



RECREATION ADVISORY COMMITTEE

MINUTES

SECTION 5.9(2)(a) LGA 1995

The duties of the committee shall be:

- a) *Oversee and make recommendation to the Council regarding the implementation of special projects that align with the Shire of Plantagenet Strategic Community Plan;*
- b) *Liaise as necessary with community groups Recreation Centre Advisory Group, the Department of Sport and Recreation and other bodies; and*
- c) *To advise the Council on the strategic direction of recreation throughout Plantagenet.*

A meeting of the Recreation Advisory Committee
will be held in the Shire of Plantagenet Committee Room, Mount Barker
at 3:00pm Tuesday 17 May 2022


Cameron Woods
CHIEF EXECUTIVE OFFICER

Committee Members

*Cr K Woltering (Chair), Cr B Bell, Cr K Clements, Cr M O'Dea, (Deputy Cr S Etherington) -
(Resolution NO. 176/21)*

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	1
2	RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)	1
3	CONFIRMATION OF MINUTES	1
4	DISCLOSURES OF INTEREST	1
5	ITEMS FOR CONSIDERATION	2
5.1	KENDENUP TENNIS CLUB LIGHTING APPLICATION	2
5.2	SWIMMING POOL FUNCTION ROOM – MOUNT BARKER SWIMMING CLUB FEE PROPOSAL	2
5.3	GREAT SOUTHERN UNIVERSITIES HUB – REQUEST TO HIRE SWIMMING POOL FUNCTION ROOM	3
6	ITEMS FOR NOTING	3
6.1	WILSON PARK RECREATION PRECINCT MASTERPLAN	3
6.2	MOUNT BARKER MEMORIAL SWIMMING POOL	3
6.3	DBCA BUILDING BETTER REGIONS FUNDING (ROUND 6)	3
6.4	LEASES	4
7	GENERAL BUSINESS	4
7.1	GREAT SOUTHERN RECREATION ADVISORY GROUP	4
7.2	MOUNT BARKER MEMORIAL SWIMMING POOL	4
8	NEXT MEETING	5
9	CLOSURE OF MEETING	5

Membership

Cr K Woltering (Presiding Member)

Cr B Bell

Cr K Clements

Cr M O'Dea

Cr S Etherington (Deputy for any member)

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

3.00 pm The Presiding Member declared the meeting open.

2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Members Present

Cr K Woltering - Presiding Member
Cr M O'Dea
Cr K Clements
Cr B Bell

Staff

Mr C Woods, Chief Executive Officer
Ms D Baesjou, Executive Manager Development Services
Mr D Johnson, Manager Community and Recreation Services

Apologies

Nil

Observer

Cr S Etherington (until 3.38pm)
Cr J Oldfield

3 CONFIRMATION OF MINUTES

Moved Cr Clements, seconded Cr Bell

That the Minutes of the meeting of the Recreation Advisory Committee, held 8 February 2022 as circulated, be taken as read and adopted as a correct record, subject to inclusion of '(until 3.55pm)' after Chief Executive Officer in 2. Record of Attendance.

CARRIED

4 DISCLOSURES OF INTEREST

Part 5, Division 6, Local Government Act 1995

Cr O'Dea advised that she may have an interest to declare with respect to Sounness Park.

Moved Cr Clements, seconded Cr Woltering

That item 6.2 be dealt with after all other matters on the agenda to allow consideration and determination of the majority of items and thereby possible extensive discussion of any issues relating to the Mount Barker Memorial Swimming pool.

CARRIED

5 ITEMS FOR CONSIDERATION**5.1 KENDENUP TENNIS CLUB LIGHTING APPLICATION**

The Kendenup Tennis Club is seeking financial assistance for the proposal to install court lighting.

A presentation was made at the OCM held 26 April 2022.

The Club has submitted supporting information and justification for the project application. Relevant extracts from the Club's recent Community Grant Application are attached.

Subject to formal announcement by the Minister for Sport and Recreation, it is anticipated there will be a further round of Club Night Lights Funding available through DLGSC in July 2022.

Officer Recommendation:**Moved Cr Bell, seconded Cr O'Dea**

That it be a recommendation to the Council that:

The request from the Kendenup Tennis Club for financial assistance towards court lighting be supported through Municipal funds, subject to 1/3 contribution from DLGSC and the Shire's contribution is up to a maximum of 1/3.

CARRIED

5.2 SWIMMING POOL FUNCTION ROOM – MOUNT BARKER SWIMMING CLUB FEE PROPOSAL

Following completion of new building works at the Mount Barker Memorial Swimming pool, consideration was given to the fees and conditions for use of the function room by the swim club and community groups, based on the draft Guiding principles and Proposed Rates prepared draft by staff.

Key outcomes include:

- To generate income and offset operating costs, the venue will be available for hire, with priority 'seasonal' use by the swim club.
- Fees to be established for the categories of: seasonal/swim Club; community/not-for-profit; and public use.
- The proposed fee for seasonal/swim club to be in the order of \$20.00 per week with a \$500.00 bond.

