



ROADWISE STEERING COMMITTEE

MINUTES

The functions of the RoadWise Steering Committee are:

- (1) To provide a structured forum for stakeholders to consider and discuss road safety issues; and*
- (2) To discuss and make recommendation regarding the identification and appropriate counter measures to negative attitudinal, behavioural and environmental factors linked to enforcement, engineering, education, encouragement and evaluation of road safety initiatives.*

Ordinary Meeting of the RoadWise Steering Committee
held in the Council Chambers, Lowood Road, Mount Barker,
2.00pm Thursday 29 May 2008.

Rob Stewart
CHIEF EXECUTIVE OFFICER

Committee Members

Julie MacQueen - Main Roads WA, Allan Spicer - Mount Barker Police, Wes Beck - Mount Barker Community College, Andrea Smithson - RoadWise – Road Safety Officer, David Williss - Community member, Ian Bartlett - Manager Works and Services, Cr J Mark, Cr K Clements (Deputy) - Local Government Elected members and Len Handasyde - Mount Barker Community College P & C.

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Chairperson: Cr J Mark

Deputy Chairperson: N/A

Membership: Quorum (5)

Cr J Mark	Council Representative
Cr K Clements	(Deputy)
Mr I Bartlett	Manager Works and Services
Ms A Smithson	RoadWise Safety Officer
Ms J MacQueen	Main Roads WA
Sgt A Spicer	Mount Barker Police
Mr W Beck	Mount Barker Community College
Mr D Williss	Community Representative
Mr L Handasyde	Mount Barker Community College Parents and Citizens

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2.00pm Cr Mark declared the meeting open.

2 RECORD OF ATTENDANCE / APOLOGIES

Present

Cr John Mark	Chairperson
Ms Julie MacQueen	Main Roads WA
Ms Andrea Smithson	RoadWise Safety Officer
Mr Len Handasyde	Mount Barker Community College P&C
Mr Ian Bartlett	Manager Works and Services

Apologies

Sgt Allan Spicer
Mr Wes Beck
Mr David Williss

Visitors

Cr Ken Clements	(Deputy) Council Representative
Ms Megan Sounness	Administration Officer Works & Services

3 CONFIRMATION OF MINUTES

Moved: Ms Julie MacQueen, seconded: Ms Andrea Smithson

That the minutes of the Ordinary Meeting of the RoadWise Steering Committee, held Thursday 24 April 2008, be confirmed.

CARRIED

4 REPORTS OF COMMITTEE MEMBERS AND OFFICERS

4.1 SAFE SPEEDS

4.1.1 BUSINESS ARISING FROM PREVIOUS MINUTES

(a) Speed Signage – Mount Barker Hill Road

Cr Mark advised that the issue here is that there is currently no speed signage on Mount Barker Hill Road. This area is also no longer rural as there are an increasing number of houses on this road now.

Action: Ms MacQueen to follow this up with Main Roads.

(b) Calendar of Use – SAM Trailer

Megan advised that the record sheet of where the speed trailer has already been used is currently in Perth as the trailer is being repaired under warranty for a fault. However the proposed calendar of use that was developed along with the application for the trailer, illustrated use of the trailer mainly on long weekends, at community events and at the commencement of school terms etc.

4.1.2 SAM UPDATE

Action: Ms Sounness to add servicing and calibrating of the speed trailer into the calendar of use to ensure that this is not overlooked.

4.1.3 NEW BUSINESS

Ms Smithson congratulated the Shire on winning an award for the Lowood Road Upgrade in the category of Safe Speeds at the State Roads Forum in Perth recently.

4.2 SAFE ROAD USERS

4.2.1 BUSINESS ARISING FROM PREVIOUS MINUTES

(a) 40km/h Signage for Fire Truck

Ms MacQueen advised that she had spoken to staff from the traffic section at Main Roads in relation to this suggestion. These staff had advised that they wouldn't endorse the suggestion due to the requirement for regulatory signage to be placed on both sides of the road. Ms MacQueen suggested that a Traffic Management Plan be developed for different speed environments and used instead. Mr Bartlett advised that Wayne Griffiths, Principal Works Supervisor is able to assist with this. Mr Handasyde suggested that the matter be discussed at the next fire advisory meeting.

Action: Ms Sounness to produce a letter to be sent to LEMC requesting information about what takes place currently in these situations.

4.2.2 NEW BUSINESS

There was no new business tabled under Safe Road Users.

