



ROADWISE STEERING COMMITTEE

MINUTES

The functions of the RoadWise Steering Committee are:

- (1) To provide a structured forum for stakeholders to consider and discuss road safety issues; and*
- (2) To discuss and make recommendation regarding the identification and appropriate counter measures to negative attitudinal, behavioural and environmental factors linked to enforcement, engineering, education, encouragement and evaluation of road safety initiatives.*

Ordinary Meeting of the RoadWise Steering Committee held in the Council Committee Room, Lowood Road, Mount Barker WA 6324, 2.00pm Wednesday 25 November 2009.

John Fathers
ACTING CHIEF EXECUTIVE OFFICER

Committee Members

Cr Len Handasyde, Cr Sue Etherington - Local Government Elected members, Mr Dominic Le Cerf - Manager Works and Services, Ms Kendra Green - RoadWise Officer, Mr Andrew Duffield - Main Roads WA, Sergeant Allan Spicer - Mount Barker Police, Mr Wesley Beck - Mount Barker Community College, Vacant - Community Representative, Norm Bario – Mount Barker Community College Parents and Citizens Association (Resolution No. 307/09)

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Chairperson: Cr L Handasyde

Deputy Chairperson: Mr D Le Cerf

Membership: Quorum (5)

Cr L Handasyde	Council Representative
Cr S Etherington	Council Representative
Mr D Le Cerf	Manager Works and Services
Ms K Green	RoadWise Officer
Mr A Duffield	Main Roads WA
Sgt A Spicer	Mount Barker Police
Mr W Beck	Mount Barker Community College
Vacant	Community Representative
Mr N Bario	Mount Barker Community College P&C Association

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2.02pm, Ms Williams declared the meeting open.

2 ELECTION OF CHAIRPERSON

The Senior Administration/Project Officer Works and Services advised that she had not received any written nominations for the position of Chairperson.

The Senior Administration/Project Officer Works and Services, acting as Returning Officer, invited nominations for the position of Chairperson.

Cr Etherington nominated Cr Handasyde.

There being no further nominations, the Senior Administration/Project Officer Works and Services declared Cr Handasyde elected as Chairperson.

Cr Handasyde assumed the Chair.

3 ELECTION OF DEPUTY CHAIRPERSON

The Chairperson advised that he had not received any written nominations for the position of Deputy Chairperson.

The Chairperson, acting as Returning Officer, invited nominations for the position of Deputy Chairperson.

Mr Le Cerf nominated himself.

There being no further nominations, the Chairperson declared Mr Le Cerf elected as Deputy Chairperson.

4 RECORD OF ATTENDANCE / APOLOGIESPresent

Cr Len Handasyde	Chairperson
Cr Sue Etherington	Council Representative
Mr Dominic Le Cerf	Manager Works and Services
Ms Kendra Green	RoadWise Officer
Mr Norm Bario	Mount Barker Community College P&C
Sgt Allan Spicer	Mount Barker Police
Mr Andrew Duffield	Main Roads WA
Mr Wesley Beck (from 2.13pm)	Mount Barker Community College

Staff

Ms Sharon Williams	Senior Administration/Project Officer Works & Services
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Apologies

Nil

5 CONFIRMATION OF MINUTES

Moved: Sgt Spicer, seconded: Ms Green

That the minutes of the Ordinary Meeting of the RoadWise Steering Committee, held Thursday 3 September 2009, be confirmed.

CARRIED

6 REPORTS OF COMMITTEE MEMBERS AND OFFICERS

6.1 SAFE SPEEDS

6.1.1 BUSINESS ARISING FROM PREVIOUS MINUTES

(a) Speed Zoning Requests

Mr Duffield advised that formal approval was given by Main Roads WA and speed signage has now been erected on the following local roads: Mount Barker Road, Mitchell Street, St Werburghs Road, Woogenellup Road, O'Neill Road, Taylor Road and McDonald Avenue. Ms Williams noted the Speed Trailer will be used to highlight the speed zone changes.

Mr Duffield advised modified speed zone signage has also been erected on Albany Highway. Sgt Spicer noted the Mount Barker Police have been actively enforcing the reduced speed zone since the signage was installed.

Sgt Spicer noted a number of cautions have been issued to motorists along Mount Barker Road. Cautions will be given for another couple of weeks before infringements will be issued.

Action: Mr Le Cerf to organise traffic counts on Mount Barker Road, Mitchell Street, St Werburghs Road, Woogenellup Road, O'Neill Road, Taylor Road and McDonald Avenue to determine if the speed zone modifications have resulted in any significant changes.

