



## RECREATION ADVISORY COMMITTEE

# MINUTES

SECTION 5.9(2)(a) LGA 1995

*The duties of the committee shall be:*

- a) Oversee and make recommendation to the Council regarding the implementation of special projects that align with the Shire of Plantagenet Strategic Community Plan;*
- b) Liaise as necessary with community groups Recreation Centre Advisory Group, the Department of Sport and Recreation and other bodies; and*
- c) To advise the Council on the strategic direction of recreation throughout Plantagenet.*

A meeting of the Recreation Advisory Committee  
will be held in the Shire of Plantagenet Committee Room, Mount Barker  
at 11:00am Tuesday 22 November 2022

Cameron Woods  
CHIEF EXECUTIVE OFFICER

Committee Members

*Cr K Woltering (Chair), Cr B Bell, Cr K Clements, Cr M O'Dea, (Deputy Cr S Etherington) -  
(Resolution NO. 176/21)*

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**Membership**

Cr K Woltering (Presiding Member)

Cr B Bell

Cr K Clements

Cr M O'Dea

Cr S Etherington (Deputy for any member)

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**1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

11.00am The Presiding Member declared the meeting open.

**2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**Members Present

Cr K Woltering - Presiding Member  
Cr K Clements  
Cr M O'Dea  
Cr B Bell  
Cr S Etherington (Deputy)

Staff

Mr C Woods, Chief Executive Officer  
Ms D Baesjou, Manager Development Services  
Ms S Stevens, Development Services Project Coordinator  
(left meeting at 11.45am)

Apologies

Nil

Observers.

Cr C Pavlovich - Shire President  
Cr J Oldfield – Deputy Shire President  
Cr L Handasyde  
Cr A Fraser

**3 CONFIRMATION OF MINUTES**

**Moved Cr Clements, seconded Cr Bell:**

**That the minutes of the meeting of the Recreation Advisory Committee Meeting held on 19 July 2022 as circulated, be taken as read and adopted as a correct record.**

**CARRIED**

**4 DISCLOSURES OF INTEREST**

Part 5, Division 6, Local Government Act 1995.

Nil.

## 5 ITEMS FOR CONSIDERATION

### 5.1 WILSON PARK RECREATION PRECINCT MASTERPLAN – DRAFT CONCEPT REPORT – FEEDBACK

This session updated Council on the process and the draft concept plans, and sought feedback from Council on the draft concepts to be incorporated into the final draft masterplan design in preparation for the community engagement period and community feedback. Convic's Draft Concept Report for the Wilson Park Recreational Masterplan – SOP was distributed.

Sam Stevens outlined the process undertaken to date and what the next steps are in the delivery of the Wilson Park Masterplan. Sam Stevens then outlined how Councillor feedback would be captured in relation to the review of the draft masterplan.

The session recorded Councillor feedback and staff will now collate this feedback and inform Convic of the changes required to the draft masterplan before the community consultation phase commences.

### 5.2 DEPARTMENT OF EDUCATION LICENCE RENEWAL MOUNT BARKER COMMUNITY RECREATION CENTRE

<b>File Ref:</b>	<b>N59653</b>
<b>Attachment:</b>	<u><a href="#">Licence Agreement</a></u>
<b>Responsible Officer:</b>	<b>Cameron Woods</b> <b>Chief Executive Officer</b>
<b>Author:</b>	<b>Donna Fawcett</b> <b>Human Resources Coordinator</b>
<b>Proposed Meeting Date:</b>	<b>22 November 2022</b>

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#### **PURPOSE**

The purpose of this report is to seek approval for the Common Seal of the Council to be applied to the Licence Agreement between the Minister for Education and the Shire of Plantagenet for the Mount Barker Community Recreation Centre.

#### **BACKGROUND**

In 1997, the Shire of Plantagenet entered into a licence agreement with the Minister for Education to set out recitals and the operation of the Mount Barker Community Recreation Centre.

The term of the licence was 21 years and expired in 2018. The licence has continued to operate in the interim while a new Agreement is being finalised.

#### **EXTERNAL CONSULTATION**

Consultation has occurred with Michael Nutini, Senior Property Coordinator – Property and Contracts for the Department of Education.

**STATUTORY ENVIRONMENT**

There are no statutory implications for this report.