4.3 SAFE VEHICLES

4.3.1 BUSINESS ARISING FROM PREVIOUS MINUTES

There was no business arising under Safe Vehicles.

4.3.2 NEW BUSINESS

(a) Council Policy Updated

Ms Smithson advised that the Council had recently passed an updated policy for Vehicle Specifications. This policy now includes a comprehensive list of safety features.

(b) Gophers

Cr Clements noted that Gophers are a safety concern because no training or licence is required to drive a gopher and people who use them are not aware of / don't follow the rules associated with them.

Action: Ms Smithson to follow up the issue of Gophers with local seniors groups / HACC.

4.4 SAFE ROADS & ROADSIDES

4.4.1 BUSINESS ARISING FROM PREVIOUS MINUTES

- (a) Pedestrian Crossings – Albany Highway and Woogenellup Road
A meeting with Police will be held on **18 June 2008, 7.45am** to discuss a suitable site for the Albany Highway Crossing and to look at a type B crossing on Woogenellup Road.

Ms MacQueen advised the Committee that this will not involve the current crossing at the Primary School. Ms MacQueen also noted that a temporary crossing was going to be installed on Woogenellup Road however Mr Jonathon Hoskin chose not to proceed with it.

Mr Bartlett advised that the footpath at the roundabout will be completed once a decision has been made about the pedestrian crossing.

- (b) Road Traffic Device – Lowood Road
Action: Ms Sounness to produce a letter to Mr Matt Benson MLC requesting an instant update in relation to the road traffic device on Lowood Road and to establish what information is needed in order to progress the matter.
- (c) Give Way Sign next to Railway
Action: Ms Sounness to seek clarification from Sgt Spicer regarding the location of the Give Way Sign and the associated issue and forward this to Ms MacQueen.

Ms MacQueen also clarified to the Committee that the replacement of existing regulatory signage falls under Local Government.

- (d) 40km/h Speed Signage for Woogenellup Road
Ms MacQueen advised that Main Roads WA staff will investigate this matter.
- (e) Car Park at Community College
Ms Smithson advised that Mr Williss had asked that this matter be raised. There seems to be some confusion relating to the traffic flow and number of available bays in the car park and this needs to be raised with the College.
Action: Ms Sounness to follow up with Mr Beck regarding confusion surrounding the car park at the Community College.

- (f) Give Way Line – Carbarup Road
Ms MacQueen advised that Sgt Spicer had requested that the Give Way line at the intersection of Carbarup Road and Woogenellup Road be reinforced. Ms MacQueen noted that due to the heavy vehicles using this intersection, the line won't last long, however Main Roads WA staff will investigate the matter.
- (g) Signage near BP and Valley Views Motel
Ms MacQueen updated the Committee that this signage had been moved.
- (h) Give Way Sign – Chauvel Road
Mr Bartlett advised that the Give Way Sign off Beverley Road (at Chauvel Road) is too close to the holding line and needs to be moved.
Action: Ms MacQueen to follow this up with Main Roads.
- (i) Give Way Sign – IGA Exit
Mr Bartlett requested follow up regarding the installation of a Give Way sign at the exit of IGA and the exit of the Shire Staff Car Park.
Action: Ms MacQueen to follow this up with Main Roads.

4.4.2 UPDATE – MANAGER WORKS & SERVICES

Mr Bartlett advised that the paving in the main street is all but finished. Staff are carrying on with maintenance work around the Shire. Fencing is almost finished and earthworks have commenced at the Southern Bypass.

4.4.3 NEW BUSINESS

3.00pm, Ms MacQueen left the meeting.

RoadWise Committee Suggested Projects

Ms Smithson provided a handout to the Committee (to be attached to the minutes) relating to suggestions for future projects for the Committee.

Action: All Committee Members to review the suggestions, with the aim of choosing 1 or 2 projects, to be decided at the next meeting.

Cr Mark also suggested the RoadWise Committee, in conjunction with the Police, arrange an opportunity for the public to check their speedometers.

5 OTHER BUSINESS

Ms Smithson asked if any Committee Members were interested in learning more about any specific road safety topics. Cr Mark advised that once the Committee chooses a project this may be more relevant.

6 NEXT MEETING

Thursday 26 June 2008, 2.00pm

7 MEETING CLOSURE

3.15pm The Chairperson declared the meeting closed.

CONFIRMED: CHAIRPERSON _____ **DATE:** ____ / ____ / ____