- Category 2 and 3 Fees to be determined on commercial basis and in consideration of Fees charged at other Shire of Plantagenet sporting and community venues.
- The Function Room to be left neat and clean so it is available for hire to other users outside of the priority booking times/hours. Cleaning is the responsibility of the user group/s.
- The Manager of Community and Recreation Services (MCRS) to meet with Swim Club to establish core operating hours and days and schedule of events. Consideration may be given to offsetting pool operating costs should the club provide their own life-guards outside of our standard operating hours.

5.3 GREAT SOUTHERN UNIVERSITIES HUB – REQUEST TO HIRE SWIMMING POOL FUNCTION ROOM

The Great Southern Universities Centre is keen to extend its services by opening a sub-hub in Mount Barker. The new function room at the pool is among the venues under consideration.

Officers will provide a full briefing at the meeting.

It was agreed that the RAC gives in-principle support for a potential universities sub-hub in Mount Barker, including consideration of the Swimming Pool Function Room, subject to prioritised use by the Swim Club.

6 ITEMS FOR NOTING

6.1 WILSON PARK RECREATION PRECINCT MASTERPLAN

It was noted that the RFQ had been issued, with submissions closing on Friday 20 May 2022. Submissions to be brought back to the Recreation Advisory Committee for consideration.

The informal 'Petition' received from student leaders with 130 responses in support of Skate facility at Wilson Park was noted. It was agreed there would be further survey and feedback opportunities through the consultation process.

6.2 MOUNT BARKER MEMORIAL SWIMMING POOL

That item 6.2 be dealt with after all other matters on the agenda to allow consideration and determination of the majority of items and thereby possible extensive discussion of any issues relating to the Mount Barker Memorial Swimming pool.

6.3 DBCA BUILDING BETTER REGIONS FUNDING (ROUND 6)

The submission period closed at the beginning of February and an application was submitted for the Great Southern Adventure Trails by Outdoors Great Southern. The Shire of Plantagenet component of this \$10m Regional project is the Pwackenbak Mountain Bike Trails Park valued at \$1.7m.

- Meeting with Department of Biodiversity Conservation and Attractions on 27 April 2022 regarding RFT and MOU.
- Construction timetabled for Sept - Dec 2022.

Clarification sought on design detail/final sign off by RAC given works are within Shire managed reserve/land

6.4 LEASES

Various leases are due for review in the coming months; including the Mount Barker Tennis Club, the Recreation Centre and Plantagenet Sporting Group. Staff have had preliminary discussion with leaseholders and are working towards standard templates to ensure consistent and clarity.

The draft Template Lease includes a revised Schedule 2 that more clearly specifies the respective responsibilities regarding maintenance and repairs and has new definitions for 'structure or structural' (see attached).

The Template will serve as a standard base document that can be adapted to reflect building ownership, age/date of construction for assets/structures, potential removal upon lease expiry, maintenance/repairs, insurance/liability and fixtures/fittings.

It was suggested preparation of a condition report may be warranted for some assets

7 GENERAL BUSINESS

7.1 GREAT SOUTHERN RECREATION ADVISORY GROUP

The next meeting of GSRAG is scheduled for 10.00am 26 May 2022 at Boxwood Hill.

Cr Woltering and Cr Clements to attend [Shire pool car to be available].

MCRS apologies noted.

7.2 MOUNT BARKER MEMORIAL SWIMMING POOL

(Formerly item 6.2)

The following project summaries were noted

Stage 1A Construction

- Practical Completion Certificate issued 28 April 2022.
- DLGSC CSRFF acquittal submitted.
- DLGSC inspection to be arranged following final tidy up of the site.

Mead Street

Executive Manager Works and Services is working with engineers on preliminary work for Stage 1B indicative design and costings for the retaining wall, roadway and entrance pathway.

Stage 1B

Original Budget: \$4,381,800 original (\$1,340,000.00 CSRFF application, \$750,000.00 CSRFF award).

Revised budget: \$3,756,200.00 DLGSC grant contract returned and under consideration by the Perth team. It has been packaged with other requests to vary grant agreements.

Following the Pool Workshop, officers are compiling the information required to inform budget meeting:

- Mead St – area for LTS pool
- LTS depth – 900 v 1100mm – LIWA Aquatics
- Balance tank – proximity to pool and over/underground – advice from Wetdeck
- Clarification on possible 200mm ring main supply line with 40 adjustable wall inlets – not a priority
- Verify existing 50m pool chlorination system adequate.
- Additional sqm required of roof space to heat LTS – NDY report, identify type of solar
- Cost of thermal blankets for LTS – depends on size
- Demolition
- Geotech/groundwater: assessment on 27/04, awaiting report
- Investigate FRRR
- Timeline issues – delays in Western Power quotes/works

Some concerns raised regarding the suitability and appropriateness of reconstituted limestone material for the retaining wall in regard to drainage, moisture penetration, surface deterioration, maintenance. Require consideration/recommendation on other options for the materials including cost/benefit analysis.

Suggested alternatives:

- **Pre-cast L-concrete blocks [may be sourced locally].**
- **Cavity-filled wall.**
- **Parking and set-down area. Need to maximise the number of bays proposed, consider layout options for both sides of Mead Street and potential for overflow parking.**

8 NEXT MEETING

TBA

9 CLOSURE OF MEETING

4.36 pm The Presiding Member declared the meeting closed.

CONFIRMED: PRESIDING MEMBER _____ DATE: ___/___/___