



SALEYARDS ADVISORY COMMITTEE MEETING

MINUTES

SECTION 5.9(2)(a) LGA 1995

Committee Brief

- *Make recommendations to the Council regarding the strategic direction of the Saleyards;*
- *Make recommendations to the Council regarding the Environmental Action Plan for the Saleyards;*
- *Bring to the attention of the Chief Executive Officer, industry matters regarding the cattle industry that may not be readily available to persons external to that industry; and*
- *Make recommendations to the Council regarding development works on the site.*

NOTICE IS HEREBY GIVEN that a Meeting of the
Saleyards Advisory Committee
will be held in the Committee Room, Lowood Road, Mount Barker WA 6324
10.00 am Tuesday 2 February 2016

Rob Stewart
CHIEF EXECUTIVE OFFICER

Committee Members

Cr J Moir, Cr B Bell, Cr J Oldfield, Mr M Skinner – Industry Representative – 226/15

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS.....	1
2	RECORD OF ATTENDANCE / APOLOGIES	1
3	CONFIRMATION OF MINUTES.....	1
4	DISCLOSURE OF INTEREST.....	1
5	REPORTS OF COMMITTEE MEMBERS AND OFFICERS	3
5.1	MANAGER'S REPORT – 2 DECEMBER 2015 TO 25 JANUARY 2016	3
5.2	SALEYARDS FINANCIAL REPORT – 31 DECEMBER 2015	6
5.3	MOUNT BARKER REGIONAL SALEYARDS - TENDERS RECEIVED FOR ROOF OVER NORTHERN DIRT PENS.....	8
6	GENERAL BUSINESS	9
6.1	EMAIL FROM MICHAEL SKINNER – ALMA MEETING (attached)	9
6.2	EMAIL FROM IAN LOVEGROVE – ALMA MATTERS (attached)	9
6.3	PROPOSALS FOR FURTHER CONSIDERATION.....	10
7	NEXT MEETING.....	11
8	MEETING CLOSURE.....	11

Membership

Cr J Moir

Cr B Bell

Cr J Oldfield

Mr M Skinner

Cr L Handasyde (Deputy for any member)

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

10.00am The Presiding Member declared the meeting open.

2 RECORD OF ATTENDANCE / APOLOGIES

Members Present

Cr J Moir (Presiding Member)
Cr B Bell
Cr J Oldfield
Mr M Skinner

Visitors

Cr L Handasyde
Cr M O'Dea

Staff

Mr R Stewart, Chief Executive Officer
Mr J Fathers, Deputy Chief Executive Officer
Mr S Smith, Saleyards Manager
Mrs E Henderson, Assistant Saleyards Manager
Mrs D McDonald, Senior Administration Officer / HR

3 CONFIRMATION OF MINUTES

Moved Cr B Bell, seconded Mr M Skinner:

That the Minutes of the Meeting of the Saleyards Advisory Committee held on 8 December 2015 as circulated, be taken as read and adopted as a correct record.

CARRIED

4 DISCLOSURE OF INTEREST

A Financial Interest was disclosed by Cr J Moir

Nature and Extent of Interest: Cattle Farmer - 100 head of cattle; and
Elders Employee – Work part time for Elders Rural Services

A Financial Interest was disclosed by Mr M Skinner

Nature and Extent of Interest: Cattle Farmer - 400 head of cattle

A Financial Interest was disclosed by Mr B Bell

Nature and Extent of Interest: Quote provided to tenderer on water tank components of roof tender.

Authority to participate pursuant to Section 5.69 (3) (a) and (b) of the Local Government Act 1995

Approval has been received from the Department of Local Government and Communities via a letter dated 27 January 2016, giving permission for Cr J Moir and Mr M Skinner to participate in matters relating to the Mount Barker Regional Saleyards until 31 December 2016.

Mr J Fathers read aloud the letter, a copy of which is attached to these minutes.