**POLICY IMPLICATIONS**

Policy implications do not apply for this report and it is the opinion of the author that policy development is not required.

**FINANCIAL IMPLICATIONS**

There are no financial implications for this report.

**BUDGET IMPLICATIONS**

There are no budget implications for this report.

**LEGAL IMPLICATIONS**

There are no legal implications for this report.

**ASSET MANAGEMENT IMPLICATIONS**

There are no asset implications as no assets are being created or acquired.

**STRATEGIC IMPLICATIONS**

The Shire of Plantagenet Corporate Business Plan 2022/23 – 2025/26 provides at Outcome 1.3 (Health and Wellbeing) the following Strategy:

Strategy 1.3.2:

*'A healthy and active Community'*

Accordingly, the recommended outcome for this report aligns with the Corporate Business Plan.

**RISK MITIGATION IMPLICATIONS**

<b>Risk</b>	<b>Likelihood</b>	<b>Consequence</b>	<b>Risk Analysis</b>	<b>Mitigation</b>
<i>Reputational</i> That the Council is unable to offer community recreation and fitness facilities and programs.	<i>Likely</i>	<i>Moderate</i>	<i>Low</i>	<i>Endorse the renewal of the licence agreement</i>
<i>Financial</i> The Shire will require funding to provide a duplicate facility within the townsite if a new lease cannot be secured.	<i>Unlikely</i>	<i>High</i>	<i>Low</i>	<i>Endorse the new Licence agreement for a further 21-year term</i>

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## REGIONAL IMPLICATIONS

There are no regional implications for this report.

## OFFICER COMMENT

A review of the agreement has resulted in the inclusion of the following key changes to the new licence agreement.

Clause 1 Definition and Interpretation.

A much clearer definition of Shire Facilities and Shared Facilities has been included at the request of the Shire. It is now very clear which areas each party has responsibility for within the facility.

Clause 9.7 Termination and Decommission

Discussions were unable to reduce the Shire's liability in its entirety, however, the clause now limits the exposure to a maximum of \$200,000 rather than the 50% of all costs if decommissioning was required under the Licence.

Schedule Item 7 Authorised Time Of Use

The new Licence reduces the school usage from 8.30am - 4.30pm to 8.30am – 3.00pm Monday to Friday during school term. This will allow afterschool activities to be programmed including after school care.

Schedule Item 9 Cost Sharing and Operating Costs

Negotiations have enabled a 50% cost share of cleaning on school days and an increase in the cleaning rates so that the Centre can recover the actual cost of cleaning wages and consumables. An update to the cleaning schedule was also agreed and the weekly reimbursement has risen from \$126 per week to \$213 per week under the new agreement.

The proposed new licence agreement for the Mount Barker Community Recreation Centre will be for another 21-year term and it is anticipated that both parties will continue with the efficient joint management of the facility.

## VOTING REQUIREMENTS

Simple Majority

## COMMITTEE RECOMMENDATION

**Moved Cr B Bell, seconded CR K Clements:**

**That it be a recommendation to Council:**

**That Council authorise the Shire President and the Chief Executive Officer to affix the Common Seal of the Council to the new Licence Agreement between the Minister for Education and the Shire of Plantagenet for the Mount Barker Community Recreation Centre.**

**CARRIED**

**6 GENERAL BUSINESS**

The Presiding Member raised the Plantagenet Sporting Club (PSC) Lease as an issue for discussion, noting the most recent correspondence from the PSC Executive.

Committee Members agreed that it was an important topic and one that all Councillors present could make comment on so that a way forward could be moved as a Committee Recommendation.

The Presiding member allowed each member to provide feedback.

**COMMITTEE RECOMMENDATION**

**Moved Cr K Woltering, seconded Cr K Clements:**

**That the CEO prepare a report for the 20 December 2022 Ordinary Meeting of Council, which responds to the PSC request that the lease renewal and process is completed and tabled for decision at the 20 December 2022 Ordinary Meeting of Council.**

**CARRIED**

**7 NEXT MEETING**

TBA

**8 CLOSURE OF MEETING**

12.05pm                      The Presiding Member declared the meeting closed.

**CONFIRMED: PRESIDING MEMBER \_\_\_\_\_ DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_**