



SALEYARDS ADVISORY COMMITTEE MEETING

MINUTES

SECTION 5.9(2)(a) LGA 1995

Committee Brief

- *Make recommendations to the Council regarding the strategic direction of the Saleyards;*
- *Make recommendations to the Council regarding the Environmental Action Plan for the Saleyards;*
- *Bring to the attention of the Chief Executive Officer, industry matters regarding the cattle industry that may not be readily available to persons external to that industry; and*
- *Make recommendations to the Council regarding development works on the site.*

A Meeting of the Saleyards Advisory Committee
was held in the Committee Room
Lowood Road, Mount Barker WA 6324
9.00am Tuesday 6 December 2016

Rob Stewart
CHIEF EXECUTIVE OFFICER

Committee Members

Cr J Moir, Cr B Bell, Cr J Oldfield, Mr M Skinner – Industry Representative – 226/15

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Membership

Cr J Moir

Cr B Bell

Cr J Oldfield

Mr M Skinner

Cr L Handasyde (Deputy for any member)

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

9.00am The Presiding Member declared the meeting open.

2 RECORD OF ATTENDANCE / APOLOGIESMembers Present

Cr J Moir (Presiding Member)
Cr B Bell
Cr J Oldfield
Mr M Skinner

Visitors

Cr L Handasyde
Cr M O'Dea

Staff

Mr R Stewart Chief Executive Officer
Mr J Fathers, Deputy Chief Executive Officer
Mr S Smith, Saleyards Manager
Ms E Henderson, Assistant Saleyards Manager

3 CONFIRMATION OF MINUTES

Moved Mr B Bell, seconded Cr J Oldfield:

That the Minutes of the Ordinary meeting of the Saleyards Advisory Committee, held on 11 October 2016 and the Special meeting of the Saleyards Advisory Committee, held on 25 October 2016 as circulated, be taken as read and adopted as a correct record.

CARRIED

4 DISCLOSURE OF INTEREST

A Financial Interest was disclosed by Cr J Moir
Nature and Extent of Interest: Cattle Farmer - 100 head of cattle; and
Elders Employee – Work part time for Elders Rural Services

A Financial Interest was disclosed by Mr M Skinner
Nature and Extent of Interest: Cattle Farmer - 400 head of cattle

Authority to participate pursuant to Section 5.69 (3) (a) and (b) of the Local Government Act 1995

Approval has been received from the Department of Local Government and Communities via a letter dated 27 January 2016, giving permission for Cr J Moir and Mr M Skinner to participate in matters relating to the Mount Barker Regional Saleyards until 31 December 2016.

Mr J Fathers read aloud the letter, a copy of which is attached to these minutes.

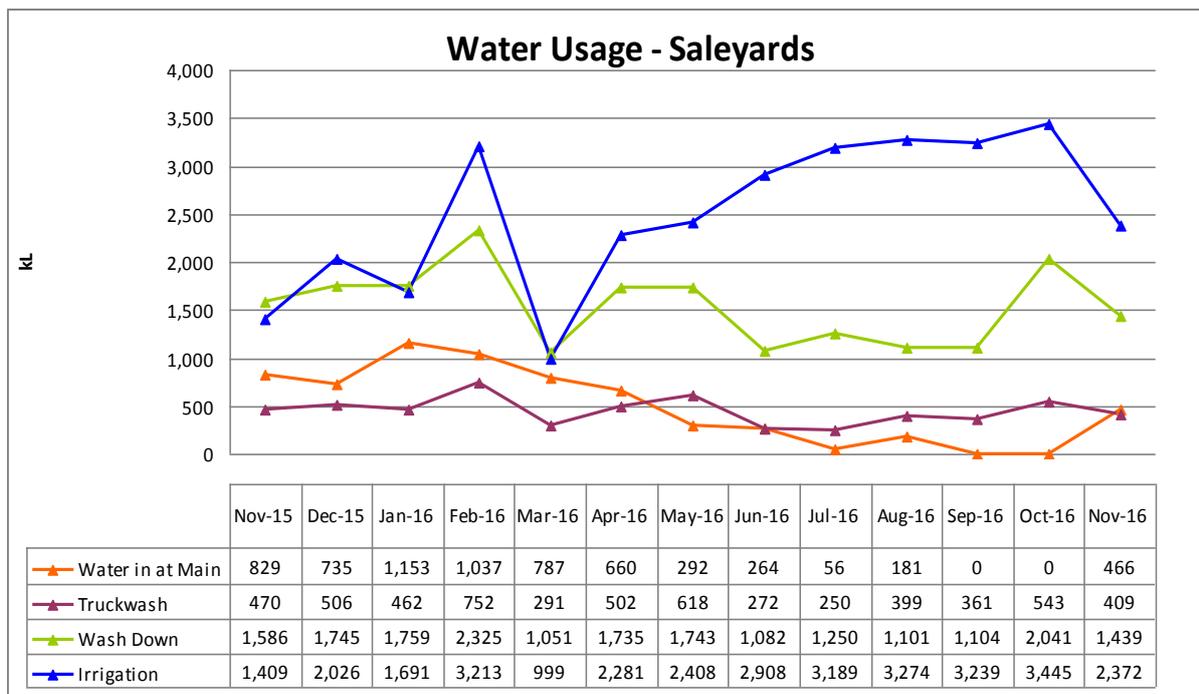
5 REPORTS OF COMMITTEE MEMBERS AND OFFICERS**5.1 MANAGER'S REPORT – 5 OCTOBER TO 30 NOVEMBER 2016****SALE DATA**