5 REPORTS OF COMMITTEE MEMBERS AND OFFICERS

5.1 MANAGER'S REPORT – 2 DECEMBER 2015 TO 25 JANUARY 2016

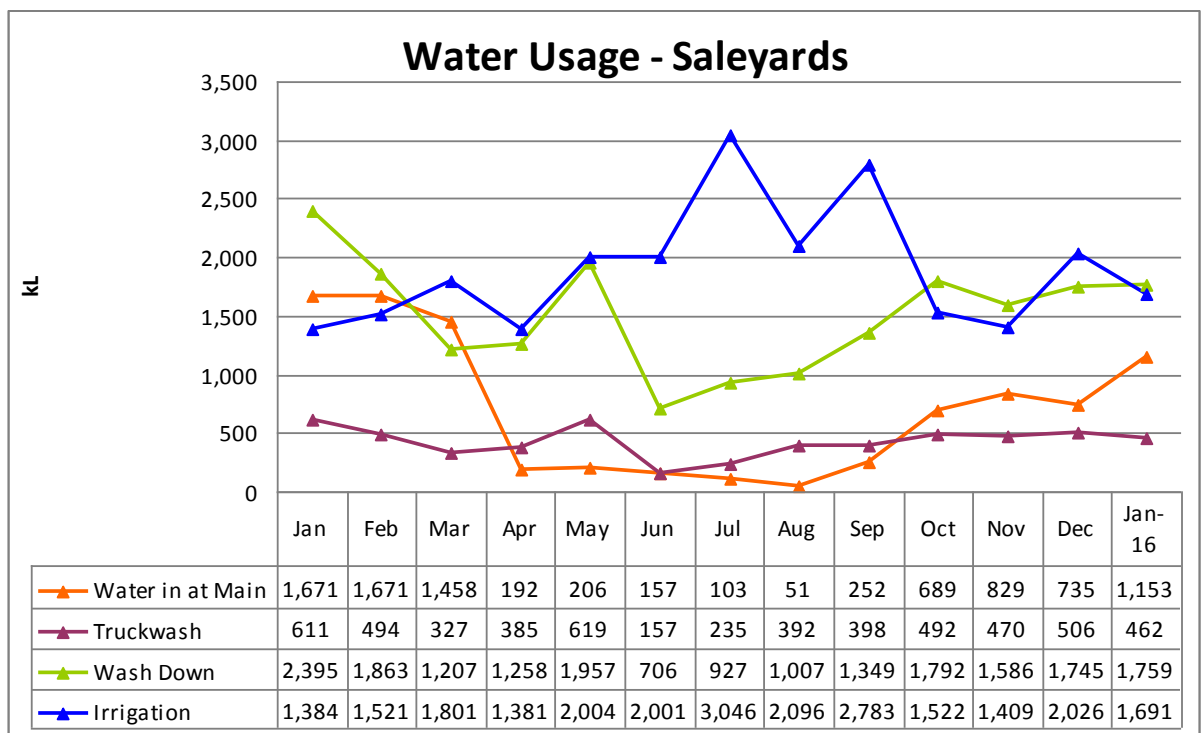
SALE DATA

- Total sale numbers 14,585 head.
- There have been no cattle eligible for MSA sales in this time.
- 121 cattle have received replacement NLIS tags over this time.
- Eight animals have been put down or removed.
- 295 bales of hay have been fed out over this time.
- There have been 1,452 cattle processed for Private/Shipper Weigh.

