



RECREATION ADVISORY COMMITTEE

MINUTES

SECTION 5.9(2)(a) LGA 1995

The duties of the committee shall be:

- a) *Oversee and make recommendation to the Council regarding the implementation of special projects that align with the Shire of Plantagenet Strategic Community Plan;*
- b) *Liaise as necessary with community groups Recreation Centre Advisory Group, the Department of Sport and Recreation and other bodies; and*
- c) *To advise the Council on the strategic direction of recreation throughout Plantagenet.*

A meeting of the Recreation Advisory Committee
will be held in the Shire of Plantagenet Committee Room, Mount Barker
at 1:15pm Tuesday 28 June 2022


Cameron Woods
CHIEF EXECUTIVE OFFICER

Committee Members

Cr K Woltering (Chair), Cr B Bell, Cr K Clements, Cr M O'Dea, (Deputy Cr S Etherington) -
(Resolution NO. 176/21)

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Membership

Cr K Woltering (Presiding Member)

Cr B Bell

Cr K Clements

Cr M O'Dea

Cr S Etherington (Deputy for any member)

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.17pm The Presiding Member declared the meeting open.

2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)Members Present

Cr K Woltering - Presiding Member
Cr B Bell
Cr K Clements
Cr M O'Dea

Observers

Cr C Pavlovich
Cr L Handasyde
Cr J Oldfield

Officers

Ms D Baesjou, Executive Manager Development Services
Mr D Lynch, Executive Manager Works and Services
Ms S Parker, Community Development Officer
Mr C Woods, Chief Executive Officer

3 CONFIRMATION OF MINUTES

Moved Cr Bell, seconded Cr Clements

That the minutes of the meeting of the Recreation Advisory Committee Meeting held on 17 May 2022 as circulated, be taken as read and adopted as a correct record.

CARRIED

4 DISCLOSURES OF INTEREST

Part 5, Division 6, Local Government Act 1995

5 ITEMS FOR CONSIDERATION

5.1 WILSON PARK PROJECT RFQ

The Request for Quotation (RFQ) for the Wilson Park Recreational Precinct Masterplan was advertised for applicants from Tuesday 26 April to Friday 22 May 2022. The Shire received 10 applications.

The attached Memo (File ref: N58432) provides an overview of the assessment process.

To enable Committee Members to review and evaluate the 5 shortlisted submissions, copies of the applications are attached, together with the weighted Assessment Matrix.

Appointment of the preferred contractor can be done by the CEO under delegated authority and does not require Resolution/determination by the Council. None-the-less, direction and endorsement is sought from the Committee.

Action:

It was agreed that staff would undertake reference checks of two shortlisted consultants, and potentially clients not listed as referees within two weeks for further consideration by the Committee, noting next Meeting scheduled for 19 July 2022.

5.2 MEMORIAL SWIMMING POOL RETAINING WALL AND PATHWAY DESIGN

Refer to attached memo (File Ref: N58426).

Discussed priority and staging

Retaining wall – panels

Sequence of works

Moved Cr Bell, seconded Cr O'Dea

That it be a recommendation to the Council that it:

- 1. APPROVE the staged approach as outlined in the memo (File Ref: N58426) for the construction of the;**
 - **Mount Barker Memorial Pool retaining wall**
 - **Mead Street construction works and the**
 - **Demolition of redundant changerooms and entry at the Mount Barker Memorial Pool.**
- 2. APPROVE the design solutions for the Mead Street construction works and the retaining wall as presented at the Recreation Advisory Meeting of 28 June 2022.**

3. AUTHORISE the Executive Manager of Works and Services to prepare the tender documents and seek tenders as soon as possible for the Mount Barker Memorial Pool retaining wall and Mead Street construction works to meet the approved staged timelines as outlined in the memo (File Ref: N58426).
4. AUTHORISE the Executive Manager of Works and Services to prepare the scope of works and seek quotes for the demolition of the redundant changeroom and entry at the Mount Barker Memorial Pool no later than February of 2023, and to bring back to this Committee prior to accepting the quote.
5. Request the Chief Executive Officer undertake the investigation of heating options for the Mount Barker Memorial 50-metre pool commencing in the 2023/24 pool season and report back to this Committee no later than December 2022.
6. Request the Chief Executive Officer to seek approval to modify the LCRIP3 funding to include upgrades to the solar heating of the 50m pool as part of the \$400,000 scope of works.

CARRIED

6 NEXT MEETING

3.00pm Tuesday, 19 July 2022

7 CLOSURE OF MEETING

2.05pm The Presiding Member declared the meeting closed.

CONFIRMED: PRESIDING MEMBER _____ DATE: ____/____/____