- Total sale numbers 9,669 head.
- There have been no cattle eligible for MSA sales in this time.
- 73 cattle have received replacement NLIS tags over this time.
- 10 animals have been put down or removed.
- 86 bales of hay have been fed out over this time.
- There have been 576 cattle processed for Private/Shipper Weigh.

GENERAL BUSINESS

- On 10 October, Thinkwater attended to repair the wash down pipe line underneath the side load ramp.
- All of the dirt pens under the roof have now been cleaned and three quarters have been refilled with new gravel. It has been a slow and tedious process, but the end result is much better than before.
- Stewart has been to Southern Spongelite at Kendenup to have a look at alternatives to gravel in the dirt pens under the roof to absorb the moisture and keep the dust down. At this stage it is quite expensive @ \$40 (ex GST) per m³ plus cartage from Red Gum Pass Road Kendenup.
- On 24 October, all of the compound and around the ponds was slashed. All pond banks and drains have been sprayed as well as the firebreaks.
- On 24 October, Al Curnow Hydraulics had to repair some of the ram seals. They seem to be working ok now.
- On 27 October six cows were destroyed out of the prime sale, the most we have done for a long time.
- On 28 October, afternoon tea was provided and a tour of the yards for the SEGRA Conference. For those that stayed for the tour, the feedback was very positive and most were impressed by the complex.
- On 3 November, a steer got jammed in the personal access gate on dispersal ramp three. We ended up cutting the gate so that the animal could continue on its journey. The gate was then repaired.
- On 4 November, the firearm had its annual service with the trigger mechanism having to be replaced.
- The water filtration system was fitted to the side of the building servicing all tank water to the office block.
- On 8 November, Mount Barker Electrics replaced eight lights with LED lights under the auctioneer walkways. These light assemblies were completely rusted out from water damage.
- Ian O'Loan, President of the NSQA (National Saleyards Quality Assurance inc) visited and was trying to convince us to be NSQA accredited.

- The two weighbridges were calibrated by Mettler Toledo with no issues.
- Plantagenet Sheds and Steel attended to modify dispersal ramp one the same as ramp two which was completed last year. This ramp was chosen due to the high usage of larger animals being shifted out of this ramp.
- A number of sprinklers in the dirt pens were repaired as well as plumbing in a new sprinkler line in the western pens.
- All concrete troughs have now been cleaned ready for weaner season. One trough was damaged whilst cleaning out dirt pens, which we will replace but it has been difficult to source because of its size.
- Mount Barker Electrics were called out to fix a problem with the receival towers tripping out the RCD. It ended up being water in one of the junction boxes.
- On 15 November, the computer in weighbridge B failed. We are now using the backup computer whilst new computers are being sourced.
- On 24 November, the last prime sale for this year was held, with weaner and trade sales starting on the 1 and 2 December.
- Simon Baxter (casual employee) fractured his ring finger (left Hand) while removing the truckwash sump pump. He was given a week off by the doctor.
- On 28 November, David Turnbull, Senior Manager Saleyard Services at Livestock Exchange (the program that we use at the Saleyards) attended and walked staff through any problems or issues with the LE Saleyards program. This included troubleshooting and future plans.
- A number of private weighs are being done, typical of this time of year.
- There will be a Christmas BBQ at the Saleyards on the Thursday 15 December between the weaner sale and receivals for trade sale. This typically is a rolling BBQ from 5pm so no set time to come. We extend a warm welcome to all councillors to attend and enjoy the bellowing of cattle.
- Stewart has been asked to attend an Animal Welfare Workshop Forum on Wednesday 7 December in South Perth.
- The latest water usage graph is shown below.



