



## RECREATION ADVISORY COMMITTEE

# MINUTES

SECTION 5.9(2)(a) LGA 1995

*The duties of the committee shall be:*

- a) Oversee and make recommendation to the Council regarding the implementation of special projects that align with the Shire of Plantagenet Strategic Community Plan;*
- b) Liaise as necessary with community groups Recreation Centre Advisory Group, the Department of Sport and Recreation and other bodies; and*
- c) To advise the Council on the strategic direction of recreation throughout Plantagenet.*

A meeting of the Recreation Advisory Committee  
will be held in the Shire of Plantagenet Committee Room, Mount Barker  
at 3:00pm Tuesday 19 July 2022

  
Cameron Woods  
CHIEF EXECUTIVE OFFICER

Committee Members

*Cr K Woltering (Chair), Cr B Bell, Cr K Clements, Cr M O'Dea, (Deputy Cr S Etherington) -  
(Resolution NO. 176/21)*

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**Membership**

Cr K Woltering (Presiding Member)

Cr B Bell

Cr K Clements

Cr M O'Dea

Cr S Etherington (Deputy for any member)

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**1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

3.00pm The Presiding Member declared the meeting open.

**2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**Members Present

Cr K Woltering - Presiding Member

Cr K Clements

Cr S Etherington

Apologies

Cr M O'Dea

Cr B Bell

Officers

Ms D Baesjou, Executive Manager Development Services

Mr D Johnson, Manager Community and Recreation Services

Apologies

Ms S Parker, Community Development Officer

Mr C Woods, Chief Executive Officer

**3 CONFIRMATION OF MINUTES**

**Moved Cr Clements, seconded Cr Woltering**

**That the minutes of the meeting of the Recreation Advisory Committee Meeting held on 28 June 2022 as circulated, be taken as read and adopted as a correct record.**

**CARRIED**

**4 DISCLOSURES OF INTEREST**

Part 5, Division 6, Local Government Act 1995.

Nil.

## 5 ITEMS FOR CONSIDERATION

### 5.1 WILSON PARK PROJECT RFQ– CONSIDERATION OF SHORTLISTED APPLICANTS

The Committee at its meeting held on 28 June 2022 agreed that staff would undertake reference checks of two shortlisted consultants, and potentially clients not listed as referees within two weeks for further consideration by the Committee, noting next Meeting scheduled for 19 July 2022.

Reference checks have been undertaken and the results were tabled at the meeting. Both consultants were highly praised and had delivered similar projects on time and on budget. Playce were very well regarded in terms of advocacy, innovation and comprehensive community engagement.

The committee agreed that the submission made by Convic was professional and had several favourable aspects including: being able to make minor changes without charge; cost breakdown and a staged consultation process.

Members discussed the need to activate Wilson Park for the whole of community and ensure it functions as a multi-use space, and not just a skate park.

Whilst both submissions were to a high standard, the committee felt Convic were the preferred choice.

Cr Clements noted that Shire staff should monitor progress as the project evolves to ensure it is delivered as per the original intent.

**Moved Cr Clements, seconded Cr Etherington**

**That the Recreation Advisory Committee endorse the appointment of Convic to deliver the Wilson Park Recreational Precinct Masterplan.**

**CARRIED**

## 6 NEXT MEETING

TBA

## 7 CLOSURE OF MEETING

3.30pm The Presiding Member declared the meeting closed.

**CONFIRMED: PRESIDING MEMBER \_\_\_\_\_ DATE: \_\_\_/\_\_\_/\_\_\_**