



ROADWISE STEERING COMMITTEE

MINUTES

The functions of the RoadWise Steering Committee are:

- (1) To provide a structured forum for stakeholders to consider and discuss road safety issues; and*
- (2) To discuss and make recommendation regarding the identification and appropriate counter measures to negative attitudinal, behavioural and environmental factors linked to enforcement, engineering, education, encouragement and evaluation of road safety initiatives.*

Ordinary Meeting of the RoadWise Steering Committee
held in the Council Chambers, Lowood Road, Mount Barker WA 6324,
2.00pm Thursday 26 June 2008.

Rob Stewart
CHIEF EXECUTIVE OFFICER

Committee Members

Julie MacQueen - Main Roads WA, Allan Spicer - Mount Barker Police, Wes Beck - Mount Barker Community College, Andrea Smithson - RoadWise Officer, David Williss - Community member, Ian Bartlett - Manager Works and Services, Cr J Mark, Cr K Clements (Deputy) - Local Government Elected members and Len Handasyde - Mount Barker Community College P & C.

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Chairperson: Cr J Mark

Deputy Chairperson: N/A

Membership: Quorum (5)

Cr J Mark	Council Representative
Cr K Clements	(Deputy)
Mr I Bartlett	Manager Works and Services
Ms A Smithson	RoadWise Officer
Ms J MacQueen	Main Roads WA
Sgt A Spicer	Mount Barker Police
Mr W Beck	Mount Barker Community College
Mr D Williss	Community Representative
Mr L Handasyde	Mount Barker Community College Parents and Citizens

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2.00pm Cr Mark declared the meeting open.

2 RECORD OF ATTENDANCE / APOLOGIESPresent

Cr John Mark	Chairperson
Mr David Williss	Community Member
Mr Ian Bartlett	Manager Works and Services
Ms Julie MacQueen	Main Roads WA
Sgt Allan Spicer	Mount Barker Police
Mr Len Handasyde	Mount Barker Community College P & C
Mr Wes Beck (from 2.25pm)	Mount Barker Community College

Apologies

Ms Andrea Smithson	RoadWise Officer
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Guests

Cr Ken Clements	(Deputy) Council Representative
Mr Rob Stewart	Chief Executive Officer
Ms Megan Sounness	Administration Officer Works & Services

3 CONFIRMATION OF MINUTES

Ms MacQueen noted that an amendment to the last minutes was required under 4.4.1 (d) and (f). Ms MacQueen advised that reference to Main Roads WA Technical Staff visiting from Perth should be amended as these staff are located in Albany.

Moved: Ms Julie MacQueen, seconded: Mr Len Handasyde

That the amended minutes of the Ordinary Meeting of the RoadWise Steering Committee, held Thursday 29 May 2008, be confirmed.

CARRIED

4 REPORTS OF COMMITTEE MEMBERS AND OFFICERS**4.1 SAFE SPEEDS****4.1.1 BUSINESS ARISING FROM PREVIOUS MINUTES****(a) Speed Signage – Mount Barker Hill Road**

Ms MacQueen advised that Main Roads staff have investigated this matter, however staff from Perth are required to follow this up due to the equipment that is required. Ms MacQueen noted that a regional trip for these staff would be scheduled for October / November 2008.

Mr Williss noted that investigation was required into making an 80km/h zone from east of the Railway crossing, past the Community College on Woogenellup Road.

Action: RoadWise Committee to add this request to the list of roads for investigation by Main Roads staff from Perth.

(b) SAM Trailer – Servicing and Calibrating

Ms Sounness advised that servicing and calibrating of the SAM Trailer had been included onto its calendar of use.

Ms MacQueen advised that turning forks are often provided with the SAM trailers.

Action: Mr Bartlett to liaise with Sgt Spicer regarding the use of turning forks.

Action: Sgt Spicer to arrange a speedometer check for the public.

4.1.2 SAM UPDATE

Ms Sounness advised that the SAM Trailer was due to be placed on Albany Highway in Mount Barker next week and then on Oatlands Road at the commencement of the new school term after holidays.

4.1.3 NEW BUSINESS

(a) Porongurup Village – Speed Limit

Mr Bartlett advised that a suggestion had been raised at the last Council Meeting, to reduce the speed limit through the Porongurup Village, from 70km/h to 60km/h.

Action: RoadWise Committee to add this request to the list of roads for investigation by Main Roads staff from Perth.

4.2 SAFE ROAD USERS

4.2.1 BUSINESS ARISING FROM PREVIOUS MINUTES

(a) 40km/h Signage for Fire Truck

Ms Sounness noted that a letter had been sent to the Local Emergency Management Committee. Cr Clements advised that he had received the letter and that once the Secretary of the Committee returns from leave, the requested information will be provided.

4.2.2 NEW BUSINESS

Nil.

4.3 SAFE VEHICLES

4.3.1 BUSINESS ARISING FROM PREVIOUS MINUTES

(a) Gophers

Ms Sounness noted that Ms Smithson had advised that the Public Health Unit in Albany is hoping to receive funding to hold some 'Gopher Workshops'. If successful these workshops will be

run regionally with the possibility of one being held in Mount Barker.

Action: Ms Smithson to register the Committee's strong interest in the Gopher Workshops with Kim Buttfeld at the Public Health Unit.

Action: Ms Smithson to follow up with HACCC regarding this matter.

4.3.2 NEW BUSINESS

Nil.

