mountains and five colours to represent Plantagenet's 5 communities. The refreshed logo also allows for the addition of the names of the five communities when appropriate.





Logo Rationale: Mountains are combined and staggered for depth and ease of use as a logo-mark - these shapes represent the mountain landmarks and five communities within the Shire of Plantagenet. A wave in the negative space refers to the water-bodies and its importance to the Shire. Colours represent the landscape and man-made environment of the Shire of Plantagenet. These colours also point to the five different communities within the Shire.

EXTERNAL CONSULTATION

No external consultation has occurred in relation to this report.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

There are no policy implications for this report.

FINANCIAL IMPLICATIONS

Changes to signage and stationery to accommodate the new logo will be made as required. No wholesale rebranding will be undertaken.

BUDGET IMPLICATIONS

There are no budget implications for this report.

LEGAL IMPLICATIONS

There are no legal implications for this report.

ASSET MANAGEMENT IMPLICATIONS

There are no asset management implications as no assets are being created or acquired.

STRATEGIC IMPLICATIONS

The Shire of Plantagenet Corporate Business Plan 2022/23 – 2025/26 provides:

At Outcome 4 Performance & Leadership the following Strategies:

Strategy 4.1.1:

'A Shire that listens and considers the needs of each community.'

Strategy 4.1.3:

'A Shire that is open and transparent with its community.'

Strategy 4.1.4

'Continuous improvement in service delivery'

Accordingly, the recommended outcome for this report aligns with the Corporate Business Plan.

RISK MITIGATION IMPLICATIONS

This item has been evaluated against the Shire of Plantagenet's Risk Assessment and Acceptance Criteria. The level of risk is considered to be "Low" risk and can be managed by routine procedures and with currently available resources.

REGIONAL IMPLICATIONS

There are no regional implications for this report.

OFFICER COMMENT

The concept above is recommended for adoption as it retains the key elements of the Shire's existing brand.

The roll out of the new logo will be staged to allow a renewal of signage over time. The digital use of the new logo will be implemented immediately.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council adopts the new Shire of Plantagenet Logo as proposed.

9.4.4 WALGA AWARDS CEREMONY

File Ref:	N64690
Responsible Officer:	Julian Murphy Chief Executive Officer
Author:	Anthony Middleton Executive Manager – Corporate & Community
Proposed Meeting Date:	22 October 2024

PURPOSE

The purpose of this report is to consider requesting the WA Local Government Association (WALGA) to review its timing and location for its annual awards ceremony.

BACKGROUND

The WA Local Government Association (WALGA) run an annual awards program to recognise individuals and teams in Local Government. The WALGA Award Categories include:

- Local Government Medal
- Life Membership
- Eminent Service
- Merit Award
- Local Government Distinguished Officer Award
- Troy Pickard Young Achievers Award
- RoadWise Council Road Safety Awards
- ALGWA WA Professional Award
- ALGWA WA Elected Member Award

This Award ceremony has historically been held as part of the annual Local Government Convention, undoubtedly the State's biggest local government event. However, in 2024, this ceremony was a standalone event held Friday, August 2.

EXTERNAL CONSULTATION

Nil.

STATUTORY ENVIRONMENT

There is no statutory environment for this report.

POLICY IMPLICATIONS

Policy implications do not apply for this report and it is the opinion of the author that policy development is not required.

FINANCIAL IMPLICATIONS

There are no financial implications for this report. Incurring possible future costs to attend two events in Perth rather than one is one of the motivations for presenting this report.

BUDGET IMPLICATIONS

There are no budget implications for this report.

LEGAL IMPLICATIONS

There are no legal implications for this report.

ASSET MANAGEMENT IMPLICATIONS

There are no asset management implications as no assets are being created or acquired.

STRATEGIC IMPLICATIONS

The Shire of Plantagenet Corporate Business Plan 2022/23 – 2025/26 provides:

At Outcome 4 Performance & Leadership the following Strategies:

Strategy 4.1.3:

‘A Shire that is open and transparent with its community.’

Accordingly, the recommended outcome for this report aligns with the Corporate Business Plan.

STRATEGIC RISK IMPLICATIONS

There are no strategic risk implications for this report.

REGIONAL IMPLICATIONS

There are no regional implications for this report.

OFFICER COMMENT

Individual Plantagenet Councillors have expressed their disappointment with the change in conducting this ceremony as a standalone event, citing a possible ‘watering down’ of the importance of the Awards, additional costs incurred in getting to Perth twice and a reduction in the number of attendees. This subject was discussed at the Council Forum held 15 October 2024 and consensus was that a formal agenda item be prepared to consider requesting, via the Great Southern Zone of WALGA, a change back to the previous format for the awards ceremony.

Other factors that the Council may wish to consider, when discussing this item, include reducing the number of Award categories (to reduce the total time taken and enable presentation during the annual convention) and/or including as part of the Gala Dinner.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council formally request, via the Great Southern Zone of WALGA, that WALGA include the presentation ceremony for the annual awards program as part of the annual convention each year, not as a separate stand-alone event.

Rationale for this change being:

- a) A reduction in the perceived importance of the Awards;
- b) Additional costs incurred through attending two events in the metropolitan area; and
- c) A reduction in the number of attendees.

10 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

**11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY
DECISION OF THE MEETING**

12 CONFIDENTIAL

13 CLOSURE OF MEETING