Ms Williams confirmed that the letter has been sent to Main Roads WA to reduce the speed limit on Albany Highway near Narrikup. Mr Duffield noted further discussions will need to be held about rationalising the road network in this area.

6.1.2 SAM UPDATE

(a) Speedometer Check for Public

Ms Williams noted the Speed Trailer will be used to highlight the speed zone changes over the next few weeks.

6.1.3 NEW BUSINESS

Nil.

6.2 SAFE ROAD USERS

6.2.1 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

6.2.2 NEW BUSINESS

Nil.

6.3 SAFE VEHICLES

6.3.1 BUSINESS ARISING FROM PREVIOUS MINUTES

(a) Driving Lights

Ms Williams provided a summary of the response received from Rob Johnson MLA, Minister for Police; Emergency Services; Road Safety in relation to the compulsory use of daytime running lights.

Mr Beck arrived at 2.13pm

Ms Green provided a summary of the 'Light-Up Neaves Road' project that was funded through the Community Road Safety Grants Program. The intent of the project is to encourage vehicle drivers, using Neaves Road, to switch 'on' their vehicle's headlights during daylight hours. To provide driver education, appropriate signage was installed at the western and eastern end of Neaves Road. The Committee supported the concept of applying for funding to implement a similar project on Albany Highway.

Action: Ms Green to discuss the 'Light-Up Albany Highway' project concept with the Regional Road Safety Officer – Wheatbelt South and Cranbrook RoadWise Committee and provide feedback at the next meeting.

Ms Green noted she had provided information to the Esperance RoadWise Committee in relation to the daytime running light letters that have been written and responses received.

6.3.2 NEW BUSINESS

Nil.

6.4 SAFE ROADS & ROADSIDES

6.4.1 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

6.4.2 UPDATE – MANAGER WORKS & SERVICES

- The Council will consider a new policy for maintenance practices at a workshop in the New Year. The policy aims to provide details of minimum road maintenance standards.
- The maintenance team has been doing a great job working through the back log of maintenance requests.
- Mr Jack Childs has been appointed as the new Principal Works Supervisor. Jack brings great experience to the position and we expect to see real improvements in the condition of the road network.
- The Mount Barker – Porongurup Road will be sealed in approximately ten days time subject to favourable weather conditions.
- Marmion Street South will be sealed after Christmas. This will allow traffic movements to adequately compact the road surface before sealing is undertaken.
- The Works and Services section is working to improve the quality of service that is provided as per the Shire of Plantagenet's Customer Service Charter. All maintenance requests received will be reviewed and prioritised depending on the nature of the request.
- Tree pruning will be carried out on Hay River Road to improve this C class road. This work was not budgeted for but due to the need work is being undertaken.

6.4.3 NEW BUSINESS

Mr Beck explained the Mount Barker Community College will shortly be positioned only at the North Campus as the South Campus closes at the end of this current school year. Consequently, the roads around the North Campus and the traffic will also increase as some of the children from the South Campus will be driven to the North Site.

The College would like to see manned crossings in place prior to the beginning of the next school year. This matter was investigated in early 2009 but was not supported due to the number of students walking to the school not meeting the warrants required.

However these circumstances have now changed and with the significant amount of traffic on Woogenellup Road and Albany Highway there is a high potential for conflict with traffic.

The crossing on Woogenellup Road has already been marked and is ready for survey in Term 1 2010.

Mr Beck raised the following questions regarding the Albany Highway crossing:

- Where should we ask students to cross?
- Can this be marked temporarily so that the students know where to wait/cross?

- Main Roads WA approval of location?
- Could the Shire construct a path for pedestrian and cycle use (not only students)?

Discussion continued about the possible crossing locations on Albany Highway which include near the Historical Society north of the Truck Bay and near the rail crossing linking with the existing path on the south side of Lowood Road. Infrastructure, traffic movements and visibility issues were discussed for each location.

In order to progress the application a survey should be undertaken as soon as possible to determine student pedestrian needs. It was also agreed that an on site meeting will be held on Tuesday 1 December 2009 at 10.00am to look at the options for a pedestrian crossing point on Albany Highway.

Action: Mr Beck to organise a survey of student pedestrian needs for a crossing on Albany Highway.

Action: Mr Duffield and Mr Le Cerf to provide traffic count data for Albany Highway and Woogellenup Road to Sgt Spicer.

Action: Mr Duffield to circulate 'Warrants for Guard Controlled Pedestrian Crossings'.