GENERAL BUSINESS

- On 2 December, the pond compound was slashed.
- On 4 December, a wash down pipe broke and was fixed. Unfortunately this also coincided with our effluent trial. This did hold proceedings up somewhat but we were able to complete trial.
- On 8 December, Stewart attended the Harvey Beef Industry Representatives Cocktail Party at the Maritime Museum in Fremantle representing the Saleyards and Gate 2 Plate.
- On 9 December, Stewart attended the Department of Agriculture and Food briefing on Exercise APOLLO (by Director General Rob Delane) which will take part in May 2016 Australia wide. This exercise will be conducted across the desktop to combat Exotic Disease outbreaks.
- On 16 December, prospective roof tenderers attended a site meeting.
- Initial feedback from the truck drivers regarding the new ramp alterations has been very positive. It makes loading trucks on your own a lot easier, quicker and safer. The question has now been asked when the others are being done.
- On 17 December, Lomax media were on site to capturing footage for the advertising campaign. They were on site from 7.30am until 2.30pm and all went very well.
- We finished off the day with our Christmas get together which was well attended. A number of Councillors attended which was pleasing to see.
- On 18 December, there was the last sale for 2015 and Livestock Exchange were onsite to do a computer upgrade with their program.
- On 21-23 December, staff washed down the pens, dropped all troughs, cleaned under weighbridges and did general maintenance for the Christmas period, in readiness for the busy month of January.
- On 4 January, staff were back at work, getting the Saleyards ready for the first sale cattle arrivals.

- On 5 January, the Landmark Special Black Weaner Sale was held. A total of 1,500 black weaners filled the yards and were all weaned (very quiet). This was a strong sale for prices.
- On 6 January, the Harvey Beef Gate 2 Plate entries started to arrive onsite for their induction. The Field Day was held on Saturday 9 January which was well attended considering the major fires on the west coast and the temperature of the day. All moneys raised through the canteen went to the Lord Mayor's Distress Relief Fund (for Esperance).
- On 11 January, 180 Gate 2 Plate entries left the Saleyards bound for the feedlot and the Elders breeders sale cattle had arrived.
- On 12 January, the Elders Breeders and Bull sale was held with 850 head being sold. We managed to fix another broken washdown pipe with minimal disruption to the sale.
- On 16 January, bull yards were erected for the Landmark bull sale.
- On 18 January, all of the Landmark breeders arrived.
- On 19 January, the Landmark Blue Ribbon Bull and Breeders Sale was held with 850 animals being sold. On a very wet day, people donned their raincoats and still attended, although the rain did stop for the bull sale. We had 70mm of rainfall at the yards in two days.
- The latest water usage graph is shown below.



OFFICER'S RECOMMENDATION / COMMITTEE DECISION

Moved Cr J Oldfield , seconded Cr B Bell:

That the report of the Saleyards Manager, relating to current activities at the Mount Barker Regional Saleyards, be received.

CARRIED

5.2 SALEYARDS FINANCIAL REPORT – 31 DECEMBER 2015

File No: CA/126/1
Responsible Officer: Rob Stewart
Chief Executive Officer
Author: John Fathers
Deputy Chief Executive Officer
Proposed Meeting Date: 2 February 2016

PURPOSE

The purpose of this report is to review the preliminary financial position of the Mount Barker Regional Saleyards for the period ending 31 December 2015.

STATUTORY ENVIRONMENT

There are no statutory implications for this report.

POLICY IMPLICATIONS

There are no policy implications for this report.

FINANCIAL IMPLICATIONS

This report identifies the current operating position of the Saleyards.

STRATEGIC IMPLICATIONS

There are no strategic implications for this report.

OFFICER COMMENT

A spreadsheet showing the 31 December 2015 position of operating and capital budget items is attached for information. Overall year to date (YTD) operating expenditure is \$532,619.00, which is \$26,018.00 below YTD budget. There are no significant operating variances.

In regard to capital expenditure, it should be noted that the truckwash controller will come in over budget due to unexpected electrical connection works (\$1,200.00) and an uninterrupted power supply (\$1,500.00). The weighbridge weigh cells also came in over budget due to the length of time between receiving the quotation and undertaking the project. In addition the cost included \$2,000 for the initial calibrations of the weigh cells.

Overall YTD operating income is \$288,747.00, which is \$24,437.00 above YTD budget. Weigh and Pen Fees are now \$26,344.00 above YTD budget.