During discussion at the meeting held on 6 December 2016, members discussed the ongoing problem with substandard cattle being presented to the saleyards. Members noted that the adopted schedule of fees includes a minimum charge for destruction of \$162.85 plus excess costs above minimum and a disposal fee. It was agreed to discuss this matter with agents at the forthcoming meetings. Further, members reaffirmed the position that the facility does not require NSQA accreditation.

OFFICER'S RECOMMENDATION / COMMITTEE DECISION

Moved Cr J Oldfield, seconded Mr M Skinner:

That the report of the Saleyards Manager, relating to current activities at the Mount Barker Regional Saleyards, be received.

CARRIED

5.2 SALEYARDS FINANCIAL REPORT – 30 NOVEMBER 2016

File No: CA/126/1
Responsible Officer: Rob Stewart
 Chief Executive Officer
Author: John Fathers
 Deputy Chief Executive Officer
Proposed Meeting Date: 6 December 2016

PURPOSE

The purpose of this report is to review the preliminary financial position of the Mount Barker Regional Saleyards for the period ending 30 November 2016. This agenda has been prepared before the end of the calendar month, so figures are subject to adjustment.

STATUTORY ENVIRONMENT

There are no statutory implications for this report.

POLICY IMPLICATIONS

There are no policy implications for this report.

FINANCIAL IMPLICATIONS

This report identifies the current operating position of the Saleyards.

STRATEGIC IMPLICATIONS

There are no strategic implications for this report.

OFFICER COMMENT

A spreadsheet showing the preliminary 30 November 2016 position of operating and capital budget items is attached for information. Overall year to date (YTD) operating expenditure is \$431,292.00, which is \$66,670.00 below YTD budget. There are no significant operating variances. Overall YTD operating income is \$173,577.00, which is \$10,815.00 below YTD budget. Weigh and Pen Fees are \$7,945.00 below YTD budget.

Final amounts spent on the Saleyards Roof project are as follows:

Date	Payee	Description	Amount
1/07/2015	Maxwell Designs	Roof Design	\$6,531.82
7/9/2015	Albany Wall Cutting	Drilling of test Holes	\$1,150.00
29/10/2015	Opus Consultants	Tender Documentation	\$3,750.00
26/11/2015	Opus Consultants	Tender and Project Management	\$1,515.00
23/12/2015	Opus Consultants	Tender and Project Management	\$2,175.00
18/3/2016	Opus Consultants	Tender and Project Management	\$4130.00
18/3/2016	Opus Consultants	Project Management	\$430.00
20/5/2016	Kosters' Steel Construct	Claim 1	\$16,612.50
1/7/2016	Opus Consultants	Project Management	\$430.00
13/7/2016	Kosters' Steel Construct	Claim 2	\$17,087.50
28/7/2016	Kosters' Steel Construct	Claim 3	\$86,675.06
22/7/2016	Opus Consultants	Project Management	\$376.25
25/8/2016	Kosters' Steel Construct	Claim 4	\$76,850.00
19/8/2016	Opus Consultants	Project Management	\$1,002.82

21/9/2016	Kosters' Steel Construct	Claim 5	\$198,760.32
21/9/2016	Opus Consultants	Project Management	\$5,703.18
17/10/2016	Kosters' Steel Construct	Claim 6 (Final)	\$11,501.66
21/10/2016	Opus Consultants	Project Management	\$2,076.25
3/11/2016	Opus Consultants	Project Management	\$1,290.00
			\$438,047.36

The Shire received a grant of \$200,000.00 and drew down a loan of \$250,000.00 for this project. As a result, there is currently \$11,952.64 in unspent loan funds available for reallocation.

