

**POLICY REVIEW – COUNCILLORS – EX OFFICIO
MEMBERSHIP**

Councillors – Ex Officio Membership

Meeting Date: 14 December 2021

Number of Pages : 2

POLICY NO:CE/CS/7

FORMER POLICY NO:

COUNCILLORS – EX OFFICIO MEMBERSHIP

DIVISION	BUSINESS UNIT	RESPONSIBILITY AREA
CEO	CEO	Councillor Services

OBJECTIVE

To advise Councillors, who have been appointed by the Shire to outside organisations ~~s~~ ~~and~~ committees, regarding their voting responsibilities when representing the Council as an ex officio.

POLICY

That whenever a Councillor is appointed by the Council to an external organisation ~~or~~ committee as an ex officio, that Councillor will:

- a) Always represent the interests of the Council, as set out in the Council's policies, procedures, directions, resolutions and the Local Government Model Code of Conduct ~~(Rules of Conduct)~~ Regulations 2002~~17~~;
- b) Act in an ex officio/non-voting capacity if the organisation's own rules allow such a position to be adopted;
- ~~c) Where an ex officio capacity is not possible, represent the Council in accordance with part a) above; and~~
- d)c) Ensure that the Minutes of the organisation are provided either, to the Councillor representative who should then provide these Minutes to the CEO, or by the organisation to the CEO for distribution to all Councillors.

ADOPTED: 6 NOVEMBER 2019

LAST REVIEWED: ~~6 NOVEMBER 2019~~ 14 December 2021