



ROADWISE COMMITTEE

MINUTES

SECTION 5.9(2)(c) LGA 1995

The functions of the RoadWise Committee are:

- (1) To provide a structured forum for stakeholders to consider and discuss road safety issues; and*
- (2) To discuss and make recommendation regarding the identification and appropriate counter measures to negative attitudinal, behavioural and environmental factors linked to enforcement, engineering, education, encouragement and evaluation of road safety initiatives.*

NOTICE IS HEREBY GIVEN that an
Ordinary Meeting of the RoadWise Committee will be held in the Council
Committee Room, Lowood Road, Mount Barker WA 6324,
2.00pm Thursday 9 January 2014

Rob Stewart
CHIEF EXECUTIVE OFFICER

Committee Members

Cr Len Handasyde, Cr Gert Messmer - Local Government Elected members, Mr Dominic Le Cerf - Manager Works and Services, Ms Erin McDonald-Lee - RoadWise Officer, Mr Andrew Duffield - Main Roads WA, Sergeant Allan Keogh - Mount Barker Police, Mr Roger Barrett - Mount Barker Community College (Resolution No 253/13), Mr Arthur Patterson - Community Representative, Machel Jeffrey - Department of Transport (Resolution No. 253/13), Mr Greg Sounness - Mount Barker Community College Parents and Citizens Association (Resolution No. 253/13)

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Chairperson: Cr Len Handasyde

Deputy Chairperson: Mr Dominic Le Cerf

Membership: Quorum (6)

Cr L Handasyde	Council Representative
Cr B Bell	Deputy for Cr Handasyde
Cr G Messmer	Council Representative
Cr Pavlovich	Deputy for Cr Messmer
Mr D Le Cerf	Manager Works and Services
Ms E McDonald-Lee	RoadWise Officer
Mr A Duffield	Main Roads WA
Sgt A Keogh	Mount Barker Police
Mr R Barrett	Mount Barker Community College
Mr A Patterson	Community Representative
Mr G Sounness	Mount Barker Community College P&C Association
Ms M Jeffrey	Department of Transport

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

At 2.05pm Cr Handasyde declared the meeting open

2 RECORD OF ATTENDANCE / APOLOGIESPresent:

Cr Len Handasyde	Council Representative
Cr Gert Messmer	Council Representative
Mr Dominic Le Cerf	Manager Works and Services
Ms Erin McDonald-Lee	RoadWise Officer
Sgt Alan Keogh	Mount Barker Police
Mr Roger Barrett	Mount Barker Community College
Mr Arthur Patterson	Community Representative
Ms Machel Jeffrey	Department of Transport
Ms Amy Chadbourne	Senior Administration/Project Officer Works and Services

Apologies:

No apologies received.

3 CONFIRMATION OF MINUTES

That the minutes of the Ordinary Meeting of the RoadWise Committee, held Thursday 7 November 2013, be confirmed.

Moved: Mr Patterson

Seconded: Cr Messmer

3.1 BUSINESS ARISING**3.1.1 DEPARTMENT OF TRANSPORT ATTENDANCE**

Following the November RoadWise meeting, Machel Jeffrey advised she would be able to attend meetings on a more regular basis. Ms Jeffrey has been absent at the past few meetings due to ill health. Therefore, no letter was sent to the Department of Transport.

3.1.2 WHITE RIBBONS FOR ROAD SAFETY CAMPAIGN 2013

Mount Barker Community College were provided with white ribbons and ribbons were placed on the front counter of the Shire Office. See Attachments for media release.

White ribbons were also handed out at the Community Fair and at the Mount Barker Police Station. Mr Barrett advised white ribbons were handed out after the Mount Barker Community College's Defensive Driving Course. He proposed that in the future the White Ribbon campaign could be promoted more at the Mount Barker Community College (MBCC), particularly to the year 11 and 12s.

Action: Ms McDonald-Lee to organise a presentation to the Mount Barker Community college students based around the White Ribbons for Road Safety Campaign with assistance from committee members and the Mount Barker Police.

3.1.3 MOUNT BARKER COMMUNITY FAIR

A successful turnout of volunteers for the Road Wise stall at the Community Fair was noted – 2 people per shift. Committee Members who attended the Fair suggested the positioning of the caravan could be improved at the next event.

Ms McDonald-Lee presented a report on the Alcohol Quiz and its results. The quiz was handed out to visitors at the RoadWise Stand at the Community Fair. Winner of the quiz was Ewan Hill and he was sent a \$50 fuel voucher. The meeting discussed the quiz and its results and it was suggested the feedback from the quiz could be used in the *Plantagenet News*.

Action: Ms McDonald-Lee to coordinate an article with committee members based around the results of the Alcohol Quiz and for it to be placed in the Plantagenet News.

