



ROADWISE STEERING COMMITTEE

MINUTES

The functions of the RoadWise Steering Committee are:

- (1) To provide a structured forum for stakeholders to consider and discuss road safety issues; and*
- (2) To discuss and make recommendation regarding the identification and appropriate counter measures to negative attitudinal, behavioural and environmental factors linked to enforcement, engineering, education, encouragement and evaluation of road safety initiatives.*

Ordinary Meeting of the RoadWise Steering Committee held in the Council Chambers, Lowood Road, Mount Barker WA 6324, 2.00pm Thursday 30 October 2008.

Rob Stewart
CHIEF EXECUTIVE OFFICER

Committee Members

Julie MacQueen - Main Roads WA, Allan Spicer - Mount Barker Police, Wes Beck - Mount Barker Community College, Andrea Smithson - RoadWise Officer, David Williss - Community member, Ian Bartlett - Manager Works and Services, Cr J Mark, Cr K Clements (Deputy) - Local Government Elected members and Len Handasyde - Mount Barker Community College P & C.

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Chairperson: Cr J Mark

Deputy Chairperson: N/A

Membership: Quorum (5)

Cr J Mark	Council Representative
Cr K Clements	(Deputy)
Mr I Bartlett	Manager Works and Services
Ms A Smithson	RoadWise Officer
Ms J MacQueen	Main Roads WA
Sgt A Spicer	Mount Barker Police
Mr W Beck	Mount Barker Community College
Mr D Williss	Community Representative
Mr L Handasyde	Mount Barker Community College Parents and Citizens

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2.25pm, in the absence of Cr Mark, Cr Clements assumed the Chair and declared the meeting open.

2 RECORD OF ATTENDANCE / APOLOGIES

Present

Mr Len Handasyde	Mount Barker Community College P & C
Mr David Williss	Community Member
Sgt Allan Spicer	Mount Barker Police
Cr Ken Clements	(Deputy) Council Representative
Mr Wes Beck	Mount Barker Community College

Apologies

Ms Andrea Smithson	RoadWise Officer
Mr Ian Bartlett	Manager Works and Services

Guests

Ms Megan Sounness	Administration Officer Works & Services
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3 CONFIRMATION OF MINUTES

Moved: Mr L Handasyde, seconded: Mr D Williss

That the minutes of the Ordinary Meeting of the RoadWise Steering Committee, held Thursday 28 August 2008, be confirmed.

CARRIED

4 REPORTS OF COMMITTEE MEMBERS AND OFFICERS

4.1 SAFE SPEEDS

4.1.1 BUSINESS ARISING FROM PREVIOUS MINUTES

- (a) SAM Trailer – Servicing and Calibrating
Sgt Spicer advised that he checked the trailer when it was on Oatlands Road and found it to be correct.

Sgt Spicer noted that he has not yet completed the speedometer check for the public.

- (b) School Zone – Woogenellup Road

Action: Ms MacQueen to liaise with the school regarding sending information out to parents regarding the 40km/h zone.

This action to be discussed at the next meeting as Ms MacQueen was not present.

Action: Ms MacQueen to place an article in the Plantagenet News regarding the 40km/h zone.

This item to be discussed at the next meeting as Ms MacQueen was not present.

4.1.2 SAM UPDATE

No report provided.

4.1.3 NEW BUSINESS

Nil.

4.2 SAFE ROAD USERS

4.2.1 BUSINESS ARISING FROM PREVIOUS MINUTES

(a) Speed Signage at Emergency Situations

Ms Sounness advised that this action is complete. A letter has been received by Ms Nicole Selesnew (attached).

(b) Seatbelt Legislation Amendments and (c) Child Car Restraint Legislation Amendments

Ms Sounness advised that a letter had been drafted (attached).

4.2.2 NEW BUSINESS

(a) Speeding

i. Sharing of Traffic Count Information

Sgt Spicer advised that this action is complete however noted that he would continue to liaise with Mr Bartlett regarding this matter.

ii. Increased Liaison and Information Sharing

Ms Sounness advised that this action is complete.

iii. Traffic Counters on Langton Road

Action: Mr Bartlett to install traffic counters on Langton Road (old Muirs Highway section).