4.4 SAFE ROADS & ROADSIDES

4.4.1 BUSINESS ARISING FROM PREVIOUS MINUTES

(a) Raised Traffic Device – Lowood Road

Ms Sounness advised that a letter was sent to Mr Matt Benson MLC, however no response has been received. Mr Stewart also noted that he had phoned Mr Benson's office. Ms MacQueen noted that a response had been received by Main Roads WA.

Action: Ms MacQueen to obtain a copy of the letter received by Main Roads WA.

(b) Give Way Sign next to Railway

Ms MacQueen noted that an investigation report had been completed relating to this matter. Ms MacQueen noted that the report concluded that to install a sign impedes the flashing light of the railway. Ms MacQueen noted that because of this the recommendation was to have a hold line with no sign.

(c) Community College Car Park

Mr Beck advised that there is currently a lack of space in the car park at the Community College. Mr Beck provided a map of the car park showing the current suggested solution. It was agreed that this suggested solution was inadequate from a safety point of view.

Action: Mr Stewart to write a letter to the Education Department expressing the Committee's concerns regarding traffic flow in the car park and suggesting an alternative route (a road parallel to McLeod Drive). Mr Stewart to send a copy of the map provided by Mr Beck with the letter.

Cr Mark advised that he attended the Crosswalk Meeting on 18 June 2008. Cr Mark advised that at the time of the meeting there were very few students and little traffic. It was agreed at the meeting that once the Southern Campus closes, the attendant

will move to Woogenellup Road. Also there is a possibility of installing a secondary crossing near the town hall.

Action: Mr Beck to make enquiries regarding the number of children walking to school once the Southern Campus closes.

(d) Give Way Sign – Chauvel Road

Ms MacQueen noted that this was investigated by Main Roads WA and it was concluded that the sign will be moved back 5-6 metres. Ms MacQueen noted that this would be completed with other works in the area.

(e) Give Way Sign – IGA Exit

Mr Bartlett advised that the Shire does not require Main Roads WA permission to install this sign (or the sign near the Shire staff car park).

(f) Carbarup Road Intersection

Ms MacQueen noted that Carbarup Road is considered to be an arterial road due to the heavy traffic which uses the road. Ms MacQueen noted that Main Roads WA will be installing a Give Way Sign and double barrier. These works will be packaged with other works in the area.

4.4.2 UPDATE – MANAGER WORKS & SERVICES

Mr Bartlett advised that the Lowood Road upgrade is complete except for some trees that still require planting.

4.4.3 NEW BUSINESS

(a) List of Road Shortfalls – priorities, responsible person.

Mr Handasyde advised that this suggestion was raised so that matters / requests don't get missed. He noted that it could be a list identifying who is responsible for actioning the requests (i.e. Shire or Main Roads).

The following items were tabled for inclusion on the list of roads for investigation by Main Roads staff from Perth:

- i. Mitchell Street – request to move the 60km/h sign to the south side of the cemetery.
- ii. Albany Highway – request to extend the 90km/h sign to the south side of O'Neill Road.

Action: RoadWise Committee members to bring their 'wish list' of requests to the next Committee Meeting. A separate list of requests (to be investigated by Main Roads staff from Perth), will then be compiled from the 'wish list'.

Action: Mr Bartlett to source background information relating to each of the requests for Main Roads staff from Perth and forward to Ms MacQueen before September 2008.

Action: Ms MacQueen to arrange staff from Perth to make a presentation to the RoadWise Committee when they visit.

(b) System of Variations – Main Roads WA

Mr Handasyde explained that this suggestion was relating to matters that may not meet the regulations and whether or not Main Roads can then investigate the matter and issue a variation.

Ms MacQueen advised that Australian Standards do not allow any changes or variations to be made. Ms MacQueen noted however that if there are other areas that Main Roads can help out with, she is happy to facilitate this.

Further discussion was held regarding the raised traffic device on Lowood Road.

3.00pm, Ms MacQueen left the meeting.

Mr Stewart advised that as it is unlikely that the raised traffic device will be classified as a pedestrian crossing, the raised section may have to be removed. Mr Stewart also noted that perhaps this is now an opportunity for the Committee to look at driver and pedestrian behaviour around the device.

Action: Mr Stewart to write an article for the Plantagenet News as an update regarding the raised traffic device.

Action: Ms Sounness to include a copy of the warrants for the raised traffic device with the minutes of the meeting.

Action: Mr Bartlett to arrange installation of 'Give Way' signs for pedestrians at the raised traffic device.

Action: Sgt Spicer to arrange Officers to attend the site and provide assistance / clarification to road users relating to right of way.

Mr Stewart clarified to the Committee that in the future should the Committee require support from the Council on an issue, or if the issue relates to something that might get 'political', then the Committee should prepare a recommendation with the preface 'that it be a recommendation to the Council'.

5 OTHER BUSINESS

(a) RoadWise Committee Suggested Projects

It was agreed that the Committee would become involved in a Speedometer check arranged by Sgt Spicer, as agreed earlier under 'Safe Speeds'.

Action: Ms Sounness to forward a copy of the SAM schedule to Sgt Spicer.

Discussion was held regarding the suggested 'Vehicle Checks' activity. Sgt Spicer noted that the Police currently go to the school and that in the future they could also go somewhere like IGA.

(b) Safe Roads Week

Mr Beck advised that the College is going to be involved in Safe Roads Week and they will also be having a mock accident.

Mr Beck noted that mock accident would be held on 20 August 2008 at approximately 10.30am. Mr Beck noted that he would confirm the date and time.

6 NEXT MEETING

Thursday 31 July 2008, 2.00pm.

7 MEETING CLOSURE

3.25pm The Chairperson declared the meeting closed.

CONFIRMED: CHAIRPERSON_____DATE:...../...../.....