Amounts spent so far on the Saleyards Roof project are as follows:

Date	Payee	Description	Amount
1/07/2015	Maxwell Designs	Roof Design	\$6,531.82
29/10/2015	Opus Consultants	Tender Documentation	\$4,125.00
26/11/2015	Opus Consultants	Tender and Project Management	\$1,732.50
23/12/2015	Opus Consultants	Tender and Project Management	\$2,392.50
			\$14,781.82

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION / COMMITTEE DECISION

Moved Mr M Skinner, seconded Cr J Oldfield:

That the report of the Deputy Chief Executive Officer, relating to the current financial position of the Mount Barker Regional Saleyards, be received.

CARRIED

5.3 MOUNT BARKER REGIONAL SALEYARDS - TENDERS RECEIVED FOR ROOF OVER NORTHERN DIRT PENSCr B Bell

Type: Financial / Direct Financial Interest (Section 5.60 (A) and 5.61 LGA).

Nature: Quote provided to tenderer on water tank components of roof tender.

Extent: Not required.

10.31am Cr B Bell withdrew from the meeting.

File Ref:	N36380
Attachment	Tender Cost Analysis
Responsible Officer:	Rob Stewart Chief Executive Officer
Author:	John Fathers Deputy Chief Executive Officer
Proposed Meeting Date:	2 February 2016

PURPOSE

The purpose of this report is to consider tenders received for the design and construction of skillion roofs over the northern dirt pens at the Mount Barker Regional Saleyards.

OFFICER RECOMMENDATION / COMMITTEE DECISION**Moved Mr M Skinner, seconded Cr J Oldfield:****That it be a recommendation to the Council:**

That the tender submitted by Koster's Steel Constructions for the design and construction of skillion roofs over the northern dirt pens at the Mount Barker Regional Saleyards, at a base cost of \$362,028.63 (excluding GST), plus:

- 1. A sum of \$22,412.10 (excluding GST) for inclusion of LED light units;**
- 2. A sum of \$2,700.00 (excluding GST) per footing to extend / improve footings, to be determined during the engineering design and certification phase of the project.**

be accepted.**CARRIED**

10.35am Cr B Bell returned to the meeting.

6 GENERAL BUSINESS

6.1 EMAIL FROM MICHAEL SKINNER – ALMA MEETING

Report from Australian Livestock Markets Association Inc. (ALMA) 26 November 2015 - Michael Skinner.

ALMA Office Bearers - President Steve Loane, Executive Officer Kate McGilvray , Treasurer Ian Timms, Northern Field Officer Ian Lovegrove, Southern Field Officer Mike Atwell.

Livestock Saleyards Association of Victoria (LSAV) proposal to have to have two representative bodies - one to represent Vic. , S.A. , W.A. and N.S.W. Riverina area and the second to represent the remaining areas.

The ALMA Board rejected the LSAV proposal and agreed to communicate with the organization with the aim of having one national organization to represent all saleyards in Australia.

Victoria proposed mandatory electronic tagging for sheep and goats in place of mob tagging.

ALMA's concerns include the extended time in yards (up to 5 or 6 hours) for electronically reading the tags in larger sheep yardings .

Also the additional cost of infrastructure and hardware /software.

The Board discussed in detail the Australian Animal Welfare Standards and Guidelines for Saleyards and Depots in preparation for the National Animal Welfare Standards and Guidelines to be adopted Australia Wide.

The Board discussed an industry specific tour of saleyards in conjunction with a tour company.

The Executive Officer will report back to the next Board meeting.

A strategic plan update report provided a clarification around the establishment of a national Accredited Livestock Handler certification - update in July 2016.

Australian Saleyards Managers Association (ASMA) - some discussion around the cost and the number of meetings per year. Steve Loane to report back to next meeting.

The next Board meeting will be 26 & 27 February in Adelaide. The Annual Conference will be in July in Bendigo.

6.2 EMAIL FROM IAN LOVEGROVE – ALMA MATTERS

'Good morning to all our members, and may 2016 be wetter, kinder and more prosperous than was 2015. May you all enjoy good health.