This action to be discussed at the next meeting as Mr Bartlett was not present.

4.3 SAFE VEHICLES

4.3.1 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

4.3.2 NEW BUSINESS

(a) Yellow Stickers

Mr Beck enquired about the issuing of yellow stickers. Sgt Spicer advised that approximately 40 stickers are issued per year in this area. This number could be a lot more, however it depends on the situation.

(b) Driving Lights

Discussion was held regarding vehicles being driven with their headlights on. It was suggested that all vehicles should be made with automatic lights.

Action: Mr Handasyde to bring a proposal to the next meeting regarding automatic lights on vehicles.

4.4 SAFE ROADS & ROADSIDES

4.4.1 BUSINESS ARISING FROM PREVIOUS MINUTES

(a) Community College Car Park

Mr Handasyde advised that the most recent proposal was to divert bus traffic around the back of the buildings to exit on Albany Highway. This will result in buses travelling on a one way circuit and reduce the possibility of conflict. Mr Handasyde noted that with this proposal there is now only one position for possible conflict (at the car park) and if this proposal doesn't work, a second access will be built.

Mr Handasyde advised that the P & C feel that this proposal is satisfactory and that the situation appears to be rectified. He noted that if there are any changes that he would advise the Committee.

(b) List of Road Shortfalls

Ms Sounness advised that this action is complete.

(c) Muirs Highway

- i. **Action: Mr Atkinson to forward a note to Main Roads Contractors regarding a large pothole on Muirs Highway on the Rocky Gully town side of Whitworth Road.**

This item to be discussed at the next meeting as a representative from Main Roads WA was not present. It was however noted that some potholes had been fixed, but that others were re-occurring already.

- ii. **Action: Mr Atkinson to forward a note to Main Roads Contractors regarding the inconsistency of white lines painted on the edge of Muirs Highway.**

This item to be discussed at the next meeting as a representative from Main Roads WA was not present.

(d) Future of Main Roads Infrastructure

- i. **Action: Ms MacQueen to provide a copy of Main Road's 5 year Construction Program to the Committee at the next meeting.**

This item to be discussed at the next meeting as a representative from Main Roads WA was not present.

Action: Main Roads to provide a list of completed works over the last 10 years.

4.4.2 UPDATE – MANAGER WORKS & SERVICES

No report provided as Mr Bartlett was not present.

4.4.3 NEW BUSINESS

Nil.

5 OTHER BUSINESS

(a) Strategic Direction of Committee

Moved: Sgt A Spicer, seconded: Mr L Handasyde

That the report prepared by Ms Andrea Smithson relating to the Strategic Direction of the Committee be received by the Committee.

CARRIED

Discussion was held regarding the suggested projects. Cr Clements queried whether in schools, the curriculum involves children learning about Road Safety (as is the case in America).

Action: Mr Beck to follow up with Mrs Shirley Reynolds and Mr Andrew Fraser regarding Road Safety as part of the school curriculum.

Discussion was held regarding the suggested Sporting Clubs project.

Mr Williss advised that there is currently a Liquor Accord Committee that may already deal with some of these issues.

Action: Sgt Spicer to arrange an article in the Plantagenet News on behalf of the RoadWise Committee regarding driving safely over the Christmas period.

Action: Mr Beck to prepare and send a letter to all parents of Year 12 students to re-emphasise the issue of driving safely over the Christmas period. Sgt Spicer to forward technical information relating to this matter to Mr Beck.

(b) Community Safety and Crime Prevention Plan

This item to be discussed at the next meeting as Cr Mark was not present.

(c) Speed Zone Assessments

A report was received from Main Roads WA in response to the Committee's proposal for changes to speed zones in the Shire of Plantagenet.

Recommendation

Moved: Mr D Williss, seconded: Mr L Handasyde

That a report be presented to the Council requesting that the speed zone assessments be ratified and progressed for implementation.

CARRIED

6 NEXT MEETING

Thursday 27 November 2008, 2.00pm

It was agreed that no meeting would be held in December 2008

Thursday 29 January 2009, 2.00pm

7 MEETING CLOSURE

3.15pm The Chairperson declared the meeting closed.

CONFIRMED: CHAIRPERSON _____ DATE __/__/__