Action: Ms Williams to circulate a meeting request to members of the Committee regarding the on site meeting to be held on Tuesday 1 December 2009 at 10.00am to discuss the Albany Highway pedestrian crossing.

Mr Beck tabled 'Application for Review of Student Pedestrian Needs 2009'.

7 OTHER BUSINESS

(a) Report from Road Safety Officer

Ms Green tabled her RoadWise Officer Report for November 2009:

- The report is broken into four elements which form the Safe System Approach: Safe Road Use, Safe Roads and Roadsides, Safe Vehicles and Safe Speeds. The information contained in the report caters for different backgrounds so please take information as needed.
- Regional Round-up is the monthly newsletter, produced by the WA Local Government Association's RoadWise Program. An article was published in the November edition regarding the speed reduction on Albany Highway. The newsletter will be emailed out to all Committee members each month.
- An article titled 'Rest Up and Fight Fatigue' will be included in December edition of The Shire Flyer.

(b) White Ribbons for Road Safety Campaign 2009

The *White Ribbons™ for Road Safety* campaign commenced on Sunday 15 November 2009 and will run through until Monday 4 January 2010. Ms Green provided an overview of activities being undertaken in the Great Southern Region and enquired if the Committee would like to participate in the campaign. It was decided that the White Ribbons message would be promoted at the Mount Barker Community Fair at the Mount Barker Volunteer Fire and Rescue and Shire of Plantagenet stands.

Action: Ms Green and Ms Williams to organise posters and white ribbons for the White Ribbons campaign at the Mount Barker Community Fair.

Action: Ms Williams to prepare a media release for the Plantagenet News introducing new members of the RoadWise Steering Committee.

The Committee noted that motor vehicle crashes can now be reported online via the Online Crash Reporting Facility

(c) Strategic Direction of Committee

Ms Williams explained it would be timely to review the priority areas the Committee has focused on and to look at a future short and longer term plan. Ms Green tabled copies of 'The Safe System Approach Flyer' and asked members to review the four elements of the Safe System and bring feedback / priorities to the next meeting for discussion.

Action: Committee Members to review 'The Safe System Approach Flyer' and bring feedback / priorities to the next meeting for discussion.

Action: Ms Green and Ms Williams to bring road safety slogans to the next meeting for inclusion in the Plantagenet News when space is available.

(d) Meeting Schedule

It was agreed that meetings would continue to be held on a bi-monthly basis at 2.00pm on the first Thursday of the month.

(e) Power Pole

Mr Beck noted the stay wire on the power pole situated at the corner of Nunarrup and Hassell Streets doesn't have a PVC cover and it is difficult to see at night time. **Action: Ms Williams to report the stay wire fault situated at the corner of Nunarrup and Hassell Streets to Western Power.**

(f) Radio - Road Safety Messages

Mr Beck outlined an idea to record and play road safety messages over local radio. The messages could be recorded by Committee members and local volunteers and played in the lead up to a public holiday e.g. Easter. Mr Le Cerf noted the Chief Executive Officer would need to approve the Committee's involvement in this project.

Mr Beck advised the Volunteer Fire and Rescue may have secured a crashed vehicle which will be mounted on a trailer and displayed in town over Christmas. Mr Beck will speak to the Mount Barker Community College about displaying the trailer on the school property. If the College is not supportive of displaying the trailer, formal approval will be sought from Main Roads WA and the Shire to display the trailer on Albany Highway.

(g) Black Spot Program

A Working Group has been assessing the effectiveness of the State Black Spot Program and a number of changes to the program have been proposed. One of the options is to remove the 50/50 split of funding between the metropolitan and rural areas and modify funding distribution annually. Therefore as changes in crash patterns occur, greater funding is provided to areas experiencing higher crash rates. Under this option it is likely that funding to the Great Southern Region will decrease.

(h) Muirs Highway

Mr Duffield advised that a side track is being constructed next to Muirs Highway between St Werburghs Road and Denmark-Mount Barker Road. The side track will be used while this section of highway is upgraded. Works are expected to commence in January 2010.

(i) Chester Pass Road

Mr Duffield noted a project request to upgrade Chester Pass Road from Branson Road to the Borden townsite has been submitted to Infrastructure Australia.

(j) Thank You

Action: Ms Williams to produce a letter to Mr David Willis thanking him for his contribution to the RoadWise Steering Committee.

8 NEXT MEETING

2.00pm, Thursday 21 January 2010

9 MEETING CLOSURE

3.26pm The Chairperson declared the meeting closed.

CONFIRMED: CHAIRPERSON _____ DATE __/__/__