Now that the festive season has concluded for another year, it is time to concentrate on the year ahead, and many of you will be gearing up for your first sales of the year.

One of the things that we were slow to do last year was to give advanced warning on the ALMA EXPO, Conference and AGM and for many of you it was not included in your budget for the year due to late notification.

Well you can factor it in for this year's budget and it will be held in BENDIGO, Victoria, on Wednesday 27th and Thursday 28th JULY.

In 2015, the event was held at the Q Station in Sydney, and for those in attendance, I am sure that you will agree it was a great success. Alas, the weather was atrocious but we cannot have every AGM in Northern Australia in July

Our Executive Officer, Kate McGilvray, and I will be forwarding you increased newsletters and information on our industry as it comes to hand, to keep you right up to date.

It is also my intention to travel to visit your yards throughout the year, to assist where possible, and maintain that personal connection.

I look forward to catching up with each and every one of you and don't forget to factor in to your budget the AGM, Conference and EXPO.'

6.3 PROPOSALS FOR FURTHER CONSIDERATION

- Greater use of chlorinated water / Water sustainability – At its meeting held on 27 May 2014, members agreed that the requirements specified in the letter from the Health Department of WA make the operation of the waste water re-use system unviable. A budget item for 2015/2016 has been included for an additional water source. A meeting has been held with a diviner / drilling contractor to seek a potential bore site. Ruhi Ferdowsian has now provided a report in this regard, which is under consideration.
- Agents Agreements – The new agreements have now been sent out to agents.
- Standard Operating Procedures – Draft procedures have been developed and form an addendum to the new Agents Agreements.
- During discussion at the meeting held on 19 August 2014, it was agreed that some thought should be given to a public relations opportunity for the millionth animal to go through the saleyards.

At its meeting held on 28 April 2015, the Committee considered that a similar event to what has been done previously to promote the yards would be appropriate, with a plaque, speeches and sash around the 1 millionth animal. Some thought will need to be given to how the animal is chosen. Consideration should also be given to whether the throughput calculation is based on sale cattle only, as the current total includes private weighs and transit cattle. At this stage, it is expected that the milestone will be reached in March 2016.

- During discussion at the meeting held on 9 December 2014, the Committee agreed that need for an independent power supply to run the sale and provide water to cattle was becoming more important. The Committee requested the Saleyards Manager to investigate options for a suitable on-site generator. The Saleyards Manager has made some initial enquiries.
- At its meeting held on 3 March 2015, the Committee noted the intention to investigate and provide advice to the Saleyards Advisory Committee in regard to options for the purchase and / or lease of a skid steer loader, with such advice including a history of the current machine, most appropriate machine and a cost benefit analysis of leasing versus other procurement / trade-in options. Some preliminary enquiries have been made and one machine tested. An ideal machine has not yet been identified.

- During discussion at the meeting held on 21 July 2015, the view was expressed that there may be a need to discuss the condition of Mitchells Transport's yards, as the yards may require some maintenance or upgrading before the end of the next five year lease term. The Saleyards Manager was requested to provide comment on the condition of these yards for further consideration and it was also agreed to review the lease conditions in this regard.
- During discussion at the meeting held on 13 October 2015, it was suggested that the Shire should take the opportunity to educate and advise producers on common animal welfare issues. The Chief Executive Officer agreed that it would be appropriate to erect a sign at the saleyards, together with a mailout to all producers who have used the saleyards pointing out the expectations under the Code of Conduct and what will happen to cattle which arrive at the saleyards that are not fit to sell.

During discussion at the meeting held on 8 December 2015, the Saleyards Manager advised that he had discussed this matter with the Department of Agriculture and the feedback is that there is currently a strong industry wide focus on such issues.

7 NEXT MEETING

1 March 2016

8 MEETING CLOSURE

11.00am The Presiding Member declared the meeting closed.

CONFIRMED: PRESIDING MEMBER_____ **DATE:**___/___/___