It is considered that an appropriate use for the available funds is a third water tank to capture the additional water. Stewart is currently seeking a quotation for installation of an additional water tank and hopes to be able to provide further information at the meeting.

During discussion at the meeting held on 6 December 2016, the Deputy Chief Executive Officer and Saleyards Manager provided additional information in respect to the proposal to utilise unspent loan funds on the installation of a 250,000 litre water tank to capture excess rainwater from the new saleyards roof. It was advised that the proposed costs would be within the adopted budget for this project. Committee members agreed that an additional tank was an appropriate use of the funds to finalise this project, noting that scheme water is a big expense.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION / COMMITTEE DECISION

Moved Mr M Skinner, seconded Cr J Oldfield:

That the report of the Deputy Chief Executive Officer, relating to the current financial position of the Mount Barker Regional Saleyards, be received.

CARRIED

COMMITTEE DECISION

Moved Cr B Bell, seconded Cr J Oldfield:

That the intention of the Chief Executive Officer to utilise unspent loan funds on the installation of a 250,000 litre water tank to capture excess rainwater from the new Saleyards roof, be endorsed.

CARRIED

6 GENERAL BUSINESS

6.1 BREACH OF SALEYARDS ENVIRONMENTAL LICENCE

Condition 7 of the Environmental Licence relates to the application of treated wastewater to the irrigation area not resulting in the exceedance of the loading rate limits. Unfortunately, we have exceeded the figure for Total Phosphorus, the limit being 20 kilograms per hectare per year. We are currently sitting at a figure of approximately 25, due to the exceedingly high rainfall experienced this year. As rainfall is expected to be minimal from now until the end of December, we should be able to minimise an increase of the breach, also given the following.

As detailed in the Shire's 2015 Annual Environmental Report, the Council is investigating options to reduce total Phosphorous level in SW1 and laboratory bench top flocculent trials were conducted in 2014 and reductions in overall Total Phosphorous levels depending on dosage rates varied between 90% - 60%.

The installation of the equipment is expected to be installed in December this year. The Department of Environment Regulation has been notified of the breach.

6.2 ALMA REPORT

Mr Skinner advised that he attended an ALMA meeting via teleconference on 24 November 2016. The main items discussed were fit to load requirements and the report of the Australian Competition and Consumer Commission into the livestock industry. Mr Skinner advised that he would submit a formal report and that another teleconference would be held in February 2017, with the AGM to be held in Rockhampton in July 2017.

6.3 PROPOSALS FOR FURTHER CONSIDERATION

- Greater use of chlorinated water / Water sustainability – At its meeting held on 27 May 2014, members agreed that the requirements specified in the letter from the Health Department of WA make the operation of the waste water re-use system unviable. A budget item for 2015/2016 has been included for an additional water source. A meeting has been held with a diviner / drilling contractor to seek a potential bore site. Ruhi Ferdowsian has now provided a report in this regard, which provides some drilling options. The Saleyards Manager will arrange for the drilling tests to be carried out.

During discussion at the meeting held on 6 December 2016, members requested that a copy of this report be provided for the next meeting, so that the cost benefit of the likely water yield can be examined.

- Agents Agreements – The new agreements have now been sent out to agents. Draft procedures have been developed and form an addendum to the new Agents Agreements.
- During discussion at the meeting held on 9 December 2014, the Committee agreed that need for an independent power supply to run the sale and provide water to cattle was becoming more important. The Committee requested the Saleyards Manager to investigate options for a suitable on-site generator. The Saleyards Manager has made some initial enquiries.

- At its meeting held on 3 March 2015, the Committee noted the intention to investigate and provide advice to the Saleyards Advisory Committee in regard to options for the purchase and / or lease of a skid steer loader, with such advice including a history of the current machine, most appropriate machine and a cost benefit analysis of leasing versus other procurement / trade-in options. Some preliminary enquiries have been made and one machine tested. An ideal machine has not yet been identified.
- During discussion at the meeting held on 21 June 2016 regarding advertising signage, the Committee considered that this matter be held over until the new roof has been constructed, with a view to determining advertising opportunities that may be realised on the new structure.

7 NEXT MEETING

31 January 2016.

8 MEETING CLOSURE

9.45am The Presiding Member declared the meeting closed.

CONFIRMED: PRESIDING MEMBER _____ **DATE:** ____ / ____ / ____