3.1.4 DEPUTY MEMBERS

Members were reminded of the recent resolution by the Council that in order to achieve a quorum all members would nominate, by name, a deputy. Members were also reminded that a deputy would only be counted towards a quorum when the member wasn't present

Some members of the committee were able to provide the name of a deputy and nominated as follows:

Sgt Alan Keogh	First Class Constable Ken Brown
Mr Roger Barrett	Mr Wesley Beck
Ms Machelle Jeffrey	Ms Brenda Murphy

Members who hadn't provided the name of a deputy were encouraged to forward it to Ms Chadbourne.

4 CORRESPONDENCE IN

The following correspondence was tabled:

- Tracey Martell, Research Solutions, WALGA RoadWise Survey
- Harriet Healy, Secretary, Mount Barker Community College P&C Committee Secretary

5 CORRESPONDENCE OUT

No correspondence out.

6 REPORTS OF COMMITTEE MEMBERS AND OFFICERS

6.1 SAFE SPEEDS

6.1.1 SAM TRAILER

Committee members discussed the use of the SAM trailer and its positioning for the next few months. Members were also advised that additional Shire staff were to be trained in the trailer's programming procedure.

January – Albany Highway. Position the SAM Trailer within the Mount Barker townsite with the suggested message, *Drink driving – It's never ok* based around Australia Day.

February – Woogenellup Road. 3 to 10 February 2014 to correlate with school returning with the message, *Please slow down, consider our kids*.

March – Albany Highway 28 February to 3 March 2014 to work with the Driver Reviver weekend and a message about double demerits.

6.1.2 ACTION PLAN PROGRESS

No items to discuss.

6.2 SAFE ROAD USE

6.2.1 DRIVER REVIVER

A Driver Reviver is planned for the Labour Day Weekend (28 February and 1 March 2014).

The Committee discussed the Driver Reviver and the need to make it a regular event so drivers would remember it on any trip they make to the Great Southern. It was agreed the site needed to be well lit and well sign posted.

Kendenup turn off on Albany Highway was agreed upon as the site for this event. Ms McDonald-Lee suggested using the same site every time for consistency. Ms McDonald-Lee also suggested the Cranbrook RoadWise and Plantagenet RoadWise Committees agree on a common site to be used by both.

Action: Mr Le Cerf, Ms McDonald-Lee and Ms Chadbourne coordinate the Driver Reviver for the Labour Day Weekend to be held on Friday 28 February at the Kendenup Turn Off pull-in bay on Albany Highway.

6.2.2 ACTION PLAN PROGRESS

No items to discuss.

6.3 SAFE VEHICLES

Mr Le Cerf advised the Shire were reviewing the employee vehicle policy with minor changes to be made to reflect more fit-for-purpose vehicles for staff.

6.3.1 ACTION PLAN PROGRESS

No items to discuss.

6.4 SAFE ROADS & ROADSIDES

6.4.1 SCHOOL CROSSING – ALBANY HIGHWAY

Mr Le Cerf advised the shire had been given approval for a type B crossing for school children using Albany Highway. He said it would be ready for the first day of school on Monday 3 February 2014 and that the Shire were looking to Main Roads for funding.

A type B crossing requires no attendant. This crossing is being installed with a view to upgrading it in the future to a type A crossing with a traffic attendant the same as on Woogenellup Road.

6.4.2 ACTION PLAN PROGRESS

No items to discuss.

7 OTHER BUSINESS

7.1 'PLEASE SLOW DOWN CONSIDER OUR KIDS' BIN STICKER PROGRAM

Mr Le Cerf advised he had recently spoken with a community member about the sticker program and they were considering contributing funds to the project.

Ms McDonald-Lee advised the stickers cost approximately \$2.24+GST per sticker and it would cost approximately \$2,500 to print. Ms McDonald-Lee also advised RoadWise could assist with providing funds for publicity but not the printing of the stickers.

Action: Mr Le Cerf to follow up with the interested community member for funding for bin stickers and add funds to Council's draft 2014/15 budget.

7.2 JUNIOR OBSERVER – MOUNT BARKER COMMUNITY COLLEGE

Mr Barrett discussed the proposal a junior observer from Mount Barker Community College attend future RoadWise meetings. He stated the principal of MBCC and Andrew Fraser were both keen and saw it as a way to promote RoadWise and road safety to the students at the college, particularly the senior students in years 10, 11 and 12.

Action: Mr Barrett to bring a junior observer to the next RoadWise meeting on 6 March 2014.

8 AGENCY REPORTS

RoadWise - Ms McDonald-Lee presented the Advisor Report for the Great Southern Region. See attachments.

Mount Barker Community College – Mr Barrett advised the College held a Defensive Driver course late last year with seven students attending. To improve attendance at the next course he suggested the College would hold it earlier in the year so year 12s could be involved and that an extended course at night would also be beneficial to students.

9 NEXT MEETING

Thursday 6 March 2014 at 2.00pm.

10 MEETING CLOSURE

At 3.05pm, the Chairman declared the meeting closed.

CONFIRMED: CHAIRPERSON _____ DATE _____