



**RECREATION CENTRE ADVISORY  
COMMITTEE MEETING**

**MINUTES**

A meeting of the Recreation Centre Advisory Committee  
held at the Recreation Centre, Albany Highway, Mount Barker  
at 6.00pm on Tuesday 21 July 2009

**Rob Stewart  
CHIEF EXECUTIVE OFFICER**

Committee Members:

*Mr Rob Stewart, Cr Andrus Budrikis, Mr Andrew Fraser, Mrs Shirley Reynolds, Mr Murray Hammond, Ms Karen Webb, Mrs Jennie Berliner, Ms Ronnie Smith and Mrs Nicole Selesnew.*

*Committee formed pursuant to the Recreation Centre Agreement.*

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**1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

6.05pm The meeting was opened

**2 RECORD OF ATTENDANCE / APOLOGIES**Present

Cr Andrus Budrikis, Andrew Fraser, Ronnie Smith, Murray Hammond, Karen Webb and Nicole Selesnew

Apologies

Rob Stewart, Jennie Berliner and Shirley Reynolds.

**3 CONFIRMATION OF MINUTES**

The previous meeting was a Planning Workshop. Outcomes are attached.

**4 RECREATION CENTRE STAFF RESTRUCTURE**

The staff structure across the Mount Barker Swimming Pool and Recreation Centre has been amended to maximise the use of recreation staff and to address the salary budget for both cost centres. Ronnie Smith has been employed as the full time Recreation Centre coordinator. Zac Hambley is now working in a full time role which will see a majority of his time spent at the Pool and fewer hours at the Recreation Centre. Over the summer period a part time person will be engaged at the Recreation Centre to assist Ronnie.

Ronnie has held management roles in private and government operated Recreation Centres. She has been involved in program development across a number of different activities and is accredited to run a wide range of classes and programs.

**5 RECREATION CENTRE BUSINESS PLAN**

The current Recreation Centre program timetable is attached. The following activities are also being considered:

- A promotional Open Day;
- After School Care (to be managed by the YMCA) – consideration to be given to the interaction with children not involved in the After School Care program that may be present in the Centre and an understanding of what resources and equipment are available for After School Care needs to be clarified with the Care Providers;
- External gym access to enable the use of the gym outside of normal Recreation Centre hours by members – consideration to be given to a single line telephone to use in the event of an emergency, a lock on the door between the gymnasium and the remainder of the Centre and accessible hours during the evenings and weekends to avoid the area becoming a socialising place rather than a gymnasium; and
- A Home Schooled Kids Program.

Other classes that will be investigated are Youth Programs such as Girls Power and Boys Fit, Executive Health and the expansion of the Tai Chi classes.

The current food and beverage range in the kiosk will also be expanded to provide more a café environment. Further consideration will be given to the layout of the kiosk area to make it more welcoming, encouraging people to stay in the Centre and use more of the facilities.

These initiatives have been identified in the Recreation Centre Business Plan which has been prepared by the Committee and staff.

**Action:**

**Nicole Selesnew to forward a copy of the Recreation Centre Business Plan to all Committee members.**

**Ronnie Smith to liaise with Andrew Fraser regarding future classes to ensure there are no clashes with the 2010 Recreation Centre timetable. The timetable is set in November.**

## **6 REVIEW OF THE RECREATION CENTRE AGREEMENT**

The Shire of Plantagenet is going to revisit the Recreation Centre Agreement with the aim of clarifying which party is responsible for maintenance and capital alterations to the building following some uncertainty between the Shire and Department of Education. The Shire is willing to consider a lease rather than a licence to further clarify the role of each party within the agreement.

**Action:**

**Rob Stewart and Nicole Selesnew to progress with the Department of Education.**

## **7 GENERAL BUSINESS**

The Frost and Sounness Park Sport and Recreation Precinct Plans will be available for public comment in the coming weeks.

**Action:**

**Nicole Selesnew to distribute a copy of the Frost and Sounness Park Sport and Recreation Precinct Plan with the meeting Minutes.**

**Recreation Centre Advisory Committee to review the plans and meet on Tuesday 18 August 2009, 6.00pm to discuss and provide comments.**

## **8 MEETING CLOSURE**

6.45pm.

## **9 NEXT MEETING**

Tuesday 18 August 2009, 6.00pm

Attachments:

- (1) Business Plan
- (2) Frost Park and Sounness Park Precinct Plan

**CONFIRMED:CHAIRPERSON**\_\_\_\_\_ **DATE:**\_\_\_/\_\_\_/\_\_\_